Waterville Estates Village District
562 Winterbrook Road, Campton, NH 03223
(603) 726-3082 | www.waterville-estatesnh.gov

*WEVD 2026 WEVD APPROVED Commissioner Meeting Minutes

September 16, 2026 – 4:00 PM

Approved as amended on September 29, 2026

Attendees in physical location: Commissioners Maureen Patti, Mark Canfield, General Manager Helen Chatel, Administrative Assistant Allison Smith, Finance Administrator Lisa Magerer.

Members of the Public in physical location:
Heather Harris-Keddy - 37 Marden Drive
Rick Hyotte & Erene Briese - 30 Porcupine Drive
Linda Ivers - 227 Snowood Drive
Scott Sallaway - 110 Snowood Drive
David Ketcham - 111 Hodgeman Hill Road
Christian Talbot - True North Ventures, LLC
Cari Talbot - True North Ventures, LLC
Richard Mayo - 42 Taylor Drive

Members of the Public online: Bobbi Ketcham

Members Excused: na

Call to Order: Commissioner Patti called the meeting to order at 6:02 PM.

Pledge of Allegiance: The meeting began with the Pledge of Allegiance.

Roll Call of Commissioners: Ms. Patti and Mr. Canfield were present at the physical location.

If remote attendance, reason & vote: na

Adoption of Agenda: by consensus Agenda was changed to move 11.c up before the approval of minutes.

GENERAL CALENDAR ITEMS

Public Hearing: TO ACCEPT AND EXPEND UNANTICIPATED FUNDS FROM THE WATERVILLE ESTATES ASSOCIATION PURSUANT TO RSA 31:95-b

Ms. Patti named the projects, and the associated dollar amounts to be accepted from WEA.

1) Johnson Controls upgrades - $18,627 (total installation costs);
2) Tiling of the upper pool and hot tub $10,306;
3) Renovate/resurface of the upper pool and hot tub – $28,200;
4) Renovation/resurface of the outdoor family pool $58,250;
5) Contribution towards the purchase of the Ford 550 truck with the uplift package - $25,000.

Ms. Patti opened the floor to the public at 6:09 PM. After checking with Ms. Smith, there was nobody online, via phone, email or in public

Mr. Canfield made a motion to accept the unanticipated funds as stated earlier. Ms. Patti offered a friendly amendment to state the amounts as follows:

1. *Johnson Controls upgrades - $18,627 (total installation costs);*
2. *Tiling of the upper pool and hot tub $10,306;*
3. *Renovate/resurface of the upper pool and hot tub – $28,200;*
4. *Renovation/resurface of the outdoor family pool $58,250;*
5. *Contribution towards the purchase of the Ford 550 truck with the uplift package - $25,000.*

Mr. Canfield accepted the friendly amendments. Ms. Patti duly seconded the amended motion. Motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield - aye.

Campton Mountain Proposal by True North Ventures to operate

Ms. Talbot spoke about the materials she received from the District since the last meeting. She stated that her model still implies free mountain biking in the summer. She said that despite some easements having restrictions on where the trails can go, she can still operate as planned and this would not be a deal breaker.

Ms. Patti noted that Ms. Talbot submitted more requests for data/RTK to the staff which are still being collected. Ms. Talbot said that so far, there was nothing she saw that would prevent her from going forward.

Mr. Canfield opined about the plan being reasonable and that he was hoping that if the District decides to proceed, it should be profitable.

Ms. Patti said that she could not see the District operating in the summer without having the chef employed full-time year-round. She said that that some type of collaboration should be considered with Ms. Talbot for making sure that the chef is retained all year round. She also brought up tubing and whether it could be made part of the operations if possible.

Ms. Talbot responded that the model is to use activities to draw people to purchase food and beverages, which is what makes money for the operation. Her original calculations allow for $150,000 investment to break a profit, and she can negotiate individual parts of the operation with the District as long as the bottom line remains profitable. She also said that she intends to keep the operation on the mountain separate from the operation at the lodge/community center.

As for tubing, Ms. Talbot said that offering activities for free is a better option (similar to mountain biking) for several reasons, like liability, insurance, etc.

