WEVD COMMISSION MEETING AGENDA
Wednesday, September 2, 2026, at 4 p.m.
Community Center, 562 Winterbrook Rd., Campton, 03223
With GO TO Access

1. Call to order
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. Adoption of Agenda
5. Treasurer's Report
6. GM's Report
7. CONSENT CALENDAR
    a. Manifests
8. GENERAL CALENDAR ITEMS
    a. Water Department Priority Project Financial Assistance Award from NH DES
    b. Campton Mountain Proposal, True North Ventures
    c. Liberty Pump Station Piping Replacement Contract
    d. Water: Storage Tank Field Survey (2nd tank @ Pegwood) Task Order
    e. Water: Second Source Assessment (Subsurface Exploration) Task Order
    f. Adjustment of Water Rate availability fee?
    g. Roads Improvement Plan
    h. Remote Access WEVD Commission/Committee/Board Meetings – 09/16/26
    i. Funding for Plow Truck
    j. Action to Address Cash Flow Issues, Encumber Paving Monies?
    k. Liquor License expansion RCA – move to September 16th meeting
    l. Signing of 2026 Recreation Management Agreement Addendum
9. Next Meeting including PUBLIC HEARING: Wednesday, September 16, 2026 @ 6 p.m.
10. Public Comment Period
11. Non-Public Session
12. Adjourn Meeting

Waterville Estates Village District
562 Winterbrook Road, Campton, NH 03223
(603) 726-3082 | www.waterville-estatesnh.gov

Effective Date:	August 4, 2021	Policy No.:	10
Revision Date:	January 21, 2026	Approved By:	WEVD Commission

Subject: WEVD Commissioner Meeting Policy

1. The commissioners will post an agenda at least twenty-four (24) hours prior to holding meetings. Emergency meetings are exempt.

2. A member of the public may request items to be placed on the agenda.
    a. Request must be made at least 10 days prior to the meeting date requested and using the form in appendix A.
    b. The request must contain the subject matter of the request.
    c. The final decision to allow requests from the public resides with the Commission.

3. The Commission may ask for a representative from the Waterville Estates Association Board of Directors to speak regarding WEA activities, concerns, etc.

4. Recording a meeting of the public body is allowed. Video equipment will be allowed at the meeting site and will be placed at locations designated by the commission.

5. Remote access will be provided for Commission Meetings. Remote access information will be included in meeting notices. Failure to broadcast will not be grounds for cancelling a Commission meeting.

6. Remote recording of public sessions of Commissioner meetings is permissible and no undue barrier will be instituted to prevent recording. If administrator permission is needed any and all requests to record remotely will be approved.

7. Any attendee will be granted up to three (3) minutes to make a statement at the end of the meeting on WEVD matters. Total time for public comment will be limited to 15 minutes.

8. The Commissioners reserve the right to allow exceptions to this policy.

Commission – Chair	Commissioner	Commissioner

WEVD Treasurer Report
9.2.2026

Bank of NH - As of:	7.31.26	7.31.26		
	Per Bank	**Per MTS**	**Float**	
General Fund	$392,564.30	$363,526.11	$ 29,038.19	unreconciled checks
Water Department	$896,705.86	$892,049.79	$ 4,656.07	Deposit in transit
Credit Card	$40,176.65	$40,204.04	$ (27.39)	
Totals - BNH	$1,289,270.16	$1,255,575.90	$ 33,666.87	

Citizens - As of:	7.31.26	7.31.26	
Savings	$ 50,854.83	$ 50,854.83	$ -
Totals – All	$ 1,340,124.99	$ 1,306,430.73	$ 33,666.87

Campton

	Billed	**Paid**	**Due**	**Interest Received**
2026		**$ 493,259.63**	**$ (493,259.63)**	**$ 36.97**
2025	$ 1,153,572.00	$ 1,103,786.06	$ 49,785.94	$ 1,866.73
2024	$ 1,153,572.00	$ 1,153,572.00	$ -	$ 1,194.48
2023	$ 1,313,393.00	$ 1,313,393.00	$ -	$ 2,414.34
2022	$ 1,229,625.00	$ 1,187,881.12	$ 41,743.88	$ 3,474.11
2021	$ 1,081,446.00	$ 1,093,153.99	$ (11,707.99)	$ 1,717.17
Totals	$ 5,931,608.00	$ 6,345,045.80	$ (413,437.80)	$ 10,703.80

Thornton

	Billed	**Paid**	**Due**	**Interest Received**
2026				
2025	$ 341,440.00	$ 336,889.09	$ 4,550.91	$ 423.06
2024	$ 383,066.00	$ 381,063.84	$ 2,002.16	$ 570.92
2023	$ 495,793.00	$ 495,785.00	$ 8.00	$ 427.12
2022	$ 390,209.00	$ 390,207.00	$ 2.00	$ 1,182.15
2021	$ 410,452.00	$ 412,499.46	$ (2,047.46)	$ 1,373.62
Totals	$ 2,020,960.00	$ 2,016,444.39	$ 4,515.61	$ 3,976.87

Water Accounts Receivable – As of 7.31.26

Per UMS	**Per MTS**	**Variance**
$38,166.75	$18,452.61	$ 19,714.14

Unassigned Fund Balance - As of 7.31.26

General Fund	$ 60,403.00
Water Fund	$ 972,963.00
Rec Fund	$ 49,437.00

562 Winterbrook Road Campton, NH 03223
Phone: (603) 726-3082 | Fax: (603) 726-8611
www.waterville-estatesnh.gov

GM Report: Sept. 2, 2026

Administrative:

- Met with the Aesthetics Committee they finalize tile choices and granite color - 6" Gloss Blue tile and Tahiti Blue for the Diamond Brite. We will meet again in September to discuss the lodge Aesthetics.
- Serval Staff members attended the PSU job fair on Sept. 2, 2026 (today) in order to fill positions at the mountain and lodge for the upcoming winter/fall season.
- The position of Recreation Business Manager and Mountain Manager have been posted and hope to have the positions filled shortly, interviews with prospective candidates have taken place.

Building and Grounds

- The pipe burst on Aug. 5th, while handled efficiently, the water did cause a few carpet tiles to become unglued, and staff worked quickly to reapply adhesive so as to prevent any tripping hazards.
- Having worked on the mailbox building the week of August 17 - 21st the building is back in good shape, information for costs have been shared with the insurance company.
- Work has been completed on the upper hot tub. All possible repairs with the current vendor were made and bubbles are now functional on the majority of the hot tub. A new vendor will need to be procured to give further recommendations for full functionality as Patenaude has exhausted their diagnostic abilities.
- Work should have commenced the week of August 24, 2026 on the mountain lights.

Front Desk:

- August the FD personnel dealt with a lot of renters that had been misinformed by their AirBnB or Vrbo host, and insisted they did not have to pay to get in. Food and Beverage experience people trying to sneak in through the gate as well to bypass the front desk. The front desk is grateful for the actions happening on the WEA end of the situation, and for their support. Staff feels this has been the worst summer for rental issues.

Water and Roads

- A resident of Donavon Farms Rd. contacted us concerning a large hole in the roadway. Mr. Baert met with the Campton road agent on Aug. 18, 2026, to inspect the area; the opening is actually a runoff ditch. The district and Campton have finished grading work there, and this trench is necessary to prevent the road from washing out.
- August 11, 2026 a notice of water shutoff for leak repair was sent to homes affected on Timber Trail and Wanosha Trail, and Marden Drive. A homeowner inadvertently posted the message on TownSquare, which led to confusion and phone calls, as their statement did not specify the homes affected. We brought this matter to the attention of the WEA board, and the notice was removed.

Events

The Recreation/Events committee met on Aug. 13, 2026: We discussed the Luau that was coming up on the 14th and remaining weekends in August including Labor Day.

- Sept. 5 Color Run - sponsored by Linda Ivers kids will be running on the trail near the rec center and then enjoy the foam cannon. The event will be from 1pm to 3pm.
- Sept. 5 Red Daisy Rival @ 5:30 - 8:30pm
  We discussed the events through the fall- we are looking into a Craft Fair in Nov. no official date yet. We did discuss Trunk or Treat, Ugly Sweater @ the lodge, Santa's visit and craft night

- Oct. 31 Trunk or Treat (5pm - 6PM) followed by - Haunted Hay ride - Harry Potter movie
- Dec. 12th - Ugly Sweater contest at the lodge 6pm - 8pm
- Dec. 19th - We will have kids downstairs doing crafts TBD followed by Santa's arrival upstairs TBD
- Christmas Vacation week events are in the works (Dec. 26 - Jan. 3, 2027) volunteers are always encouraged to reach out to join the committee or to assist with events.
  For vacation week we will have Cookie Decorating, a movie night, and a movie challenge

  Looking ahead towards February 2027 we will start with Valentines for the kids on the 13th, T&DTB on family Trivia, paint and sip - the week of Feb. 15 - 19th closing out MA vacation week with Box Derby on Feb. 20th. St. Patrick's Day at the lodge will be held the weekend of Mar. 13th

  We realize Easter comes early in 2027, so we will hold the Egg Hunt on March 27, 2027.

Check Manifest - by Payee

Date: 8/06/2026 **Batch ID:** 443 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3472	SYSTEM	**8/06/2026**	**9763**	**ACE HARDWARE**			
	22915409			7/23/2026	108.02	0.00	108.02
	01.4312.002.611 / HWY - TOOLS					82.57	
	CHAINSAW CHAINS, BAR CHAIN OIL, ELECTRIP TAPE AND WEATHERSTRIP						
	01.4312.002.610 / HWY - SHOP SUPPLIES					25.45	
	CHAINSAW CHAINS, BAR CHAIN OIL, ELECTRIP TAPE AND WEATHERSTRIP						
					Total Check #:	**3472**	**108.02**
3473	SYSTEM	**8/06/2026**	**90**	**AIRGAS USA, LLC**			
	5526163476			7/31/2026	424.46	0.00	424.46
	03.3409.001.610 / COG - BAR SUPPLIES					424.46	
	SMALL CARBON DIOXIDE CYLINDER RENTAL						
					Total Check #:	**3473**	**424.46**
3474	SYSTEM	**8/06/2026**	**160**	**AMAZON**			
	14TT-97Y1-MGN4			7/16/2026	45.07	0.00	45.07
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					45.07	
	R-0004 PH INDICATOR REAGENT						
	174N-4HWV-7MKW			7/28/2026	171.86	0.00	171.86
	01.4312.002.610 / HWY - SHOP SUPPLIES					171.86	
	DISPOSAB LE GLOVES						
	1XNL-WKFL-HJRX			7/29/2026	113.00	0.00	113.00
	03.3409.001.003 / COG - GENERAL MERCHANDISE					113.00	
	SEA LIFE TOYS, POOL TOYS, AFER BITE OUTDOOR, 4 PK SHARK TOY, INSECT REPELLENT						
					Total Check #:	**3474**	**329.93**
3475	SYSTEM	**8/06/2026**	**210**	**AMERIGAS**			
	3192150288			7/23/2026	129.04	0.00	129.04
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					129.04	
	62.4 GALLONS PROPANE						
					Total Check #:	**3475**	**129.04**
3476	ACH	**8/06/2026**	**280**	**AMOSKEAG BEVERAGES, INC.**			***ACH***

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	38609210			7/30/2026	498.00	0.00	498.00
	03.3409.001.002 / COG - FOOD					498.00	
	BEER PURCHASE						
					Total Check #:	**3476**	**498.00**
3477	ACH	**8/06/2026**	**280**	**AMOSKEAG BEVERAGES, INC.**		***ACH***	
	38609211			7/30/2026	36.00	0.00	36.00
	03.3409.001.007 / COG - BEER					36.00	
	BEER PURCHASE						
					Total Check #:	**3477**	**36.00**
3478	SYSTEM	**8/06/2026**	**8990**	**BADGER METER**			
	80244970			7/30/2026	8.00	0.00	8.00
	02.4331.520.670 / WTR - SUBSCRIPTION & DUES					8.00	
	ORION CELLULAR LTE SERVICE FOR JULY 2026						
					Total Check #:	**3478**	**8.00**
3479	SYSTEM	**8/06/2026**	**560**	**BELLETETES, INC.**			
	5250816			7/30/2026	207.62	0.00	207.62
	01.4314.003.615 / B&G - SUPPLIES					46.29	
	2X12=1- MCA GTREATED #1, 10X3 R4 SCREW, WOOD BLADEAND SAW BLADE						
	01.4314.003.630 / B&G - BUILDING REPAIRS					161.33	
	2X12=1- MCA GTREATED #1, 10X3 R4 SCREW, WOOD BLADEAND SAW BLADE (REPLACED HEADER						
					Total Check #:	**3479**	**207.62**
3480	SYSTEM	**8/06/2026**	**9757**	**BOB KING**			
	07272026			7/27/2026	300.00	0.00	300.00
	03.4523.003.611 / LNG - ENTERTAINMENT					300.00	
	POOLSIDE MUSIC 8/1/26						
					Total Check #:	**3480**	**300.00**
3481	SYSTEM	**8/06/2026**	**6970**	**CASH**			
	072926			7/29/2026	0.61	0.00	0.61
	03.4523.001.815 / LNG - CASH OVER/SHORT					0.61	

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Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			REPLENISH BAR BAG SHORTAGE				
					Total Check #:	**3481**	**0.61**
3482	SYSTEM	**8/06/2026**	**9709**	**CINTAS**			
	5350579007			7/29/2026	544.74	0.00	544.74
			01.4314.003.613 / B&G - GROUNDS REPAIRS & MAINTENANCE			544.74	
			FIRST AID CABINET MEDICINES				
					Total Check #:	**3482**	**544.74**
3483	SYSTEM	**8/06/2026**	**1260**	**CONSOLIDATED COMMUNICATIONS**			
	8279 30 SHORT PAID			7/12/2026	4.88	0.00	4.88
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET			4.88	
			SHORT PAID JUNE JULY INVOICE				
					Total Check #:	**3483**	**4.88**
3484	SYSTEM	**8/06/2026**	**1290**	**CONSOLIDATED COMMUNICATIONS**			
	1840 317 JUNE JULY			7/24/2026	300.00	0.00	300.00
			01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES			300.00	
			6/24/26 - 7/23/26 SERVICE				
					Total Check #:	**3484**	**300.00**
3485	SYSTEM	**8/06/2026**	**2440**	**GRANITE STATE GLASS**			
	H0045246			7/28/2026	365.00	0.00	365.00
			01.4312.002.821 / HWY - EQUIPMENT REPAIR			365.00	
			WINDSHIELD REPLACED, LABOR AND URETHANE				
					Total Check #:	**3485**	**365.00**
3486	SYSTEM	**8/06/2026**	**7480**	**HANDYMAN HARDWARE INC.**			
	A215752			7/06/2026	16.20	0.00	16.20
			01.4314.003.630 / B&G - BUILDING REPAIRS			18.00	
			SINGLE SIDED KEY (6)				
			01.4314.003.630 / B&G - BUILDING REPAIRS			-1.80	
			SINGLE SIDED KEY (6)				
	A215832			7/09/2026	8.10	0.00	8.10

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken		Amount Paid
		01.4314.003.630 / B&G - BUILDING REPAIRS					9.00	
		COMPRESSION SLEEVE & COMPRESSION NUT						
		01.4314.003.630 / B&G - BUILDING REPAIRS					-0.90	
		COMPRESSION SLEEVE & COMPRESSION NUT						
	A216336			7/30/2026	90.00	0.00		90.00
		02.4331.520.611 / WTR - TOOLS					100.00	
		BIT DRILL, BIT DRIVER AND SCRUB BRUSH						
		02.4331.520.611 / WTR - TOOLS					-10.00	
		BIT DRILL, BIT DRIVER AND SCRUB BRUSH						
	B533417			7/01/2026	10.80	0.00		10.80
		03.4523.002.820 / LNG - EQUIPMENT					12.00	
		14X3/4 SS SELF DRILL						
		03.4523.002.820 / LNG - EQUIPMENT					-1.20	
		14X3/4 SS SELF DRILL						
	B534224			7/06/2026	21.60	0.00		21.60
		01.4314.003.630 / B&G - BUILDING REPAIRS					24.00	
		HANDLE TANK FAUCET STYLE						
		01.4314.003.630 / B&G - BUILDING REPAIRS					-2.40	
		HANDLE TANK FAUCET STYLE						
	B534894			7/09/2026	2.70	0.00		2.70
		01.4314.003.630 / B&G - BUILDING REPAIRS					3.00	
		SINGLE SIDED KEY						
		01.4314.003.630 / B&G - BUILDING REPAIRS					-0.30	
		SINGLE SIDED KEY						
	B535000			7/10/2026	5.85	0.00		5.85
		01.4312.002.826 / HWY - VEHICLE MAINTENANCE					6.50	
		GREASED LIGHTNING CLEANER						
		01.4312.002.826 / HWY - VEHICLE MAINTENANCE					-0.65	
		GREASED LIGHTNING CLEANER						
	B535007			7/10/2026	45.45	0.00		45.45
		01.4314.003.630 / B&G - BUILDING REPAIRS					50.50	
		COMPRESSION ELBOW, COMPRESSION NUT AND COMPRESSION SLEEVE PLF						
		01.4314.003.630 / B&G - BUILDING REPAIRS					-5.05	
		COMPRESSION ELBOW, COMPRESSION NUT AND COMPRESSION SLEEVE PLF						
	B535489			7/13/2026	32.40	0.00		32.40
		01.4312.002.610 / HWY - SHOP SUPPLIES					33.50	
		PAPER TOWELS, BOOK STORAGE VINYL CTD						
		01.4312.002.610 / HWY - SHOP SUPPLIES					-1.10	

