WEVD COMMISSION MEETING AGENDA
Tuesday, September 29, 2026, at 10 a.m.
Community Center, 562 Winterbrook Rd., Campton, 03223
With GO TO Access

1. Call to order
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. Adoption of Agenda
5. Discussion with Staff/Department Heads
    a. Shawn
    b. Steve
    c. Julie
    d. Brian
    e. Tony
    f. Lisa
    g. Allison
6. Approval of Minutes
    a. September 16, 2027
7. Treasurer's Report
8. GM's Report
9. Advisory Committee and Planning Board Updates/Reports
    a. Planning Board
    b. Capital Improvement Program Committee
    c. Budget Advisory Committee – no meeting until October
    d. Water & Roads
    e. Records & Retention
10. CONSENT CALENDAR
    a. Manifests
    b. Committee/Board Reports
11. GENERAL CALENDAR ITEMS
    a. Chickenboro Brook/Reservoir (Pond)
    b. Trees – Adam Young - TABLE TO October 14th
    c. Liquor License expansion RCA update
12. Next Meeting: Wednesday, October 14, 2026 @ 4 p.m.
13. Public Comment Period
14. ACTION ITEMS
15. Non-Public Session
16. Adjourn Meeting

Waterville Estates Village District
562 Winterbrook Road, Campton, NH 03223
(603) 726-3082 | www.waterville-estatesnh.gov

Effective Date:	August 4, 2021	Policy No.:	10
Revision Date:	January 21, 2026	Approved By:	WEVD Commission

Subject: WEVD Commissioner Meeting Policy

1. The commissioners will post an agenda at least twenty-four (24) hours prior to holding meetings. Emergency meetings are exempt.

2. A member of the public may request items to be placed on the agenda.
    a. Request must be made at least 10 days prior to the meeting date requested and using the form in appendix A.
    b. The request must contain the subject matter of the request.
    c. The final decision to allow requests from the public resides with the Commission.

3. The Commission may ask for a representative from the Waterville Estates Association Board of Directors to speak regarding WEA activities, concerns, etc.

4. Recording a meeting of the public body is allowed. Video equipment will be allowed at the meeting site and will be placed at locations designated by the commission.

5. Remote access will be provided for Commission Meetings. Remote access information will be included in meeting notices. Failure to broadcast will not be grounds for cancelling a Commission meeting.

6. Remote recording of public sessions of Commissioner meetings is permissible and no undue barrier will be instituted to prevent recording. If administrator permission is needed any and all requests to record remotely will be approved.

7. Any attendee will be granted up to three (3) minutes to make a statement at the end of the meeting on WEVD matters. Total time for public comment will be limited to 15 minutes.

8. The Commissioners reserve the right to allow exceptions to this policy.

Commission – Chair	Commissioner	Commissioner

Waterville Estates Village District
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*WEVD 2026 WEVD DRAFT Commissioner Meeting Minutes

September 16, 2026 – 4:00 PM

Attendees in physical location: Commissioners Maureen Patti, Mark Canfield, General Manager Helen Chatel, Administrative Assistant Allison Smith, Finance Administrator Lisa Magerer.

Attendees online: na

Members of the Public in physical location:
Heather Harris-Keddy - 37 Marden Drive
Rick Hyotte & Erene Briese - 30 Porcupine Drive
Linda Ivers - 227 Snowood Drive
Scott Sallaway - 110 Snowood Drive
David Ketcham - 111 Hodgeman Hill Road
Christian Talbot - True North Ventures, LLC
Cari Talbot - True North Ventures, LLC
Richard Mayo - 42 Taylor Drive

Members of the Public online: Bobbi Ketcham

Members Excused: na

Call to Order: Commissioner Patti called the meeting to order at 6:02 PM.

Pledge of Allegiance: The meeting began with the Pledge of Allegiance.

Roll Call of Commissioners: Ms. Patti and Mr. Canfield were present at the physical location.

If remote attendance, reason & vote: na

Adoption of Agenda: by consensus Agenda was changed to move 11.c up before the approval of minutes.

GENERAL CALENDAR ITEMS

Public Hearing: TO ACCEPT AND EXPEND UNANTICIPATED FUNDS FROM THE WATERVILLE ESTATES ASSOCIATION PURSUANT TO RSA 31:95-b

Ms. Patti named the projects, and the associated dollar amounts to be accepted from WEA.

1) Johnson Controls upgrades - $18,627 (total installation costs);

2) Tiling of the upper pool and hot tub $10,306;
3) Renovate/resurface of the upper pool and hot tub – $28,200;
4) Renovation/resurface of the outdoor family pool $58,250;
5) Contribution towards the purchase of the Ford 550 truck with the uplift package - $25,000.

Ms. Patti opened the floor to the public at 6:09 PM. After checking with Ms. Smith, there was nobody online, via phone, email or in public

Mr. Canfield made a motion to accept the unanticipated funds as stated earlier. Ms. Patti offered a friendly amendment to state the amounts as follows:

1. *Johnson Controls upgrades - $18,627 (total installation costs);*
2. *Tiling of the upper pool and hot tub $10,306;*
3. *Renovate/resurface of the upper pool and hot tub – $28,200;*
4. *Renovation/resurface of the outdoor family pool $58,250;*
5. *Contribution towards the purchase of the Ford 550 truck with the uplift package - $25,000.*

Mr. Canfield accepted the friendly amendments. Ms. Patti duly seconded the amended motion. Motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield - aye.

Campton Mountain Proposal by True North Ventures to operate

Ms. Talbot spoke about the materials she received from the District since the last meeting. She stated that her model still implies free mountain biking in the summer. She said that despite some easements having restrictions on where the trails can go, she can still operate as planned and this would not be a deal breaker.

Ms. Patti noted that Ms. Talbot submitted more requests to the staff which are still being collected. Ms. Talbot said that so far, there was nothing she saw that would prevent her from going forward.

Mr. Canfield opined about the plan being reasonable and that he was hoping that if the District decides to proceed, it should be profitable.

Ms. Patti said that she could not see the District operating in the summer without having the chef employed full-time year-round. She said that that some type of collaboration should be considered with Ms. Talbot for making sure that the chef is retained all year round. She also brought up tubing and whether it could be made part of the operations if possible.

Ms. Talbot responded that the model is to use activities to draw people to purchase food and beverages, which is what makes money for the operation. Her original calculations allow for $150,000 investment to break a profit, and she can negotiate individual parts of the operation with the District as long as the bottom line remains profitable. She also said that she intends to keep the operation on the mountain separate from the operation at the lodge/community center. As for tubing, Ms. Talbot said that offering activities for free is a better option (similar to mountain biking) for several reasons, like liability, insurance, etc.

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- Mr. Ketcham said that WEA has briefly discussed it, but they do need to sit down with Ms. Talbot on the details. Their main concern is the operation of the chair lift. He also said that CIF funds can be made available for the lift as long as there is some sort of collaboration with the District. He also noted that the chairs and furniture for the lodge have been purchased by the CIF funds and now they would be used by an external business, which was something that needs to be discussed.

Ms. Patti said that there are a lot of details that still need to be discussed before any decisions can be made. Mr. Canfield agreed and said that a working group is needed to have this discussion and to come up with workable solutions.

