WEVD COMMISSION MEETING AGENDA
Wednesday, April 1, 2026 at 6 p.m.
Community Center, 562 Winterbrook Rd., Campton, 03223

1. Call to order
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. If remote attendance, reason & vote
5. Adoption of Agenda
6. Approval of Minutes
    a. February 18, 2026 – Public Session
    b. March 4, 2026 – Public Session
    c. March 4, 2026 – Non-Public Session
    d. March 7, 2026 – Budget, Warrant, and Bond Hearing
7. Treasurer's Report
8. GM's Report
9. Committee / Board Reports:
    a. Planning Board
    b. Water & Roads
    c. Budget Advisory
    d. Records & Retention
    e. CIP
10. CONSENT CALENDAR
    a. Manifests
    b. Committee/Board reports
11. GENERAL CALENDAR ITEMS
    a. RMA
    b. Appointment to CIP Committee – D. Ketcham to replace L. Ivers
    c. Campton Mtn. Tables & Chairs
12. Next Meeting:
    a. Annual Meeting – Saturday, April 4, 2026 @ 9:00 AM
    b. Regular Meeting – Wednesday, April 15, 2026 @ 6:00 PM
13. Public Comment Period
14. Non-Public Session
15. Adjourn Meeting

Waterville Estates Village District
562 Winterbrook Road, Campton, NH 03223
(603) 726-3082 | www.waterville-estatesnh.gov

Effective Date:	August 4, 2021	Policy No.:	10
Revision Date:	January 21, 2026	Approved By:	WEVD Commission

Subject: WEVD Commissioner Meeting Policy

1. The commissioners will post an agenda at least twenty-four (24) hours prior to holding meetings. Emergency meetings are exempt.

2. A member of the public may request items to be placed on the agenda.
    a. Request must be made at least 10 days prior to the meeting date requested and using the form in appendix A.
    b. The request must contain the subject matter of the request.
    c. The final decision to allow requests from the public resides with the Commission.

3. The Commission may ask for a representative from the Waterville Estates Association Board of Directors to speak regarding WEA activities, concerns, etc.

4. Recording a meeting of the public body is allowed. Video equipment will be allowed at the meeting site and will be placed at locations designated by the commission.

5. Remote access will be provided for Commission Meetings. Remote access information will be included in meeting notices. Failure to broadcast will not be grounds for cancelling a Commission meeting.

6. Remote recording of public sessions of Commissioner meetings is permissible and no undue barrier will be instituted to prevent recording. If administrator permission is needed any and all requests to record remotely will be approved.

7. Any attendee will be granted up to three (3) minutes to make a statement at the end of the meeting on WEVD matters. Total time for public comment will be limited to 15 minutes.

8. The Commissioners reserve the right to allow exceptions to this policy.

Commission – Chair	Commissioner	Commissioner

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*WEVD Commission DRAFT Meeting Minutes
February 18, 2026 – 6:00 PM

Attendees in physical location: Commissioners Mark Canfield, and Gerry Panuczak, General Manager (GM) Helen Chatel, Administrative Assistant Allison Smith, Finance Administrator Lisa Magerer, and Treasurer Denise Aguiló.

Attendees on Zoom: na

Members of the Public in physical location: Please refer to the sign up sheet.

Members of the Public on Zoom: Please refer to the Zoom Webinar attendance report.

Members Excused: Maureen Patti

Call to Order: Commissioner Panuczak who was chairing the meeting called the meeting to order at 6:00 PM.

Pledge of Allegiance: The meeting began with the Pledge of Allegiance.

Roll Call of Commissioners: Mr. Canfield and Mr. Panuczak were present at the physical location.

If remote attendance, reason & vote: na

RCA – Public Apology

Mr. Panuczak noted that there was the following statement from Allison Smith along with the Request for Commission Action in the packet:

"At the February 4th, 2026, Commissioner's meeting, a discussion ensued during the General Manager's report regarding staffing levels at Campton Mountain. Staffing challenges are nothing new, but what is new is the message that current staff -- meaning full-time District staff from other departments -- do not work hard enough, should be willing to take on overtime to run Campton Mountain to "deliver the experience people expect" while still doing their regular work, and that staff are "working here because of the people that want all of this stuff." This message of entitlement is disrespectful to staff and their humanity. That simply because we are employed by the District, we should be willing to do things well outside of our job roles, and that we're not entitled to having time off because the District can't meet its staffing needs. I watch my coworkers go above and beyond regularly, but it's clear from this discussion that it's not enough. The relationship between District staff and owners should be one of mutualism – a symbiotic relationship that is mutually beneficial to different groups - not parasitism. The problems facing Campton Mountain were not unknown or unexpected. Perhaps a real and honest conversation

about the realistic future of Campton Mountain is the discussion that should be happening in place of the one currently being had. I would also like to be clear that while not all Commissioners made these comments, none spoke up to say they were wrong, and that silence was noted. Thus, I am requesting a public apology from the entire Board of Commissioners, not just to me, but to all District staff, for the insinuation that we are just a means to your end."

Mr. Canfield spoke about his comments at the previous meeting and read his own statement with the apology into the record. Mr. Canfield asked that his statement is made an attachment to the minutes of this meeting.

He also read into the record Ms. Patti's statement as follows:

"Dear Allison and all WEVD staff,
I profoundly apologize for my silence at the last meeting during the discussion regarding staffing at the Mountain and the lift. It was an error in judgement on my part. I do not take for granted the commitment, application of resources, and deduction of District staff. I do not expect employees to compromise their work-life balance. I sincerely apologize and have the utmost respect for each of you."

Mr. Panuczak said that he did not have an official statement but that he agreed with his colleagues and suggested to the General Manager to look into including the additional expectations from staff (in cases when it is needed) into their position descriptions so that it is clear upon hiring.

Approval of Minutes

February 4, 2026

*Mr. Panuczak moved to amend **February 4, 2026** draft minutes according to the 16 amendments (two of which are to include emails as attachments) Ms. Patti proposed in the packet. Mr. Canfield duly seconded, and motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Canfield – aye.*

*Mr. Panuczak moved to approve **February 4, 2026** amended minutes as official minutes. Mr. Canfield duly seconded, and motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Canfield – aye.*

GM Report

Ms. Chatel spoke about the following:

Campton Mountain Operations

Staff has now been fully trained on lift evacuations, and the management continues working to secure certified Ski Patrol Officers. With the community's help, the management was able to open the Mountain for night skiing on the rope tow this week. The District will have the chairlift operating during the day on Saturday.

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On Saturday, February 7, 2026, Mr. Pelchat's staff, along with several community members, assisted in getting the chairlift up and running. Their support and responsiveness are greatly appreciated. Ron Beard has also recommended that the District explores establishing a program to train community members and residents of surrounding towns as Ski Patrol Officers at no cost to them, in exchange for a two- to three-year commitment to serve at Campton Mountain. Management plans to evaluate the viability and interest in such a program, as it could strengthen long-term staffing stability and deepen community involvement.

Base Camp Restaurant – March Operations

As the District is moving into mid-February, the Management is preparing to transition the Base Camp Restaurant to a **Thursday–Saturday schedule for the month of March**. Sundays have not been as strong without football or ski traffic, and the Management would like to evaluate whether there is community interest in a Thursday evening menu option instead. The goal is to grow our customer base and build greater consistency in the District's offerings for the spring season.

Ski Lights – Chairlift Side

In February, the ski lights on the chairlift side went down due to a break in the electrical line. Since locating and repairing the break will already require excavation and labor, Buildings & Grounds and Management recommend upgrading the system at the same time. The current lights are designed to operate at 277 volts but are running on 110, reducing efficiency and performance. Updated pricing shows materials at approximately $3,000, with labor around $2,000 and an additional $200 in supplies, for a total project cost of $6,000. Management recommends adding this project to the **2026 B&G budget under ski maintenance** to restore full lighting capability and support night skiing.

Mr. Panuczak provided a historical background to the ski lights issue.

Mountain Manager – Fall 2026

Looking ahead to next fall, management would like to secure a Mountain Manager by August to ensure proper staffing, preseason preparation, and operational readiness for late fall 2026. The job description has been updated and now clearly outlines the essential duties for the position.

Buildings & Grounds

Mr. Pelchat has directed Mr. Kennedy and Mr. McDonald to clean and reorganize the storage areas in the Recreation Center. Their task is to determine what can be safely discarded and what items require additional handling or disposal procedures. The goal is to better organize the facility and remove any potential hazards to staff or patrons. There have also been a few leaks at the ski lodge due to ice dam buildup. Buildings & Grounds staff are evaluating the situation and determining the best approach for repairs.