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		PAPER TOWELS, BOOK STORAGE VINYL CTD					
	B536111			7/17/2026	27.90	0.00	27.90
		01.4314.003.615 / B&G - SUPPLIES				31.00	
		ALKALINE BATTERY AND GASKET DISPOSAL					
		01.4314.003.615 / B&G - SUPPLIES				-3.10	
		ALKALINE BATTERY AND GASKET DISPOSAL					
	B536910			7/22/2026	153.00	0.00	153.00
		01.4314.003.630 / B&G - BUILDING REPAIRS				170.00	
		NAIL FINISH SS 15 GALLON AND CAULK VINYL ADHESIVE					
		01.4314.003.630 / B&G - BUILDING REPAIRS				-17.00	
		NAIL FINISH SS 15 GALLON AND CAULK VINYL ADHESIVE					
	B537050			7/23/2026	7.06	0.00	7.06
		01.4312.002.821 / HWY - EQUIPMENT REPAIR				7.85	
		STEEL ROD AND MISC. FASTENERS					
		01.4312.002.821 / HWY - EQUIPMENT REPAIR				-0.79	
		STEEL ROD AND MISC. FASTENERS					
	B537585			7/28/2026	2.70	0.00	2.70
		01.4314.003.610 / B&G - MAINTENANCE SUPPLIES				3.00	
		SNAP BOLT NKL 3/4X3-11/16					
		01.4314.003.610 / B&G - MAINTENANCE SUPPLIES				-0.30	
		SNAP BOLT NKL 3/4X3-11/16					
					Total Check #:	**3486**	**423.76**
3487	SYSTEM	**8/06/2026**	**9739**	**JIM TYRRELL**			
	072726			7/27/2026	200.00	0.00	200.00
		03.4523.003.611 / LNG - ENTERTAINMENT				200.00	
		POOLSIDE ENTERTAINMENT 8/8/26					
					Total Check #:	**3487**	**200.00**
3488	SYSTEM	**8/06/2026**	**3170**	**JP PEST SERVICES**			
	3388639			7/27/2026	239.00	0.00	239.00
		01.4520.003.619 / REC - PEST CONTROL				239.00	
		WASP SERVICE @ COMMUNITY CENTER					
					Total Check #:	**3488**	**239.00**
3489	ACH	**8/06/2026**	**9695**	**KS STATEBANK - GOVT FINANCE DEPT - *ACH***			***ACH***

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	62715-8-2026			8/01/2026	1,662.29	0.00		1,662.29
	01.4711.000.003 / DEBT - PRINCIPAL PAYMENTS - KS BANK - EXCAVATOR EXCAVATOR LOAN - PRINCIPAL & INTEREST						1,523.31	
	01.4721.000.003 / DEBT - INTEREST PAYMENTS - KS BANK - EXCAVATOR EXCAVATOR LOAN - PRINCIPAL & INTEREST						138.98	
					Total Check #:	**3489**		**1,662.29**
3490	SYSTEM	**8/06/2026**	**9719**	**L.E. Johnston Construction Inc.**				
	2026167			7/28/2026	4,300.00	0.00		4,300.00
	02.4331.520.861 / WTR - LEAK REPAIRS WATERBREAK DURGIN CIRCLE - RENTAL OF KUBOTA, TRAILER & SERVICE TRUCK						4,300.00	
					Total Check #:	**3490**		**4,300.00**
3491	ACH	**8/06/2026**	**4110**	**NEW HAMPSHIRE DISTRIBUTORS, INC.**			***ACH***	
	557059			7/29/2026	412.75	0.00		412.75
	03.3409.001.007 / COG - BEER BEER PURCHASE						412.75	
					Total Check #:	**3491**		**412.75**
3492	ACH	**8/06/2026**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			***ACH***	
	498369013			7/29/2026	1,524.07	0.00		1,524.07
	03.3409.001.006 / COG - LIQUOR LIQUOR PURCHASE						46.99	
	03.3409.001.005 / COG - NON-ALCOHOLIC BEVERAGES NON-ALCOHOLIC BEVERAGES						74.99	
	03.4523.002.610 / LNG - BAR SUPPLIES BAR SUPPLIES						111.11	
	03.4523.002.611 / LNG - KITCHEN SUPPLIES KITCHEN SUPPLIES						120.88	
	03.3409.001.002 / COG - FOOD FOOD PURCHASE						1,170.10	
					Total Check #:	**3492**		**1,524.07**
3493	SYSTEM	**8/06/2026**	**6180**	**UNIFIRST CORPORATION**				
	1070531728			7/30/2026	163.24	0.00		163.24

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Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			01.4521.003.610 / FD - SUPPLIES				45.65
			TERRY CLOTHS, BEACH TOWELS, APRONS, WET MOP, MULTI-PURPOSE TOWELS AND F.D. RUG				
			01.4314.003.614 / B&G - CLEANING SUPPLIES				25.60
			TERRY CLOTHS, BEACH TOWELS, APRONS, WET MOP, MULTI-PURPOSE TOWELS AND F.D. RUG				
			03.4523.002.611 / LNG - KITCHEN SUPPLIES				46.65
			TERRY CLOTHS, BEACH TOWELS, APRONS, WET MOP, MULTI-PURPOSE TOWELS AND F.D. RUG				
			01.4312.002.610 / HWY - SHOP SUPPLIES				35.06
			TERRY CLOTHS, BEACH TOWELS, APRONS, WET MOP, MULTI-PURPOSE TOWELS AND F.D. RUG				
			03.4522.003.610 / SKI - CLEANING SUPPLIES				0.30
			BAG RACK				
			01.4314.003.614 / B&G - CLEANING SUPPLIES				9.98
			FRONT ENTRY DOOR RUG				
					Total Check #:	**3493**	**163.24**

Check Manifest - by Payee

Date: 8/06/2026 **Batch ID:** 443 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
8/06/2026	**Check Manifest**		**Batch:**	**443**	**Chk Count:**	**22**	**Total Amnt:**			**12,181.41**

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	4,216.77
02	WATER FUND	4,398.00
03	RECREATION FUND	3,566.64

--- Signatures ---

_____
Helen Chatel, General Manager

_____
Maureen Patti, Commissioner-Chair

_____
Mark Canfield, Commissioner

Check Manifest - by Payee

Date: 8/13/2026 **Batch ID:** 444 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3494	SYSTEM	**8/13/2026**	**150**	**ALVINA SNEGACH**			
	08052026			8/05/2026	125.00	0.00	125.00
	01.4130.002.320 / EXEC - LICENSES & FEES					125.00	
	WEVD COMMISSION MEETING MINUTES OF 8/5/26						
					Total Check #:	**3494**	**125.00**
3495	SYSTEM	**8/13/2026**	**160**	**AMAZON**			
	19PD-X1MX-HJF7			8/10/2026	101.10	0.00	101.10
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					101.10	
	CHLORINE RAPID TABLETS						
	1C73-6RTL-GX6D			8/06/2026	41.98	0.00	41.98
	01.4314.003.630 / B&G - BUILDING REPAIRS					41.98	
	2 BOXES BRACKETS						
	1D6W-JVH1-94CF			8/07/2026	207.40	0.00	207.40
	01.4312.002.610 / HWY - SHOP SUPPLIES					207.40	
	10 PKGS OF DISPOSABLE GLOVES						
	1NTL-GKWD-CVXP			7/31/2026	213.86	0.00	213.86
	01.4314.003.614 / B&G - CLEANING SUPPLIES					213.86	
	DISINFECTING WIPES, SHOWER BRUSH,TRASH BAGS,BATH TISSUE,URINAL DEODORIZER, GLOVE						
	1PYP-6MY1-H9X1			8/06/2026	93.99	0.00	93.99
	01.4314.003.615 / B&G - SUPPLIES					93.99	
	FLUORESCENT LIGHT BULB						
					Total Check #:	**3495**	**658.33**
3496	SYSTEM	**8/13/2026**	**560**	**BELLETETES, INC.**			
	5258780			8/04/2026	366.64	0.00	366.64
	01.4314.003.630 / B&G - BUILDING REPAIRS					370.34	
	POLYBUTYLENE COUPLING, TREATED PLYWOOD AND PVC TRIM						
	01.4314.003.630 / B&G - BUILDING REPAIRS					-3.70	
	POLYBUTYLENE COUPLING, TREATED PLYWOOD AND PVC TRIM						
	5260448			8/04/2026	242.87	0.00	242.87
	01.4314.003.630 / B&G - BUILDING REPAIRS					245.32	
	TYPAR 3'X100' GRAY						
	01.4314.003.630 / B&G - BUILDING REPAIRS					-2.45	
	TYPAR 3'X100' GRAY						

Check Manifest - by Payee

Date: 8/13/2026 **Batch ID:** 444 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	5266784				8/07/2026	179.98	0.00	179.98
	02.4331.520.822 / WTR - PROJECTS 6X6-10 MCA GC TREATED #2						181.80	
	02.4331.520.822 / WTR - PROJECTS 6X6-10 MCA GC TREATED #2						-1.82	
						Total Check #:	**3496**	**789.49**
3497	SYSTEM	**8/13/2026**	**9748**	**BLACK RIVER PRODUCE**				
	159734				7/09/2026	-28.96	0.00	-28.96
	03.3409.001.002 / COG - FOOD 1 CASE STRAWBERRY						-28.96	
						Total Check #:	**3497**	**-28.96**
3498	SYSTEM	**8/13/2026**	**980**	**CERTIFIED COMPUTER SOLUTIONS, LLC**				
	23453				6/01/2026	2,419.25	0.00	2,419.25
	01.4130.002.342 / EXEC - COMPUTER SERVICES SERVICE CONTRACT FOR JUNE 206 AND ANNUAL SSL CERTIFICATE						2,419.25	
	23489				7/01/2026	2,269.25	0.00	2,269.25
	01.4130.002.342 / EXEC - COMPUTER SERVICES SERVICE CONTRACT FOR JULY 2026						2,269.25	
	23524				8/06/2026	7,269.25	0.00	7,269.25
	01.4130.002.342 / EXEC - COMPUTER SERVICES SERVICE CONTRACT FOR AUGUST 2026						2,269.25	
	01.4130.002.342 / EXEC - COMPUTER SERVICES EARLY TERMINATION FEE						5,000.00	
						Total Check #:	**3498**	**11,957.75**
3499	SYSTEM	**8/13/2026**	**1790**	**ELECTRICAL INSTALLATIONS, LLC**				
	S2604906				8/04/2026	1,080.00	0.00	1,080.00
	02.4331.520.864 / WTR - TELEMETRY SERVICE MAINTENANCE AGREEMENT						1,080.00	
						Total Check #:	**3499**	**1,080.00**
3500	ACH	**8/13/2026**	**1890**	**EVERSOURCE**				***ACH***

Check Manifest - by Payee

Date: 8/13/2026 **Batch ID:** 444 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	56996545091 JULY			7/29/2026	21.00	0.00	21.00
	01.4522.002.340 / SKI - ELECTRIC					21.00	
	6/26 - 7/29/26 SERVICE						
					Total Check #:	**3500**	**21.00**
3501	ACH	**8/13/2026**	**1910**	**EVERSOURCE**			***ACH***
	56574890067 JULY			7/29/2026	142.98	0.00	142.98
	02.4331.520.340 / WTR - ELECTRICITY					142.98	
	6/26/26 - 7/29/2026 SERVICE						
					Total Check #:	**3501**	**142.98**
3502	ACH	**8/13/2026**	**1920**	**EVERSOURCE**			***ACH***
	56360751028 JULY			7/29/2026	21.33	0.00	21.33
	01.4522.002.340 / SKI - ELECTRIC					21.33	
	6/26/26 - 7/29/2026 SERVICE						
					Total Check #:	**3502**	**21.33**
3503	ACH	**8/13/2026**	**1930**	**EVERSOURCE**			***ACH***
	56299101063 JULY			7/29/2026	8,506.78	0.00	8,506.78
	01.4314.003.340 / B&G - ELECTRIC					8,506.78	
	6/26/26 - 7/29/2026 SERVICE						
					Total Check #:	**3503**	**8,506.78**
3504	SYSTEM	**8/13/2026**	**1940**	**EVERSOURCE**			
	56307251074 JULY			7/29/2026	71.33	0.00	71.33
	01.4314.003.340 / B&G - ELECTRIC					71.33	
	6/26/26 - 7/29/2026 SERVICE						
					Total Check #:	**3504**	**71.33**
3505	ACH	**8/13/2026**	**1970**	**EVERSOURCE**			***ACH***
	56458399037 JULY			7/29/2026	21.48	0.00	21.48
	01.4522.002.340 / SKI - ELECTRIC					21.48	
	6/26 - 7/29/26 SERVICE						

Check Manifest - by Payee

Date: 8/13/2026 **Batch ID:** 444 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
						Total Check #: 3505		**21.48**
3506	ACH	**8/13/2026**	**1990**	**EVERSOURCE**				***ACH***
	56994890085 JULY				7/29/2026	32.42	0.00	32.42
	01.4312.003.340 / HWY - ELECTRIC						32.42	
	6/26/26 - 7/29/2026 SERVICE							
						Total Check #: 3506		**32.42**
3507	ACH	**8/13/2026**	**2020**	**EVERSOURCE**				***ACH***
	56244890026 JULY				7/29/2026	87.75	0.00	87.75
	01.4312.003.340 / HWY - ELECTRIC						87.75	
	6/26/26 - 7/29/2026 SERVICE							
						Total Check #: 3507		**87.75**
3508	ACH	**8/13/2026**	**2040**	**EVERSOURCE**				***ACH***
	56974735011 JULY				7/29/2026	157.03	0.00	157.03
	01.4522.002.340 / SKI - ELECTRIC						157.03	
	6/26/26 - 7/29/2026 SERVICE							
						Total Check #: 3508		**157.03**
3509	ACH	**8/13/2026**	**7270**	**EVERSOURCE**				***ACH***
	56235890092 JULY				7/29/2026	887.95	0.00	887.95
	01.4522.002.340 / SKI - ELECTRIC						887.95	
	6/26/26 - 7/29/2026 SERVICE							
						Total Check #: 3509		**887.95**
3510	ACH	**8/13/2026**	**7280**	**EVERSOURCE**				***ACH***
	56344480025 JULY				7/29/2026	207.59	0.00	207.59
	02.4331.520.340 / WTR - ELECTRICITY						207.59	
	6/26/26 - 7/29/2026 SERVICE							
						Total Check #: 3510		**207.59**
3511	ACH	**8/13/2026**	**7300**	**EVERSOURCE**				***ACH***

Check Manifest - by Payee

Date: 8/13/2026 **Batch ID:** 444 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	56181551029 JULY				7/29/2026	28.79	0.00	28.79
	02.4331.520.340 / WTR - ELECTRICITY							28.79
	6/26/26 - 7/29/2026 SERVICE							
						Total Check #:	**3511**	**28.79**
3512	ACH	**8/13/2026**	**7310**	**EVERSOURCE**				***ACH***
	56688101039 JULY				7/29/2026	21.00	0.00	21.00
	01.4522.002.340 / SKI - ELECTRIC							21.00
	6/26/26 - 7/29/2026 SERVICE							
						Total Check #:	**3512**	**21.00**
3513	ACH	**8/13/2026**	**7320**	**EVERSOURCE**				***ACH***
	56384126058 JULY				7/29/2026	21.00	0.00	21.00
	02.4331.520.340 / WTR - ELECTRICITY							21.00
	6/26 - 7/29/26 SERVICE							
						Total Check #:	**3513**	**21.00**
3514	ACH	**8/13/2026**	**7330**	**EVERSOURCE**				***ACH***
	56945126092 JULY				7/29/2026	23.24	0.00	23.24
	02.4331.520.340 / WTR - ELECTRICITY							23.24
	6/26 - 7/29/26 SERVICE							
						Total Check #:	**3514**	**23.24**
3515	ACH	**8/13/2026**	**9130**	**EVERSOURCE**				***ACH***
	56956494017 JULY				7/29/2026	76.01	0.00	76.01
	02.4331.520.340 / WTR - ELECTRICITY							76.01
	6/26/26 - 7/29/2026 SERVICE							
						Total Check #:	**3515**	**76.01**
3516	ACH	**8/13/2026**	**9140**	**EVERSOURCE**				***ACH***
	56101129021 JULY				7/29/2026	3,662.96	0.00	3,662.96
	02.4331.520.340 / WTR - ELECTRICITY							3,662.96
	6/26 - 7/29/26 SERVICE							

