Records & Retention **Committee**

June 9, 2026 – 10:00 AM

562 Winterbrook Rd., Campton, NH 03223

Members in Attendance: Denise Aguiló, Maureen Patti, Denise Bujalski

Members Absent: Terry Bennett

Other Attendees: Municipal Assistant Allison Smith

Call to Order: Ms. Patti (chair) called the meeting to order at 10:06 AM

Ms. Smith showed committee members the owner files filing cabinets and reviewed the task at hand. All present reviewed files and compiled a reference list of documents to retain. Ms. Smith will type the reference list and distribute to the committee members and ask the auditors about the retention of tax bills for District properties. Moving forward, committee members will have work sessions on their own to review and cull files at their leisure.

Next Meeting: July 21, 2026 @ 10:00 AM

Meeting adjourned by consensus at X:XX AM

Minutes prepared by Allison Smith

DRAFT