Administration

The Finance Director is working diligently to create improved workflow organization to streamline reporting. The intent is to maintain accuracy while increasing the timeliness of financial information. Over the next several weeks, the administrative team will also be assessing inventory

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throughout the building and identifying items that are no longer in use, no longer usable, or may be repurposed. Mr. Chatel also met with Ms. Smart, the District Front Desk Supervisor, to discuss opportunities to enhance our offerings and overall presentation in the front lobby. She has identified several older or unused items that are no longer beneficial to the space, and she would like to remove these prior to the summer season. This effort will help create a cleaner, more welcoming, and more functional lobby environment for residents and guests.

Communications

Over the last few weeks, several community members have reached out with questions regarding meetings and how to locate information on the District website. In response, Ms. Smith and Ms. Chatel have been reviewing the site and evaluating options to improve accessibility and ease of use. We have also begun speaking with other towns that use alternative vendors to CivicPlus. While these vendors offer similar services, Management has seen a steady increase in CivicPlus charges, particularly as they continue acquiring other companies. As part of our research, Ms. Smith and Ms. Chatel have engaged with **Civally**, a platform currently used by several smaller towns in New Hampshire, as well as communities in Vermont and upstate New York. Civally appears to offer the same core products as CivicPlus at a more reasonable and predictable cost. Management will continue evaluating whether this option may be a better fit for the District.

Water & Roads

Mr. Baert and Mr. Bennett continue to maintain district roads and address water system needs, including locating and repairing leaks. With warmer days and cold nights, Mr. Baert anticipates that additional leaks may begin to surface. He will continue monitoring the system closely and responding as needed throughout the District.

Ms. Chatel and Ms. Magerer then answered questions about the website administrator vendors mentioned in the GM report.

CONSENT CALENDAR

Committee/Board reports

Planning Board

Planning Board will meet February 19 at 4 PM.

Water and Roads

Water and Roads Committee will meet on Friday at 9 AM.

Budget Advisory

Committee has not met since the 2026 Budget Opinion has been written.

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Records and Retention

Committee is trying to schedule a meeting and working with Laserfiche in the meantime to work out a deal on the $4,000 service that has been left out of the quote. So far it looks like it will be provided to the District at no cost.

CIP Committee

Committee will be activating in March and start meeting in April.

Manifests

Mr. Panuzcak called for a vote to accept the manifests as presented in the packet. Motion carried with a 2:0 roll call vote: Mr. Panuczak - aye, Mr. Canfield – aye

Committee/Board reports

There were no written reports.

GENERAL CALENDAR ITEMS

RMA

Mr. Panuczak said that there was a two-page synopsis of where WEVD stands in negotiations with the WEA Board. He read it into the record as follows:

Community Update – Recreation Management Agreement (RMA)

February 18, 2026

Status of RMA Negotiations

- After months of meetings, work sessions, and extensive discussion, the Commissioners and the WEA Board have reached a full stop in negotiations.
- Despite significant time invested, there is still no signed Recreation Management Agreement (RMA) for 2026.
- The District dedicated over 30 hours across 22 meetings attempting to negotiate in good faith.
    - 17.5 hours in fall 2024
    - 13 additional hours from the restart of negotiations in spring 2025 through

January 2026

- These efforts represent a sustained, documented attempt by the District to reach an agreement.
- Throughout the process, the District has remained consistent in its goals:

- Transparency,
- Fiscal responsibility, and
- A sustainable recreation model that protects taxpayers while supporting community amenities.

Interim Pass Honor Policy

- To avoid disruption for residents and guests, the Commissioners and the District have agreed to honor all existing passes through June 30, 2026.
- This commitment is contingent on the District receiving the final two payments owed by WEA under the current arrangement.
- This approach ensures continuity while also protecting the District's financial position.
- Addressing the Budget Shortfall
- Without a signed RMA, the District must independently address the resulting budget gap for the 2026 season.
- To do so, the District will continue to offer:

    - Member-Owner passes, and
    - Daily passes.
    - Pricing for these will be announced once finalized.

- Additionally, the District will expand public pass options, including:

    - Individual public passes,
    - New family pass options, and
    - Multiple purchase tiers to increase accessibility and revenue.
    - Pricing details will be released soon. 2026 Recreation Programming

- Despite the challenges, the District is committed to delivering a full, vibrant, community-focused recreation season.

- Planned events for 2026 include:
    - Kentucky Derby Celebration-5/2
    - Fishing Derby-5/30
    - Memorial Day Weekend Activities-just the fishing derby usually and food service
    - Kids Day – Last Weekend in June 6/27-still deciding on what events we will
    - have, usually lawn games/crafts
    - Hawaiian Luau-8/15?
    - Trunk or Treat-10/31
    - Homeowners Craft Fair-11/14?
    - Additional events to be announced throughout the season

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- These events reflect the District's commitment to community engagement, family-friendly programming, and maximizing the use of our amenities.

Closing Message

- The Commissioners remain committed to transparency, fiscal responsibility, and delivering high-quality recreation services for all residents.
- While the lack of an RMA is disappointing, the District is prepared, organized, and ready to move forward with a strong 2026 season.
- The District continues to believe that a modern, sustainable agreement is in the best interest of the entire community.
- If the WEA Board wishes to reopen negotiations, they can initiate that process by contacting the Commission Chair, Maureen Patti, in writing.
- The Commissioners remain open to future collaboration should WEA choose to reengage in a constructive and timely manner.

Mr. Canfield seconded the statement sentiment about the need for the District and WEA officials to work together and the importance to get this done.

2026 Draft Budget

Ms. Magerer noted the three items that are still being worked out: Laserfiche service amount of $4,000 that needs to be worked out with the vendor, annual meeting costs, and adding a dollar to the consulting line.

Then the commissioners discussed the potential shortfall of the RMA funds (at least for half of 2026).

It was also noted that there are emails between Ms. Patti and Ms. Magerer that are the packet with questions answered about the budget. They will be made part of the minutes for February 4, 2026 and also put into the budget footnotes.

Schedule bond hearing re: snowplow financing (over $100k)

Mr. Panuczak made a motion to schedule bond hearing re: snowplow financing (over $100k) for the meeting in March 7 at 9:00 AM with a snow date of March 8 at 4:00 PM. Mr. Canfield duly seconded, and motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Canfield – aye.

Website migration

Ms. Smith noted that the quote from Civally was in the packet. She explained the cost difference between the current vendor CivicPlus and Civally, which will be an increase for the first year due to migration costs and then be significantly lower annually going forward. She then spoke about the new vendor and her inquiry to other NH towns which use Civally already.

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Discussion ensued about the cost to migrate which will raise the website line item for this year but then the maintenance cost will drastically decrease compared to current CivicPlus annual cost that is also going to be rising e by 5 percent every year.

Mr. Panuczak made a motion to put $6,400 in the website budget line item instead of budgeted $3,900 for 2026.

Ms. Smith said that she needs to check with CivicPlus on their billing cycle timeline to make sure the District does not pay for both vendors. Commissioners agreed to wait until she gets the answers, and the motion did not get a second or a vote.

Migrating Emails from Gmail to Outlook

Ms. Smith explained that she needs to gather more information on what that migration would cost. She added that migration was recommended by the records committee.

Appoint D. Rose as alternate to Water & Roads Committee

Mr. Panuczak made a motion to appoint D. Rose as alternate to Water & Roads Committee. Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak - aye, Mr. Canfield – aye.

Next Meeting: March 4, 2026 @ 6 PM – Public Hearing for unanticipated revenue

Budget & Warrant & Snowplow Bond Hearing: March 7, 2026 @ 9am
Snow date: March 8, 2026 @ 4 PM

Mr. Panuczak said that this is the day for people to ask questions about the budget.

Mr. Canfield explained that the budget worksheets for the budget are in the packet for everyone to review.

Public Comment Period

- Scott Sallaway - 110 Snowood - talked about how pleased he is with District staff, and he thought that there was no indication of any commissioner implying that the staff were not doing their job. He also asked about guest passes for renters and if this was going to be included in the budget. He made a recommendation that there are no family passes to be sold to homes in the Estates who are not part of the Village District members. He then asked about the $600,000 shortfall from the loss of RMA and how that would be made up.

Mr. Panuczak said that the goal is to not put that into the tax structure, but it is still being worked out. Ms. Smith provided the timeline for the Annual Meeting and the budget adoption dates.

- Mr. Sallaway asked what the holdup was during negotiations with WEA on the RMA.

Mr. Panuczak referred to the statement that was in the packet.