Check Manifest - by Payee

Date: 8/13/2026 **Batch ID:** 444 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #:	**3516**	**3,662.96**
3517	SYSTEM	**8/13/2026**	**2630**	**HEALTH TRUST**			
	001611362			7/22/2026	21,743.19	0.00	21,743.19
		01.2020.000.001 / PAYROLL LIABILITIES 8/1/26 - 8/31/2026 - SPOUSE HEALTH				278.20	
		01.2020.000.001 / PAYROLL LIABILITIES 8/1/26 - 8/31/2026 - SPOUSE DENTAL				61.88	
		02.4331.520.210 / WTR - HEALTH INSURANCE 8/1/26 - 8/31/2026				2,086.53	
		02.4331.520.211 / WTR - DENTAL INSURANCE 8/1/26 - 8/31/2026				83.03	
		01.4314.001.210 / B&G - HEALTH INSURANCE 8/1/26 - 8/31/2026				8,346.06	
		01.4314.001.211 / B&G - DENTAL INSURANCE 8/1/26 - 8/31/2026				332.10	
		01.4521.001.210 / FD - HEALTH INSURANCE 8/1/26 - 8/31/2026				2,782.02	
		01.4521.001.211 / FD - DENTAL INSURANCE 8/1/26 - 8/31/2026				110.70	
		01.4130.001.210 / EXEC - HEALTH INSURANCE 8/1/26 - 8/31/2026				4,590.34	
		01.4130.001.211 / EXEC - DENTAL INSURANCE 8/1/26 - 8/31/2026				179.64	
		03.4520.001.210 / REC - HEALTH INSURANCE 8/1/26 - 8/31/2026				1,391.01	
		03.4520.001.211 / REC - DENTAL INSURANCE 8/1/26 - 8/31/2026				55.35	
		01.4312.001.210 / HWY - HEALTH INSURANCE 8/1/26 - 8/31/2026				1,391.00	
		01.4312.001.211 / HWY - DENTAL INSURANCE 8/1/26 - 8/31/2026				55.33	
					Total Check #:	**3517**	**21,743.19**
3518	SYSTEM	**8/13/2026**	**2630**	**HEALTH TRUST**			
	92842			7/08/2026	1,151.92	0.00	1,151.92
		01.4130.002.320 / EXEC - LICENSES & FEES FSA ADMIN FEE				13.75	

Check Manifest - by Payee

Date: 8/13/2026 **Batch ID:** 444 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			01.2020.000.010 / FLEX SPENDING WITHHELD			1,138.17	
			FSA CLAIMS REIMBURSEMENTS PY 2026				
					Total Check #:	**3518**	**1,151.92**
3519	SYSTEM	**8/13/2026**	**2850**	**IRVING ENERGY**			
	635550			8/04/2026	3,713.21	0.00	3,713.21
			01.4312.002.823 / HWY - DIESEL			2,599.25	
			850.6 GALLONS DIESEL FOR ROADS				
			02.4331.520.823 / WTR - VEHICLE FUEL			1,113.96	
			850.6 GALLONS DIESEL FOR WATER				
					Total Check #:	**3519**	**3,713.21**
3520	SYSTEM	**8/13/2026**	**9766**	**JOHN O'NEILL**			
	08052026 LOUNGE ENTERT			8/05/2026	700.00	0.00	700.00
			03.4523.003.611 / LNG - ENTERTAINMENT			700.00	
			LUAU EVENT - MUSIC 8/15/2026				
					Total Check #:	**3520**	**700.00**
3521	SYSTEM	**8/13/2026**	**3970**	**MUNICIPAL RESOURCES, INC.**			
	27282			8/03/2026	1,398.85	0.00	1,398.85
			01.4130.002.391 / EXEC - PAYROLL PROCESSING			1,398.85	
			PAYROLL SERVICES FOR JULY 2026				
					Total Check #:	**3521**	**1,398.85**
3522	SYSTEM	**8/13/2026**	**9799**	**PATENAUDE POOL PLASTERERS INC**			
	JOB # 26-07-10-01			8/07/2026	2,820.00	0.00	2,820.00
			01.4940.025.002 / CIF - POOL REPLASTERING			2,820.00	
			10% DEPOSIT ON TOTAL PROPOSAL OF $28,200				
					Total Check #:	**3522**	**2,820.00**
3523	SYSTEM	**8/13/2026**	**9804**	**TREASURER, STATE OF NEW HAMPSHIRE**			
	08102026			8/10/2026	75.00	0.00	75.00
			01.4130.002.320 / EXEC - LICENSES & FEES			37.50	
			NOTARY RENEWAL - A. SMITH				

Check Manifest - by Payee

Date: 8/13/2026 **Batch ID:** 444 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		02.4331.520.320 / WTR - LICENSES AND FEES					37.50
		NOTARY RENEWAL - A. SMITH					
					Total Check #:	**3523**	**75.00**
3524	SYSTEM	**8/13/2026**	**6180**	**UNIFIRST CORPORATION**			
	1070533523			8/06/2026	187.16	0.00	187.16
		01.4521.003.610 / FD - SUPPLIES					44.84
		COOK APRONS, WET AREA MAT, TERRY CLOTHS, BEACH TOWELS, AND WET MOP					
		01.4314.003.614 / B&G - CLEANING SUPPLIES					23.26
		COOK APRONS, WET AREA MAT, TERRY CLOTHS, BEACH TOWELS, AND WET MOP					
		03.4523.002.611 / LNG - KITCHEN SUPPLIES					85.34
		COOK APRONS, WET AREA MAT, TERRY CLOTHS, BEACH TOWELS, AND WET MOP					
		01.4312.002.610 / HWY - SHOP SUPPLIES					33.40
		COOK APRONS, WET AREA MAT, TERRY CLOTHS, BEACH TOWELS, AND WET MOP					
		03.4522.003.610 / SKI - CLEANING SUPPLIES					0.32
		COOK APRONS, WET AREA MAT, TERRY CLOTHS, BEACH TOWELS, AND WET MOP					
					Total Check #:	**3524**	**187.16**
3525	SYSTEM	**8/13/2026**	**9685**	**USABLUEBOOK**			
	SO4145452			8/04/2026	705.65	0.00	705.65
		02.4331.520.641 / WTR - SYSTEM REPAIRS					705.65
		HOUSE INSPECTION, POCKET PRO & PH SENSOR GAUGE FOR WATER TEST					
					Total Check #:	**3525**	**705.65**

Check Manifest - by Payee

Date: 8/13/2026 **Batch ID:** 444 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
8/13/2026	**Check Manifest**		**Batch:**	**444**	**Chk Count:**	**32**	**Total Amnt:**			**61,067.23**

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	49,414.95
02	WATER FUND	9,449.22
03	RECREATION FUND	2,203.06

--- Signatures ---

Helen Chatel, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Check Manifest - by Payee

Date: 8/20/2026 **Batch ID:** 445 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3526	SYSTEM	**8/20/2026**	**9763**	**ACE HARDWARE**			
	22916193			8/12/2026	281.48	0.00	281.48
		01.4312.002.611 / HWY - TOOLS				281.48	
		SAW RECIPROCATING AND SAW BLADE KIT					
	22916231			8/13/2026	134.06	0.00	134.06
		02.4331.520.611 / WTR - TOOLS				58.49	
		FT LED FLD WORK LT					
		02.4331.520.611 / WTR - TOOLS				44.99	
		PENLIGHT BLACK					
		01.4312.002.610 / HWY - SHOP SUPPLIES				30.58	
		PAPER TOWELS					
					Total Check #:	**3526**	**415.54**
3527	SYSTEM	**8/20/2026**	**160**	**AMAZON**			
	1MNF-WCKP-T639			8/10/2026	99.57	0.00	99.57
		03.4523.003.612 / LNG - EVENT EXPENSES				99.57	
		OVAL PAPER PLATES, PARTY CUPS, ORGEAT SYRUP DRINK MIX, TABLECLOTH AND COLORFUL S					
	CR MEMO 171G-GW6F-KCY			8/16/2026	-6.29	0.00	-6.29
		03.4523.003.612 / LNG - EVENT EXPENSES				-6.29	
		TABLECLOTH FOR LUAU					
					Total Check #:	**3527**	**93.28**
3528	SYSTEM	**8/20/2026**	**9732**	**AMERIGAS - FIREPLACE 202318214**			
	3192617874			8/06/2026	121.16	0.00	121.16
		01.4524.003.820 / POOL - POOL & SPA INSPECTIONS				121.16	
		58.5 GALLONS PROPANE - COMMUNITY CTR FIREPLACE					
					Total Check #:	**3528**	**121.16**
3529	ACH	**8/20/2026**	**280**	**AMOSKEAG BEVERAGES, INC.**			***ACH***
	38617440			8/13/2026	504.15	0.00	504.15
		03.3409.001.007 / COG - BEER				504.15	
		BEER PURCHASE					
	386O9329			8/06/2026	721.15	0.00	721.15
		03.3409.001.007 / COG - BEER				721.15	

Check Manifest - by Payee

Date: 8/20/2026 **Batch ID:** 445 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		BEER PURCHASE					
					Total Check #:	**3529**	**1,225.30**
3530	SYSTEM	**8/20/2026**	**560**	**BELLETETES, INC.**			
	5273422			8/11/2026	465.91	0.00	465.91
		01.4314.003.630 / B&G - BUILDING REPAIRS				470.61	
		PVC PLUGS, PHENOSEAL, EXTERIOR STAIN, SAW BLADE, PVC TRIM, PLYBEAD CLASSIC, ALUM					
		01.4314.003.630 / B&G - BUILDING REPAIRS				-4.70	
		PVC PLUGS, PHENOSEAL, EXTERIOR STAIN, SAW BLADE, PVC TRIM, PLYBEAD CLASSIC, ALUM					
					Total Check #:	**3530**	**465.91**
3531	SYSTEM	**8/20/2026**	**9748**	**BLACK RIVER PRODUCE**			
	159734			7/09/2026	-28.96	0.00	-28.96
		03.3409.001.002 / COG - FOOD				-28.96	
		CREDIT FOR STRAWBERRIES					
	170871			8/05/2026	853.69	0.00	853.69
		03.3409.001.002 / COG - FOOD				819.69	
		FOOD					
		03.3409.001.006 / COG - LIQUOR				34.00	
		LIQUOR PURCHASE					
					Total Check #:	**3531**	**824.73**
3532	SYSTEM	**8/20/2026**	**810**	**C M WHITCHER RUBBISH REMOVAL LLC**			
	18763			8/01/2026	894.88	0.00	894.88
		01.4314.003.616 / B&G - TRASH REMOVAL				577.83	
		REC CENTER WEEKLY SERVICESSKI AREA BI-WEEKLY SERVICE AND FEES					
		03.4523.002.614 / LNG - WASTE REMOVAL				317.05	
		REC CENTER WEEKLY SERVICESKI AREA BI-WEEKLY SERVICEFEES					
					Total Check #:	**3532**	**894.88**
3533	SYSTEM	**8/20/2026**	**7050**	**COCA-COLA BOTTLING COMPANY**			
	53681760013			8/07/2026	462.69	0.00	462.69
		03.3409.001.005 / COG - NON-ALCOHOLIC BEVERAGES				462.69	
		NON-ALCOHOLIC BEVERAGES					

Check Manifest - by Payee

Date: 8/20/2026 **Batch ID:** 445 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #:	**3533**	**462.69**
3534	SYSTEM	**8/20/2026**	**2580**	**HARCROS CHEMICALS, INC.**			
	291027933 - REG			8/14/2026	1,274.25	0.00	1,274.25
	02.4331.520.865 / WTR - CHEMICALS					1,274.25	
	SODIUM HYPOCHLORITE 12.5%						
					Total Check #:	**3534**	**1,274.25**
3535	SYSTEM	**8/20/2026**	**3170**	**JP PEST SERVICES**			
	4457203			8/10/2026	160.50	0.00	160.50
	01.4520.003.619 / REC - PEST CONTROL					160.50	
	BI-ANNUAL PT SUMMER LIQUID TREATMENT						
	4491418			8/10/2026	166.00	0.00	166.00
	01.4520.003.619 / REC - PEST CONTROL					166.00	
	COMERCIAL PROTECTION PROGRAM FOR SKI LODGE						
					Total Check #:	**3535**	**326.50**
3536	SYSTEM	**8/20/2026**	**9805**	**MIRA GEORGE**			
	8132026 ENTERTAINMENT			8/13/2026	400.00	0.00	400.00
	03.4523.003.611 / LNG - ENTERTAINMENT					400.00	
	RIDGELINE ROVERS ENTERTAINMENT AT POOLSIDE 8/22/2026						
					Total Check #:	**3536**	**400.00**
3537	SYSTEM	**8/20/2026**	**8010**	**MORGAN CLARK**			
	8132026 ENTERTAINMENT			8/13/2026	600.00	0.00	600.00
	03.4523.003.611 / LNG - ENTERTAINMENT					600.00	
	RED DAISY REVIVAL POOLSIDE 8/5/26						
					Total Check #:	**3537**	**600.00**
3538	ACH	**8/20/2026**	**4110**	**NEW HAMPSHIRE DISTRIBUTORS, INC.**		***ACH***	
	564977			8/12/2026	652.50	0.00	652.50
	03.3409.001.007 / COG - BEER					652.50	
	BEER PURCHASE						

Check Manifest - by Payee

Date: 8/20/2026 **Batch ID:** 445 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	564978			8/12/2026	154.00	0.00	154.00
	03.3409.001.007 / COG - BEER					154.00	
	BEER PURCHASE						
					Total Check #:	**3538**	**806.50**
3539	SYSTEM	**8/20/2026**	**5580**	**SMITHFIELD SUPPLY CO INC**			
	B119548			8/11/2026	71.70	0.00	71.70
	02.4331.520.641 / WTR - SYSTEM REPAIRS					71.70	
	2 COUPLINGS BRASS						
					Total Check #:	**3539**	**71.70**
3540	ACH	**8/20/2026**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			***ACH***
	498378602			8/05/2026	3,183.40	0.00	3,183.40
	03.4523.002.611 / LNG - KITCHEN SUPPLIES					145.74	
	KITCHEN SUPPLIES, BAR SUPPLIES, NON-ALCOHOLIC BEVERAGES AND FOOD						
	03.4523.002.610 / LNG - BAR SUPPLIES					55.28	
	KITCHEN SUPPLIES, BAR SUPPLIES, NON-ALCOHOLIC BEVERAGES AND FOOD						
	03.3409.001.005 / COG - NON-ALCOHOLIC BEVERAGES					117.37	
	KITCHEN SUPPLIES, BAR SUPPLIES, NON-ALCOHOLIC BEVERAGES AND FOOD						
	03.3409.001.002 / COG - FOOD					2,865.01	
	KITCHEN SUPPLIES, BAR SUPPLIES, NON-ALCOHOLIC BEVERAGES AND FOOD						
					Total Check #:	**3540**	**3,183.40**
3541	ACH	**8/20/2026**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			***ACH***
	498380655 - CREDIT			8/07/2026	-304.40	0.00	-304.40
	03.3409.001.002 / COG - FOOD					-304.40	
	KAYEM FRANKS, BEEF PASTRAMI, HAMBURGER BUNS, STRAWBERRY DRINK MIX						
					Total Check #:	**3541**	**-304.40**
3542	ACH	**8/20/2026**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			***ACH***
	498384687			8/11/2026	52.45	0.00	52.45
	03.3409.001.002 / COG - FOOD					52.45	
	TROPICAL FRUIT MIXQ						
					Total Check #:	**3542**	**52.45**

Check Manifest - by Payee

Date: 8/20/2026 **Batch ID:** 445 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3543	SYSTEM	**8/20/2026**	**9690**	**TREASURER STATE OF NH**			
	216108			8/06/2026	17.00	0.00	17.00
		02.4331.520.860 / WTR - WATER TESTING				17.00	
		DW BACTERIA, P/A, CHR, AQUEOUS SAMPLE					
	216109			8/06/2026	34.00	0.00	34.00
		02.4331.520.860 / WTR - WATER TESTING				34.00	
		DW BACTERIA, P/A, CHR, AQUEOUS SAMPLES					
					Total Check #:	**3543**	**51.00**
3544	SYSTEM	**8/20/2026**	**9696**	**TREASURER, STATE OF NH - DEPT. OF TRANSP**			
	383983			8/06/2026	200.71	0.00	200.71
		01.4314.003.823 / B&G - VEHICLE FUEL				200.71	
		64.10 GALLONS FUEL - 2017 FORD F-350 XL					
					Total Check #:	**3544**	**200.71**
3545	SYSTEM	**8/20/2026**	**6240**	**UPTON & HATFIELD, LLP**			
	BILL # 181213			8/06/2026	468.00	0.00	468.00
		01.4130.002.323 / EXEC - LEGAL SERVICES				468.00	
		PROFESSIONAL SERVICES RE: WEA BILING, EXCHANGE EMAIL WITH DISTRICT					
					Total Check #:	**3545**	**468.00**

Check Manifest - by Payee

Date: 8/20/2026 **Batch ID:** 445 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

8/20/2026 Check Manifest Batch: 445 Chk Count: 20 Total Amnt: 11,633.60

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	2,472.17
02	WATER FUND	1,500.43
03	RECREATION FUND	7,661.00

--- Signatures ---

Helen Chatel, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Check Manifest - by Payee