- Mr. Ketcham said that WEA has briefly discussed it, but they do need to sit down with Ms. Talbot on the details. Their main concern is the operation of the chair lift. He also said that CIF funds can be made available for the lift as long as there is some sort of collaboration with the District. He also noted that the chairs and furniture for the lodge have been purchased by the CIF funds and now they would be used by an external business, which was something that needs to be discussed.

Ms. Patti said that there are a lot of details that still need to be discussed before any decisions can be made. Mr. Canfield agreed and said that a working group is needed to have this discussion and to come up with workable solutions.

Ms. Talbot added that the proposal is only going to be successful if the people are interested and keep coming back. She is open to negotiations and her only hard line is the autonomy of operations.

Approval of Minutes

August 5, 2026

*Ms. Patti made a motion to amend **August 5, 2026** meeting draft minutes according to the 6 amendments provided by Ms. Patti in the packet. Mr. Canfield duly seconded and offered a friendly amendment to also amend on Pg 3 line 117 to state the following: "future driveways off district roads that addresses run off concerns for all driveways that intersect with WEBD-owned roads." Ms. Patti accepted the friendly amendment and motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.*

*Ms. Patti moved to adopt amended **August 5, 2026** meeting minutes as official minutes. Mr. Canfield duly seconded, motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.*

September 2, 2026

*Ms. Patti made a motion to amend **September 2, 2026** meeting draft minutes according to the 31 amendments provided by Ms. Patti in the packet. Mr. Canfield duly seconded, and motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.*

*Ms. Patti moved to adopt amended **September 2, 2026** meeting minutes as official minutes. Mr. Canfield duly seconded, motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.*

General Manager's Report

Ms. Chatel spoke about the following:

Administrative:

- Ms. Magerer is working with department heads, planning operation budgets for the district for 2027 and reviewing our 2026 expenditures to date.
- Staffing - Management recently conducted interviews for the Mountain Manager position and the Recreation Business Manager position.
- Ms. Nina Gray has accepted the position as Mountain Manager and Mr. Brian Budak has accepted the position of Recreation Business Manager.

Ms. Gray has already been recruiting additional staff for the ski season and is preparing a training schedule for the staff. Mr. Budak will begin onboarding over the next few weeks. He has a Business Management degree from University of Northern Iowa. He worked for the Kwik Trip Inc, for over a decade, and he has a decade and a half of bartending experience.

Building and Grounds

- Mr. Pelchat had the propane items at the lodge serviced so the facility is ready to go for the upcoming season: service included the furnaces, on demand water heater, and fireplace. Two fans were replaced, but all are in good working order.
- Light Status at Campton Mtn: We are waiting on the electrician to run the wire.
- Mr. Baert and Mr. Bennet assisted the maintenance and ground crew by digging the trench for the conduit. Ms. Chatel thanked them for their team spirit and collaboration.
- Reflective tape for pool area steps has been ordered, and staff will begin constructing a handrail between the upper and lower pools for the safety of the community within the next week.
- Outdoor Pools will be closing on Sunday, Sept. 27, 2026, so that repairs can begin.

Ms. Patti said that it has been determined that the airflow device in the lodge kitchen was installed incorrectly and has been fixed for the cost of under a $1,000.

Ms. Chatel added that the hood cleaning will be done soon in both facilities soon as well.

Mr. Canfield spoke about being proactive to make sure that there are no more slip and fall accidents by putting reflective tape in other places where it may be necessary.

Campton Mountain:

1. J1 - Housing is secured, and four students will be arriving. Two students from Malaysia arrive December 1st and will be with us until March 15, 2027, an Estates family has offered to host them. The second set of students will arrive on December 8th and will be with us until March 1, 2027, they will be housed with a different family in the Estates. GM Ms. Chatel thanked the families for agreeing to host the college students.

2. State lift inspection: They have not called to schedule our lift yet; this usually happens in September. Management expects them to reach out any day.

3. Training - Management will conduct two lift evacuation training sessions: one in October, for staff and volunteers (Management is working to include the fire department as well) and CPR training and another in December once the J1 students have arrived.

4. Cameras – Ms. Chatel walked the site again with the vendor. They went to the top of the ski lift to ascertain if their crew would have easy access to the building to install the cameras at the top. They should have a proposal to the District within the week.