- Dave Ketcham read a statement from the HOA as follows:

  "On behalf of the Waterville Estates Association Board of Directors... As Association treasurer, I have participated in the 1.5 years of RMA discussions including three different general managers, referenced in the Commissioners update, and also served on the District Budget Advisory Committee for the current District budget cycle. The Association Board is committed to continue its role in oversight of amenity access, protecting the homeowner experience and sustaining community property values. It is our belief that the proposed changes to the RMA by the District Commissioners will negatively impact all three areas. We strongly support responsible approaches to increasing revenue through sound business practices and operational efficiencies. We do not believe the potential business opportunities, specifically Campton Mountain Ski Area, have been leveraged nor prioritized. As a member of the Budget Advisory Committee, I have seen and documented opportunities to improve expense management. The Board has offered concessions and is willing to extend the current 2024-25 RA for another year while we work through challenges. We have demonstrated, throughout this process, a consistent willingness to compromise and to find solutions that support the long-term health of the community. At the same time, the Board will remain steadfast in its responsibility to protect the investments, property values, and quality of life of every Waterville Estates homeowner. Dave Ketcham"

- Heather Harris - 37 Marvin drive - talked about July 4th fireworks date that was missing from the District calendar. She also asked about the local lake that has been quite low recently and said that she was concerned about its health. She noted that renters were using it and she was worried that septic systems could be leaching into it. She did not want the association to be exposed to any legal issues. She asked that testing the lake water be budgeted for the next season.

Mr. Panuczak thanked Ms. Harris for her observation and asked staff to look into this.

There was a discussion about the public versus private ownership of the land around the lake and the lake itself. Ms. Smith said she will pull the deed for the land on which the lake is located. Ms. Magerer noted that all the bodies of water in NH are owned by the state of NH.

- Jack Zinini - 39 Holland Trail - said that he was speaking as a private homeowner although he is on the WEA Board. He said that 100 percent of the homeowner s can vote in the WEA board elections whereas only 20 percent of homeowners who live here full time can vote for the District commissioners, therefore the WEA board is a more representative body for the community. He asked that all minutes and notes of negotiations on the RMA be made public now that the negotiations are over. He also said that $600,000 dollar budget hole is clearly not the issue.

There was a brief internet connection issue and the end of Mr. Zanini's statement was not heard.

- Melinda Provencher via Zoom chat - asked about weekly/weekend pool pass for the summer when coming in with a guests pass. and whether it were possible.

Ms. Chatel said she would take note of that.

Mr. Canfield said that the RMA regulated the passes' structure, and the RMA would need to be in place for the District to consider this as an option. Mr. Panuczak noted that IF there is an RMA, of which there is currently none.

- Richard Mayo - 42 Taylor drive, via Zoom - talked about the negotiations and that both bodies spent a significant amount time on those. He agreed with the previous speaker about the representation of the community by the WEA board and the Commissioners. He asked for transparency as to what the sticking points were in negotiations as he did not see many specifics in the statement provided in the packet. He stated that he is speaking as a homeowner and that WEA does not want this either.

Mr. Panuczak referred to the statement about the RMA negotiations, which lists some revenue generating venues which he noted were the sticking points in the negotiations.

Mr. Canfield added that the language in the agreement was discussed to be altered, so as to make it clearer and make it acceptable to both bodies. He added that going back to the original agreement was not an option.
Mr. Canfield then talked about some of the negotiation issues like:

- the public pass policy provision. The WEA Board wanted to black out 20 percent of the year. The district wanted less blackout days making the pass more sellable;
- hold harmless provision the language of which was not acceptable to the District;
- some effort from the Commission to ask for the cost-of-living adjustment (COLA) from the association in the amount of $50,000 but that wasn't agreed upon;
- There were other sticking points like new negotiation points being brought up in the middle of the process.

Mr. Canfield agreed that everything has to be transparent. Mr. Panuczak said that the District will work towards that.

Commissioners also disagreed that they only represent 20 percent of the community as they work for the community as a whole and the budget they create is covered by everyone in the District.

- Mr. Mayo asked if WEVD considered negotiating further. He also asked if signing the current agreement as is and working for another year on negotiations is an option.

Mr. Panuczak said that the Commission considered all the options.

- Linda Ivers via Zoom - had issues with an echo and could not speak.
- Elizabeth Ellinwood- via Zoom - said that they are a condominium community first and foremost and asked whether the WEVD is cross-checking the covenants before any action is taken. She also asked if there was a discussion about a recreation commission?

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Mr. Panuczak said that Recreation Department was voted on in 2006 with the establishment of the Recreation Fund. He added that the Commission has been reviewing any action with Legal counsel.

- Ms. Ellinwood asked if that fund was the one created for the Ivers' donations.

Mr. Panuczak said he believed it was the Friends of Campton Mountain trust fund and it has since been closed.

- Ms. Ellinwood asked about making the negotiations transparent so that everyone is aware of what the issue are.

Mr. Panuczak said that the Commission will look into releasing this information.

- Linda Ivers via Zoom – due to Ms. Ivers' inability to speak on Zoom, Ms. Smith read her statement from the Zoom chat into the record: "The money is there for this year to work out those sticking points. It is not transparent to say the District had no choice without an RMA but that is a District choice."

- Roberta Ketcham- via Zoom - spoke about her concerns about allowing total access to the outside of community members to the community center for the cost of a pass whereas the community members have to pay for a pass and also pay taxes. She asked what the benefit in living in the estates was if they get the same thing but for a bigger cost.

- Jack Zinini – via Zoom - clarified his statement about representation as he only meant the elections.

Mr. Canfield noted that the Commission meetings are open to anyone who lives in this community.
Mr. Panuczak explained that voting rules are set by the state of NH and not the Commission.

- Melinda Provencher – via Zoom - spoke about the fact that people feel like they are paying more money for when they get a daily pass vs a weekly or weekend pass. She suggested that people who get a weekly or a weekend pass may not use those every day and that should be better than daily passes.

Mr. Panuczak said that the General Manager took that comment and will bring that up to the Recreation Department.
Mr. Canfield noted that current access to the facilities and payment for their use is set by WEA.

- Ms. Smith reread Linda Ivers' comment from the Zoom chat to correct it. "I want to stress Dave Ketchams statement that WEA has worked tirelessly towards an RMA agreement, and although there are a couple of sticking points, we have committed $600k to renew the RMA and work collaboratively towards the next contract"
- Ms. Smith read an anonymous comment from the Zoom chat: "We all recognize and appreciate all of the hours that have been invested with the RMA however sometimes a new negotiator needs to be introduced when talks stall. Have you discussed someone else taking over? How far apart was the WEA Board with the WEVD Commissioner when talks on the RMA broke down? How do we get transparency on that instead of dealing

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with the $600K shortfall by opening up the amenities to the general public and risking the experience that we bought into when choosing to purchase in WE (Waterville Estates)."

Mr. Panuczak said that WEVD did suggest a mediator for the negotiations. Mr. Canfield corrected him by saying that it was suggested to him by WEA and he brought it up to the Commission and they agreed. Mr. Panuczak agreed with the correction and said that the idea of a mediator still got stalled.

Mr. Canfield also acknowledged that WEA Board spent as much time as the Commission on these negotiations.

- Ms. Smith read a statement from Linda Ivers explaining the mediator issue: "WEA suggested to bring in a mediator, it was agreed upon, due to jobs and schedules the time hasn't been finalized."

Mr. Canfield explained that the person who was suggested was not able to facilitate the required negotiations by the end date of February 18th.

There was nobody else in person, online, via phone or email to address the Commission.

Non-Public Session

Mr. Panuczak motioned at 7:33 PM to enter non-public session for the purposes described in RSA 91-A:3, II (c) and (e). Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak - aye, Mr. Canfield - aye.

Non-public session was entered at 7:35 PM, Commissioners Canfield and Panuczak were present in person. Also present was General Manager Helen Chatel.

Resumption of Public Session.

Mr. Panuczak motioned to exit non-public session. Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak - aye, Mr. Canfield - aye.

Public session was entered at 8:17 PM. Commissioners Canfield and Panuczak were present in person.

Adjourn Meeting

Mr. Panuczak made a motion to adjourn the meeting. Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak - aye, Mr. Canfield - aye.

Meeting adjourned at 8:18 PM.

Minutes prepared by Alvina Snegach

Attachments: RCA statement from Mark Canfield.
Regarding the RCA included in the agenda

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"I feel it is necessary for me to comment about the statements I made at the last meeting concerning the staffing challenges at Campton Mountain.

Let me begin by saying that as a member of this community for the past 9 years, I have seen many changes. One of the most important changes has been with and among our employees who are our number one asset. WEVD delivers essential and recreational services because of them. Our employees are dedicated individuals who clearly have a commitment to serving our community. I see this in the interactions and discussions held with many of them. I believe the work environment here has improved, which encourages everyone to do their utmost best, and Waterville Estates is now a place known for its commitment to its employees.