Date: 8/21/2026 **Batch ID:** 446 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3546	SYSTEM	**8/21/2026**	**9693**	**CITIZENS BANK**			
	ADOBE JULY			7/29/2026	19.99	0.00	19.99
	01.4130.002.320 / EXEC - LICENSES & FEES					19.99	
	ADOBE PROGRAM						
	AMAZON MARKET			7/30/2026	37.52	0.00	37.52
	03.4523.003.612 / LNG - EVENT EXPENSES					37.52	
	LIMBO GAME FOR KIDS AND TROPICAL FLOWERS FOR LUAU PARTY						
	AMAZON MARKET 7/30/26			7/30/2026	23.76	0.00	23.76
	03.4523.003.612 / LNG - EVENT EXPENSES					23.76	
	2 OF 96 PCS LEIS FOR LUAU PARTY DECORATIONS						
	CLOUD COVER MUSIC JUL`			7/17/2026	18.95	0.00	18.95
	01.4130.002.320 / EXEC - LICENSES & FEES					18.95	
	OUTSIDE MUSIC						
	CONSOLIDATED 9573			7/23/2026	200.00	0.00	200.00
	02.4331.520.350 / WTR - TELEPHONE					200.00	
	2/21/26 - 3/20/26 ORIGINAL PAYMENT NEVER REC'DPART OF $902.78 PAYMENT						
	CONSOLIDATED 9573 APR			5/21/2026	200.00	0.00	200.00
	02.4331.520.350 / WTR - TELEPHONE					200.00	
	3/21/26- 4/20/26 SERVICE-INVOICE NEVER REC'D- COMPANY CONVERT TO NEW PROGRAM-PAR						
	CONSOLIDATED 9573-MAR			4/21/2026	200.00	0.00	200.00
	02.4331.520.350 / WTR - TELEPHONE					200.00	
	3/21/26- 4/20/26 SERVICE-INVOICE NEVER REC'D- COMPANY CONVERT TO NEW PROGRAM-PAR						
	CONSOLIDATED 9573 MAY			6/21/2026	302.78	0.00	302.78
	02.4331.520.350 / WTR - TELEPHONE					302.78	
	5/21/26- 6/20/26 SERVICE-INVOICE NEVER REC'D- COMPANY CONVERT TO NEW PROGRAM-PAR						
	EZ POOL & SPA 204200			7/30/2026	167.25	0.00	167.25
	01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE					167.25	
	25X PENTAIR VENTURI JET EXTENSION						
	FRITO LAY SNACKS 888510			7/09/2026	123.07	0.00	123.07
	03.3409.000.009 / COG - PACKAGED FOOD					123.07	
	VARIOUS SNACKS						
	GOOGLE 5638907948			7/31/2026	1,113.13	0.00	1,113.13
	01.4130.002.320 / EXEC - LICENSES & FEES					1,113.13	
	7/1/26 - 7/31/2026 SERVICE						
	GOOGLE 5646369799			7/31/2026	134.40	0.00	134.40

Check Manifest - by Payee

Date: 8/21/2026 **Batch ID:** 446 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
Invoice #			PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			01.4130.002.320 / EXEC - LICENSES & FEES				134.40	
			7/1/26 - 7/31/2026 SERVICE					
HANNAFORD 8-1-26					8/01/2026	47.61	0.00	47.61
			03.3409.001.002 / COG - FOOD				47.61	
			FOOD PURCHASE					
HANNAFORD EVENTS					7/11/2026	32.98	0.00	32.98
			03.4523.003.612 / LNG - EVENT EXPENSES				32.98	
			EVENT SUPPLIES					
HERSHEYS B0023372398					7/23/2026	620.63	0.00	620.63
			03.3409.000.009 / COG - PACKAGED FOOD				620.63	
			VARIOUS ICE CREAM					
HOME DEPOT WK31342959					7/07/2026	101.96	0.00	101.96
			01.4314.003.630 / B&G - BUILDING REPAIRS				101.96	
			DEWALT 2" X 15 GUAGE GALVANIZED NAILS					
MARKET BASKET 7-26-26					7/26/2026	40.70	0.00	40.70
			03.3409.001.002 / COG - FOOD				40.70	
			FOOD PURCHASE					
MARKET BASKET 7-31-26					7/31/2026	20.93	0.00	20.93
			03.3409.001.002 / COG - FOOD				20.93	
			FOOD PURCHASE					
MARKET BASKET 8-1-26					8/01/2026	45.71	0.00	45.71
			03.3409.001.002 / COG - FOOD				45.71	
			FOOD PURCHASE					
MARKET BASKET JULY					7/24/2026	8.96	0.00	8.96
			03.3409.001.002 / COG - FOOD				8.96	
			FOOD PURCHASE					
MICROSOFT 365 - JUNE					7/24/2026	9.99	0.00	9.99
			01.4130.002.320 / EXEC - LICENSES & FEES				9.99	
			MICROSOFT 365 PERSONAL RENEWAL					
MUST HAVE MENUS 7-26-2(					7/26/2026	429.00	0.00	429.00
			01.4520.002.320 / REC - LICENSES & FEES				429.00	
			PRO PLAN 7/26/26 - 7/26/2027					
NE RETENTION - 372106					7/21/2026	45.00	0.00	45.00
			01.4130.002.610 / EXEC - OFFICE SUPPLIES				45.00	
			7/21/26 PICK UP - SHREDDING SYSTEM					
NH CRIMINAL CHECK 7-16-2					7/16/2026	50.00	0.00	50.00

Check Manifest - by Payee

Date: 8/21/2026 **Batch ID:** 446 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	01.4130.002.320 / EXEC - LICENSES & FEES						50.00
	TWO NH CRIMINAL BACKGROUND CHECKS						
NH LIQUOR 23481082				7/24/2026	608.40	0.00	608.40
	03.3409.001.006 / COG - LIQUOR						410.20
	LIQUOR AND WINE PURCHASE						
	03.3409.001.008 / COG - WINE						198.20
	LIQUOR AND WINE PURCHASE						
NH LIQUOR 7-10-26				7/10/2026	45.00	0.00	45.00
	03.3409.001.006 / COG - LIQUOR						45.00
	LIQUOR PURCHASE						
NH LIQUOR 7-17-26				7/17/2026	449.67	0.00	449.67
	03.3409.001.006 / COG - LIQUOR						329.07
	LIQUOR AND WINE PURCHASE						
	03.3409.001.008 / COG - WINE						120.60
	LIQUOR AND WINE PURCHASE						
NH LIQUOR 7-18-26				7/18/2026	104.00	0.00	104.00
	03.3409.001.006 / COG - LIQUOR						104.00
	LIQUOR PURCHASE						
NH LIQUOR 7-31-26				7/31/2026	526.88	0.00	526.88
	03.3409.001.006 / COG - LIQUOR						266.15
	LIQUOR AND WINE PURCHASE						
	03.3409.001.008 / COG - WINE						260.73
	LIQUOR AND WINE PURCHASE						
NH LIQUOR 8-5-26				8/05/2026	886.75	0.00	886.75
	03.3409.001.006 / COG - LIQUOR						430.45
	LIQUOR AND WINE PURCHASE						
	03.3409.001.008 / COG - WINE						456.30
	LIQUOR AND WINE PURCHASE						
NH LIQUOR COMMISSION				7/09/2026	607.90	0.00	607.90
	03.3409.001.006 / COG - LIQUOR						607.90
	LIQUOR PURCHASE						
SPECTRUM 20530072726				7/27/2026	642.35	0.00	642.35
	01.4520.002.345 / REC - CABLE						226.00
	7/27/26 - 8/26/26 SERVICE - CABLE						
	01.4520.002.344 / REC - INTERNET						115.00
	7/27/26 - 8/26/26 SERVICE						
	01.4130.002.350 / EXEC - TELEPHONE & INTERNET						208.17

Check Manifest - by Payee

Date: 8/21/2026 **Batch ID:** 446 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			7/27/26 - 8/26/26 SERVICE - TELEPHONE & INTERNET				
			01.4520.002.350 / REC - TELEPHONE			93.18	
			7/27/26 - 8/26/26 SERVICE - TELEPHONE				
			SPECTRUM - COMM CTR	6/27/2026	641.76	0.00	641.76
			01.4520.002.345 / REC - CABLE			185.00	
			6/27/26 - 7/26/26 SERVICECABLE, INTERNET AND TELEPHONE				
			01.4520.002.344 / REC - INTERNET			115.00	
			6/27/26 - 7/26/26 SERVICECABLE, INTERNET AND TELEPHONE				
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET			115.00	
			6/27/26 - 7/26/26 SERVICECABLE, INTERNET AND TELEPHONE				
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET			25.00	
			6/27/26 - 7/26/26 SERVICECABLE, INTERNET AND TELEPHONE				
			01.4520.002.350 / REC - TELEPHONE			25.00	
			6/27/26 - 7/26/26 SERVICECABLE, INTERNET AND TELEPHONE				
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET			25.00	
			6/27/26 - 7/26/26 SERVICECABLE, INTERNET AND TELEPHONE				
			01.4520.002.350 / REC - TELEPHONE			25.00	
			6/27/26 - 7/26/26 SERVICECABLE, INTERNET AND TELEPHONE				
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET			25.00	
			6/27/26 - 7/26/26 SERVICECABLE, INTERNET AND TELEPHONE				
			01.4520.002.345 / REC - CABLE			25.00	
			6/27/26 - 7/26/26 SERVICECABLE, INTERNET AND TELEPHONE				
			01.4520.002.345 / REC - CABLE			41.00	
			6/27/26 - 7/26/26 SERVICECABLE, INTERNET AND TELEPHONE				
			01.4520.002.350 / REC - TELEPHONE			17.88	
			6/27/26 - 7/26/26 SERVICECABLE, INTERNET AND TELEPHONE				
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET			17.88	
			6/27/26 - 7/26/26 SERVICECABLE, INTERNET AND TELEPHONE				
			SPECTRUM - PARKER RD	7/14/2026	579.16	0.00	579.16
			01.4522.002.350 / SKI - CABLE, INTERNET & PHONE			579.16	
			7/14/26 - 8/13/26 SERVICE				
			SPECTRUM - SNOW TRAIL	7/12/2026	250.77	0.00	250.77
			01.4312.002.350 / HWY - TELEPHONE & INTERNET			250.77	
			7/12/26 - 8/11/26 SERVICE				
			SQUARE PAYMENT	8/02/2026	194.50	0.00	194.50
			01.4130.002.320 / EXEC - LICENSES & FEES			194.50	
			SQUARE PAYMENT 8/1/26 - 91/26 BILLING PERIOD				
			STATE OF NH - LIQUOR LIC	7/30/2026	1,200.00	0.00	1,200.00
			01.4520.002.320 / REC - LICENSES & FEES			1,200.00	

Check Manifest - by Payee

Date: 8/21/2026 **Batch ID:** 446 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			NH LIQUOR LICENSE RENEWAL					
	UNITED SITE SERV 622508				7/22/2026	446.96	0.00	446.96
			01.4520.003.620 / REC - MISC EXPENSES					446.96
			STANDARD RESTROOM AND ADA RESTROOM					
	USPS 8-4-26				8/04/2026	328.00	0.00	328.00
			02.4331.520.625 / WTR - POSTAGE					328.00
			STAMPS					
						Total Check #:	**3546**	**11,506.42**

Check Manifest - by Payee

Date: 8/21/2026 **Batch ID:** 446 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

8/21/2026 Check Manifest Batch: 446 Chk Count: 1 Total Amnt: 11,506.42

--- Subtotals -- Fund and Payment Type ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	6,045.17
02	WATER FUND	1,230.78
03	RECREATION FUND	4,230.47

Payment Type	Count	Payment Total
SYSTEM	1	11,506.42

--- Signatures ---

Helen Chatel, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Check Manifest - by Payee

Date: 8/24/2026 **Batch ID:** 449 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3547	SYSTEM	**8/24/2026**	**80**	**AFLAC**			
	021400			8/28/2026	492.84	0.00	492.84
	01.2020.000.008 / AFLAC PAYABLE					492.84	
	AUGUST BILLING PERIOD						
					Total Check #:	**3547**	**492.84**
3548	SYSTEM	**8/24/2026**	**160**	**AMAZON**			
	19MR-XKQ4-6777			8/15/2026	127.20	0.00	127.20
	03.3409.001.003 / COG - GENERAL MERCHANDISE					127.20	
	SWIM GOGGLES, PROZAP INSECT GUARD, CLEAR COLOR TUBE						
	1P3H-KG9J-TCVY			8/21/2026	475.06	0.00	475.06
	01.4314.003.614 / B&G - CLEANING SUPPLIES					475.06	
	TOILET PAPER, HAND SOAP, SHAMPOO, CONDITIONER, BODY WASH, PAPER TOWELS, TRASH BA						
					Total Check #:	**3548**	**602.26**
3549	SYSTEM	**8/24/2026**	**210**	**AMERIGAS**			
	3192634214			8/06/2026	152.47	0.00	152.47
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					152.47	
	74 GALLONS PROPANE - POOL						
	3192754043			8/11/2026	108.88	0.00	108.88
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					108.88	
	53.9 GALLONS PROPANE - POOL						
	3192931732			8/18/2026	126.05	0.00	126.05
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					126.05	
	62.4 GALLONS PROPANE - POOL						
					Total Check #:	**3549**	**387.40**
3550	SYSTEM	**8/24/2026**	**9748**	**BLACK RIVER PRODUCE**			
	171019			8/14/2026	27.99	0.00	27.99
	03.4523.003.612 / LNG - EVENT EXPENSES					27.99	
	ORCHID FLOWER DECORATIVE						
	174722			8/14/2026	656.82	0.00	656.82
	03.3409.001.002 / COG - FOOD					450.65	
	FOOD PURCHASE						

Check Manifest - by Payee

Date: 8/24/2026 **Batch ID:** 449 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			03.4523.003.612 / LNG - EVENT EXPENSES			206.17	
			EVENT PURCHASE				
					Total Check #:	**3550**	**684.81**
3551	SYSTEM	**8/24/2026**	**1240**	**CONSOLIDATED COMMUNICATIONS**			
	CONSOLIDATED 7331 JUL /			8/12/2026	167.52	0.00	167.52
			02.4331.520.350 / WTR - TELEPHONE			167.52	
			7/12/2026 - 8/11/2026 SERVICE				
					Total Check #:	**3551**	**167.52**
3552	SYSTEM	**8/24/2026**	**1250**	**CONSOLIDATED COMMUNICATIONS**			
	CONSOLIDATED 7408 JUL /			8/12/2026	439.05	0.00	439.05
			01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES			439.05	
			7/12/2026 - 8/11/2026 SERVICE				
					Total Check #:	**3552**	**439.05**
3553	SYSTEM	**8/24/2026**	**1260**	**CONSOLIDATED COMMUNICATIONS**			
	CONSOLIDATED 8279 JUL /			8/12/2026	167.52	0.00	167.52
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET			167.52	
			7/12/2026 - 8/11/2026 SERVICE				
					Total Check #:	**3553**	**167.52**
3554	SYSTEM	**8/24/2026**	**1320**	**CONSOLIDATED COMMUNICATIONS**			
	CONSOLIDATED 8953 JUL /			8/12/2026	123.50	0.00	123.50
			01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES			123.50	
			7/12/2026 - 8/11/2026 SERVICE				
					Total Check #:	**3554**	**123.50**
3555	SYSTEM	**8/24/2026**	**1340**	**CONSOLIDATED COMMUNICATIONS**			
	CONSOLDIATED 522O JUL /			8/12/2026	74.43	0.00	74.43
			02.4331.520.350 / WTR - TELEPHONE			74.43	
			7/12/2026 - 8/11/2026 SERVICE				
					Total Check #:	**3555**	**74.43**

Check Manifest - by Payee

Date: 8/24/2026 **Batch ID:** 449 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3556	SYSTEM	**8/24/2026**	**1350**	**CONSOLIDATED COMMUNICATIONS**			
	CONSOLIDATED 4707 JUL /			8/12/2026	167.52	0.00	167.52
	02.4331.520.350 / WTR - TELEPHONE					167.52	
	7/12/26 - 8/11/26 SERVICE						
					Total Check #:	**3556**	**167.52**
3557	SYSTEM	**8/24/2026**	**9806**	**ENERGY SYSTEMS**			
	MAINTENANCE AGREEMEN			8/18/2026	9,720.00	0.00	9,720.00
	01.4299.001.640 / PSAFE - GENERATOR MAINTENANCE					9,720.00	
	GENERATOR AGREEMENT/SERVICE CONTRACT 3 YEARS FOR 7 UNITS PER YEAR						
					Total Check #:	**3557**	**9,720.00**
3558	ACH	**8/24/2026**	**1910**	**EVERSOURCE**			***ACH***
	EVERSOURCE 0067 ACH			7/29/2026	294.70	0.00	294.70
	02.4331.520.340 / WTR - ELECTRICITY					294.70	
	SERVICE FOR 2 MONTHS THRU 7/29/26						
					Total Check #:	**3558**	**294.70**
3559	SYSTEM	**8/24/2026**	**1970**	**EVERSOURCE**			
	EVERSOURCE 9037 JULY			8/18/2026	1.40	0.00	1.40
	01.4522.002.340 / SKI - ELECTRIC					1.40	
	7/30/26 - 7/31/26 SERVICE						
					Total Check #:	**3559**	**1.40**
3560	SYSTEM	**8/24/2026**	**9798**	**MAINSTAY TECHNOLOGIES, INC.**			
	95769			8/12/2026	1,321.35	0.00	1,321.35
	01.4130.002.342 / EXEC - COMPUTER SERVICES					1,321.35	
	8/11/26 - 8/31/28 SERVICE AGREEMENT						
					Total Check #:	**3560**	**1,321.35**
3561	SYSTEM	**8/24/2026**	**9658**	**NEW HAMPSHIRE MUNICIPAL ASSOCIATION**			
	16753			8/20/2026	115.00	0.00	115.00
	01.4130.002.240 / EXEC - EDUCATION					115.00	

