Water & Roads Committee

April 17, 2026 – 9:00 am

562 Winterbrook Rd., Campton, NH 03223

Members in Attendance - Physical: Gerry Panuczak (chair), Scott Monroe, Stan Bujalski, Archie Jackson, David Rose (alternate), Anthony Patti

Members in Attendance – Online: Bob Haskins

Other Attendees: Verdantas Engineering representatives Cathy Conway, Jesse Haskins, John Warzocha, and Ethan Jennings, Municipal Assistant Allison Smith, General Manager Helen Chatel, Roads & Water Manager Steve Baert, Scott Sallaway.

Call to Order: Mr. Panuczak called the meeting to order at 9:01 am.

Mr. Panuczak introduced the members of Verdantas Engineering to the members present.

Task Order 5: Pegwood Storage Tank

Verdantas and the committee discussed the scope of Warrant Article 7 approved at the 2026 District Annual Meeting and what steps come now that funding is approved. Committee asked clarifying questions and offered suggested edits to the proposed terms. *Mr. Panuczak motioned to approve Task Order 5 pending general counsel review. Mr. Jackson seconded. Motion carried 7:0 roll call vote: aye – Jackson, Panuczak, Monroe, Patti, Bujalski, Rose, Haskins.*

Task Order 6: Second Well Site

Mr. Panuczak stated there was no funding currently for this project. Ms. Conway stated that she will help Ms. Chatel apply for grant funding but that some grants require 50% matched funds which may present an issue for the District in some applications. *Mr. Panuczak motioned for Verdantas to apply for SRF funding. Mr. Monroe seconded. Motion carried. Motion carried 7:0 roll call vote: aye – Jackson, Panuczak, Monroe, Patti, Bujalski, Rose, Haskins.*

Ms. Conway asked if there are any steps in the interim that are needed before funding applications can be submitted such as stie testing. Discussion ensued about what test wells would look like. *Mr. Bujalski motioned to authorize Verdantas to execute items 1 and 2 from option 1 of Task Order 6 pending general council review. Mr. Panuczak seconded.* Discussion included clarifying questions related to the technical specifics and costs of each option, the prior discussed grant applications, and length of time to permit with the state. *Motion carried 7:0 roll call vote: aye – Jackson, Panuczak, Monroe, Patti, Bujalski, Rose, Haskins.*

Purchasing Policy

Verdantas provided feedback related to the restrictiveness of the District's purchasing policy as it relates to projects of a small in scale but that are high in cost (ex. chemical conversation, replumbing). The committee discussed potential alternations to the policy and Mr. Panuczak asked Ms. Chatel to go back to staff and ask for recommended updates to the policy for the Commission to consider.

Public Comment

Scott Sallaway, 110 Snowood Drive, pointed out an inconsistency between the number of connections in each task order provided by Verdantas and asked if Liberty Lane is really Doe Run.

- Members present affirmed that the number of connection is 560 and Mr. Baert confirmed that Liberty Lane wells are off of Doe Run.

Town Hall

Committee members had previously confirmed with Ms. Smith that May 30, 2026 was a good day. Mr. Jackson suggested 10 am to 12 pm. No committee member had scheduling conflicts with the suggested time. Ms. Smith will email the letter, post on the District website, and approach the Association regarding posting on TownSq immediately following the meeting. Mr. Jackson is continuing to work on his outline for the Town Hall.

Approval of Prior Minutes: Committee will review provided minutes and approve at next meeting.

Next Meeting: May 8, 2026 @ 9:00 AM

Motion to adjourn by Mr. Panuczak, seconded by Mr. Jackson. Motion carried. Meeting adjourned at 10:42 am

Minutes prepared by Allison Smith