What I said during the last meeting regarding expectations of employees, about their primary duty being to serve the community, and that extra effort may be required at times, was in no way meant to imply I have a belief the district is entitled to unreasonably demand more from our employee community. With a primarily a full-time employee workforce, I failed to acknowledge that additional capacities may be limited or unavailable from our staff. What may have made my comments especially hard for an employee to hear is the fact they often receive stinging criticism from some owners in the community. Hearing what was perceived as a commissioner's criticism may have be a blow to morale.

As I was the most outspoken about the issues facing staffing at the ski mountain, I am taking responsibility for responding to the RCA before us. If, for any reason, any employee of WEVD felt I was being disrespectful or uncaring of their work and commitment, or as a person, I sincerely apologize. We do ask much of our employees and are delivered much in return, for which I, and I know the other commissioners, are truly appreciative."

Mark S. Canfield

DRAFT

Waterville Estates Village District
562 Winterbrook Road, Campton, NH 03223
(603) 726-3082 | www.waterville-estatesnh.gov

*WEVD Commission DRAFT Meeting and Public Hearing Minutes
March 4, 2026 – 6:00 PM

Attendees in physical location: Commissioners Maureen Patti, Gerry Panuczak, and Mark Canfield, General Manager (GM) Helen Chatel, Administrative Assistant Allison Smith, Finance Administrator Lisa Magerer, and Treasurer Denise Aguiló.

Attendees online: na

Members of the Public in physical location: Please refer to the sign-up sheet.

Members of the Public online: Please refer to the Webinar attendance report.

Members Excused:

Call to Order: Commissioner Patti called the meeting to order at 6:00 PM.

Pledge of Allegiance: The meeting began with the Pledge of Allegiance.

Roll Call of Commissioners: Ms. Patti, Mr. Canfield, and Mr. Panuczak were present at the physical location.

If remote attendance, reason & vote: na

Adoption of Agenda

By consensus it was decided that Item 8 should state General Manager's and Treasurer's Reports.

Public hearing: To accept and expend $16,047.49 from WEA for kitchen equipment

Ms. Patti opened the public hearing at 6:02 PM. She noted that the money is to reimburse the District for the kitchen equipment that was purchased in 2026 and 2025.

Ms. Chatel explained that this equipment was purchased because moving the existing kitchen equipment from one location to another was detrimental to the equipment itself, it was not a good use of staff time, and having equipment stay in place would prolong its lifetime.

Ms. Patti opened the floor to the public.

- Scott Sallaway, 101 Snowood Drive, asked if there was a reason the District would not take this money.

Ms. Patti explained how the CIF funds get accepted and noted that she does not see a scenario where the District would refuse reimbursement from WEA.
After confirming with Ms. Smith that no one else wished to address the Commission in person, online, by phone, or via email, Ms. Patti closed the public hearing at 6:06 PM.

Ms. Patti made a motion to accept the CIF $16,047.49 funds from WEA for kitchen equipment. Mr. Canfield duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

Approval of Minutes

March 2, 2026 public meeting minutes.

*Mr. Patti moved to approve **March 2, 2026** draft minutes as written. Mr. Panuczak duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

March 2, 2026 non-public meeting minutes.

*Mr. Patti moved to amend **March 2, 2026 non-public** draft minutes according to the five verbal amendments she noted. Mr. Canfield duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

*Mr. Patti moved to approve **March 2, 2026** amended **non-public** minutes as official minutes. Mr. Canfield duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

February 18, 2026 public meeting minutes.

***February 18, 2026 public meeting minutes** were tabled until the next meeting as the Commissioners did not have a chance to review them.*

February 18, 2026 non-public meeting minutes.

*Mr. Patti moved to amend **February, 2026 non-public** draft minutes according to one verbal amendment she noted. Mr. Panuczak duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

*Mr. Patti moved to approve **February, 2026** amended **non-public minutes** as official minutes. Mr. Panuczak duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

GM Report

Ms. Chatel spoke about the following:

DRAFT

Water & Sewer Operations

Mr. Baert reported that due to the challenging winter conditions, the District has run out of chemicals at the Snowbowl facility. Because the building is located directly in the ski path, the chemical delivery truck cannot access the site without disrupting the snowpack and staff has to deliver the chemicals manually.

The Water Master Plan includes a future upgrade to expand the chemical tank to 1,000 gallons and transition to a different chemical system. In the interim, Water Department staff will coordinate with Buildings & Grounds to manually transport 55 hand gallon drums into the building. Staff will be required to use full safety gear and pour chemicals until access improves.

As temperatures fluctuate, Mr. Baert reminds residents that water lines are more susceptible to cracking when daytime thawing is followed by nighttime freezing. Staff will continue monitoring for leaks throughout the system.

Mr. Panuczak spoke about the Water Master Plan identifying a need to upgrade and move the treatment area at the Snowbowl facility from where it is located now. It was one of the top 10 projects in the Master Plan.

Highway Department & Fleet

The 2016 Ford F 550 plow truck operated by Mr. Bennet underwent $5,500 in repairs earlier this winter, including new tie rods and axle shafts. On Monday, March 2, 2026, staff observed the truck sitting unevenly. Upon inspection, a crack was found in the front passenger side frame. This vehicle is scheduled for replacement in the 2026 Budget.

Buildings & Grounds

Buildings & Grounds personnel have been working overtime on Saturdays to ensure the chairlift remains operational. This coming Saturday will be the final day of chairlift operation for the season. Despite the forecasted rain, the community is encouraged to come out and enjoy the last day. With temperatures expected to rise throughout the week, this Saturday will likely mark the end of the ski season.

Mr. Pelchat and his team have also been addressing mechanical issues with the FJ vehicle. Additionally, Mr. LeBlanc has been attending to the boilers to ensure efficient operation. Both Mr. LeBlanc and Mr. Pelchat have been troubleshooting the bathing suit dryer in the ladies' locker room, which is out of warranty and was reported nonfunctional over the weekend.

Mr. Canfield asked about the closing date for the mountain, what the thickness of the snowpack was, and whether it might be possible to prolong the ski season. Ms. Chatel said that she was not sure yet, and that is why she noted that it might be the last day.

Recreation Center & Security

DRAFT

Front Desk Supervisor Julie Smart reported a significant increase in individuals attempting to bring alcohol into the recreation facility over the holiday weekend. Staff had to remove several patrons. The community is reminded that outside alcohol is strictly prohibited, and violators will be asked to leave.

The front desk has also requested additional camera coverage in the pool areas to assist with monitoring and incident review. The District's camera vendor has been contacted and will be onsite shortly to assess needs and provide recommendations.

Recreation Committee

The Recreation Committee has been meeting regularly on Wednesdays and Thursdays to review recent events and develop strategies for smoother operations at both Campton Mountain and the Recreation Center. These discussions have focused on improving coordination, enhancing the visitor experience, and planning future programming. The District looks forward to continued collaboration with the WEA Board and the broader community to ensure that our events and activities remain responsive to resident interests and provide meaningful value to the community.

Ms. Chatel answered questions about the work of the Recreation Committee.

There was discussion about the recreation committee and whether it was a committee or a department and the warrant article that created it.

Security at Wells & Storage Facilities

A meeting is scheduled for Thursday to review security options for the District's wells and storage tanks. An update will be provided at the mid-March Commissioners' meeting.

Administration & Finance Administrative staff are working diligently to close the books for 2025. Auditors have begun requesting documentation so that the 2024 audit can be completed, followed promptly by the 2025 report.

There was an interruption in bandwidth 6:29 PM to 6:30 PM.

CONSENT CALENDAR

Committee/Board reports

Planning Board

Planning Board is unable to meet due to quorum issues. Next meeting is planned for March 19, 2026.

Water and Roads

Water and Roads Committee's work will be discussed later this meeting as Item 11.c.

DRAFT

Budget Advisory

Committee has not met since the 2026 Budget Opinion has been written.

Records and Retention

Committee is trying to schedule a meeting.

CIP Committee

Committee will be activating in March and start meeting in April.

Manifests

Ms. Patti called for a vote to accept the manifests as presented in the packet. Motion carried with a 3:0 roll call vote: Ms. Patti, Mr. Panuczak - aye, Mr. Canfield – aye.

Committee/Board reports

There were no written reports.

GENERAL CALENDAR ITEMS

Recreation Management Agreement (RMA)

Ms. Patti said that the dialogue is continuing on several terms within the agreement, however, WEA had agreed to continue making the payment of $600,000 to the District in partial payments as was always done under the old RMA. Copy of the current Agreement was in the meeting handout and will be signed by all the Commissioners later this evening.

Ms. Patti noted that the meeting with WEA on Monday was very productive and thanked everyone involved.