Check Manifest - by Payee

Date: 8/24/2026 **Batch ID:** 449 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			BUDGET & FINANCE WORKSHOP - MAUREEN PATTI				
					Total Check #:	**3561**	**115.00**
3562	SYSTEM	**8/24/2026**	**9658**	**NEW HAMPSHIRE MUNICIPAL ASSOCIATION**			
	16755			8/20/2026	115.00	0.00	115.00
			01.4130.002.240 / EXEC - EDUCATION			115.00	
			BUDGET AND FINANCE WORKSHOP				
					Total Check #:	**3562**	**115.00**
3563	SYSTEM	**8/24/2026**	**9270**	**NH ELECTRIC CO-OP**			
	JULY AUGUST PERIOD			8/13/2026	3,229.50	0.00	3,229.50
			02.4331.520.340 / WTR - ELECTRICITY			3,229.50	
			7/10/26 - 8/11/2026 SERVICE				
					Total Check #:	**3563**	**3,229.50**
3564	SYSTEM	**8/24/2026**	**4540**	**O'REILLY AUTO PARTS**			
	4989-439055			8/19/2026	270.59	0.00	270.59
			02.4331.520.826 / WTR - VEHICLE MAINTENANCE			270.59	
			MOTOR OIL, OIL FILTER, ETC				
					Total Check #:	**3564**	**270.59**
3565	SYSTEM	**8/24/2026**	**9769**	**RHR SMITH & COMPANY**			
	RET-00621			8/14/2026	14,576.25	0.00	14,576.25
			01.4130.002.301 / EXEC - ACCOUNT & AUDITING			4,858.75	
			75% RETAINER FOR FY26 ENGAGEMENT FEE				
			02.4331.520.301 / WTR - ANNUAL AUDIT			4,858.75	
			75% RETAINER FOR FY26 ENGAGEMENT FEE				
			03.4520.001.301 / REC - ANNUAL AUDIT			4,858.75	
			75% RETAINER FOR FY26 ENGAGEMENT FEE				
					Total Check #:	**3565**	**14,576.25**
3566	ACH	**8/24/2026**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**		***ACH***	
	498386367			8/12/2026	1,313.99	0.00	1,313.99
			03.4523.003.612 / LNG - EVENT EXPENSES			590.82	

Check Manifest - by Payee

Date: 8/24/2026 **Batch ID:** 449 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		EVENT EXPENSES					
		03.3409.001.006 / COG - LIQUOR					240.40
		LIQUOR					
		03.4523.002.611 / LNG - KITCHEN SUPPLIES					97.90
		KITCHEN SUPPLIES					
		03.3409.001.002 / COG - FOOD					384.87
		FOOD PURCHASE					
					Total Check #:	**3566**	**1,313.99**
3567	ACH	**8/24/2026**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			***ACH***
	498386855			8/13/2026	-99.95	0.00	-99.95
		03.3409.001.006 / COG - LIQUOR					-99.95
		CREDIT FOR LIQUOR					
					Total Check #:	**3567**	**-99.95**
3568	ACH	**8/24/2026**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			***ACH***
	498386856			8/13/2026	-88.95	0.00	-88.95
		03.3409.001.002 / COG - FOOD					-88.95
		CREDIT FOR FOOD					
					Total Check #:	**3568**	**-88.95**
3569	ACH	**8/24/2026**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			***ACH***
	498388559			8/14/2026	1,101.70	0.00	1,101.70
		03.4523.003.612 / LNG - EVENT EXPENSES					183.56
		EVENT SUPPLIES					
		03.3409.001.005 / COG - NON-ALCOHOLIC BEVERAGES					80.19
		NON-ALCOHOLIC BEVERAGES					
		03.4523.002.611 / LNG - KITCHEN SUPPLIES					229.91
		KITCHEN SUPPLIES					
		03.3409.001.002 / COG - FOOD					608.04
		FOOD					
					Total Check #:	**3569**	**1,101.70**
3570	ACH	**8/24/2026**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			***ACH***
	498394360			8/19/2026	-683.90	0.00	-683.90
		03.3409.001.002 / COG - FOOD					-683.90

Check Manifest - by Payee

Date: 8/24/2026 **Batch ID:** 449 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	CREDIT ON FOOD						
					Total Check #:	**3570**	**-683.90**
3571	SYSTEM	**8/24/2026**	**8690**	**THE WHEELERSVT PRODUCTIONS**			
	3057D5DB-0082-AC71			8/28/2026	300.00	0.00	300.00
	03.4523.003.611 / LNG - ENTERTAINMENT						300.00
	LIVE ENTERTAINMENT - MAVEN JAMZ 8/29/26						
					Total Check #:	**3571**	**300.00**
3572	SYSTEM	**8/24/2026**	**6180**	**UNIFIRST CORPORATION**			
	1070535192			8/13/2026	191.11	0.00	191.11
	01.4521.003.610 / FD - SUPPLIES						49.24
	APRONS, MAT, TOWELS TERRY CLOTHS, BEACH TOWELS, F.D. RUG AND BAG RACKS						
	01.4314.003.614 / B&G - CLEANING SUPPLIES						33.11
	APRONS, MAT, TOWELS TERRY CLOTHS, BEACH TOWELS, F.D. RUG AND BAG RACKS						
	03.4523.002.611 / LNG - KITCHEN SUPPLIES						50.41
	APRONS, MAT, TOWELS TERRY CLOTHS, BEACH TOWELS, F.D. RUG AND BAG RACKS						
	01.4312.002.610 / HWY - SHOP SUPPLIES						46.55
	APRONS, MAT, TOWELS TERRY CLOTHS, BEACH TOWELS, F.D. RUG AND BAG RACKS						
	03.4522.003.610 / SKI - CLEANING SUPPLIES						0.32
	APRONS, MAT, TOWELS TERRY CLOTHS, BEACH TOWELS, F.D. RUG AND BAG RACKS						
	01.4314.003.614 / B&G - CLEANING SUPPLIES						11.48
	APRONS, MAT, TOWELS TERRY CLOTHS, BEACH TOWELS, F.D. RUG AND BAG RACKS						
					Total Check #:	**3572**	**191.11**
3573	SYSTEM	**8/24/2026**	**6280**	**VERIZON WIRELESS**			
	6150574130			8/08/2026	156.95	0.00	156.95
	02.4331.520.351 / WTR - CELL PHONE						58.47
	7/9/26 - 8/8/2026 SERVICE						
	01.4130.002.351 / EXEC - CELL PHONES						98.48
	7/9/26 - 8/8/2026 SERVICE						
					Total Check #:	**3573**	**156.95**
3574	SYSTEM	**8/24/2026**	**6680**	**XEROX FINANCIAL SERVICES**			
	42509520			8/10/2026	457.29	0.00	457.29
	01.4130.002.618 / EXEC - COPIER LEASE						152.43

Check Manifest - by Payee

Date: 8/24/2026 **Batch ID:** 449 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		7/3/26 - 8/29/2026 MONTHLY COTRACT PAYMENT					
		01.4520.002.618 / REC - COPIER LEASE					152.43
		7/3/26 - 8/29/2026 MONTHLY COTRACT PAYMENT					
		02.4331.520.618 / WTR - COPIER LEASE					152.43
		7/3/26 - 8/29/2026 MONTHLY COTRACT PAYMENT					
					Total Check #:	**3574**	**457.29**

Check Manifest - by Payee

Date: 8/24/2026 **Batch ID:** 449 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
8/24/2026	**Check Manifest**		**Batch:**	**449**	**Chk Count:**	**28**	**Total Amnt:**	**35,598.88**

--- Subtotals -- Fund and Payment Type ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	18,760.59
02	WATER FUND	9,273.91
03	RECREATION FUND	7,564.38

Payment Type	Count	Payment Total
ACH	6	1,837.59
SYSTEM	22	33,761.29

--- Signatures ---

_____
Helen Chatel, General Manager

_____
Maureen Patti, Commissioner-Chair

_____
Mark Canfield, Commissioner

NHDES DWSRF Decision Letter Cover Page

September 2, 2026

Being selected 15 out of 60 projects statewide is more than a ranking - it is a clear recognition of the vision, persistence, and dedication that have shaped this effort over the past several years. Every challenge met, every improvement made, and every hour invested has led to this moment of meaningful acknowledgment.

This achievement reflects the collective commitment of our staff, contractors, and volunteers. Their expertise, creativity, and unwavering support have been essential to qualifying for funding through the DWSRF. We extend our sincere gratitude to everyone who contributed their time, skill, and passion. This milestone belongs to all of us.

The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner

August 19, 2026

Helen Chatel
Waterville Estates Village District
562 Winterbrook Road
Campton, NH 03223
Via email: gm@waterville-estates.com

Subject: Drinking Water State Revolving Loan Fund (DWSRF) Pre-Application
FY 2026 Project Priority List
Waterville Estates Village District; PWS# 0341030

Dear Helen Chatel,

The purpose of this letter is to inform you that the FY 2026 DWSRF Project Priority Lists have been finalized and that $5,390,000 in financial assistance is available for the following project.

Project Description	Funding Source	Available Funding Amount
Storage Tank and New Source Investigation	**DWSRF Loan**	$5,390,000
	Estimated Principal Forgiveness[1]	0% Forgiveness

If you plan to move ahead with your project, the next step is to obtain the authority to borrow the funds and **submit a final application on or before May 3, 2027**. The required documents are listed on the Final Application Checklist. Once the final application has been submitted, the funding agreement must be approved by the Governor and Executive Council.

We ask that you keep NHDES informed of progress made toward seeking the authority to borrow. We recommend that any resolution, warrant article, or community vote authorizes borrowing the full project amount. **Please submit a copy of the draft resolution, warrant or meeting minutes to NHDES for review prior to finalizing for the vote of authorization.** NHDES will also be in touch to schedule a meeting to review the DWSRF process and project scope.

Should your project not move forward, please contact us as soon as possible. If you have any questions, please contact me at (603) 271-4170 or by email at Melissa.E.Lang@des.nh.gov.

Sincerely,

Melissa Lang
DWSRF Funding Manager
Drinking Water and Groundwater Bureau

[1] *Principal forgiveness amounts for DWSRF loan funds will be confirmed after the final application is submitted.*

Waterville Estates Village District
562 Winterbrook Road, Campton, NH 03223
(603) 726-3082 | www.waterville-estatesnh.gov

Appendix A - REQUEST FOR COMMISSION ACTION (RCA)

Submit completed form *10 days in advance of the meeting date requested* to:

- Email: district@waterville-estates.com
- Mail/Drop-off: Attn: Commissioners, 562 Winterbrook Rd., Campton, NH 03223.

Requested Meeting Date: Wednesday, September 2nd 2026

Name of Requestor: Cari Talbot

Waterville Estates Address (if owner):

Title of Request: Request to present to the commission - Proposal to privately operate Campton Mountain

Summary of why action is sought (be detailed, attach a 2nd page if needed):

True North Ventures LLC proposes to privately operate Campton Mountain under a long-term lease. The District would retainfull ownership while relieving it of the mountain's ongoing operating losses, and the mountain would run year round - winter skiing and lessons, plus summer mountain biking, outdoor dining, and community events

Action Requested: To be added to the September agenda to discuss the attached proposal

FOR INTERNAL USE ONLY

Budget Implications:

Plans for implementation:

TRUE NORTH VENTURES

Keeping Campton Mountain Thriving

A Partnership Proposal for the Waterville Estates Village District

Prepared by Cari Talbot · True North Ventures LLC

The Challenge

Campton Mountain is a cherished community amenity — but for years it has operated at a loss, adding pressure to the district's budget and taxes while its hours, staffing, and consistency have declined. Homeowners pay more for an amenity that delivers less.

The Proposal

True North Ventures proposes to privately operate Campton Mountain under a long-term agreement. The Village District keeps full ownership; True North takes on the day-to-day operation, the staffing, and the financial risk. Critically, Campton would run as a year-round destination rather than a three-month ski hill — winter skiing and lessons, plus mountain biking, outdoor dining, and community events through the warm months. The district's operating losses come off its books, without giving up the asset.

A True Win-Win

For the District
Stops absorbing the ski area's operating losses — an estimated $70,000–$100,000+ per year — easing pressure on assessments and taxes. The district keeps full ownership and control.

For Residents
Something to use all twelve months — skiing and lessons in winter, biking, outdoor dining, and events the rest of the year. Resident access and resident pricing written into the agreement.

No New Burden
The district takes on no new operating cost and no day-to-day headaches. A private operator carries the risk and the work.

A Proven Model

This is not a new or untested idea. The City of Manchester owns its municipal ski area — McIntyre — and has contracted a private operator to run it since 2009. Manchester funded the improvements through municipal borrowing, and instead of paying rent, the operator repays that debt out of the business. The city kept its asset, shed its operating losses, and got a better facility.

True North proposes the same structure: WEVD would issue a municipal bond to fund a defined package of improvements, and True North would repay that bond out of operations in place of rent. District borrowing costs far less than private financing, so the community gets more improvement per dollar — paid for by the business, not the taxpayer.

- **The district keeps the asset.** WEVD retains full ownership of the land, buildings, and every improvement made. An operating agreement, not a sale.
- **The bond funds the improvements; the business repays the bond.** True North services that debt out of operations in place of rent — the district is not out of pocket, and the work is financed at municipal rates.
- **The bond is weighted toward year-round use.** This is the heart of the plan. A ski hill open twelve weeks a year, dependent on snow, is precisely what has been losing money. The mountain-bike build, an outdoor beer garden and deck, and a lodge that works in every season turn Campton from a winter-only cost center into a four-season business.
- **The district shares in the upside.** Once the business clears an agreed level of operating profit, WEVD receives a share of the profits above that threshold. If Campton does well, the district does not merely stop losing money — it participates in the result.
- **The improvement scope is named and capped in writing.** A defined package agreed up front — not an open-ended obligation.
- **Structural capital stays with the district; operations stay with True North.** Roof, foundation, heating, and the chairlift remain WEVD's. True North carries staffing, upkeep, operating repairs, and all operating risk.
- **Taxpayers are protected through any transition.** A reserve fund and insurance stand behind the obligation, which passes to an approved successor operator — the same release structure Manchester used.

- **Resident access and resident pricing are written in.** Guaranteed in the agreement, so it stays the community's mountain in practice, not just in name.
- **Operations and pricing run independently — with agreed transparency.** Day-to-day management, staffing, hours, vendors, and pricing rest with True North rather than with WEVD or WEA, subject to the resident commitments above. In return, the agreement sets a defined schedule of business updates and an agreed level of access to financials, so the district always knows how its asset is performing.
- **A 15-year term, with an option to extend.** Long enough — and aligned with the life of the bond — to justify investing real money in the property, with renewal terms agreed up front.
- **A few practical items confirmed up front.** Water rights for snowmaking on the beginner slope, and the equipment that conveys with the operation.

The Ask

Four things would let this move forward — none of which commit the district to any terms:

- **A meeting with the Commissioners.** An opportunity to present the complete proposal and the underlying financials, and to answer any questions the district and its residents may have.
- **A written understanding that we are proceeding in good faith.** Non-binding, and it obligates the district to nothing beyond a willingness to explore this seriously. But drafting a workable agreement means engaging an attorney and an accountant at my own expense, and I am glad to make that investment once there is a shared understanding that the district genuinely wants to pursue it.
- **Help validating my financial assumptions.** My projections were built entirely from the records publicly available on the district's website. I know some figures are incomplete or missing, and I would welcome the district's help closing those gaps — so that both sides are working from the same accurate numbers rather than my best estimates.
- **A clear picture of the bond process and timeline.** Whether there is appetite for a bond at all, what the district's process requires — a warrant article, a public vote, a particular meeting cycle — and how long each step takes. Timing shapes everything else: a ski season is made or missed by when approvals land.