Ms. Talbot added that the proposal is only going to be successful if the people are interested and keep coming back. She is open to negotiations and her only hard line is the autonomy of operations.

Approval of Minutes

August 5, 2026

*Ms. Patti made a motion to amend **August 5, 2026** meeting draft minutes according to the 6 amendments provided by Ms. Patti in the packet. Mr. Canfield duly seconded and offered a friendly amendment to also amend on Pg 3 line 117 to state the following: "future driveways off district roads that addresses run off concerns for all driveways that intersect with WEBD-owned roads." Ms. Patti accepted the friendly amendment and motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.*

*Ms. Patti moved to adopt amended **August 5, 2026** meeting minutes as official minutes. Mr. Canfield duly seconded, motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.*

September 2, 2026

*Ms. Patti made a motion to amend **September 2, 2026** meeting draft minutes according to the 31 amendments provided by Ms. Patti in the packet. Mr. Canfield duly seconded, and motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.*

*Ms. Patti moved to adopt amended **September 2, 2026** meeting minutes as official minutes. Mr. Canfield duly seconded, motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.*

General Manager's Report

Ms. Chatel spoke about the following:

Administrative:

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- Ms. Magerer is working with department heads, planning operation budgets for the district for 2027 and reviewing our 2026 expenditures to date.
- Staffing - Management recently conducted interviews for the Mountain Manager position and the Recreation Business Manager position.
- Ms. Nina Gray has accepted the position as Mountain Manager and Mr. Brian Budak has accepted the position of Recreation Business Manager.

Ms. Gray has already been recruiting additional staff for the ski season and is preparing a training schedule for the staff. Mr. Budak will begin onboarding over the next few weeks. He has a Business Management degree from University of Northern Iowa. He worked for the Kwik Trip Inc, for over a decade, and he has a decade and a half of bartending experience.

Building and Grounds

- Mr. Pelchat had the propane items at the lodge serviced so the facility is ready to go for the upcoming season: service included the furnaces, on demand water heater, and fireplace. Two fans were replaced, but all are in good working order.
- Light Status at Campton Mtn: Management is waiting on the electrician to run the wire.
- Mr. Baert and Mr. Bennet assisted the maintenance and ground crew by digging the trench for the conduit. Ms. Chatel thanked them for their team spirit and collaboration.
- Reflective tape for pool area steps has been ordered, and staff will begin constructing a handrail between the upper and lower pools for the safety of the community within the next week.
- Outdoor Pools will be closing on Sunday, Sept. 27, 2026, so that repairs can begin.

Ms. Patti said that it has been determined that the airflow device in the lodge kitchen was installed incorrectly and has been fixed for the cost of under a $1,000.

Ms. Chatel added that the hood cleaning will be done soon in both facilities soon as well.

Mr. Canfield spoke about being proactive to make sure that there are no more slip and fall accidents by putting reflective tape in other places where it may be necessary.

Campton Mountain:

1. J1 - Housing is secured, and four students will be arriving. Two students from Malaysia arrive December 1st and will be with us until March 15, 2027, an Estates family has offered to host them. The second set of students will arrive on December 8th and will be with us until March 1, 2027, they will be housed with a different family in the Estates.

2. State lift inspection: They have not called to schedule our lift yet; this usually happens in September. Management expects them to reach out any day.

3. Training - Management will conduct two lift evacuation training sessions: one in October, for staff and volunteers (Management is working to include the fire department as well) and CPR training and another in December once the J1 students have arrived.

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4. Cameras – Ms. Chatel walked the site again with the vendor. They went to the top of the ski lift to ascertain if their crew would have easy access to the building to install the cameras at the top. They should have a proposal to the District within the week.

Water and Roads

- The District received a quote from Johnson Controls for security cameras at our water locations. The proposed cost is $30,000 and yearly maintenance of $3500.
- Mr. Baert and Mr. Bennett are currently working on leak detection and GIS systems mapping this week.
- Road work also continues with pothole repairs and preparing for the upcoming winter season.

Events

- Oct. 31st Trunk or Treat (5PM - 6PM) followed by - Haunted Hayride - Harry Potter movie.
- Dec. 12th - Ugly Sweater contest at the lodge 6PM – 8PM.
- Dec. 19th - Management will have kids downstairs doing crafts TBD followed by Santa's arrival upstairs TBD.
- Christmas Vacation week events are in the works (Dec. 26 - Jan. 3, 2027) volunteers are always encouraged to reach out to join the committee or to assist with events.

For vacation week there will be Cookie Decorating, a movie night, and a movie challenge

Advisory Committee and Planning Board Updates/Reports

Planning Board
Will meet tomorrow.

Capital Improvement Program Committee
Met yesterday. Discussed assets and developing an asset worksheet.

Budget Advisory Committee – no meeting until October
Will be meeting in October.

Water & Roads
There is a written report from the Committee chair in the packet. Ms. Patti briefly went over the main points of the report as follows:

- Horizons Engineering presented a road improvement plan and discussed urgent repairs needed for the Liberty Pump Station. The committee voted to send the repair proposal to the Commissioners due to the high risk of failure.

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- The Village District also qualified for a low-interest DES loan to fund the Pegwood tank and Snowwood wells.

- The committee decided to pause residential water metering for now and will continue design and planning work on the Snowwood and Pegwood projects.

- The committee also discussed access to the Snowwood site and will revisit pavement thickness at the next meeting.

Records & Retention

Meetings now occur regularly on the first Tuesday of the month. Committee is looking at records to eliminate the ones that do not need to be digitized to reduce costs. Retention policies are also being discussed and would be brought to the Commission for review in October.

CONSENT CALENDAR

Manifests

Ms. Patti called a vote to the manifests as presented in the meeting handout. 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield - aye.

Ms. Patti called for a vote to accept the Water and Roads chair report. 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield - aye.

GENERAL CALENDAR ITEMS

Chickenboro Brook/Reservoir (Pond)

Ms. Patti thanked Heather Harris Keddy for all her efforts in trying to raise the concern about stewardship of the Chickenboro Brook/Reservoir (Pond) and making sure it is healthy.

Ms. Chatel said that she had reached out to several companies and one got back to her with a proposal to conduct a site visit to the pond, talk to the staff, and look at the potential issues. They will also provide recommendations for the future. Ms. Chatel said that waiting until later in the season may impede water testing, that is why there is a rush. She added that the expenditure could come out of consulting line item.

Ms. Patti asked if the company suggested by Mr. Mayo was contacted. Ms. Chatel said that she has not yet had a chance to reach out to them.

- Richard Mayo spoke about his conversation with NHDES representative about state permitting requirements for restoring the beach area which will involve dredging the pond and getting the sand from there.

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Mr. Canfield suggested to wait until next year as the water will be disturbed by the dredging the sand and that may affect the water testing results.

Ms. Patti made a motion to attach the site visit proposal documents to the packet. Mr. Canfield duly seconded, motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.

Ms. Patti said that the amount in the site visit proposal is less than $5.000. Mr. Canfield said that he still thinks that the District should wait for the consultation, especially given that the pond will be disturbed this fall.

There was a discussion about when to get the expert look at the pond, before or after the work on beach restoration is done. Ms. Patti suggested to have the same experts who are assessing the beach restoration to take a look at the water quality and the health of the pond.