Water and Roads

- The District received a quote from Johnson Controls for security cameras at our water locations. The proposed cost is $30,000 and yearly maintenance of $3500.
- Mr. Baert and Mr. Bennett are currently working on leak detection and GIS systems mapping this week.
- Road work also continues with pothole repairs and preparing for the upcoming winter season.

Events

- Oct. 31st Trunk or Treat (5PM - 6PM) followed by - Haunted Hayride - Harry Potter movie.
- Dec. 12th - Ugly Sweater contest at the lodge 6PM – 8PM.
- Dec. 19th - We will have kids downstairs doing crafts TBD followed by Santa's arrival upstairs TBD.
- Christmas Vacation week events are in the works (Dec. 26 - Jan. 3, 2027) volunteers are always encouraged to reach out to join the committee or to assist with events.

For vacation week there will be Cookie Decorating, a movie night, and a movie challenge

Advisory Committee and Planning Board Updates/Reports

Planning Board
Will meet tomorrow.

Capital Improvement Program Committee
Met yesterday. Discussed assets and developing an asset worksheet.

Budget Advisory Committee – no meeting until October
Will be meeting in October.

Water & Roads
There is a written report from the Committee chair in the packet. Ms. Patti briefly went over the main points of the report as follows:

- Horizons Engineering presented a road improvement plan and discussed urgent repairs needed for the Liberty Pump Station. The committee voted to send the repair proposal to the Commissioners due to the high risk of failure.

- The Village District also qualified for a low interest DES loan to fund the Pegwood tank expansion and securing a secondary source of water hopefully at the Snowood site.

- The committee decided to pause residential water metering for now and will continue design and planning work on the Snowwood and Pegwood projects.

- The committee also discussed access to the Snowwood site and will revisit pavement thickness at the next meeting.

Records & Retention
Meetings now occur regularly on the first Tuesday of the month. Committee is looking at records to eliminate the ones that do not need to be digitized to reduce costs. Retention policies are also being discussed and would be brought to the Commission for review in October.

CONSENT CALENDAR

Manifests

Ms. Patti called a vote to the manifests as presented in the meeting handout. 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield - aye.

Ms. Patti called for a vote to accept the Water and Roads chair report. 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield - aye.

GENERAL CALENDAR ITEMS

Chickenboro Brook/Reservoir (Pond)

Ms. Patti thanked Heather Harris Keddy for all her efforts in trying to raise the concern about stewardship of the Chickenboro Brook/Reservoir (Pond) and making sure it is healthy.

Ms. Chatel said that she had reached out to several companies and one got back to her with a proposal to conduct a site visit to the pond, talk to the staff, and look at the potential issues. They will also provide recommendations for the future. Ms. Chatel said that waiting until later in the season may impede water testing, that is why there is a rush. She added that the expenditure could come out of consulting line item.

Ms. Patti asked if the company suggested by Mr. Mayo was contacted. Ms. Chatel said that she has not yet had a chance to reach out to them.

- Richard Mayo spoke about his conversation with NHDES representative about state permitting requirements for restoring the beach area which will involve dredging the pond and getting the sand which has flowed into the pond due to erosion back onto the beach from there.

Mr. Canfield suggested to wait until next year as the water will be disturbed by the dredging the sand and that may affect the water testing results.

Ms. Patti made a motion to attach the site visit proposal documents to the packet. Mr. Canfield duly seconded, motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.

Ms. Patti said that the amount in the site visit proposal is less than $5.000. Mr. Canfield said that he still thinks that the District should wait to perform the consultation, especially given that the pond will be disturbed this fall.

There was a discussion about when to get the expert look at the pond, before or after the work on beach restoration is done. Ms. Patti suggested to have the same experts who are assessing the beach restoration to take a look at the water quality and the health of the pond.

Ms. Chatel noted that testing the water quality for any presence of nitrites in the water may require it to be done before dredging.

Commissioners agreed that additional information was necessary before making a decision. Ms. Chatel was asked to contact NHDES to obtain clarification regarding the testing needs, and the proper timing of an assessment.