Cari Talbot · **True North Ventures LLC** · cari.lynne.talbot@gmail.com · 410-365-8981

NORTHEAST EARTH MECHANICS, LLC

159 Barnstead Road
Pittsfield, NH 03263
P. (603) 435-7989 F. (603)435-7950
www.neearth.com

To:	WATERVILLE ESTATES VILLAGE DISTRICT	**Contact:**	STEVEN BAERT
Address:	562 WINTERBROOK ROAD	**Phone:**	(603) 726-3082
	CAMPTON, NH 03223 UNITED STATES	**Fax:**	
Project Name:	CAMPTON, NH - LIBERTY PUMP STATION PIPING REPLACEMENT	**Bid Number:**	
Project Location:	CAMPTON, NH	**Bid Date:**	

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
01	LIBERTY PUMP STATION PIPING REPLACEMENT	1.00	LS	$81,172.70	$81,172.70

Total Bid Price: $81,172.70

Notes:

- Northeast Earth Mechanics (NEEM) is pleased to provide you with this proposal to replace the existing piping in the Liberty Pump Station. NEEM proposes to provide the following:
- Replace existing ductile iron raw water piping with new ductile iron piping. New piping will be rated up to 350 PSI. See the attached drawing for the proposed layout.
- NEEM will demo the existing pipe and install new tees, valves and piping for the proposed bypass line. This will be done during one (1) night work period. The station will be shutdown while this work is completed. The station will be placed back into service at the end of this working shift with flow being processed through the bypass line. Following this work NEEM will complete the remainder of the main line work.
- This proposal includes electrical work to disconnect the existing flowmeter, pressure transmitter, and pressure relief valve from the existing electrical and SCADA system.
- New flowmeter, pressure transmitter, pressure gauge, and pressure relief valve will be provided under this proposal. The electrical work to connect the new instrumentation is included in this proposal. However, please note there is no programming or other SCADA programming work included.
- This proposal includes painting the new pipe and fittings being installed.
- No permits are included in this proposal. Any permits required will be the responsibility of the Owner.
- Schedule to complete the work will be dependent on material availability and lead times. Schedule to be provided at the time of entering into an agreement.
- Proposal is based on connecting the new piping to the existing piping that rises up through the floor. The existing pipe will be cleaned and a restrained flange adapter used to connect to the existing pipe. In addition, the new pipe will be rodded back to the floor for additional thrust restraint. This will be done using riser clamps, threaded rod, and drop in anchors from the 4-inch tees to the concrete floor below.
- Sample tap will be provided in the new pipiping system.
- Performance and payment bonds are not included in this proposal. If they are required, they can be provided for the additional cost of $2,500.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: _____

Signature: _____

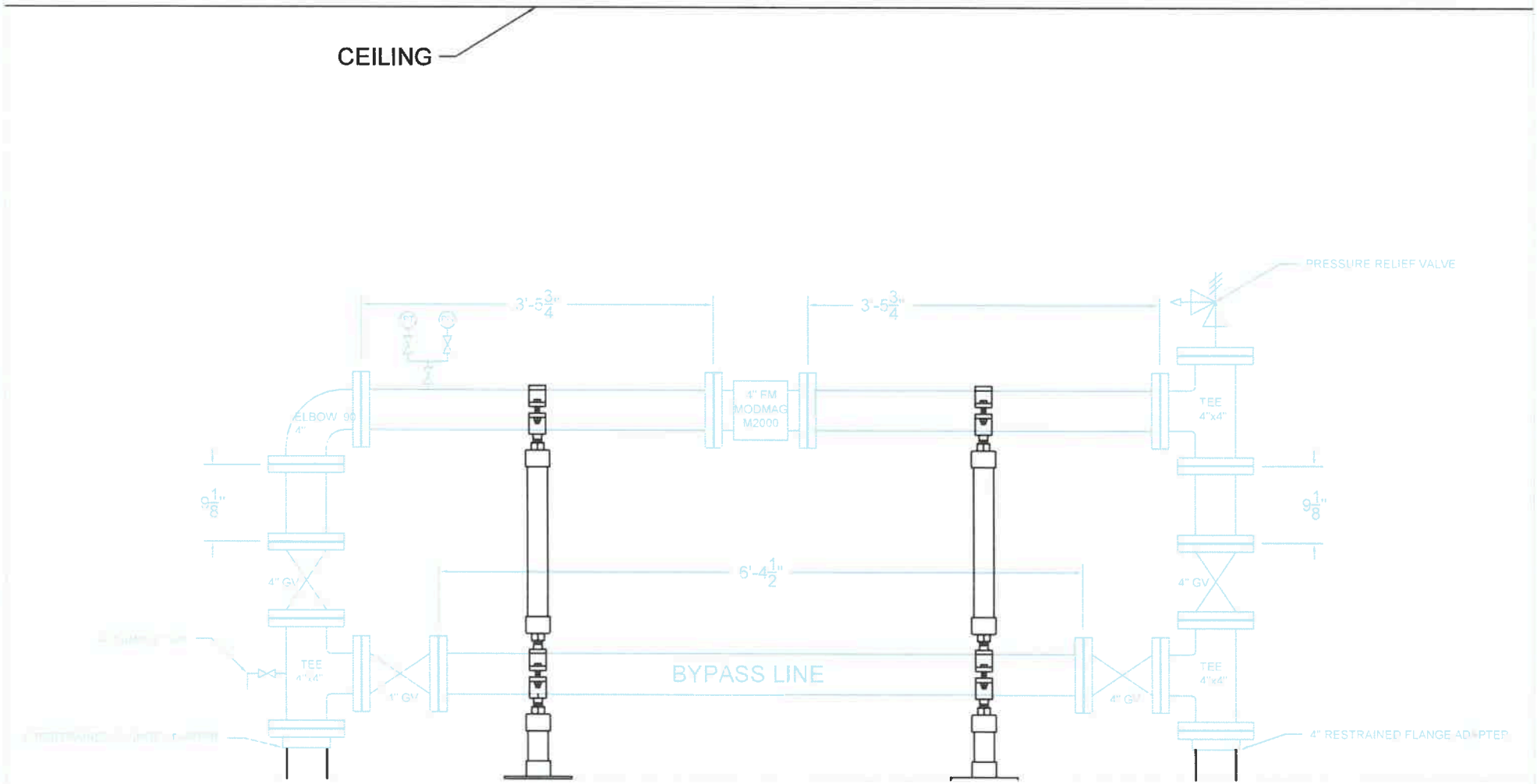
Date of Acceptance: _____

CONFIRMED:

NORTHEAST EARTH MECHANICS, LLC

Authorized Signature: _____

Estimator: Jason Babbidge
603-435-7989 jasonb@neearth.com


CEILING
PRESSURE RELIEF VALVE
3'-5 3/4"
3'-5 3/4"
4" FM
MODMAG
M2000
ELBOW 90
4"
TEE
4"x4"
9 1/8"
9 1/8"
6'-4 1/2"
4" GV
4" GV
TEE
4"x4"
BYPASS LINE
1" GV
4" GV
TEE
4"x4"
4" RESTRAINED FLANGE ADAPTER

LE JOHNSTON CONST. INC.
54 TURKEY JIM ROAD
CAMPTON, NH. 03223
PHONE 603.726.7011
FAX 603.726.4891
EMAIL Doug.lejohnstonconstruction@gmail.com

PROPOSAL LIBERTY LANE PUMPHOUSE

Waterville Estates Village District
Attn: Steve
562 Winterbrook Road
Campton, NH. 03223

May 9, 2026

Job Name:

Liberty Lane Pumphouse

Plan(s) Cited

Plan Designer	Verbal discussion with Steve
Date of Plan(s)	April 2026
Plan(s) Title	None provided as per verbal discussion

Steve:
LE Johnston Const. Inc. is pleased to submit a price for the outlined proposed work. The items and quantities were digitized from the above-cited plans and an onsite plan review for the site work

- Provide new piping and valving including a bypass pipe with valves for future considerations
- All materials and labor provided less the flow meter and 2" air release valve as was discussed

NOTES OF INTEREST

- FLOW METER AND 2" AIR RELEASE PROVIDED AND INSTALLED BY OTHERS

PROPOSED PROJECT PRICE $25,369


Re: Waterville Estates Village District - Liberty PS Upgrades

Reply Reply All Forward

EXTERNAL EMAIL | DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Good morning Jesse
We have not been able to source some of the parts and with that being said we will not be bid on this project. Sorry for the delay in getting this to you. Please keep use in mind for any future projects.

2026 LIBERTY PS UPGRADES	NORTHEAST EARTH MECHANICS	LE JOHNSTON CONSTRUCTION
PIPING	350 PSI DUCTILE IRON	350 PSI DUCTILE IRON
PAINTED PIPE & FITTINGS	YES	NO
WORK DURATION	1 NIGHT	DAY (NO TIMELINE)
ELECTRICAL: FLOW METER PRESSURE TRANSMITTER	YES	NO
MECHANICAL: NEW FLOW METER NEW PRESSURE TRANSMITTER NEW PRESSURE GAUGE NEW PRESSURE RELEIF VALVE	YES	NO
SCADA PROGRAMMING	NO	NO
CONNECTION TO EXISTING PIPING	RESTRAINED FLANGE ADAPTER	RESTRAINED FLANGE ADAPTER
NEW PIPING RODDED TO FLOOR	YES	YES
NEW SAMPLE TAP PROVIDED	YES	YES
LUMP SUM PRICE	**$81,172.70**	**$25,369.00**



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WATERVILLE ESTATES VILLAGE DISTRICT
ENGINEERING CONTRACT TASK ORDER

TASK ORDER NO. 5 – Village District Water Storage Tank

Project Number:	240609
Project Name:	Water System Improvement Plan
Client Name :	Waterville Estates Village District Board of Directors Attn: Helen Chatel
Address:	562 Winterbrook Road, Campton, New Hampshire 03223
Task Order Date:	October 20, 2025

1. TASK ORDER SCOPE OF SERVICES

Project Understanding

WEVD operates a community water system that provides potable water to approximately 560 service connections in Campton and Thornton, NH. The system consists of a mix of different sizes, construction, and vintage distribution mains. Water storage is comprised of 5 atmospheric and pneumatic storage tanks of varying sizes. Four booster stations are used to boost water through multiple pressure zones to accommodate approximately 1,000 vertical feet of elevation change across the system. Portions of the system originated as multiple separate small community water systems that were merged into a single system.

As a result of the recently completed Water System Master Plan, additional storage was identified as a priority. We understand the District would like to construct a new approximately 200,000-gallon concrete storage tank at the site of the existing 200,000-gallon Pegwood Tank located on an easement on Tax Map 5 Block 3 Lot 33 off of Pegwood Road. The existing site includes a control building with the buried tank, back up generator and propane tanks. The new tank will be interconnected with the existing tank and utilize the existing control system. The current Pegwood tank elevation controls the well pump run on/off.

Proposed Task Items

Task 1 Field Survey and Easement Assistance

Prepare a two-foot contour interval topographic and existing conditions survey of the project site (storage tank and control building area) orientated to the NH Coordinate System (Grid North) and NAVD88 vertical datum. Survey will include the area for the existing utilities tie in, buildings and existing watermain, boundary evidence, lot improvements/existing conditions, surface-observable utilities, two-foot contour interval, trees greater than 6" in diameter, and other relevant features. Verdantas will prepare base mapping of the project area in AutoCAD format for design purposes.

It is assumed that there are no wetlands on site.

at a shallower depth. The actual quantity and depths of the borings will depend on: consistency and composition of subsurface materials encountered; thickness of fill (if present); proposed tank location and dimensions; and depth to refusal surfaces/objects (if encountered).

Based upon our understanding of access to the project area, Verdantas proposes to drill the borings using a ATV mounted drilling rig and hollow stem augers. We propose to conduct SPTs (American Society for Testing and Materials [ASTM] International D1586-18) continuously within the encountered fill layer, and then at 5-foot intervals, (if applicable) to the termination depth of the borings. We expect to complete the drilling program in one day with up to 8 hours at the Site. The proposed exploration program includes a total of up to approximately 50 to 75 feet of vertical feet of drilling.

As part of the exploration task and while present at the Site, Verdantas will:

- provide guidance and instruction to the driller regarding the exploration scope and locations;
- oversee, observe, and record exploration activities;
- examine and log subsurface materials encountered;
- take representative photographs of soil samples and conditions;
- observe and measure the presence of groundwater, saturated soils, or evidence of obvious seasonal high water markings; and
- collect samples for possible geotechnical laboratory testing.

Following completion of the exploration, we will prepare an as-completed exploration location plan; and prepare detailed boring logs for each soil boring in accordance with a modified Burmister classification system.

This task includes a contingency for performing geotechnical laboratory testing; however, it may not be needed based upon our understanding of the proposed foundation.

Based upon the information obtained from the subsurface exploration program, Verdantas will evaluate and recommend a foundation system for the proposed tank. These evaluations are anticipated to consist of:

- identification of acceptable bearing surfaces and foundation system selection;
- site-specific engineering characteristics and allowable bearing capacities of suitable soils;
- modulus of subgrade reaction;
- at-rest, active, and passive earth pressure values;
- evaluation of foundation settlement potential;
- seismic coefficients and soil liquefaction potential;
- depth of foundation burial for frost protection;
- foundation subgrade preparation and structural borrow specifications;
- construction dewatering potential; and

Task Order budgets are estimated, and Verdantas will not significantly exceed the proposed budgets without prior authorization from the Client. This Task Order will become part of our Agreement dated January 17, 2025 with the attached revised Verdantas Terms and Conditions.

SIGNATURES

Cathy Conway	Senior Consultant	10-20-25
Verdantas LLC	**Title**	**Date**
CLIENT	**Title**	**Date**

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1. **Definitions**. As used in this Agreement, the following definitions apply:

1.1. "**Agreement**" means these General Terms and Conditions, any Proposal accepted or authorized by Client, and any Task Order amendments or supplements thereto and executed by both Parties.

1.2. "**Claims**" means any and all liabilities, claims, suits, losses, damages, fines, penalties, and costs, including reasonable attorney's fees and other legal fees and related legal expenses.

1.3. "**Proposal**" means a document prepared by Consultant by which Consultant offers to perform specific Services for or on behalf of Client. The Proposal shall describe the scope of Services offered and provide an estimated budget for the Services. The Proposal may also include a proposed project schedule and related details regarding the Services.

1.4. "**Services**" means the work performed or to be performed by Consultant pursuant to an accepted Proposal and executed Task Order and includes all Consultant work product.

1.5. "**Site**" means any site upon which or in relation to which Services may be performed.

1.6. "**Task Order**" means a document by which Client authorizes Consultant to provide specific Services as set forth in a Proposal. The term Task Order may refer to a Work Order, Purchase Order, Requisition for Services, Authorization, Notice to Proceed, or other equivalent document.

1.7. "**Project**" means the reasonably related Services and tasks outlined in the applicable accepted Proposal(s) or executed Task Order(s), and relevant amendments thereto, and encompasses all activities, deliverables, objectives, and milestones that the Consultant is contracted to complete within the agreed-upon timeframe and budget.

2. **Project Authorization and Contract Documents.**

2.1. During the Term of this Agreement, Client may periodically request Consultant to provide Proposals to perform professional Services for or on behalf of Client. In response to each such request, Consultant shall prepare a Proposal that integrates this Agreement and describes the proposed Scope of Services and associated fees and submit the Proposal to Client for its consideration. Depending on the Services to be offered, the Proposal may contain supplementary terms that modify the terms and conditions set forth in this Agreement. If the Proposal is acceptable to Client, Client may authorize Consultant to proceed with the Project by executing the Proposal and returning it to Consultant. Alternatively, Client may authorize the Project or a mutually-acceptable portion thereof, by Client preparing, or requesting Consultant prepare, a Task Order, as defined herein, for execution.

2.2. For any specific Project, in the event of an inconsistency between the terms of this Agreement and the terms of Consultant's Proposal or the terms of a Task Order, the terms and/or conditions of the document most recently executed by both Parties shall control.

2.3. Unless expressly stated otherwise in a Proposal, the fees, costs, and schedules in the Proposal constitute Consultant's estimated costs and estimated schedule for the Services. These estimates are not guaranteed. Consultant shall inform Client if it determines at any time that a material change to the nature, time, cost, or extent of Services is required or advisable. No material change will be made without Client's consent except pursuant to Section 13, below.

2.4. The Services for specific projects may be revised as agreed upon by the Client and Consultant which may, depending on the revision and its timing, be set forth in a Task Order incorporating the scope and cost of the revised or additional work. The new, revised, or amended Task Order shall be effective upon execution by both Consultant and Client.

3. **Term and Effective Date**. The Agreement shall be effective the date it has been signed by both Parties and shall continue in force and effect for a period of three (3) years or until (i) all Task Orders have been completed and all Consultant's invoices have been paid in full, whichever is longer; (ii) the Agreement is terminated by either Party; or (iii) the Agreement has been modified, or the Term has been extended, by a writing executed by both Parties.

4. **Force Majeure.**

4.1. Consultant's fees, costs, and schedule are subject to equitable adjustments, up to and including termination of the Agreement, for delays caused by occurrences or circumstances beyond Consultant's reasonable control, such as fires, floods, earthquakes, strikes, riots, war, terrorism, threat of terrorism, acts of God, acts or regulations of a governmental agency, emergency, security measures or other circumstances, including, without limitation, unusual weather conditions ("**Force Majeure**").

materials such as drill cuttings and fluids or asbestos ("**Waste**") are encountered by Consultant, Consultant shall have the option, but not the obligation, to appropriately containerize the Waste and either (i) leave the containerized Waste on Site for proper disposal by Client or (ii) using a manifest signed by Client as generator, assist Client with transportation of the Waste to a location selected by Client for disposal. Client acknowledges that at no time does Consultant assume authority over the transportation or disposal of, or title to, or the risk of loss associated with, the Waste. Client agrees to indemnify and defend Consultant Indemnitees from any and all Claims (including, without limitation, any liability derived from any local, state, provincial or federal law) in any way related to Consultant's assistance with the storage, transportation, or disposal of the Waste, except to the extent such Claims result from Consultant's gross negligence or willful misconduct.

6. Labor Rates.

6.1. For Services charged on a time-and-material or cost-reimbursable basis, labor, costs, and expenses will be billed to Client as indicated in the Proposal or Task Order.

6.2. All labor rates are subject to periodic adjustment by Consultant. If labor rates are not stated in the Proposal, Consultant's standard labor rates in effect at the time Services are performed shall apply.