Ms. Chatel noted that testing the water quality for any presence of nitrites in the water may require it to be done before dredging.

Commissioners agreed that additional information was necessary before making a decision. Ms. Chatel was asked to contact NHDES to obtain clarification regarding the testing needs, and the proper timing of an assessment.

- Heather Harris Keddy, 37 Morgan Drive, spoke about the site visit proposal and what tests are proposed to be done, for which the water temperature has to be optimal. She opined that the testing should be done before any work on the beach, and then it will have to be tested again. Ms. Harris-Keddy reported that she had contacted five environmental firms referred by the NHDES, and the consultants generally recommended assessing the pond, watershed, tributaries, and existing conditions before undertaking work that could disturb the shoreline, remove vegetation, add aeration, or alter water flow. Ms. Harris-Keddy affirmed that the beach restoration was necessary but stated that it should be considered within a broader assessment of the watershed rather than as an independent project. She also reported that the proposed consultant had advised that grants might be available to private entities, although applications for the current work would need to be retroactive because of the limited remaining seasonal window. When asked about timing, Ms. Harris-Keddy stated that the consultant had recommended completing the testing before the end of September. She did not have information on the minimum water temperature required for testing.

- Mr. Mayo from WEA stated that the environmental firm being considered for the beach restoration and permitting work could perform the water tests discussed by Ms. Harris-Keddy. He clarified that the current purpose of engaging the firm was to obtain permits for the needed restoration of the beach area, rather than to conduct the requested water testing. However, he stated that testing could potentially be added to the firm's contract. Mr. Mayo further stated that the environmental specialist scheduled to visit the site the following

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Tuesday could be asked about the Commission's concerns and whether testing was necessary.

After a lengthy discussion Commissioners determined that they could not reach consensus on the timing or scope of the pond assessment at that meeting. The matter was tabled until September 29, 2026. In the interim, Ms. Chatel will contact NHDES for additional information.

Trees – Adam Young

Tabled to 9/29/2026 as the property owner was not present to speak on the issue.

Liquor License expansion RCA

Ms. Chatel said that Management has been working on Mr. Mayo's request to extend the liquor license to the hallway between the pool and front desk so patrons can bring their purchased drinks to the Mountain View bar and not have staff carry them. Ms. Chatel reached out to the Campton Town Administrator to see if they have any objections. Once she gets that Town of Campton does not object, she can submit the application to the NH Liquor Commission.

Mr. Canfield made a motion to allow the General Manager to proceed with all the steps necessary to extend the liquor license to the hallway between the pool and front desk so patrons can bring their purchased drinks to the Mountain View bar and not have to have staff carry them. Ms. Patti duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.

Encumbering Paving monies

Ms. Patti provided that background of the discussion that took place at the previous meeting. Commissioners reviewed a paving project proposal received from R&D Paving Company, a vendor with which the District has prior experience. Ms. Chatel reported that R&D Paving agreed to honor the contracted price for the work that will be performed in 2027.

Ms. Patti initially stated that the earlier discussion regarding encumbering paving funds might no longer be necessary. It was clarified that the funds must nevertheless be encumbered in order for the project to proceed the following year. Ms. Patti acknowledged the correction and stated that the encumbrance should reflect the contract amount rather than the full $150,000 previously discussed.

Ms. Patti made a motion, pursuant to RSA 32:7, to encumber $144,802.50 as of December 31, 2026, for paving under the R&D Paving contract signed September 15, 2026. The funds had been approved under Warrant Article 6 at the 2026 WEBD Annual Meeting. Mr. Canfield duly seconded, and motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.

Then Ms. Patti said that she would like to return to the replastering project for the two exterior pools and hot tub for which the Commission accepted the unanticipated funds earlier, because she just realized that the work was expected to begin in the fall and be completed in the spring of 2027.

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Because a portion of the contracted work would occur in 2027, the Commissioners determined that an encumbrance was required.

Ms. Patti made a motion, pursuant to RSA 32:7, to encumber $19,351.20 as of December 31, 2026, for the pool replastering project. The amount represented 20 percent of each applicable contracted amount for the two pools and hot tub. Mr. Canfield duly seconded, and motion carried with a 2:0 roll call vote: Ms. Patti - aye, Mr. Canfield - aye.

Remote Access WEVD Commission/Committee/Board Meetings

Ms. Smith said that the District has been evaluating how to improve remote meeting access and recording quality. Recent tests of the Yeti microphone on GoTo and local recording show that it still performs well and is better than the current wireless microphones, with most audio issues likely caused by internet interruptions rather than the microphone itself. The wireless Pyle microphones continue to have problems due to battery limitations and electronic interference.

Ms. Smith recommended two options:

- Join Pemi Baker TV for $300/year to upload unlimited meeting recordings to their YouTube channel and cable outlets until the District can again access YouTube directly.

- Use the Yeti microphone with GoTo Webinar for meeting recordings to restore reliability, maintain closed captioning for the remote minute taker, and avoid limitations of the Windows Camera app, which stops recording after 3 hours or 6GB.

The Commissioners discussed remote participation and allowing public comment via remote participation. Ms. Smith explained that GoTo could permit remote public comment in a secure manner by requiring the host to allow individual participants to speak, rather than permitting unrestricted audio access. This approach was intended to address the security concerns that arose after the prior Zoom-bombing incident. The Commission expressed support for continuing remote participation at Commission meetings where feasible.

The Commissioners also discussed whether staff should be required to provide the same level of remote meeting support, public comment management, recording, and minute-taking assistance for advisory committees and the Planning Board. It was noted that allowing remote public comment is not required at every committee or Planning Board meeting and expressed concern about the staff time required to attend meetings solely to operate technology or manage public participation. It was noted that, if GoTo recording and staff minute taking support were discontinued for those bodies, committee members would need to be responsible for preparing their own minutes and may not have recordings available to assist them.

Ms. Smith offered to prepare two policy options for future Commission consideration: one reflecting the existing records and remote-meeting approach previously reviewed by the Records and Retention Committee, and another reflecting a reduced structure for remote participation, recordings, public comment, and staff support. She will prepare the two policy options for the Commission to review at its September 29, 2026 meeting.

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5.3-Million-Dollar Loan NHDES Financial Assistance Priority Projects

The Commission considered a memorandum from Ms. Smith regarding potential financing for 5.3-Million-Dollar Loan NHDES Financial Assistance Priority Projects. Ms. Smith explained that she consulted with the Renelle L'Huillier of Devine Millimet, who is the bond counsel who had assisted the District with financing for the Pegwood line replacement, regarding the NHDES funding opportunity.

Ms. L'Huillier advised that the District would not need bond counsel solely to pursue DES financial assistance, provided the District is prepared to hold and properly notice a bond hearing. However, bond counsel would be required if the District finances a project through the New Hampshire Municipal Bond Bank because that process involves closing documents and a legal opinion.

Ms. Smith reported that bond counsel cautioned against drafting a 2027 warrant article that would limit the District to financing solely through NHDES. She explained that the principal advantage of Drinking Water State Revolving Fund (DWSRF) financing is potential principal forgiveness, but current information suggests that the District may not qualify for that benefit. If NHDES financing does not include principal forgiveness or has interest terms less favorable than Municipal Bond Bank financing, a warrant article restricted to NHDES funding could prevent the District from selecting a better financing option or completing the projects in 2027.