Letter to Residents from W&R Committee

Mr. Panuczak provided the background information for the proposed water meter installation in the community. He noted that this is the beginning of the community discussion only and the below letter will go out to the community soon:

"February, 2026

Dear Residents,

DRAFT

On behalf of the Roads and Water Committee, we are writing to share important information about the future of our municipal water system and an upcoming initiative to install water meters in residential homes throughout our community.

As many of you know, our water system is aging, and a recent master plan prepared by an independent engineering firm evaluated the long-term needs of the system. For many years, our system has operated without individual residential meters, and currently water usage has been billed using a flat rate based on the number of bedrooms in each home. While this approach has served us in the past, it no longer reflects how modern water systems are managed. We believe residential metering will provide long-term planning benefits and may provide financial benefits to many community members while promoting responsible water use and fair distribution of operating costs.

Metering will also provide critical information that the Commission currently does not have. Without accurate usage data, it is more difficult to identify leaks, understand peak demand, and plan infrastructure improvements responsibly. We understand that the installation of meters comes with an upfront expense, and we want to be transparent about why this cost is important. In the long run, meters provide fairness, accountability, and better system management: benefits that help both individual households and the community.

The Committee is also committed to open communication and public outreach throughout this process. We will be holding two town hall–style meetings where the costs, details of the metering program, and next steps will be discussed directly with the Committee. These meetings will include time for residents to ask questions, share feedback, and better understand how the proposed changes may affect their households. Additional information, including the exact dates and locations, will be shared soon on the District's website (waterville-estatesnh.gov).

Your input is essential as we work to modernize our water system in a way that is responsible, cost-effective, and sustainable for the future. We encourage you to participate in the upcoming **DRAFT** discussions and share your thoughts with us.

Thank you for your time, your partnership, and your continued support of our community.

Sincerely,

The Roads and Water Committee."

Next Meeting: March 4, 2026 @ 6 PM – Public Hearing for unanticipated revenue

Budget & Warrant & Snowplow Bond Hearing: March 7, 2026 @ 9 AM with the snow date: March 8, 2026 @ 4 PM

Mr. Panuczak said that this is the day for people to ask questions about the budget.

Mr. Canfield explained that the budget worksheets for the budget are in the packet for everyone to review.

Public Comment Period

- Scott Sallaway - 110 Snowood - asked about the money owed by Campton shown on the Treasurer's report and how to get that from the Town.

Ms. Magerer explained how tax liens work, and Ms. Patti added that this would be only the town's prerogative, not the District's.

- Mr. Sallaway then talked about the need for stricter enforcement of unauthorized alcohol use in the District facilities; the need to diversify the recreational activities on the mountain and the need for the mountain to make money to offset taxes and asked about ways CIP gets funded.

Mr. Panuczak noted that the District is working on making recreation activities be less of a burden on the taxpayer within the District and more self-sustaining. He also said that the District cannot make a profit due to its municipal nature, therefore, breaking even is a more correct terminology when it comes to recreational activities.

Mr. Canfield then explained how CIP projects get funded.

Non-Public Session

Ms. Patti motioned at 7:01 PM to enter non-public session for the purposes described in RSA 91-A:3, II (c). Mr. Canfield duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti, Mr. Panuczak - aye, Mr. Canfield - aye.

Non-public session was entered at 7:01 PM, Commissioners Patti, Canfield, and Panuczak were present in person. Also present was General Manager Helen Chatel.

Resumption of Public Session.

Mr. Panuczak motioned to exit non-public session. Mr. Canfield duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti, Mr. Panuczak - aye, Mr. Canfield - aye.

Public session was entered at 7:37 PM. Commissioners Patti, Canfield, and Panuczak were present in person.

Adjourn Meeting

Mr. Canfield made a motion to adjourn the meeting. Ms. Patti duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti, Mr. Panuczak - aye, Mr. Canfield - aye.

Meeting adjourned at 7:38 PM.

Minutes prepared by Alvina Snegach

DRAFT

Waterville Estates Village District

Commission Non Public Session Minutes – March 4, 2026

The Non-Public session was called to order at 19:02 hours on March 4, 2026. Present were Gerry Panuczak, Maureen Patti, and Mark Canfield. Guests included Helen Chatel.

Ms. Patti shared that the Commissioners had overlooked the 2025 stipend for Assistant Moderator. Ms. Patti motioned to pay $200 stipend to Assistant Moderator. Mr. Panuczak seconded the motion. All Commissioners present voted affirmative.

Mr. Canfield led a discussion on possible J1 visa program for Winter Flex Workforce. He suggested that we include estimated costs in 2026 and 2027 budgets.

The Non-Public session was concluded at 19:37 hours on March 4, 2026 by unanimous roll call vote of Commissioners present. The Commissioners returned to Public session.

Respectfully Submitted

Gerry Panuczak

DRAFT

Waterville Estates Village District
562 Winterbrook Road, Campton, NH 03223
(603) 726-3082 | www.waterville-estatesnh.gov

*WEVD 2026 WEVD Commissioner Budget and Warrant Article Public Hearing
DRAFT Minutes
March 7, 2026 – 9:00 AM

Attendees in physical location: Commissioners Maureen Patti, Gerry Panuczak, and Mark Canfield, General Manager (GM) Helen Chatel, Administrative Assistant Allison Smith, Finance Administrator Lisa Magerer.

Attendees online: na

Members of the Public in physical location: Please refer to the sign-up sheet.

Members of the Public online: Please refer to the Webinar attendance report.

Members Excused: na

Call to Order: Commissioner Patti called the meeting to order at 9:00 AM.

Pledge of Allegiance: The meeting began with the Pledge of Allegiance.

Roll Call of Commissioners: Ms. Patti, Mr. Canfield, and Mr. Panuczak were present at the physical location.

If remote attendance, reason & vote: na

PUBLIC HEARING: Waterville Estates Village District 2026 Budget and Warrant Articles Public Hearing

Ms. Patti opened the public hearing at 9:02 AM.

Ms. Patti noted that at their last meeting, the WEA Board authorized a $25,000 CIF commitment to Warrant Article #2, (Ford F-550 Replacement). She went on to say that the WEA Board has also agreed to fully fund Warrant Article #10 (Gym Roof Replacement), which has a cost of $38,034 with CIF money, and to fully fund Warrant Article #11 (Upgrade Intrusion Detection System and Fire Alarm Dialer) that costs $23,000, making these two latter Warrant Articles obsolete.

Ms. Patti Suggested to take things out of order and to start with Warrant Article #4.

Ms. Patti read **Warrant Article #4 Waterville Estates Village District Operating Budget** into the record as follows:

"To see if the Waterville Estates Village District will vote to raise and appropriate the sum of Two Million One Hundred Ninety Eight Thousand Five Hundred Ninety Dollars and No Cents ($2,198,590.00) for the general municipal operations of the Waterville Estates Village District. This article does not include appropriation(s) contained in special or individual articles addressed separately."

Ms. Patti Suggested to amend Warrant Article #4 to the tune of $30,000 to provide funding for flexible workforce on the mountain when there is a shortage doing various types of work besides the mountain operations. She also added that looking into J-1 visa employees may also be an option for the District, however, in this case they will have to be provided with housing by the District for the duration of their work stay, and that may require budgeting for that, which for now could be covered by putting in $1 amount in that line item.

Discussion ensued about which funds will cover the flex workforce (Rec Fund and the budget) and whether the conservative amount of $30,000 makes fiscal sense given that any unused amount will be returned to the unreserved fund balance.

Ms. Patti said that that looking into J-1 visa employees may also be an option for the District, however, in this case they will have to be provided with housing by the District for the duration of their work stay, and that may require budgeting for that, which for now could be covered by putting in $1 or $100 amount in department 4314 of the budget.

*Ms. Patti made a motion to increase the amount of **Warrant Article #4 Waterville Estates Village District Operating Budget to $2,228,590**. Mr. Panuczak duly seconded.*

It was noted that there are other items that need to be discussed for this Warrant Article and Ms. Patti withdrew her motion.

Ms. Patti made a motion to add in the department 4314 an Employee Housing line, and fund that line with $100. Mr. Canfield duly seconded and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

Ms. Patti made a motion to add $30,000 to the 2026 District Operating Budget as additional wages to Building and Grounds.

Mr. Canfield suggested a friendly amendment to add a separate line for the wages to that Department. Ms. Patti agreed to the friendly amendment.