- Heather Harris Keddy, 37 Morgan Drive, spoke about the site visit proposal and what tests are proposed to be done, for which the water temperature has to be optimal. She opined that the testing should be done before any work on the beach, and then it will have to be tested again. Ms. Harris-Keddy reported that she had contacted five environmental firms referred by the NHDES, and the consultants generally recommended assessing the pond, watershed, tributaries, and existing conditions before undertaking work that could disturb the shoreline, remove vegetation, add aeration, or alter water flow. Ms. Harris-Keddy affirmed that the beach restoration was necessary but stated that it should be considered within a broader assessment of the watershed rather than as an independent project. She also reported that the proposed consultant had advised that grants might be available to private entities, although applications for the current work would need to be retroactive because of the limited remaining seasonal window. When asked about timing, Ms. Harris-Keddy stated that the consultant had recommended completing the testing before the end of September. She did not have information on the minimum water temperature required for testing.

- Mr. Mayo from WEA stated that the environmental firm being considered for the beach restoration and permitting work could perform the same water tests discussed by Ms. Harris-Keddy. He clarified that the current purpose of engaging the firm was to determine if permits are necessary for the needed restoration of the beach area, rather than to conduct the requested water testing. However, he stated that testing could potentially be added to the firm's contract. Mr. Mayo further stated that the environmental specialist scheduled to visit the site the following Tuesday could be asked about the Commission's concerns and whether testing was necessary.

After a lengthy discussion Commissioners determined that they could not reach consensus on the timing or scope of the pond assessment at that meeting. The matter was tabled until September 29, 2026. In the interim, Ms. Chatel will contact NHDES for additional information.

Trees – Adam Young

Tabled to 9/29/2026 as there was nobody there to represent the property owner.

Liquor License expansion RCA

Ms. Chatel said that Management has been working on Mr. Mayo's request to extend the liquor license to the hallway between the pool and front desk so patrons can bring their purchased drinks from the Mountain View bar to the pool area and not have staff carry them. Ms. Chatel reached out to the Campton Town Administrator to see if they have any objections. Once she gets that Town of Campton does not object, she can submit the application to the NH Liquor Commission.

Mr. Canfield made a motion to allow the General Manager to proceed with all the steps necessary to extend the liquor license to the hallway between the pool and front desk so patrons can bring their purchased drinks to the Mountain View bar and not have to have staff carry them. Ms. Patti duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.

Encumbering Paving monies

Ms. Patti provided that background of the discussion that took place at the previous meeting. Commissioners reviewed a paving project proposal received from R&D Paving Company, a vendor with which the District has prior experience. Ms. Chatel reported that R&D Paving agreed to honor the contracted price for the work that will be performed in 2027.

Ms. Patti initially stated that the earlier discussion regarding encumbering paving funds might no longer be necessary. It was clarified that the funds must nevertheless be encumbered in order for the project to proceed the following year. Ms. Patti acknowledged the correction and stated that the encumbrance should reflect the contract amount rather than the full $150,000 previously discussed.

Ms. Patti made a motion, pursuant to RSA 32:7, to encumber $144,802.50 as of December 31, 2026, for paving under the R&D Paving contract signed September 15, 2026. The funds had been approved under Warrant Article 6 at the 2026 WEBD Annual Meeting. Mr. Canfield duly seconded, and motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield – aye.

Then Ms. Patti said that she would like to return to the replastering project for the two exterior pools and hot tub for which the Commission accepted the unanticipated funds earlier, however, she realized that the work was expected to begin in the fall and be completed in the spring of 2027. Because a portion of the contracted work would occur in 2027, the Commissioners determined that an encumbrance was required.

Ms. Patti made a motion, pursuant to RSA 32:7, to encumber $19,351.20 as of December 31, 2026, for the pool replastering project. The amount represented 20 percent of each applicable contracted amount for the two pools and hot tub. Mr. Canfield duly seconded, and motion carried with a 2:0 roll call vote: Ms. Patti - aye, Mr. Canfield - aye.

Remote Access WEVD Commission/Committee/Board Meetings

Ms. Smith said that the District has been evaluating how to improve remote meeting access and recording quality. Recent tests of the Yeti microphone on GoTo and a local recording show that it still performs well and is better than the current wireless microphones, with most audio issues likely caused by internet interruptions rather than the microphone itself. The wireless Pyle microphones continue to have problems due to battery limitations and electronic interference.

Ms. Smith recommended two options:

- Join Pemi Baker TV for $300/year to upload unlimited meeting recordings to their YouTube channel and cable outlets until the District can again access YouTube directly.