6.3. If Services covered by the Proposal are subject to taxes or fees (except income taxes), such costs will be charged to and reimbursed by Client. A handling and administrative charge of 15% will be added to all subcontractor or subconsultant expenses.

7. Invoices and Payment.

7.1. Services shall be invoiced monthly, or as otherwise set forth in the Proposal or Task Order. Unless otherwise agreed in writing, invoices will be payable within thirty (30) days of receipt by the Client. If the Client objects to any portion of an invoice, the Client shall notify Consultant in writing within seven (7) business days from the date of receipt of the invoice, and shall state the reasons for the objection, and timely pay the portion of the invoice that is not in dispute. The Parties shall work together in good faith to settle the disputed portion of any invoice. If any billing and payment dispute cannot be resolved within thirty (30) days of Consultant's receipt of written notice thereof, Consultant may pursue all legal and equitable remedies under applicable law in a court of competent jurisdiction.

7.2. Consultant may furnish opinions of probable cost, financial evaluations, feasibility studies, economic analyses of alternate solutions, and utilitarian considerations of operations and maintenance costs (collectively, "**Opinions of Probable Cost**"). Opinions of Probable Cost prepared by Consultant hereunder will be made on the basis of Consultant's experience and qualifications and will represent Consultant's judgment as an experienced and qualified design professional. Consultant does not represent, warrant, or guarantee the accuracy of such estimates and shall not be liable should actual costs differ from issued Opinions of Probable Cost.

7.3. Invoiced charges not paid within the time periods set forth in Section 7.1, shall be deemed delinquent and accrue interest at a rate of one and one-half percent (1.5%) per month, or the maximum amount allowed by applicable law, whichever is less. Late payments shall be first applied to accrued interest and then to unpaid principal. Interest charges will not apply to any disputed portion of an invoice, to the extent the dispute is resolved in favor of the Client.

8. Termination.

8.1. Either Party may terminate the Agreement for cause by written notice to the other Party (i) upon breach by the other Party of a material obligation under the Agreement, (ii) if the other Party goes into bankruptcy, is liquidated or is otherwise unable to pay its debts as they become due, or (iii) if the other Party resolves to appoint or has appointed for it an administrator, receiver or other similar officer affecting the Party's business, property or assets in a manner that affects or could affect the Party's ability to pay its debts as they become due or its ability to fulfill its obligations under this Agreement or a contract integrating this Agreement.

8.2. If the Agreement is terminated by either Party for cause, Consultant shall cease provision of Services. Any termination for cause will be effective only if the terminated Party is given (a) at least 10 calendar days' written notice of termination, (b) opportunity to consult with the terminating Party before the termination date, and (c) reasonable opportunity to cure the breach. The foregoing notwithstanding, if Client fails to pay any invoice within 10 business days of its due date, Consultant reserves the right to stop performance of the Services immediately upon notice to Client of its non-payment.

8.3. Client may terminate the Agreement for its convenience upon five (5) business days' written notice to Consultant, in

from any claim that it is the subject of proceedings not initiated within the time period specified in this Section.

10.6. The provisions of this Section 10 will (i) apply to the fullest extent allowed by law, and (ii) survive the completion of Services and the expiration, cancellation, or termination of the Agreement.

11. Standard of Care.

11.1. Consultant's Services shall be performed using the degree of care and skill ordinarily exercised by other members of the engineering and science professions providing substantively similar Services in the same locality and time, subject to the time limits and financial and physical constraints applicable to the Services and Project. Consultant makes no representations and provides no warranties or guarantees other than those expressly set forth herein. Any implied representations, warranties, or guarantees are expressly disclaimed.

12. Client Responsibilities.

12.1. Client shall assist Consultant in connection with Services as reasonably necessary, including, without limitation, as specified in the authorized Proposal. If applicable to the Services, Client will provide Consultant:

A. Clean, secure, and unobstructed space at the Site, as applicable and available, for Consultant's and its subcontractors' equipment and vehicles.

B. Specifications (including, without limitation, facility schematics, Site schematics, engineering drawings and plot plans) detailing the construction of underground and aboveground facilities located at the Site that pertain to Consultant's Services or are necessary to enable Consultant to perform the Services.

C. Approval of each specific location for boring, drilling, excavation or other intrusive work and identification of concealed or underground utilities, structures, obstructions, obstacles, or sensitive conditions before Consultant commences work at the location. If Client does not identify the location of the concealed and underground items or approve each location of intrusive work, Client shall indemnify and defend Consultant against any harm, injury, or damages arising out of or related to contact with such hazards.

D. Selection of any hazardous waste transporter and disposal facility and arrangements for execution of the waste generator portion of any bill of lading, waste manifest, waste profile and related documents.

E. All information related to the Services in Client's possession, custody or control reasonably required by Consultant or which Client knows would affect the accuracy or completeness of Services.

12.2. *Site Access.*

A. Client shall provide reasonable ingress to and egress from the Site for Consultant and its subcontractors and their respective personnel, equipment, and vehicles, including but not limited to obtaining any, site access, consents or easements and complying with their terms. If Client does not own the project site, Client warrants and represents to Consultant that Client has the authority and permission of the owner and occupant of the project site to grant this right of entry to Consultant.

B. Client acknowledges that Consultant's ability to comply with the schedule for performance of Services is contingent upon timely and complete Site access. Consultant shall not be responsible for damages or delays arising from the Client's actions or inactions regarding Site access. Depending on the Services to be performed in connection with the Project, Consultant's Proposal may require that an authorized, knowledgeable representative of the Site owner be present during some or all of the on-site activities.

C. Unless otherwise expressly agreed in writing by the parties, Client is responsible for Site security.

12.3. Client warrants and represents that all information provided by, on behalf of, or at the request of Client or any governmental agency to Consultant (including any Consultant subcontractor), shall be accurate and complete. Consultant has the right to rely on such information, without independent investigation, verification, or inquiry.

13. Change Orders.

13.1. Consultant shall complete its Services as set forth in the authorized Proposal or Task Order unless modified in writing by Client and Consultant ("**Change**"). Consultant shall be entitled to equitable adjustment in compensation and schedule based on the agreed to changes.

shall be deemed to have accrued and the applicable statutes of limitation shall commence to run not later than either: (i) the date of substantial completion of the Services, for acts or failures to act occurring prior to substantial completion, or (ii) the date of issuance of Consultant's final invoice, for acts or failures to act occurring after substantial completion of the Services.

18.4. As to any dispute involving Client or the subject matter of the Services in which Consultant is either not a named party or not at fault, Client shall reimburse Consultant for any reasonable attorney's fees, other legal fees and expenses, and other costs incurred and the time of Consultant's personnel spent in responding, defending, or participating in subpoenas, depositions, examinations, appearances or production of documents/records.

19. Miscellaneous.

19.1. *Interpretation*. Words in the singular include the plural and vice versa. Section captions are for convenience only and do not affect the meaning or construction of the terms set forth in this Agreement. A reference to a specific item as included within a general category does not exclude items of a similar nature, unless expressly stated otherwise.

19.2. *Non-solicitation*. During the term of this Agreement and for one year thereafter, Client will not target and then hire any Consultant professional providing services to Client under this Agreement. Without limiting any damages or other remedies, immediately upon any breach of the foregoing, Client will pay Consultant an amount equal to 50% of Consultant professional's ending annual salary with Consultant.

19.3. *Subcontracts*. Consultant may subcontract all or any part of the Services without the prior written approval of Client, but such subcontracting shall not relieve Consultant of any of its obligations under this Agreement.

19.4. *Entire Agreement*. The Agreement, including approved Proposals and applicable Task Orders, constitutes the entire understanding between the Parties and the full and final expression of such understanding, and supersedes all prior and contemporaneous agreements, representations, or conditions, express or implied, oral, or written.

19.5. *Waiver; Amendment*. A provision of this Agreement may be waived, deleted, or modified only by a document signed by the Parties stating their intent to modify the Agreement.

19.6. *Survival*. Sections 7, 10, 15, 16, 17, 18 and 19 and all provisions of this Agreement that by their nature would usually be construed to survive an expiration or termination shall survive the expiration or termination of the Agreement.

19.7. *Notices*. Unless Consultant is directed otherwise, any required Notices provided hereunder will be made in writing to the persons identified in the Proposal and delivered by electronic mail, first class mail, or such services as may be agreed by the Parties.

19.8. *Relationship of Parties*. The Agreement does not give either Party the authority to act as an agent or partner of the other Party, or to bind or commit the other Party to any obligations. Nothing contained in this Agreement shall be construed as creating a partnership, joint venture, agency, trust, or other association of any kind. *Language*. Client hereby confirms and agrees that this Agreement and all documents relating hereto be drafted in English.

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WATERVILLE ESTATES VILLAGE DISTRICT
ENGINEERING CONTRACT TASK ORDER

TASK ORDER NO. 6 – Village District Water Supply Production Wells

Project Number:	240609
Project Name:	Water System Improvement Plan
Client Name :	Waterville Estates Village District Board of Directors Attn: Helen Chatel
Address:	562 Winterbrook Road, Campton, New Hampshire 03223
Task Order Date:	August 20, 2026

1. TASK ORDER SCOPE OF SERVICES

Project Understanding

WEVD operates a community water system that provides potable water to approximately 560 service connections in Campton and Thornton, NH. The system consists of a mix of different sizes, construction, and vintage distribution mains. Water storage is comprised of 9 atmospheric storage tanks of varying size. Four booster stations are used to boost water through multiple pressure zones to accommodate approximately 1,000 vertical feet of elevation change across the system. Portions of the system originated as multiple separate small community water systems that were merged into a single system.

As a result of the recently completed Water System Master Plan, it was determined that additional water supply and a second source would be beneficial since the existing source may not be able to meet future capacity. The most recent NHDES sanitary survey recommended that the District continue to move forward with finding and developing an additional source of drinking water.

Preliminary review of available land area suggested a location to the north of Snowwood Village adjacent to the Mad River. This location has difficult access and as such has not yet been fully vetted by subsurface exploration efforts. The Client wishes to proceed with constructing adequate access to the target property and complete additional source assessment work at this location in order to determine if a viable water supply well can be constructed and permitted at this location.

Proposed Task Items

PHASE I WELL DEVELOPMENT

Verdantas will investigate the viability of siting a replacement well on District owned property north of Snowwood Village.

Task 1 – Project Coordination

Verdantas will conduct a site visit to assess the property and prepare an access road grading plan. We will then solicit proposals from local contractors to construct a basic access road to the target property, we will not complete a design of the road at this time (recommended gravel depth etc) but will provide assistance in obtaining a shoreland protection permit if required for the road installation. We will then recommend selection of a contractor and observe construction of the access road. Verdantas will also solicit proposals from qualified test drilling contractors for completion of a small diameter test drilling program on the property.

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VERDANTAS NORTHEAST AREA – NEW ENGLAND DIVISION 2025 STANDARD BILLING RATE SCHEDULE

Professional Services	Hourly Rate
Senior Consultant I	$245.00
Senior Consultant II	$255.00
Senior Consultant III, AVP, Principal	$273.00
Senior Consultant IV, VP, Sr. Principal	$315.00
Project Manager I	$170.00
Project Manager I, Engineering	$187.00
Project Manager II	$187.00
Senior Project Manager	$195.00
Senior Project Manager, Engineering	$210.00
Staff Scientist/Geologist I	$112.00
Staff Scientist/Geologist II	$123.00
Staff Scientist/Geologist III	$142.00
Scientist/Geologist	$160.00
Senior Scientist/Geologist, Principal, Sr. Principal	$210.00
Staff Engineer/Architect I	$135.00
Staff Engineer/Architect II	$147.00
Staff Engineer/Architect III	$170.00
Professional Engineer/Architect	$179.00
Senior Engineer/Architect, Principal, Sr. Principal	$215.00

Support	Hourly Rate
Technician I	$89.00
Technician II	$97.00
Technician III	$112.00
Senior/Master Technician	$120.00
Professional Technician	$170.00
Administrative//Technical Editor/ Project Coordinator I	$94.00
Administrative//Technical Editor/ Project Coordinator II	$124.00

Survey	Hourly Rate
Staff Surveyor I	$120.00
Staff Surveyor II	$140.00
Staff Surveyor III	$155.00
Surveyor	$175.00
Senior Surveyor	$210.00
Survey Technician	$95.00
Survey Crew Chief	$120.00

CAD/GIS/Data Management	Hourly Rate
Senior Project Designer	$155.00
Project Designer	$140.00
CAD Designer I	$120.00
CAD Designer II	$135.00
CAD Technician I	$105.00
CAD Technician II	$120.00
CAD Technician III	$125.00
Senior GIS Analyst	$155.00
GIS Analyst I	$125.00
GIS Analyst II	$135.00
GIS Technician I	$105.00
GIS Technician II	$120.00
Senior Data Manager	$155.00
Data Manager	$140.00

NOTES:

1. Standard Billing Rates: Our standard billing rates are reviewed no less than annually and may be adjusted at those times.
2. Expert Testimony: Litigation, expert witness, and all other legal and court related appearances will be billed at twice the standard fee schedule rate. There is a minimum eight-hour charge per day and a minimum overall fee of $2,000.00 per case.
3. Higher Hourly Rates: Certain services, such as emergency/rapid response consulting, may be subject to higher hourly billing rates as agreed upon on a project-specific basis.
4. Overtime: Overtime for time worked on a project exceeding 8 hours per day, Holidays, and/or Sundays will be billed at 1.5 times the standard rate, or as agreed upon on a project-specific basis.
5. Field Equipment and Supplies: Field equipment and in-house supplies will be billed at fixed unit prices, subject to periodic updates.
6. Subcontractors and Project Expenses: All project-related expenses and subcontractor charges are chargeable at cost plus 20% or in accordance with the specific project agreement.
7. Mileage: The mileage for personal vehicles will be billed at the current United States Internal Revenue Service reimbursement rate plus 20% or in accordance with the specific project agreement.
8. General Terms and Conditions: Please refer to the General Terms and Conditions for further details.

4.2. If Consultant determines in its sole discretion, based on circumstances surrounding a Force Majeure event and its effect on the Services, that the health or safety of its personnel or its subcontractors' personnel is or may be at risk, Consultant shall have the right to temporarily cease providing its Services, and after consultation with Client and obtaining Client's approval, to take such measure as Consultant deems necessary to protect personnel, the environment, or property, at Client's expense.

5. **Hazardous Substances; Reporting Obligations; General Risks.**

5.1. *Unanticipated Hazardous Substances.*

A. Hazardous substances may exist at a site where there is no reason to believe that they are present ("**Unanticipated Hazardous Substances**"). The Parties agree that the discovery of Unanticipated Hazardous Substances constitutes a changed condition and may require a renegotiation of the Scope of Services, an adjustment of the schedule or estimated costs, or termination of the Task Order. Consultant shall notify Client as soon as practicable should Unanticipated Hazardous Substances be encountered.

B. Client waives any claim against Consultant and agrees to defend, indemnify, and hold Consultant harmless from any Claim for injury or loss arising from Consultant's discovery of, or responses to, Unanticipated Hazardous Substances.

C. In the event that samples or materials are collected as part of the Services, and the samples or materials contain hazardous substances or constitute hazardous waste, as defined by federal, state, or local statutes, regulations, ordinances or related requirements, Consultant will, after completion of testing, (i) return such samples and materials to the Client, or (ii) using a hazardous waste or hazardous materials manifest signed by Client as generator, have such samples and materials transported to a location selected by Client for final disposal. Client agrees to pay the costs associated with the storage, transport, and disposal of such samples and materials. Client hereby assumes all potential liability as generator of the waste, including liability under CERCLA for arranging for the disposal of the hazardous substances.

5.2. *Reporting Immediate Threats.*

A. In accordance with individual states' general laws and regulations (collectively "**State Programs**"), the performance of the Services under the Agreement may require Consultant to act as a state-certified or registered professional with certain professional obligations owed to the public, including, in some instances, an independent duty to report the existence of certain environmental conditions, discharges or threats of releases or circumstances that in Consultant's professional judgment pose an imminent threat to public health or the environment ("**Immediate Threat**"). Consultant will report any such Immediate Threats it discovers and its assessment of the significance of the Immediate Threat to the Client so that the Client can report to the proper regulatory authorities.

B. If the Client fails to promptly report an Immediate Threat to the proper authorities as required by law, Consultant shall inform Client that it reasonably believes that Consultant has an independent legal or ethical responsibility to do so, citing the regulatory or ethical requirement in writing. If the Client still fails to report the Immediate Threat, Consultant may report such to the authorities. Client agrees that Consultant shall not incur liability for making any such disclosures or reports.

C. Client acknowledges that Consultant's obligations under the State Programs may conflict with the interests of the Client. The Client agrees that Consultant shall be immune from all civil liability resulting from any actual or alleged conflict between the interests of the Client and the requirements of the State Programs. The obligations of this paragraph shall extend also to any federal obligations imposed upon Consultant in connection with the Services.

5.3. *General Risks.* Client recognizes that special risks exist and "guarantees" cannot be expected under the Agreement, specifically in Consultant's determinations regarding the composition of a site's subsurface including the existence or non-existence of hazardous or regulated substances Consultant cannot eliminate these risks or guarantee any particular result. Client acknowledges that an increased scope of investigation may reduce, but not eliminate risk. The passage of time also affects the information presented in the report. Consultant opinions are based upon the scope of Services performed and the information and observed site conditions that existed at the time Consultant's opinions were formulated.

