Capital Improvement Committee Meeting

Minutes 10/20/26

Meeting was called to order at 4PM

Committee Attendees: Anthony Patti, Dave Ketcham, Mark Canfield. Absent members Denise Aguillo and Lawrence Peruzzi

Other: Helen Chatel

The 6/16/26 and 9/15/26 minutes were approved by voice count with Mr. Patti abstaining on the 9/15/26 minutes.

The worksheet used to identify assets and their values was reviewed by all in attendance. Mr. Ketcham stated that several items listed were property of the Association and should be removed. These included gym equipment and the snow machine . He identified these items indicating that it is the responsibility of the association to consider their repair and/or replacement.

Paved roads must be individually identified on the worksheet. Helen will update the worksheet as requested.

Vehicles assigned to the Roads and Building and Grounds departments are to be specifically identified and listed on the worksheet. Helen will provide and update the worksheet as requested.

Water Department operations and assets have not be identified. The Water Master Plan and its information is to be considered in completing the worksheet. Helen will meet with Steve Baert to assemble the information needed for tracking those assets.

Mr. Ketcham repair and update the formulas in the worksheet.

November 17th is the next scheduled meeting at which time it is hoped that the CIP process will be complete for this year.

Meeting was adjourned at 4:53

DRAFT