- Use the Yeti microphone with GoTo Webinar for meeting recordings to restore reliability, maintain closed captioning for the remote minute taker, and avoid limitations of the Windows Camera app, which stops recording after 3 hours or 6GB.

The Commissioners discussed remote participation and allowing public comment via remote participation. Ms. Smith explained that GoTo could permit remote public comment in a secure manner by requiring the host to allow individual participants to speak, rather than permitting unrestricted audio access. This approach was intended to address the security concerns that arose after the prior Zoom-bombing incident. The Commission expressed support for continuing remote participation at Commission meetings where feasible.

The Commissioners also discussed whether staff should be required to provide the same level of remote meeting support, public comment management, recording, and minute-taking assistance for advisory committees and the Planning Board. It was noted that allowing remote public comment is not required at every committee or Planning Board meeting and expressed concern about the staff time required to attend meetings solely to operate technology or manage public participation. It was noted that, if GoTo recording and staff minute taking support were

discontinued for those bodies, committee members would need to be responsible for preparing their own minutes and may not have recordings available to assist them.

Ms. Smith offered to prepare two policy options for future Commission consideration: one reflecting the existing records and remote-meeting approach previously reviewed by the Records and Retention Committee, and another reflecting a reduced structure for remote participation, recordings, public comment, and staff support. She will prepare the two policy options for the Commission to review at its September 29, 2026 meeting.

5.3-Million-Dollar Loan NHDES Financial Assistance Priority Projects

The Commission considered a memorandum from Ms. Smith regarding potential financing for 5.3-Million-Dollar Loan NHDES Financial Assistance Priority Projects. Ms. Smith explained that she consulted with the Renelle L'Huillier of Devine Millimet, who is the bond counsel who had assisted the District with financing for the Pegwood line replacement, regarding the NHDES funding opportunity.

Ms. L'Huillier advised that the District would not need bond counsel solely to pursue DES financial assistance, provided the District is prepared to hold and properly notice a bond hearing. However, bond counsel would be required if the District finances a project through the New Hampshire Municipal Bond Bank because that process involves closing documents and a legal opinion.

Ms. Smith reported that bond counsel cautioned against drafting a 2027 warrant article that would limit the District to financing solely through NHDES. She explained that the principal advantage of Drinking Water State Revolving Fund (DWSRF) financing is potential principal forgiveness, but current information suggests that the District may not qualify for that benefit. If NHDES financing does not include principal forgiveness or has interest terms less favorable than Municipal Bond Bank financing, a warrant article restricted to NHDES funding could prevent the District from selecting a better financing option or completing the needed language in a Warrant Article for the 2027 Annual Meeting.

Ms. Smith said that L'Huillier offered (at a discounted hourly rate) to provide an engagement letter and draft a warrant article that would preserve the District's flexibility to pursue NHDES funding while also allowing the District to use other financing options if necessary. Ms. Smith stated that the proposed language would avoid limiting the District before its final NHDES application is submitted and evaluated.

The Commission expressed unanimous support for having bond counsel prepare the engagement letter and draft flexible warrant-article language for 2027 meeting preparation. No formal vote was taken; the Commission proceeded by consensus.

Cash Flow Issue – WEA offer to pay contractors directly

Ms. Patti reminded everyone that there was a question from the WEA Board about whether WEA could directly pay vendors and contractors for projects funded by CIF money, instead of

the District receiving unanticipated funds that require a public hearing and a vote to accept and expend the CIF funds.

Ms. Patti said that she consulted legal counsel and was advised against this approach because municipal-budgeting requirements require transparency regarding District projects, revenues, and expenditures. A direct payment arrangement outside the District's normal budget process was not recommended. However, Ms. Patti noted that she was told by counsel that projects that have already been identified in the budget are expected to be funded, in whole or in part, with CIF funds, the District does not need to conduct separate public hearings or use a reimbursement model. Instead, the District may request CIF funds in advance of payments due to vendors or contractors. She said that legal counsel considered advance requests appropriate when made within a reasonable timeframe before payment is needed, such as approximately 30 to 60 days. Ms. Patti distinguished this approach from requesting funds substantially earlier than necessary, which could raise questions about whether the money should instead be transferred to the Trustees of the Trust Fund.

Ms. Patti said that requesting CIF money in advance would help the District avoid cash-flow shortages, reduce reliance on tax anticipation notes, and avoid related interest costs.