Ms. Patti restated the motion to add a line to the Building and Grounds in the 2026 District Operating Budget titled Winter Flex Workforce and fund it with $30,000. Mr. Canfield duly seconded the amended motion, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

Then there was the discussion about the IT Department. Ms. Smith discussed the options available to address the changes relation to IT services, based on concerns with the current vendor. She provided preliminary cost information regarding the new managed services contract and the email

migration to the new vendor, which means that around $39,000 would need to be budgeted for IT service management compared to around $26,000 budgeted in last year's budget. This is based on a preliminary quote that is slightly higher than the current costs. Additionally, an extra $20,000 would be budgeted for email migration (actual migration plus 20% is $9,024 and then about $10,976 would be the fees). This would total roughly $59,000 in budgetary changes in relation to IT services for the Computer Services and Licenses & Fees line items.

Mr. Panuczak asked about the Legal Fees line and why it is being kept at $100,000, and the response was that in the unlikely event of a judgement being made against the District in the ongoing litigation, the amount is kept as is. There was a brief discussion about using the unassigned fund balance to cover the amount of the judgement (in the unlikely event that there is one issued in 2026) and whether this should be reflected in Warrant Article #4.

Another discussion was about a comment made at the Budget Advisory Committee meeting regarding liability related to accrued vacation and sick time that is not addressed in either the budget or any of the warrant articles. After discussing the upcoming Personal Time Off policy changes that are still being worked out, Commissioners agreed to add a line item to the General Government: Executive Department called Accrued Time Expense and fund it with $6,000.

Ms. Patti made a motion to add a line to the General Government: Executive (section 4130) called Accrued Time Expense in the 2026 District Operating Budget. Mr. Panuczak offered a friendly amendment to say and fund it with $6,000. Ms. Patti agreed to the friendly amendment. Mr. Panuczak duly seconded the amended motion, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

Ms. Patti made a motion to modify the line item Licenses & Fees (4130.002.320) from $22,500 to $33,500. Mr. Canfield duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

Ms. Patti made a motion to modify the line item Computer Services (4130.002.342) from $26,000 to $48,000. Mr. Panuczak duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

Then there was discussion about the CIF funds commitment from WEA and how to process those in the budget so that there is no impact on the tax rate. A suggestion was made to add them to the budget as a line item and then offset those line items with CIF revenue that would cover it.

Ms. Patti made a motion to add to CIF Expenditures section (4940) the amount of $38,000 for the gym roof replacement. Mr. Panuczak duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

Ms. Patti made a motion to add to CIF Expenditures section (4940) the amount of $23,000 for the upgrades to the intrusion detection system and fire alarm dialer. Mr. Panuczak duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

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*Ms. Patti made a motion to strike **DRAFT Warrant Article #10 Gym Roof Replacement (Special Article)** from the list of Warrant Articles for 2026 Annual Meeting. Mr. Panuczak duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

*Ms. Patti made a motion to strike **DRAFT Warrant Article #11 Upgrade Intrusion Detection System and Fire Alarm Dialer** from the list of Warrant Articles for 2026 Annual Meeting. Mr. Panuczak duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

It was noted that the WEA commitment to Warrant Article #2 in the amount of $25,000 does not have to be acted upon right now, as this will be used to reduce the amount needed to bond for that purchase if it gets approved by the voters. This will be explained to the voters at the 2026 Annual Meeting as well.

After a brief discussion about the amount needed to be budgeted for the cost of the Annual Meeting, Ms. Patti made a motion to amend line item 4130.002.322 Annual Meeting under General Government: Executive section from $8,500 to $12,000. Mr. Panuczak duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

There was another discussion about whether the RICOH surprise $4,000 fee for document retention was included in the budget and determining that it was not. Ms. Patti asked Ms. Smith to confirm the exact amount by which the License and Fees line item needs to be further modified.

In the meantime, Commissioners discussed where the unassigned fund balance should be reflected in the budget.

There was a lengthy discussion about the amount of money needed to modify the Licenses and Fees line item for document retention needs.

Ms. Patti made a motion to modify the line item Document Retention (4130.002.393) from $12,000 to $3,000. Mr. Panuczak duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

Ms. Patti made a motion to further modify the line item Licenses & Fees (4130.002.320) from $33,500 to $42,000 Mr. Canfield duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

Ms. Smith noted that the amount should be $43,000.

Ms. Patti made a new motion to correct her previous one to further modify the line item Licenses & Fees (4130.002.320) from $33,500 to $43,000 Mr. Canfield duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

Ms. Patti made a motion to add to the budget and to Warrant Article #4 the $70,000 of unassigned fund balance toward the total. Mr. Canfield duly seconded.

DRAFT

There was discussion about the need to specify the use of the funds from the unassigned fund balance.

Ms. Patti made a new motion to add the offsetting amount of $70,000 from the unassigned fund balance to the 2026 WEVD operating budget for legal expenses. Mr. Canfield duly seconded, and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

Ms. Patti opened the floor to the public.

- Denise Bujalski, 11/2 Carey Circle, asked about the J-1 visa program and any benefits associated with such employees and about the amount allocated to the gym roof replacement and where it came from and whether the District can go back for more CIF.

Ms. Patti explained that J-1 visa employees are only paid salaries and have to be housed. Mr. Canfield added that there is also no FICA tax liability for them. Ms. Chatel explained that there were two quotes for the gym roof replacement and one was selected that that is where the amount was from, and Ms. Patti explained how the District can go back for more CIF funds.

- Scott Sallaway, 101 Snowood Circle, asked about estimated tax rate for 2026; whether there was a need for the District to buy a compactor for paving the roads and how many roads that are still unpaved as the investment into the compactor may outlive itself and whether renting it would make more fiscal sense. He also suggested renting the District equipment to someone when it is sitting idle.

Ms. Magerer noted that the tax rate for 2026 was estimated at $6,40 per $1,000 of accessed value before any changes were made to the budget.

Ms. Chatel answered that the District can always resell its equipment and assured Mr. Sallaway that the District will make use of the equipment it owns. Mr. Panuczak also said that the question will be included in the Road Master Plan as well.

- Mr. Sallaway then asked if the PTO policy could be changed so that the PTO has to be used during the year and only one week can be carried over.

Ms. Chatel said that the District is working on it.

- Mr. Sallaway then asked about unreserved fund balance and whether some of it could be put back into the budget.

It was explained to him that in order to make a commitment to a certain draw from the unassigned fund balance, the District must sustain that use every year, and that NH Department of Revenue Administration recommends keeping 12-17% of operating expenses in the fund balance. It was noted that the District does use money from the unassigned fund balance for special projects and is also keeping in mind that in 2027 Capital Improvement Plan will be ready and there might be a need to use the fund balance to fund it.

DRAFT

- Mr. Sallaway then asked about the ongoing litigation and whether the judgement, if there is any, would be covered by insurance.

Ms. Patti explained that the legal expenses related to current litigation are covered by insurance. She is not sure what would happen if there were a judgement and that needs to be further discussion with the insurance provider.

- Mr. Sallaway asked about whether keeping the roads unpaved would be cheaper for maintenance compared to paved roads. He also asked if there is a chance to turn any of the District owned roads over to the towns.

Ms. Patti explained why the road maintenance expenses were moved to a warrant article because the Commission wanted to ensure that, unlike prior years, that money did not get pulled to other projects. She also said that there are only so many roads the District can turn over to the towns and it has pretty much maxed out of options already given the conditions of the District roads and the towns' road standards requirements for acceptance.

Mr. Panuczak noted that the Water and Roads Department manager provided an opinion to the Commission that paved roads are easier to maintain and have better longevity than dirt roads.

- Mr. Sallaway asked why the Water Department is proposing $200,000 for Liberty Lane pump house upgrades and $100,000 for a second water tank when there appeared to be only $100,000 in unassigned fund balance.

Ms. Smith explained that the Water Department's unassigned fund balance is an accumulation over multiple years and there is about $700,000 in it right now.
Mr. Canfield explained why the Water Department has its own budget and the District is trying to spend that money for only water infrastructure related needs.

- Ms. Bujalski asked about the CIP and related trust funds.

Mr. Canfield explained that the CIP funds will be held in the trust fund, however, they have yet to be designated by the Commissioners and voted at the Annual Meeting and that is what the CIP Committee will be working on to provide the Commission with the recommendations for next year. He also added that funding the CIP can be from both the unreserved fund balance and newly appropriated money, which will be decided in the future. Ms. Patti added that the goal of the CIP is to flatten the tax rate for the community.

- Elizabeth Ellinwood, 135 Snowood Drive, via Zoom, asked about the J-1 visa employees and whether the Commissioners knew what the minimum amount for their housing would be.

Ms. Patti explained that as or right now the plan is to only fund the flex employees housing line item with $100 as the District does not know how much it may cost if that ever becomes necessary and if it does, the Management will make the decision for which kind of flex workforce to use based on whether the cost of housing could be recouped or not. She also added that under the J-1 visa process, there is a possibility to bill the employee for the housing that they are provided.