Ms. Smith said that L'Huillier offered (at a discounted hourly rate) to provide an engagement letter and draft a warrant article that would preserve the District's flexibility to pursue NHDES funding while also allowing the District to use other financing options if necessary. Ms. Smith stated that the proposed language would avoid limiting the District before its final NHDES application is submitted and evaluated.

The Commission expressed unanimous support for having bond counsel prepare the engagement letter and draft flexible warrant-article language for 2027 meeting preparation. No formal vote was taken; the Commission proceeded by consensus.

Cash Flow Issue – WEA offer to pay contractors directly

Ms. Patti reminded everyone that there was a question from the WEA Board about whether WEA could directly pay vendors and contractors for projects funded by CIF money, instead of the District receiving unanticipated funds that require a public hearing and a vote to accept and expend the CIF funds.

Ms. Patti said that she consulted legal counsel and was advised against this approach because municipal-budgeting requirements require transparency regarding District projects, revenues, and expenditures. A direct payment arrangement outside the District's normal budget process was not recommended. However, Ms. Patti noted that she was told by counsel that projects that have already been identified in the budget are expected to be funded, in whole or in part, with CIF funds, the District does not need to conduct separate public hearings or use a reimbursement model. Instead, the District may request CIF funds in advance of payments due to vendors or contractors.

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She said that legal counsel considered advance requests appropriate when made within a reasonable timeframe before payment is needed, such as approximately 30 to 60 days. Ms. Patti distinguished this approach from requesting funds substantially earlier than necessary, which could raise questions about whether the money should instead be transferred to the trustees of trust funds.

Ms. Patti said that requesting CIF money in advance would help the District avoid cash-flow shortages, reduce reliance on tax anticipation notes, and avoid related interest costs.

The Commissioners emphasized the need for earlier coordination among the Commission, District staff, volunteers, and WEA representatives during the annual budget process. Proposed CIF-funded projects should be identified clearly, with reliable vendor estimates and funding amounts established before the annual meeting.

The Commissioners also acknowledged that contractor availability and pricing can still change after a budget is prepared. The gym roof project was cited as an example: several vendors declined the work, and the eventual contractor submitted a higher price than the original estimate. The Commission concluded that, although such circumstances cannot always be prevented, improved planning and a formal procedure for requesting budgeted CIF funds in advance should reduce future cash-flow difficulties.

2027 Commission Meeting Schedule

The Commission agreed to move toward a once-a-month regular meeting schedule, generally on the second Tuesday of each month, while retaining two 10:00 AM staff meetings a year on May 12, 2027 and September 8, 2027.

The Commission then reviewed preliminary planning dates for the next annual meeting. An April 3, 2027 annual meeting date, with April 10, 2027 as the snow date, was agreed on. Commissioners considered holding the budget hearing, bond hearing, and warrant article discussion together on February 9, 20027with February 23, 2027 as a snow date. It was noted that the budget hearing must occur no later than the statutory deadline preceding the annual meeting.

The Commission also discussed the potential receipt of petitioned warrant articles. Petitioned warrant articles would be due March 2, 2027 and any valid petitioned warrant article would require a public hearing. Members noted the short period between the statutory filing deadline and the deadline for completing required public hearings. The Commissioners agreed to seek advice from legal counsel regarding whether a budget hearing could be continued for the limited purpose of hearing petitioned warrant articles, and to determine the appropriate hearing date and process at a future meeting.

Next Meeting: Tuesday, September 29, 2026 @ 10 AM

Public Comment Period

- Scott Sallaway, 110 Snowood Dr, expressed support for a proposal involving Campton Mountain and asked whether projected cost savings had been calculated.

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Ms. Patti responded that financial analysis had not yet been completed because first it had to be determined whether the proposed easement arrangement was feasible. She added that the Commission is not able to state whether potential savings would reduce taxes or water rates.

- Mr. Sallaway also asked about properties that may be listed or assessed with fewer bedrooms than indicated in real-estate listings and whether that could affect water rates.

Ms. Smith explained that the District relies on information provided through municipal tax records and does not conduct property assessments. She added that residents may notify the Town of Campton or its contracted assessors of possible discrepancies, and that assessors generally review MLS information, although municipal records may not be updated immediately.

- Mr. Sallaway asked whether the District could provide tax credits or abatements and whether the Commissioners could look into that.

Ms. Patti stated that its authority is limited because it does not assess property or directly control tax billing, assessments, or tax rates.

Ms. Smith agreed to review earlier correspondence with legal counsel and, if necessary, seek further clarification regarding whether the District has authority to provide any form of tax credit.

- Mr. Sallaway then asked if the roller has been rented out this summer.

Ms. Chatel said that the District had an inquiry, but the inquirer went with another vendor.

- Mr. Sallaway again expressed support for the Campton Mountain proposal and encouraged the Commission to act promptly if the proposal appeared feasible. He stated that the proposal could help address housing-related concerns and expressed appreciation for the work being undertaken.

Non-Public Session

Ms. Patti motioned at 8:50 PM to enter non-public session for the purpose described in RSA 91-A:3, II (a), (b), (c), (d) and (l). Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield - aye.

Non-public session was entered at 9:06 PM, Commissioners Patti and Canfield were present in person. Also, present waw General Manager Helen Chatel.

Resumption of Public Session.

Ms. Patti motioned to exit non-public session. Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti, Mr. Canfield - aye.

Public session was entered at 9:50 PM. Commissioners Patti and Canfield were present in person.

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Ms. Patti made a motion to seal the non-public session minutes as not doing so will adversely affect the reputation of any person other than this commission and render a proposes action ineffective. Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti, Mr. Canfield - aye.

Adjourn Meeting

Mr. Canfield made a motion to adjourn the meeting. Ms. Patti duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti, Mr. Canfield - aye.

Meeting adjourned at 9:53 PM.

Minutes prepared by Alvina Snegach

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WEVD Treasurer Report
9.29.2026

Bank of NH - As of:	8.31.26	8.31.26		
	Per Bank	**Per MTS**	**Float**	
General Fund	$301,185.00	$291,240.97	$ 9,944.03	unreconciled checks
Water Department	$933,901.82	$932,584.63	$ 1,317.19	Deposit in transit
Credit Card	$67,198.08	$67,225.47	$ (27.39)	
Totals - BNH	$1,235,086.82	$1,223,825.60	$ 11,233.83	

Citizens - As of:	8.31.26	8.31.26	
Savings	$ 50,886.56	$ 50,886.56	$ -
Totals – All	$ 1,285,973.38	$ 1,274,712.16	$ 11,233.83

Campton

	Billed	**Paid**	**Outstanding**	**Interest**
2026		$ 501,189.33	$ (501,189.33)	$ 133.76
2025	$ 1,153,572.00	$ 1,103,786.06	$ 49,785.94	$ 1,866.73
2024	$ 1,153,572.00	$ 1,153,572.00	$ -	$ 1,194.48
2023	$ 1,313,393.00	$ 1,313,393.00	$ -	$ 2,414.34
2022	$ 1,229,625.00	$ 1,187,881.12	$ 41,743.88	$ 3,474.11
2021	$ 1,081,446.00	$ 1,093,153.99	$ (11,707.99)	$ 1,717.17
Totals	**$ 5,931,608.00**	**$ 6,352,975.50**	**$ (421,367.50)**	**$ 10,800.59**