The Commissioners emphasized the need for earlier coordination among the Commission, District staff, volunteers, and WEA representatives during the annual budget process. Proposed CIF-funded projects should be identified clearly, with reliable vendor estimates and funding amounts established before the annual meeting.

The Commissioners also acknowledged that contractor availability and pricing can still change after a budget is prepared. The gym roof project was cited as an example: several vendors declined the work, and the eventual contractor submitted a higher price than the original estimate. The Commission concluded that, although such circumstances cannot always be prevented, improved planning and a formal procedure for requesting budgeted CIF funds in advance should reduce future cash-flow difficulties.

2027 Commission Meeting Schedule

The Commission agreed to move toward a once-a-month regular meeting schedule, generally on the second Tuesday of each month, while retaining two 10:00 AM staff meetings a year on May 12, 2027 and September 8, 2027.

The Commission then reviewed preliminary planning dates for the next annual meeting. An April 3, 2027 annual meeting date, with April 10, 2027 as the snow date, was agreed on. Commissioners considered holding the budget hearing, bond hearing, and warrant article discussion together on February 9, 2007 with February 23, 2027 as a snow date. It was noted that the budget hearing must occur no later than the statutory deadline preceding the annual meeting.

The Commission also discussed the potential receipt of petitioned warrant articles. Petitioned warrant articles would be due March 2, 2027 and any valid petitioned warrant article would require a public hearing. Members noted the short period between the statutory filing deadline

and the deadline for completing required public hearings. The Commissioners agreed to seek advice from legal counsel regarding whether a budget hearing could be continued for the limited purpose of hearing petitioned warrant articles, and to determine the appropriate hearing date and process at a future meeting.

Next Meeting: Tuesday, September 29, 2026 @ 10 AM

Public Comment Period

- Scott Sallaway, 110 Snowood Dr, expressed support for a proposal involving Campton Mountain and asked whether projected cost savings had been calculated.

Ms. Patti responded that financial analysis had not yet been completed because first it had to be determined whether the proposed easement arrangement was feasible. She added that the Commission is not able to state whether potential savings would reduce taxes or water rates.

- Mr. Sallaway also asked about properties that may be listed or assessed with fewer bedrooms than indicated in real-estate listings and whether that could affect water rates.

Ms. Smith explained that the District relies on information provided through municipal tax records and does not conduct property assessments. She added that residents may notify the Town of Campton or its contracted assessors of possible discrepancies, and that assessors generally review MLS information, although municipal records may not be updated immediately.

- Mr. Sallaway asked whether the District could provide tax credits or abatements and whether the Commissioners could look into that.

Ms. Patti stated that its authority is limited because it does not assess property or directly control tax billing, assessments, or tax rates.

Ms. Smith agreed to review earlier correspondence with legal counsel and, if necessary, seek further clarification regarding whether the District has authority to provide any form of tax credit.

- Mr. Sallaway then asked if the roller has been rented out this summer.

Ms. Chatel said that the District had an inquiry, but the inquirer went with another vendor.

- Mr. Sallaway again expressed support for the Campton Mountain proposal and encouraged the Commission to act promptly if the proposal appeared feasible. He stated that the proposal could help address cost of ownership concerns and expressed appreciation for the work being undertaken.

Non-Public Session

Ms. Patti motioned at 8:50 PM to enter non-public session for the purpose described in RSA 91-A:3, II (a), (b), (c), (d) and (l). Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti – aye, Mr. Canfield - aye.

Non-public session was entered at 9:06 PM, Commissioners Patti and Canfield were present in person. Also, present was General Manager Helen Chatel.

Resumption of Public Session.

Ms. Patti motioned to exit non-public session. Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti- aye, Mr. Canfield - aye.

Public session was entered at 9:50 PM. Commissioners Patti and Canfield were present in person.

Ms. Patti made a motion to seal the non-public session minutes as not doing so will adversely affect the reputation of any person other than this commission and render a proposed action ineffective. Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti- aye, Mr. Canfield - aye.

Adjourn Meeting

Mr. Canfield made a motion to adjourn the meeting. Ms. Patti duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti - aye, Mr. Canfield - aye.

Meeting adjourned at 9:53 PM.

Minutes prepared by Alvina Snegach