- Ms. Ellinwood asked about the Zoom meeting interruption that happened earlier and whether it was a once only event because switching to a new platform seems to be a drastic response to a one incident on a platform that was easy to use. She also asked why the reduction in remote access, given that the community is not your usual suburban America and about 80 percent of people require remote access. She also noted the recent announcement that there will be no remote access to the Annual Meeting.

Ms. Smith explained that there was another incident over a year ago. She also noted that the new webinar platform is easier to administer and offers more options for the organizer, like uploading the meeting packet to the meeting. It is also cheaper. She said that if the District stayed with Zoom and moved to a webinar format, people would still have to register for the meetings, so that would have made no difference. Ms. Smith also explained that the District lost access to its YouTube account due to the latest Zoom incident so getting that back is a process. She said that people can register for the webinar and view the Annual Meeting that way. The District will release the recording of the meeting after it is concluded as well.

Ms. Patti added that there was never remote participation allowed in the Annual Meeting and the District is working on trying to return to streaming its meetings in the future.

- Ms. Ellinwood asked about a fund that was created last year (3119) and whether this was supposed to be a standalone fund for the water system.

Ms. Patti explained that the Water Department Fund is not the same as the CIP fund. The CIP projects will include water infrastructure projects but that would be decided by the voters after the CIP committee makes its recommendations. The Water Department Fund is where the water fees get collected too and that fund is freestanding. She added that the water system upgrades that were noted in the Water Master Plan will need multiple ways of financing over 20 years, but it is a necessity for the water system to remain operational as was identified by Horizons Engineering in the Water Master Plan.

- Ms. Ellinwood asked that the meetings with the community about water meters be made available for remote access as this is an important conversation and the entire community has the power to participate.

Ms. Patti assured Ms. Ellinwood that the District will do everything in its power to make those accessible to the public.

- Mr. Sallaway asked if the unreserve fund balance could be used to finance either the truck or the car.

Ms. Patti said that yes, but the Commission is being conservative at this moment knowing that 2027 will be the year to start funding the CIP fund.

Ms. Magerer provided the updated budget amount of $2,275,690 of which $70,000 will be used from the unreserved fund balance to the net amount of $2,205,690.

*Ms. Patti made a motion to amend **DRAFT Warrant Article #4 Waterville Estates Village District Operating Budget** to read $2,275,690 and to add a line for $70,000 to be funded from the unassigned fund balance. Mr. Panuczak duly seconded.*

Mr. Panuczak asked whether the new budget still allows for the recommended 12%-17% of the unassigned fund balance amount and whether it would make sense to remain conservative at the top percentage but not over it.

Ms. Magerer said that that would leave the District with $395,595.

Ms. Patti noted that this is all before the audit and the CIP designations.

Discussion ensued about using the unreserved fund balance or bonding and what would be a better option for things like the Ford truck.

Ms. Patti also noted that the use of $70,000 from the unassigned fund balance means that there is only an increase of $7,100 in money to be raised and appropriated.

Ms. Patti called a vote on her motion. *Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

Ms. Patti then read the **Warrant Article #2 Ford F-550 Replacement & Uplift Package (Special Article)** into the record:

"To see if the Waterville Estates Village District will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars and No Cents ($150,000.00) (gross budget) for the purpose of purchasing a new Ford F-550 and uplift package, and to authorize the issuance of not more than One Hundred Fifty Thousand Dollars and No Cents ($150,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon."

Ms. Patti noted that $25,000 will be contributed to the purchase of the Ford F-550 by WEA so as it stands only $125,000 will need to be financed.

Discussion ensued about contributing some money from the unreserved fund balance to offset the amount needed to be financed. Amount suggested was $75,000.

*Mr. Panuczak made a motion to amend **DRAFT Warrant Article #2 Ford F-550 Replacement & Uplift Package** to add a sentence reflecting the application of $75,000 from the unassigned fund balance towards the purchase a new Ford F-550. Mr. Canfield duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

*Mr. Canfield made a motion that **DRAFT Warrant Article #2 Ford F-550 Replacement & Uplift Package** is approved by the Commission as amended. Ms. Patti duly seconded and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

DRAFT

Ms. Patti then read the **Warrant Article #3 Purchase Ford F-150 XL 4x4 Supercrew (Special Article)** into the record:

"Purchase Ford F-150 XL 4x4 Supercrew (Special Article) To see if the Waterville Estates Village District will vote to raise and appropriate the sum of Sixty Thousand Dollars and No Cents ($60,000.00) (gross budget) for the purpose of purchasing a new Ford F-150 XL 4x4 Supercrew, and to authorize the issuance of not more than Sixty Thousand Dollars and No Cents ($60,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon."

She then stated that she does not support this Warrant Article. Discussion ensued about whether it is more cost-effective to utilize delivery options, using personal vehicles and reimbursing staff, and continue using the old vehicle instead of buying a very expensive new one.

Ms. Patti noted that if the Commissioners vote to remove Warrant Article #3, they will need to remove Warrant Article #13 to sell the old vehicle.

*Mr. Panuczak made a motion to remove **Warrant Article #3 Purchase Ford F-150 XL 4x4 Supercrew (Special Article)** and **Warrant Article #13 Sale of 2017 Ford FJ** from the 2026 WEVD Annual Meeting Warrant. Ms. Patti duly seconded and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

Warrant Article #4 Waterville Estates Village District Operating Budget

*Mr. Panuczak made a motion that **DRAFT Warrant Article #4 Waterville Estates Village District Operating Budget** is approved by the Commission as amended. Ms. Patti duly seconded and motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

Warrant Article #5 Water Department Operating Budget

"To see if the Waterville Estates Village District will vote to raise and appropriate the sum of Six Hundred Six Thousand Four Hundred Thirty Seven Dollars and No Cents ($606,437.00) for the purpose of interdepartmental water department operations. Of the sum appropriated, Ninety Thousand Dollars and No Cents ($90,000.00) will come from unassigned fund balance. The remainder of said funds to come from Water Fees, Rates, and other charges in the Waterville Estates Village District Water Fund. This article does not include appropriation(s) contained in special or individual articles addressed separately."

Ms. Patti noted that the Water Department Administrator is trying to bring the department budget in compliance with the state recommended standards for operating budgets.

Ms. Smith noted that the amendment is needed to the amount due to a necessary increase of to the postage line by $500 related to having to send the letter about the meters to the whole community.

DRAFT

*Ms. Patti made a motion to amend the **DRAFT Warrant Article #5*** **Water Department Operating Budget** *to the amount of $606,937. Ms. Patti duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

After a brief discussion the Commissioners agreed that the amendment should be for a larger amount given the need of the District to send out public notices in the mail. Mr. Canfield offered a friendly amendment to increase the DRAFT Warrant Article #5 to $607,437.

*Ms. Patti made a motion to amend the **DRAFT Warrant Article #5 Water Department Operating Budget** to change the interdepartmental water department operations total to the amount of $607,437. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

Ms. Patti made a motion to amend line item 4331.520.625 Postage from $2,000 to $3,000. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

*Mr. Panuczak made a motion to recommend **DRAFT Warrant Article #5 Water Department Operating Budget** as amended. Ms. Patti duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

Warrant Article #6 Liberty Lane Pump House Piping Upgrades (Special Article)

"To see if Waterville Estates Village District will vote to appropriate Two Hundred Thousand Dollars and No Cents ($200,000.00) for the purpose of piping upgrades at Liberty Lane Pump House with said funds to come from Water Department unassigned fund balance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the Liberty Lane Pump House piping upgrades are completed or by December 31, 2030, whichever is sooner. This appropriation is not included in the main Water Department operating budget."

It was noted that the project is one of the top five identified by the Water Master Plan.

*Ms. Patti made a motion to recommend **DRAFT Warrant Article #6 Liberty Lane Pump House Piping Upgrades (Special Article)** as is. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

Warrant Article #7 - Road Infrastructure

"To see if the Waterville Estates Village District will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars and No Cents ($150,000.00) for the purpose of paving Waterville Estates Village District roads. This appropriation is not included in the main operating budget."

DRAFT

It was noted that the amount for Warrant Article #7 is not included in the operating budget, as it is being raised separately to make sure that it does not get spent on anything but road projects.

Ms. Patti noted that she has neglected to open a public hearing after each Warrant Article has been discussed and opened the floor to the public for all the Warrant Articles already discussed.

- Denise Bujalski – asked about how and when the Water Department unassigned fund balance gets audited and what was the current balance in that fund.

Ms. Magerer said that it gets audited together with other departments and 2024 and 2025 audits are currently underway. The current balance in the unassigned fund for the Water Department is $933,000.

- Scott Sallaway – asked if more than $25,000 of CIF funds could be contributed to the purchase of the Ford F-550 as it will be used a lot to do the community areas.