Thornton

	Billed	**Paid**	**Outstanding**	**Interest**
2026	$ -	$ 114,772.00	$ (114,772.00)	$ 231.16
2025	$ 341,440.00	$ 341,638.00	$ (198.00)	$ 423.06
2024	$ 383,066.00	$ 381,063.84	$ 2,002.16	$ 570.92
2023	$ 495,793.00	$ 495,785.00	$ 8.00	$ 427.12
2022	$ 390,209.00	$ 390,207.00	$ 2.00	$ 1,182.15
2021	$ 410,452.00	$ 412,499.46	$ (2,047.46)	$ 1,373.62
Totals	**$ 2,020,960.00**	**$ 2,135,965.30**	**$ (115,005.30)**	**$ 4,208.03**

Unassigned Fund Balance

Discontinued - The fund balance is a measure of equity between revenues and expenditures resulting in a surplus or a deficit at year end. But it is also accounts for assets, such as uncollected taxes, as well as liabilities, such as invoices not yet paid . Due to these factors, the balance can change unexpectidly due to timing issues, and may not be as helpful as we initially thought.

Water Accounts Receivable – As of 8.31.26

Per UMS	**Per MTS**	**Variance**
$36,048.91	$16,167.55	$ 19,881.36

562 Winterbrook Road Campton, NH 03223
Phone: (603) 726-3082 | Fax: (603) 726-8611
www.waterville-estatesnh.gov

GM Report: Sept. 29, 2026

Administrative:

- Brian Budak, has begun his WEVD training with staff and learning about operations.

Information

- New Chairs and Table ordered by WEA will arrive on Tuesday, Sept. 29. For the lodge at Campton Mtn
- The old tables will be staged in the basement of the lodge and WEA will conduct a silent auction, watch for announcements from the WEA board.
- Sno Wood condos will be holding their HOA meeting 8am - noon, in the summit lounge on Saturday, Oct. 10, 2026
- I will be out of town the weekend of Oct. 9 - 12th for a family event

Resident Communications

Water and Roads Committee Meeting Summary for September 18,2026

As a holdover from last meeting there was a discussion about pavement thickness and asphalt mix designs on our newly paved roads. The committee discussed current practices, and what the surrounding towns of Campton and Thorton specifications are. We also discussed the major reasons for road failures which are water/poor drainage, bad subbase, traffic particularly heavy vehicles such as tractor trailers, and finally age/weather conditions. In addition, we talked about different mix designs and their positives and negatives. Ultimately, we voted to change or typical road detail to reflect 2" of ¾" binder, and 1" of 3/8" top or wearing course. The ¾" binder will offer structural integrity to the roadway, and the 3/8" top will offer a much tighter surface to repel water and also offer more flexibility due to the increased liquid asphalt that is used in the mix design.

Mr. Baert informed the committee that the Liberty pump station upgrade was approved and funded and should be completed by December 30th of this year. I would like to thank the commissioners for their quick action on this critical item of infrastructure repair. Your support is greatly appreciated.

Ms. Smith updated us on the Verdantas billing to date, and all seems in line with the original contract that was signed with Horizons Engineering prior to them being purchased by Verdantas. We will continue to monitor this quarterly.

We did have some resident input as to charging a roads usage fee for new construction, on roads that are used heavily by construction equipment. The committee explained that this should be addressed through impact fees that would be put in place by the planning board, not this committee.

In the next meeting, the committee will be discussing how to responsibly ramp up our roads maintenance budget to address and accomplish the goals and guidelines that have been laid out in the roads program. In addition, we will be looking at funding a road maintenance line item as well in order to give Mr. Baert the tools he needs to achieve the maximum life span of our roads network.

Respectfully Submitted,

Archie Jackson

Roads and Water Committee, Chairman

Check Manifest - by Payee

Date: 9/17/2026 **Batch ID:** 452 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3626	SYSTEM	**9/17/2026**	**9808**	**ACCURATE TITLE**			
	09152026			9/15/2026	373.73	0.00	373.73
	02.2020.000.002 / METER REFUNDS DUE					373.73	
	OVERPAYMENT FROM CLOSING						
					Total Check #:	**3626**	**373.73**
3627	SYSTEM	**9/17/2026**	**9763**	**ACE HARDWARE**			
	22917201			9/09/2026	189.47	0.00	189.47
	02.4331.520.611 / WTR - TOOLS					189.47	
	2 EXTENSION CORDS AND MEN'S GLOVES						
					Total Check #:	**3627**	**189.47**
3628	SYSTEM	**9/17/2026**	**160**	**AMAZON**			
	13P7-TXD9-WTDX			9/11/2026	55.00	0.00	55.00
	01.4314.003.612 / B&G - TOOLS					55.00	
	CONDUIT BENDER						
	1D6M-LFNK-PMQ9			9/11/2026	42.96	0.00	42.96
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					42.96	
	pH INDICATOR REAGENT, 2 OUNCE						
	1WYM-3Y9P1Q7			9/14/2026	18.58	0.00	18.58
	01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE					18.58	
	6 PACK D RING T6I DOWN ANCHORS						
					Total Check #:	**3628**	**116.54**
3629	SYSTEM	**9/17/2026**	**210**	**AMERIGAS**			
	3193672156			9/11/2026	287.04	0.00	287.04
	01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE					287.04	
	142.1 GALLONS PROPANE						
					Total Check #:	**3629**	**287.04**
3630	SYSTEM	**9/17/2026**	**8990**	**BADGER METER**			
	80248304			8/27/2026	8.00	0.00	8.00
	02.4331.520.670 / WTR - SUBSCRIPTION & DUES					8.00	

Check Manifest - by Payee

Date: 9/17/2026 **Batch ID:** 452 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		AUGUST SERVICES					
					Total Check #:	**3630**	**8.00**
3631	SYSTEM	**9/17/2026**	**1790**	**ELECTRICAL INSTALLATIONS, LLC**			
	S2604907			9/03/2026	1,080.00	0.00	1,080.00
		02.4331.520.864 / WTR - TELEMETRY				1,080.00	
		SERVICE MAINTENANCE AGREEMENT					
					Total Check #:	**3631**	**1,080.00**
3632	SYSTEM	**9/17/2026**	**2580**	**HARCROS CHEMICALS, INC.**			
	291027396			9/09/2026	2,127.03	0.00	2,127.03
		01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES				2,127.03	
		405 GALLONS OF SODIUM HYPOCHLORITE 12.5%					
					Total Check #:	**3632**	**2,127.03**
3633	SYSTEM	**9/17/2026**	**2630**	**HEALTH TRUST**			
	001615266			8/19/2026	21,743.19	0.00	21,743.19
		01.2020.000.001 / PAYROLL LIABILITIES				278.20	
		9/1/26 - 9/30/2026 BILLING PERIOD					
		01.2020.000.001 / PAYROLL LIABILITIES				61.88	
		9/1/26 - 9/30/2026 BILLING PERIOD					
		02.4331.520.210 / WTR - HEALTH INSURANCE				2,086.53	
		9/1/26 - 9/30/2026 BILLING PERIOD					
		02.4331.520.211 / WTR - DENTAL INSURANCE				83.03	
		9/1/26 - 9/30/2026 BILLING PERIOD					
		01.4314.001.210 / B&G - HEALTH INSURANCE				8,346.06	
		9/1/26 - 9/30/2026 BILLING PERIOD					
		01.4314.001.211 / B&G - DENTAL INSURANCE				332.10	
		9/1/26 - 9/30/2026 BILLING PERIOD					
		01.4521.001.210 / FD - HEALTH INSURANCE				2,782.02	
		9/1/26 - 9/30/2026 BILLING PERIOD					
		01.4521.001.211 / FD - DENTAL INSURANCE				110.70	
		9/1/26 - 9/30/2026 BILLING PERIOD					
		01.4130.001.210 / EXEC - HEALTH INSURANCE				4,590.34	
		9/1/26 - 9/30/2026 BILLING PERIOD					
		01.4130.001.211 / EXEC - DENTAL INSURANCE				179.64	
		9/1/26 - 9/30/2026 BILLING PERIOD					