5.4. *Waste Containment.* If hazardous or toxic waste, hazardous materials, hazardous chemicals or compounds, or hazardous substances, or waste regulated by local, state, provincial or federal law, including, without limitation, any sampling

which event Client shall pay all fees and expenses for Services accrued as of the termination date and Consultant's reasonable costs resulting from termination, including, without limitation, demobilization costs, as detailed in a final invoice.

9. Insurance.

9.1. During the term of this Agreement, Consultant shall, at its own expense, maintain and carry the insurance as set forth below. Consultant will furnish certificates of such insurance or policy declaration pages upon request.

TYPE	LIMITS
Worker's Compensation	Statutory Limit
Employer's Liability	
Bodily Injury by Accident	$1,000,000
Bodily Injury by Disease	$1,000,000 Each Employee
Bodily Injury by Disease	$1,000,000 Policy Limit
Commercial General Liability including Contractual Liability, Broad Form Property Damage, and Completed Operations	$1,000,000 (Combined Single Limit) $2,000,000 (General Aggregate)
Automobile Liability, including Bodily Injury/Property for Owned, Hired, and Non-Owned Vehicles	$1,000,000 (Combined Single Limit)
Professional Liability (Errors and Omissions)	$5,000,000
Per Claim Aggregate	$5,000,000
Contractor's Pollution Liability Coverage	$5,000,000
Per Claim Aggregate	$5,000,000
Excess Liability (Umbrella Form)	$5,000,000

9.2. Upon written agreement of the Parties, Consultant may procure and maintain additional insurance coverage or increased policy limits at Client's expense.

10. Indemnification; Limitation of Liability.

10.1. Consultant shall indemnify Client, its affiliates and their respective directors, officers, and employees (individually, a "**Client Indemnitee**" and collectively, "**Client Indemnitees**") from and against Claims arising out of the Agreement, to the extent Claims are caused by the negligence, breach of contract, or willful misconduct of Consultant. The foregoing does not include Client's attorney's fees or other fees.

10.2. Client shall indemnify Consultant, its affiliates and their respective directors, officers, employees, and contractors (individually, an "**Consultant Indemnitee**" and collectively, "**Consultant Indemnitees**") from and against Claims arising out of the Agreement, to the extent Claims are caused by the negligence, breach of contract, or willful misconduct of Client. The foregoing does not include Consultant's attorney's fees or other fees.

10.3. No Consultant Indemnitee will be liable to a Client Indemnitee or any third party for the creation, existence or release of any type of hazardous or toxic waste, material, chemical, compound or substance, or any other type of environmental hazard, contamination or pollution, whether latent or patent, or the violation of any law or regulation relating thereto, existing at a Site prior to commencement of the Services ("**Pre-Existing Condition**"), and Client shall indemnify and defend Consultant Indemnitees from Claims sustained in connection with a Pre-Existing Condition except to the extent the Pre-Existing Condition is exacerbated by the negligence or willful misconduct of a Consultant Indemnitee.

10.4. Neither Party shall be liable to the other, including without limitation, insurers, for any lost, delayed, or diminished profits, revenues, business opportunities or production or for any incidental, collateral, special, indirect, punitive, exemplary, financial, consequential, or economic losses or damages of any kind or nature whatsoever, however caused regardless of whether the Client Indemnitee or Consultant Indemnitee, as applicable, knew or should have known of the possibility of such losses or damages.

10.5. In no event will a Consultant Indemnitee be liable to a Client Indemnitee or anyone claiming by, through or under it, including without limitation, insurers, for any amount in excess of two hundred fifty thousand dollars ($250,000) in the aggregate. To the maximum amount permitted by law, Consultant shall have no liability if Client fails to initiate legal proceedings within twelve (12) months of the performance of the Services. Client releases Consultant Indemnitees from any damages sustained by Client in excess of the amount stated in this Section, and to the maximum extent permitted by law,

13.2. In the event of a Change, the Client may choose to: (i) authorize completing the Services as originally defined; (ii) authorize additional funds to complete the revised Proposal or Task Order; or (iii) request that provision of Services cease upon reaching a specific expenditure level. If option (iii) is selected, then Consultant will turn over such data, results and materials completed at the authorized level. Regardless of which option is selected, Client agrees to pay Consultant for all work properly performed, and Consultant and Client shall both continue to fulfill their obligations under this Agreement.

14. Use of Name. Client authorizes Consultant to use Client's name, and a general description of the Services and subject matter thereof, as a reference for prospective clients and projects.

15. No Third-Party Reliance. Except as provided otherwise herein, the authorized Proposal, the applicable Task Order, or is subsequently agreed in writing by Consultant, the Agreement does not, and is not intended to, grant to any person other than Consultant and Client any benefit, right or remedy hereunder. Unless otherwise expressly agreed by Consultant in writing, Client will not provide Consultant's work product to any third party, and no third party will have the right to rely on the Services or Consultant's Work Product. If a court determines, notwithstanding this Section 15, that a third party has the right to rely on Services, to the fullest extent allowable under applicable law, such reliance is subject to the limitations included in the Agreement. Client agrees to indemnify, hold harmless and defend Consultant Indemnitees against Claims resulting from a Client Indemnitee directly or indirectly providing Consultant work product to a third party absent Consultant's prior express written consent.

16. Work Product.

16.1. Client agrees that Consultant shall retain ownership rights in all deliverables conceived, developed, or made by Consultant and its affiliates during performance of the Services including all documents, data, calculations, field notes, estimates, work papers, reports, materials, methodologies, technologies, know- how and all other information prepared, developed, or furnished by or on behalf of Consultant (**"Work Product"**). Client acknowledges and agrees that Consultant shall maintain all ownership rights in technical information, inventions, discoveries, improvements, and copyrightable material, made or conceived by Consultant prior to its commencing performance of the Services or developed by Consultant outside the scope of the Services.

16.2. Upon its receipt of payment in full for the Services, Consultant shall grant Client a non-exclusive, royalty-free license to use such work product only for the Project, as specified by the authorized Proposal or applicable Task Order, for the purposes for which was prepared by Consultant.

16.3. Work Product is created solely for the purposes of Consultant's performance of the Services. Any unauthorized changes made by Client to, and any re-use by Client of, the Work Product, shall be at Client's sole risk and without liability to Consultant and Client shall indemnify and hold Consultant harmless against any all claims, suits, actions or damages related to such use of Work Product by Client.

16.4. Consultant makes no warranty as to the compatibility of the electronic data included in Work Product for any operating system, software, or software version other than that stated in a specific project Proposal or Task Order. By accepting electronic data, Client acknowledges the risks and waives any and all claims against Consultant in the event of incompatibility or alteration of Work Product by an operating system or software not due to the actions of either Party.

17. Severability. If one or more provisions of this Agreement is determined to be invalid, unlawful, or unenforceable in whole or in part, the validity, lawfulness, and enforceability of the remaining provisions (and of the same provision to the extent enforceable) will not be impaired, and the Parties agree to substitute a provision as similar in intent to the subject provision as possible without compromising the validity or enforceability of the substitute provision.

18. Governing Law; Conflict Resolution.

18.1. The Agreement is governed by and shall be construed in accordance with the laws of the state in which the Project is located. The state courts in which the Project is located have exclusive jurisdiction and venue over all disputes arising out of the Agreement and is deemed to be the place of performance for all obligations under the Agreement. The Parties waive any objection to this section on grounds of inconvenient forum or otherwise.

18.2. The Parties agree that all disputes arising under the Agreement shall be submitted to nonbinding mediation unless the Parties mutually agree otherwise. The Parties agree to waive their rights to a jury trial of any conflict related hereto.

18.3. All causes of action, including but not limited to actions for indemnification, arising out of or relating to Consultant's work

Consideration for scheduling a Public Hearing in order to modify or adjust the Water Rate AVAILABILITY fee

Over the past 3 years, the WEVD Water Department has expended, on average, $141,500 for system maintenance. These costs covered system repairs, leak detection, and projects to improve the system.

Under our existing system of water rates, the AVAILABILITY fee is 25% of the total Water Department budget. Consumers with undeveloped lots within 100 feet of Water System main lines pay the Availability fee. In total, there are 827 such properties. All residential consumers pay the availability fee as well as the usage fee (which amounts to 75% of the budget) which is set based on the number of bedrooms in their homes and an estimation of 2095 occupants in the Estates.

[The four residences which are served by private wells are not part of our water system.]

The WEVD Water Department budget has, to date, annually collected $155,000 to $159,000 for the AVAILABILITY fee. [One exception is in Fiscal Year 2026 when the voters approved a budget where $90,000 of unassigned funds were applied toward the total.]

Does the difference ($17,500) warrant consideration of a modification of the 25% AVAILABILITY rate?

Discussion with the Water & Roads Committee yielded a consensus that the availability percentile does not need modification.

Introduction to the Roads Improvements Plan –

Verdantas, formerly Horizons Engineering, completed the Roads Improvement Plan which details the value, condition, and needs of the WEVD roads, drainage systems, and culverts in the Estates. The plan includes a Capital Improvement Plan which identifies and prioritizes the roads in the most need of repair/improvement and the expected cost of such work over the course of 13 years – until 2040.

There are 11 miles of District roads which WEVD staff maintain and plow in the winter. There are 48 roads that are either dirt/gravel or paved. The breakdown of dirt/gravel to paved is roughly 41:59. WEVD has 96 culverts.

The roads, drainage systems, and culverts are a 17-million-dollar asset.

You can read the complete Plan and view the photographs by visiting our website: https://waterville-estatesnh.gov/resources/water-roads/

MEMORANDUM

TO: Board of Commissioners
FROM: Helen Chatel, General Manager
DATE: August 21, 2026
SUBJECT: Financing Strategy for Roads Department Ford F-550 & Upfit Package

General Manager Recommendation

This memorandum outlines the strategic financial plan for the acquisition and outfitting of a new 2026 Ford F-550 chassis for the Roads Department. The project includes a comprehensive winter upfit package (plow, wing, and spreader) necessary for maintaining operational readiness for the upcoming season. To balance immediate operational needs with long-term fiscal responsibility, we are utilizing a split-funding model consisting of municipal lease financing and a cash contribution, supported by a Tax Anticipation Note (TAN) to bridge upcoming tax revenue cycles. The Finance Director and I have had multiple discussions and feel this provides a level of comfort to meeting the needs of the community, and maintaining our positive cash flow.

Project Cost Overvie w

The total project cost is estimated at approximately $145,425, which remains within the authorized $150,000 warrant article appropriation.

Component	Provider	Estimated Cost
2026 Ford F-550 Chassis	Irwin Ford	$67,581
HP Fairfield Upfit Package	HP Fairfield	$77,844
Total Estimated Project Cost		**$145,425**

Financing Structure

As authorized by the warrant article, the District will finance 50% of the maximum appropriation ($75,000) through Municipal Leasing Credit Corp (M LCC) based in Overland Park, KS.

- **Lender:** Municipal Leasing Credit Corp (MLCC).
- **Financed Amount:** $75,500 (includes $500 documentation fee).
- **Term:** 3 Years.
- **Interest Rate:** 5.89% (as of most recent quote).
- **Ownership:** The District owns the vehicle from the commencement of the lease, with the lender filing a lien until the term is complete.

Cash Contribution and Cash Flow Management

The remaining balance will be funded through a cash contribution. Per your direction, we are allocating **$50,000** in immediate cash for this acquisition. With an additional $25,000 coming through CIF from WEA.

Tax Anticipation Note (TAN) Strategy

To ensure that the District's cash flow remains positive during the procurement phase, we are look ing at utilizing a TAN loan. This is a critical liquidity measure because:

- **Tax Cycle Gaps:** The District relies on significant tax receipts from the Towns of Campton and Thornton.
- **Timing:** This is coming at a time preceding the second billing of taxes, whic h typically arrives later in the year.
- **Operational Security:** The TAN will provide the necessary bridge to cover the $50,000 cash portion without depleting operational reserves needed for daily maintenance and utilities. (6.75% taxed rate or 4.875% tax exem pt rate).

Next Steps

1. **Finalize Lease Paperwork:** Coordinate with Carol Searcy at MLCC to lock in the 5.89% rate, which is typically valid for 30 days.
2. **TAN Execution:** Finalize the short - term borrowing terms to coincide with the delivery of the F - 550 chassis and the commencement of the HP Fairfield upfit installation.

MEMORANDUM

TO: Board of Commissioners

FROM: Lisa Magerer

DATE: September 2, 2026

SUBJECT: Recommendation regarding road paving

Project Cost Overview

The cost of road paving for 2026, as approved through the warrant article, is $150,000. Given our current cash flow concerns, Helen and I met to brainstorm ways to complete the project while remaining mindful of the district's cash balance.

Recommended Approach

Considering the current cash flow situation, we recommend proceeding with the project at a future date, while encumbering the $150,000 warrant article funds thru 2027. We would schedule the paving to be completed at an appropriate time any time after the roads are ready.

We expect the second tax billing revenue to be greater than the first billing revenue; with those proceeds anticipated in late January. Paving would be at a later date, when the funds will be more readily available to support the paving project.

This approach would allow us to move forward with planning and prioritizing the paving work while giving us greater flexibility with our cash position.

Financial Considerations and Expectations

- **Prioritize the most beneficial roads:**
  We have received paving quotes totaling approximately $300,000. Steve can utilize the time to evaluate the roads and prioritize the locations that would benefit most from paving, reducing the scope to remain within the $150,000 warrant article amount. This would allow us to take a more comprehensive approach to determining which roads should receive priority.
- **Minimize borrowing costs:**
  Borrowing less than $100,000 keeping expenses low, and avoiding utilizing the TAN would minimize the cost of borrowing while stabilizing the cash flow.
- **Reevaluate pricing:**
  If market conditions, particularly oil pricing, result in lower paving costs, we could request updated quotes. Reduced pricing could allow us to complete additional paving work within the available funds.
- **Use the TAN as a bridge, not project funding:**
  The goal would be to have a TAN loan available if needed, but only use it to bridge a temporary cash-flow gap rather than relying on the TAN to fund the paving project itself. Overall, this approach would allow us to proceed with the necessary road work while preserving cash flexibility, minimizing borrowing costs, and maintaining the ability to adjust the scope based on available funds and future paving prices.

2026 Recreational Management Agreement – Addendum

This Addendum to the 2026 Recreation Management Agreement is made this _____ day of _____, 2026 by and between Waterville Estates Village District, a municipal corporation, with a principal mailing address of 562 Winterbrook Road, Campton, NH 03223 (hereinafter the "District" or "WEVD"), and Waterville Estates Association, a New Hampshire corporation, with a principal mailing address of 562 Winterbrook Road Campton NH, 03223 (hereinafter the "Association" or "WEA"). This Addendum supplements and is to be incorporated into the 2026 Recreation Management Agreement executed by the District and WEA on _____.

1. **The District's rights & responsibilities** (currently page 4)
   Addendum a: Understanding the respective organizational structures of both WEA, a homeowner's association, and WEVD, a municipality, representatives of both WEA & WEVD will conduct themselves accordingly.

   Addendum b: WEVD employees report to and are supervised by the General Manager. Concerns regarding employee performance shall be directed to the General Manager through established communication channels and not addressed directly with employees. Commissioners and WEA Board Members will exercise discretion when discussing or evaluating individual employees and shall treat personnel matters as confidential.

2. **The Association's rights & responsibilities** (currently pages 5-6)

   Addendum a: Understanding the respective organizational structures of both WEA, a homeowner's association, and WEVD, a municipality, representatives of both WEA & WEVD will conduct themselves accordingly.

   Addendum b: WEVD employees report to and are supervised by the General Manager. Concerns regarding employee performance shall be directed to the General Manager through established communication channels and not addressed directly with employees. Commissioners and WEA Board Members will exercise discretion when discussing or evaluating individual employees and shall treat personnel matters as confidential.

   Addendum c: The parties further agree and understand that WEVD and its employees are subject to all municipal laws and requirements regarding employment matters. Including but not limited to the New Hampshire Civil Rights Act.

3. **Definitions** - page 2

   Admission Policy: Admission Policy: A formal statement outlining the eligibility requirements and application procedures for admission to (1) the

	Waterville Estates Community Center common areas and recreational facilities, and, (2) special owner/guest events at Campton Mountain
Authorized Guests:	Individuals who hold homeowner Picture Pass, Family Pass, Youth Pass, Guest Pass or Voucher Pass and their guests. Individuals who hold a Day Pass, Twilight Pass or Multi-Day Pass. Individuals who hold Public Passes. Individuals attending community center back-lawn, public events, events at Campton Mountain, and winter/ski activities at Campton Mountain. Nothing in this RMA will limit or affect District's ability to provide access to publicly scheduled events or public access to open public municipal property or areas.

4. **Attachment B**

Add language which states:

Both the Community Center Complex and Campton Mountain will be the site of Recreational Programming and Owner Events.

The Community Center Complex is a facility for owners and authorized guests.

Campton Mountain is open to the public during operating hours.

For further information see Section 3 (Definitions – Authorized Guests).

WHEREFORE, the parties have signed this three (3) page Addendum on the date first written above.

Waterville Estates Village District

By Commissioners

_____

_____

Waterville Estates Association

By the President of the Board of Directors

_____