Check Manifest - by Payee

Date: 9/17/2026 **Batch ID:** 452 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		03.4520.001.210 / REC - HEALTH INSURANCE				1,391.01	
		9/1/26 - 9/30/2026 BILLING PERIOD					
		03.4520.001.211 / REC - DENTAL INSURANCE				55.35	
		9/1/26 - 9/30/2026 BILLING PERIOD					
		01.4312.001.210 / HWY - HEALTH INSURANCE				1,391.00	
		9/1/26 - 9/30/2026 BILLING PERIOD					
		01.4312.001.211 / HWY - DENTAL INSURANCE				55.33	
		9/1/26 - 9/30/2026 BILLING PERIOD					
					Total Check #: **3633**		**21,743.19**
3634	SYSTEM	**9/17/2026**	**9742**	**HORIZONS ENGINEERING, INC.**			
	40437			9/02/2026	4,041.52	0.00	4,041.52
		01.4312.002.815 / HWY - ROAD IMPROVEMENT PLAN				4,041.52	
		ROAD PLAN PROFESSIONAL SERVICES					
					Total Check #: **3634**		**4,041.52**
3635	SYSTEM	**9/17/2026**	**9775**	**JIM SANBORN & SONS CONST**			
	PO1174			7/03/2026	2,555.00	0.00	2,555.00
		01.4312.002.613 / HWY - ROAD MATERIALS				2,555.00	
		1 1/2 CRUSH PEL - 7 LOADS					
					Total Check #: **3635**		**2,555.00**
3636	SYSTEM	**9/17/2026**	**9594**	**JOHNSON CONTROLS SECURITY SOLUTIONS**			
	42621530			7/13/2026	9,782.38	0.00	9,782.38
		01.1150.000.004 / AR - WEA				9,782.38	
		10% DEPOSIT FOR BURGLAR ALARM PER 16,303.96 AGREEMENT					
	42624238			7/15/2026	1,393.26	0.00	1,393.26
		01.1150.000.004 / AR - WEA				1,393.26	
		10% DEPOSIT FOR FIRE ALARM PER 2,322.76 AGREEMENT					
					Total Check #: **3636**		**11,175.64**
3637	SYSTEM	**9/17/2026**	**3970**	**MUNICIPAL RESOURCES, INC.**			
	27374			9/02/2026	1,398.85	0.00	1,398.85
		01.4130.002.391 / EXEC - PAYROLL PROCESSING				1,398.85	
		PAYROLL SERVICES FOR AUGUST 2026					

Check Manifest - by Payee

Date: 9/17/2026 **Batch ID:** 452 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
				Total Check #:	**3637**		**1,398.85**
3638	SYSTEM	**9/17/2026**	**4540**	**O'REILLY AUTO PARTS**			
	4989-444244			9/11/2026	84.97	0.00	84.97
	01.4312.002.826 / HWY - VEHICLE MAINTENANCE					84.97	
	PARTS TRAY, 2 WIPER BLADES						
				Total Check #:	**3638**		**84.97**
3639	SYSTEM	**9/17/2026**	**9799**	**PATENAUDE POOL PLASTERERS INC**			
	09092026			9/09/2026	1,030.06	0.00	1,030.06
	01.4940.025.002 / CIF - POOL REPLASTERING					1,030.06	
	GIF POOL REPLASTERING - ADDED TILE AROUND ADULT POOL AND HOT TUB						
				Total Check #:	**3639**		**1,030.06**
3640	SYSTEM	**9/17/2026**	**9120**	**TEAM EJP CONCORD, NH**			
	6691188			9/08/2026	6,837.92	0.00	6,837.92
	02.4331.520.641 / WTR - SYSTEM REPAIRS					6,837.92	
	2 ZURN NR PRV LFM,VALVE BOX,SS CLAMPS, COUPLINGS						
				Total Check #:	**3640**		**6,837.92**
3641	SYSTEM	**9/17/2026**	**9696**	**TREASURER, STATE OF NH - DEPT. OF TRANSP**			
	385003			9/11/2026	237.30	0.00	237.30
	01.4314.003.823 / B&G - VEHICLE FUEL					237.30	
	73.85 GALLONS FUEL FOR 2017 FORD F-350 XL						
				Total Check #:	**3641**		**237.30**
3642	SYSTEM	**9/17/2026**	**6180**	**UNIFIRST CORPORATION**			
	1070542279			9/10/2026	133.59	0.00	133.59
	01.4521.003.610 / FD - SUPPLIES					43.57	
	MICROFIBER TOWELS, TERRY CLOTHS, BEACH TOWELS, FD RUG						
	01.4314.003.614 / B&G - CLEANING SUPPLIES					24.97	
	MICROFIBER TOWELS, TERRY CLOTHS, BEACH TOWELS, FD RUG						
	03.4523.002.611 / LNG - KITCHEN SUPPLIES					14.60	
	MICROFIBER TOWELS, TERRY CLOTHS, BEACH TOWELS, FD RUG						

Check Manifest - by Payee

Date: 9/17/2026 **Batch ID:** 452 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			01.4312.002.610 / HWY - SHOP SUPPLIES					38.65
			MICROFIBER TOWELS, TERRY CLOTHS, BEACH TOWELS, FD RUG					
			03.4522.003.610 / SKI - CLEANING SUPPLIES					0.32
			MICROFIBER TOWELS, TERRY CLOTHS, BEACH TOWELS, FD RUG					
			01.4314.003.614 / B&G - CLEANING SUPPLIES					11.48
			MICROFIBER TOWELS, TERRY CLOTHS, BEACH TOWELS, FD RUG					
						Total Check #:	**3642**	**133.59**
3643	SYSTEM	**9/17/2026**	**6680**	**XEROX FINANCIAL SERVICES**				
	42697072				9/10/2026	457.29	0.00	457.29
			01.4130.002.618 / EXEC - COPIER LEASE					152.43
			8/20/26 - 9/29/26 BILLING PERIOD					
			01.4520.002.618 / REC - COPIER LEASE					152.43
			8/20/26 - 9/29/26 BILLING PERIOD					
			02.4331.520.618 / WTR - COPIER LEASE					152.43
			8/20/26 - 9/29/26 BILLING PERIOD					
						Total Check #:	**3643**	**457.29**

Check Manifest - by Payee

Date: 9/17/2026 **Batch ID:** 452 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

9/17/2026 Check Manifest Batch: 452 Chk Count: 18 Total Amnt: 53,877.14

--- Subtotals -- Fund and Payment Type ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	41,604.75
02	WATER FUND	10,811.11
03	RECREATION FUND	1,461.28

Payment Type	Count	Payment Total
SYSTEM	18	53,877.14

--- Signatures ---

Helen Chatel, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Check Manifest - by Payee

Date: 9/24/2026 **Batch ID:** 454 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3645	SYSTEM	**9/24/2026**	**150**	**ALVINA SNEGACH**			
	09162026 - WEVD COMM M			9/16/2026	225.00	0.00	225.00
	01.4130.002.320 / EXEC - LICENSES & FEES					225.00	
	WEVD COMMISSIONERS MEETING 9/16/26						
					Total Check #:	**3645**	**225.00**
3646	SYSTEM	**9/24/2026**	**160**	**AMAZON**			
	1DCL-CC3D-RFC7			9/16/2026	6.64	0.00	6.64
	01.4314.003.630 / B&G - BUILDING REPAIRS					6.64	
	REFLECTIVE TAPE OUTDOOR WATERPROOF - RED & FLUORESCENT YELLOW						
	1F4M-TJKV-Q747			9/14/2026	105.20	0.00	105.20
	03.3409.001.003 / COG - GENERAL MERCHANDISE					105.20	
	ADULT GOGGLES, KIDS GOGGLES, COLOR TUBES AND COFFEE PODS						
	1JCT-K3VM-TJ9G			9/16/2026	42.74	0.00	42.74
	01.4314.003.630 / B&G - BUILDING REPAIRS					42.74	
	85 FT ROOF & GUTTER SNOW MELTING HEATING CABLE						
	1MRW-V1XR-D99J			9/18/2026	134.99	0.00	134.99
	01.4314.003.609 / B&G - DEPT UNIFORMS					134.99	
	MEN'S PRO HUNTING BOOT						
	1NXC-HKGG-VYVH			9/19/2026	15.98	0.00	15.98
	01.4314.003.630 / B&G - BUILDING REPAIRS					15.98	
	2 - 2" OFFICE CASTERS WHEELS, 5 PCS WHEEL REPLACEMENT FOR FRONT DESK CHAIR						
	1XVX-N39W-TN97			9/16/2026	308.46	0.00	308.46
	01.4314.003.630 / B&G - BUILDING REPAIRS					308.46	
	2 =- 50 FT PLUG IN ROOF & GUTTER HEAT CABLE/TRACE KIT						
	CREDIT MEMO $1.11			9/21/2026	-1.11	0.00	-1.11
	01.4314.003.630 / B&G - BUILDING REPAIRS					-1.11	
	UNAPPLIED CREDIT						
					Total Check #:	**3646**	**612.90**
3647	SYSTEM	**9/24/2026**	**210**	**AMERIGAS**			
	3193753044			9/15/2026	105.04	0.00	105.04
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					105.04	
	52 GALLONS PROPANE FOR POOL						

Check Manifest - by Payee

Date: 9/24/2026 **Batch ID:** 454 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #: 3647		**105.04**
3648	SYSTEM	**9/24/2026**	**560**	**BELLETETES, INC.**			
	5344991			9/16/2026	370.36	0.00	370.36
	01.4312.002.822 / HWY - PROJECTS					267.00	
	TREATED #2 WOOD						
	01.4312.002.611 / HWY - TOOLS					107.10	
	SCREWDRIVER SET, UTILITY KNIFE SET, 50 PC BLADE UTILITY AND PINCH						
	01.4312.002.611 / HWY - TOOLS					-3.74	
	TREATED WOOD, SCREWDRIVER SET, UTILITY KNIFE SET, 50 PC BLADE UTILITY AND PINCH						
					Total Check #: 3648		**370.36**
3649	SYSTEM	**9/24/2026**	**9748**	**BLACK RIVER PRODUCE**			
	167891			7/29/2026	429.29	0.00	429.29
	03.3409.001.002 / COG - FOOD					429.29	
	FOOD PURCHASE						
					Total Check #: 3649		**429.29**
3650	SYSTEM	**9/24/2026**	**1240**	**CONSOLIDATED COMMUNICATIONS**			
	7331 AUG - SEPT			9/12/2026	167.52	0.00	167.52
	02.4331.520.350 / WTR - TELEPHONE					167.52	
	8/12/26 - 9/11/2026 SERVICE						
					Total Check #: 3650		**167.52**
3651	SYSTEM	**9/24/2026**	**1250**	**CONSOLIDATED COMMUNICATIONS**			
	7408 AUG - SEPT			9/12/2026	439.05	0.00	439.05
	01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES					439.05	
	8/12/26 - 9/11/2026 SERVICE						
					Total Check #: 3651		**439.05**
3652	SYSTEM	**9/24/2026**	**1260**	**CONSOLIDATED COMMUNICATIONS**			
	8279 AUG - SEPT			9/12/2026	167.52	0.00	167.52
	01.4130.002.350 / EXEC - TELEPHONE & INTERNET					167.52	
	8/12/26 - 9/11/2026 SERVICE						

Check Manifest - by Payee

Date: 9/24/2026 **Batch ID:** 454 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #: **3652**		**167.52**
3653	SYSTEM	**9/24/2026**	**1340**	**CONSOLIDATED COMMUNICATIONS**			
	5220 AUG - SEPT			9/12/2026	74.43	0.00	74.43
	02.4331.520.350 / WTR - TELEPHONE					74.43	
	8/12/26 - 9/11/2026 SERVICE						
					Total Check #: **3653**		**74.43**
3654	SYSTEM	**9/24/2026**	**1350**	**CONSOLIDATED COMMUNICATIONS**			
	4707 AUG - SEPT			9/12/2026	167.52	0.00	167.52
	02.4331.520.350 / WTR - TELEPHONE					167.52	
	8/12/26 - 9/11/2026 SERVICE						
					Total Check #: **3654**		**167.52**
3655	SYSTEM	**9/24/2026**	**9810**	**GILPATRIC METAL RECYCLING, LLC**			
	PO 204645			9/15/2026	100.00	0.00	100.00
	01.3503.000.005 / INC - SALE OF SCRAP METAL					100.00	
	OVERGIVEN CASH FOR SCRAP METAL						
					Total Check #: **3655**		**100.00**
3656	SYSTEM	**9/24/2026**	**9811**	**JORDAN EQUIPMENT CO**			
	P88733			9/15/2026	592.72	0.00	592.72
	02.4331.520.611 / WTR - TOOLS					592.72	
	H&L POINT STD LONG, OVERSIZED PIN, GRAP AND SLIP HOOKS, 3/8 CHAIN AND CML1 ASSEM						
					Total Check #: **3656**		**592.72**
3657	SYSTEM	**9/24/2026**	**3395**	**LIVUN ID**			
	CINV-219221			9/16/2026	365.00	0.00	365.00
	01.4520.003.821 / REC - GYM EQUIPMENT INSPECTION					365.00	
	PREVENTATIVE MAINTENANCE ON ALL GYM EQUIPMENT						
					Total Check #: **3657**		**365.00**
3658	SYSTEM	**9/24/2026**	**9270**	**NH ELECTRIC CO-OP**			

Check Manifest - by Payee

Date: 9/24/2026 **Batch ID:** 454 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken		Amount Paid
	LIBERTY LANE - AUG - SEP			9/11/2026	2,987.17	0.00		2,987.17
	02.4331.520.340 / WTR - ELECTRICITY 8/11/26 - 9/8/26 SERVICE PERIOD						2,987.17	
					Total Check #:	**3658**		**2,987.17**
3659	SYSTEM	**9/24/2026**	**4540**	**O'REILLY AUTO PARTS**				
	4989-445308			9/16/2026	266.47	0.00		266.47
	01.4312.002.611 / HWY - TOOLS JUMPSTART, BLOW GUN SET, TRUCK COVER						266.47	
					Total Check #:	**3659**		**266.47**
3660	SYSTEM	**9/24/2026**	**9690**	**TREASURER STATE OF NH**				
	217100			9/11/2026	34.00	0.00		34.00
	02.4331.520.860 / WTR - WATER TESTING 2 SAMPLES DW BACTERIA, P/A, CHR, AQUEOUS						34.00	
	217101			9/11/2026	17.00	0.00		17.00
	02.4331.520.860 / WTR - WATER TESTING 1 SAMPLE DW BACTERIA, P/A, CHR, AQUEOUS						17.00	
					Total Check #:	**3660**		**51.00**
3661	SYSTEM	**9/24/2026**	**6180**	**UNIFIRST CORPORATION**				
	1070544174			9/17/2026	111.22	0.00		111.22
	01.4521.003.610 / FD - SUPPLIES TERRY CLOTHS, BEACH TOWELS, BAG RACK, LAUNDRY BAGS, FRONT DOOR RUG						45.54	
	01.4314.003.614 / B&G - CLEANING SUPPLIES TERRY CLOTHS, BEACH TOWELS, BAG RACK, LAUNDRY BAGS, FRONT DOOR RUG						21.48	
	01.4312.002.610 / HWY - SHOP SUPPLIES TERRY CLOTHS, BEACH TOWELS, BAG RACK, LAUNDRY BAGS, FRONT DOOR RUG						32.40	
	03.4522.003.610 / SKI - CLEANING SUPPLIES TERRY CLOTHS, BEACH TOWELS, BAG RACK, LAUNDRY BAGS, FRONT DOOR RUG						0.32	
	01.4314.003.614 / B&G - CLEANING SUPPLIES TERRY CLOTHS, BEACH TOWELS, BAG RACK, LAUNDRY BAGS, FRONT DOOR RUG						11.48	
					Total Check #:	**3661**		**111.22**
3662	SYSTEM	**9/24/2026**	**6240**	**UPTON & HATFIELD, LLP**				

Check Manifest - by Payee

Date: 9/24/2026 **Batch ID:** 454 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	BILL # 181593			9/08/2026	6,076.00	0.00	6,076.00
	02.4331.520.323 / WTR - LEGAL EXPENSES					2,626.00	
	GENERAL SERVICES FOR WATER DEPT AND DISTRICT						
	01.4130.002.323 / EXEC - LEGAL SERVICES					3,450.00	
	GENERAL SERVICES FOR WATER DEPT AND EXECUTIVE						
					Total Check #:	**3662**	**6,076.00**
3663	SYSTEM	**9/24/2026**	**9685**	**USABLUEBOOK**			
	S04181118			9/16/2026	1,199.90	0.00	1,199.90
	02.4331.520.641 / WTR - SYSTEM REPAIRS					1,199.90	
	STENNER PUMP						
					Total Check #:	**3663**	**1,199.90**
3664	SYSTEM	**9/24/2026**	**6280**	**VERIZON WIRELESS**			
	542383357-00001			9/08/2026	156.95	0.00	156.95
	02.4331.520.351 / WTR - CELL PHONE					58.47	
	8/9/26 - 9/8/26 BILLING PERIOD						
	01.4130.002.351 / EXEC - CELL PHONES					98.48	
	8/9/26 - 9/8/26 BILLING PERIOD						
					Total Check #:	**3664**	**156.95**

Check Manifest - by Payee

Date: 9/24/2026 **Batch ID:** 454 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

9/24/2026 Check Manifest Batch: 454 Chk Count: 20 Total Amnt: 14,665.06

--- Subtotals -- Fund and Payment Type ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	6,205.52
02	WATER FUND	7,924.73
03	RECREATION FUND	534.81

Payment Type	Count	Payment Total
SYSTEM	20	14,665.06

--- Signatures ---

_____
Helen Chatel, General Manager

_____
Maureen Patti, Commissioner-Chair

_____
Mark Canfield, Commissioner

Check Manifest - by Payee

Date: 9/23/2026 **Batch ID:** 453 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3644	SYSTEM	**9/23/2026**	**9809**	**IRWIN FORD**			
	161342			9/15/2026	67,780.00	0.00	67,780.00
		01.4990.026.007 / WA#7 New truck				67,780.00	
		FORD F550 4X4 CHASSIS CAB DRW/145					
					Total Check #:	**3644**	**67,780.00**

Check Manifest - by Payee

Date: 9/23/2026 **Batch ID:** 453 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

9/23/2026 Check Manifest Batch: 453 Chk Count: 1 Total Amnt: 67,780.00

--- Subtotals -- Fund and Payment Type ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	67,780.00

Payment Type	Count	Payment Total
SYSTEM	1	67,780.00

--- Signatures ---

Helen Chatel, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Maureen Patti Motions for September 29, 2026

1. **Agenda Item # 6a, Adoption of minutes –**
   Proposed Amendments to draft minutes of September 16, 2026:

    1. Page 1, line 9 – strike, duplicate of line 21
    2. Page 1, line 70 – insert after 'requests' the words "for data/RTK"
    3. Page 4, line 169 0— insert new sentence at end "GM Ms. Chatel thanked the families for agreeing to host the college students."
    4. Page 6, line 219 – insert at end of line "expansion"
    5. Page 6, line 220 – after 'and' insert "securing a secondary source of water hopefully at the Snowood site" AND delete 'Snowood wells'
    6. Page 6, line 261 – after 'sand' insert "which has flowed into the pond due to erosion back onto the beach" AND delete 'from there'
    7. Page 7, line 270 – substitute "to perform" for 'for'
    8. Page 7, line 301 – insert "the same" before 'water'
    9. Page 7, lines 302-303 – delete 'obtain permits' AND insert "determine if permits are necessary"
    10. Page 8, line 320 and 326 – substitute "from" for 'to' after 'bar' AND insert after 'bar' the words "to the pool area"
    11. Page 9, line 361 – insert "a" before 'local'
    12. Page 10, line 415 – insert after 'completing' the following: "…the needed language in a Warrant Article for the 2027 Annual Meeting" AND delete 'the projects'
    13. Page 11, line 444 – insert "the" before 'Trust Fund' AND correct typo "fund" AND capitalize "Trustees of the Trust Fund"
    14. Page 11, line 470 – correct typo "2027"
    15. Page 12, line 512 – delete 'housing-related' AND insert "cost of ownership"
    16. Page 12, line 522 – correct typo "was"
    17. Page 12, line 527, 533, 539 – insert " – aye" after 'Ms. Patti'
    18. Page 13, line 532 – correct typo "proposed"