Ms. Patti responded that the WEA Board reviewed all warrant articles and committed a total of $94,000 across them (including one not yet discussed), with $25,000 specifically for Article #2. She added that the WEA Board has historically been receptive to additional CIF requests during the year for unanticipated needs.

Ms. Patti made a motion to recommend ***DRAFT arrant Article #7 - Road Infrastructure*** *as is. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

Warrant Article #8 - Second Water Storage Tank Design & Permitting (Special Article)

"To see if Waterville Estates Village District will vote to appropriate One Hundred Thousand Dollars and No Cents ($100,000.00) for the purpose of beginning the design and permitting process for the installation of a second water storage tank with said funds to come from the Water Department unassigned fund balance. This special warrant article will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the design and permitting are completed or by December 31, 2030, whichever is sooner. This appropriation is not included in the main Water Department operating budget."

Ms. Patti explained that this is not to do the work, but to get expert opinions and the design, and the permitting work as groundwork for future bonding or CIP funding. This is a special article as it is non-lapsing until 2030. The money that is unspent will be reverted to the unassigned fund balance.

Mr. Panuczak confirmed that this project was also within the top five of the Water Master Plan priorities and also allows the District to meet NH Department of Environmental Services minimum water storage requirements.

After confirming with Ms. Smith that no one else wished to address the Commission in person, online, by phone, or via email, Ms. Patti went on to make the motion.

DRAFT

*Ms. Patti made a motion to recommend **DRAFT Warrant Article #8 - Second Water Storage Tank Design & Permitting (Special Article)** as written. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

There was a brief discussion after Mr. Canfield suggested making Warrant Article #7 non-lapsing, which was met with other Commissioners' opposition as the District has always used the funds allocated to road maintenance in full.

- Elizabeth Ellinwood, via Zoom, asked about the location of the second water tank and whether it was at Pegwood, and if that were the case, whether the issues with its location have been resolved with the property owner up there.

Mr. Panuczak said that these issues will be addressed during the study itself.

Warrant Article #9 - Purchase Road Compaction Equipment

"To see if the Waterville Estates Village District will vote to raise and appropriate Ninety Three Thousand Dollars and No Cents ($93,000.00) for the purpose of purchasing a vibratory roller for road compaction."

Ms. Chatel explained that there were three options quoted (low $40,000, mid $67,000, high $93,000) and the possibility for the bid to end up being in the lower range, so anything over would be reverting to the unassigned fund. It was also noted that such equipment has a very good resale value.

There was another discussion about the possibility of using some money from the unassigned fund balance to offset the cost of the equipment. It was also noted that owning this equipment ensures availability in times of high demand washout, where renting may not be possible, thereby preventing delays for residents who may be on impassable roads.

- Scott Sallaway – said that if renting costs $6,000 and purchasing is $93,000, that comes up to about 12 years of use.

Mr. Canfield noted that sometimes there are too many towns looking for this equipment during high washout season, that the District may not be able to get it when it needs it the most.

After confirming with Ms. Smith that no one else wished to address the Commission in person, online, by phone, or via email, Mr. Panuczak went on to make the motion.

*Mr. Panuczak moved to amend **Warrant Article #9 Purchase Road Compaction Equipment** to use $45,000 of the unreserved fund balance to offset the cost of the equipment. Ms. Patti duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

*Ms. Patti made a motion to recommend **DRAFT Warrant Article #9 Purchase Road Compaction Equipment** as amended. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

Warrant Article #12 - Purchase Excavator Mounted Mulching Head

"To see if the Waterville Estates Village District will vote to raise and appropriate Twenty Thousand One Hundred and Twenty Dollars and No Cents ($20,120.00) for the purpose of purchasing an excavator mounted mulching head."

Ms. Chatel provided the rationale for purchasing the mulching head. She said that it streamlines road maintenance by allowing the crew to cut/trim the roadside vegetation with the excavator and immediately mulch the vegetation in place in one pass, as opposed to the current method where the vegetation is cut/trimmed and then left in place until a chipper is rented.

Ms. Patti explained that this saves space on the road and is more efficient and cost-effective than buying a chipper.

After confirming with Ms. Smith that no one else wished to address the Commission in person, online, by phone, or via email, Ms. Patti went on to make the motion.

*Ms. Patti moved to amend **Warrant Article #12 Purchase Excavator Mounted Mulching Head** to use $20,000 of the unreserved fund balance to offset the cost of the equipment. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

*Ms. Patti made a motion to recommend **DRAFT Warrant Article #12 Purchase Excavator Mounted Mulching Head** as amended. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

Warrant Article 14 - Sale of Mixed Municipal Property

"To see if the Waterville Estates Village District will vote to authorize the Commission to sell the following property: (1) Extra point of sale equipment including but not limited to: receipt printers and register drawers and (2) Banquet linens, and to further authorize the Commissioners to determine the best method and terms of the sale in the best interests of the District."

Ms. Patti noted that this does not have a tax impact, but all the proceeds will be going to the unassigned fund balance.

- Denise Bujalski – said that this will also help the District free up some space for storage.

After confirming with Ms. Smith that no one else wished to address the Commission in person, online, by phone, or via email, Ms. Patti went on to make the motion.

*Ms. Patti made a motion to recommend **DRAFT Warrant Article 14 - Sale of Mixed Municipal Property** as written. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

DRAFT

Ms. Patti closed the Budget and Warrant Article public hearing at 11:40 AM.

Bond Public Hearing for Warrant Article #2 Ford F-550 Replacement & Uplift Package (Special Article)

"To see if the Waterville Estates Village District will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars and No Cents ($150,000.00) (gross budget) for the purpose of purchasing a new Ford F-550 and uplift package, and to authorize the issuance of not more than One Hundred Fifty Thousand Dollars and No Cents ($150,000.00) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon."

Ms. Smith explained that this will follow the same process for bonding as previously, and the hearing is required if the amount of the bond is over $100,000.

Ms. Patti opened the public hearing on bonding at 11:41 AM.

Ms. Patti reiterated that the Commissioners have already voted to amend Warrant Article #2 to include $75,000 from unassigned fund balance and WEA CIF contribution would be around $25,000, therefore, the amount to finance is anticipated to be roughly $50,000. She added that out of abundance of caution, the Commissioners will still hold the public hearing for this bonding issue, even though it probably will be less than a required public hearing threshold of $100,000.

Ms. Patti and Ms. Smith also added that specific bond terms (amount financed, interest rate, and repayment period) cannot be determined until after voter approval at the Annual Meeting. Additionally, there are no bond payments included in the 2026 budget; those will begin the following year.

After confirming with Ms. Smith that no one else wished to address the Commission in person, online, by phone, or via email, Ms. Patti closed the public hearing at 11:43 AM.

*Ms. Patti made a motion to recommend **DRAFT Warrant Article 2 - Ford F-550 Replacement & Uplift Package (Special Article)** as amended. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.*

Adjourn Meeting

Mr. Canfield made a motion to adjourn the meeting. Ms. Patti duly seconded. Motion carried with a 3:0 roll call vote: Ms. Patti, Mr. Panuczak - aye, Mr. Canfield - aye.

Meeting adjourned at 11:44 AM.

Minutes prepared by Alvina Snegach

DRAFT

WEVD Treasurer Report
4.1.26

Bank of NH - As of:	2.27.26	2.27.26		
	Per Bank	**Per MTS**	**Float**	
General Fund	$126,067.81	$107,927.56	$ 18,140.25	unreconciled checks
Water Department	$886,495.51	$915,275.41	$ (28,779.90)	Deposit in transit
Credit Card Account	$71,484.87	$71,512.26	$ (27.39)	interest
Totals - BNH	$ 1,084,048.19	$ 1,094,715.23	$ (10,667.04)	

Citizens - As of:	2.27.26	2.27.26	
Savings	$ 50,712.79	$ 50,712.79	$ -
Totals – All	$ 1,134,760.98	$ 1,145,428.02	$ (10,667.04)

Campton

	Billed	**Paid**	**Outstanding**	**Interest**
2025	$ 1,153,572.00	$ 1,077,543.66	$ 76,028.34	$ 1,126.72
2024	$ 1,153,572.00	$ 1,153,572.00	$ -	$ 1,194.48
2023	$ 1,313,393.00	$ 1,313,393.00	$ -	$ 2,414.34
2022	$ 1,229,625.00	$ 1,187,881.12	$ 41,743.88	$ 3,474.11
2021	$ 1,081,446.00	$ 1,093,153.99	$ (11,707.99)	$ 1,717.17
2020	$ 1,126,745.00	$ 1,121,530.85	$ 5,214.15	$ 4,203.95
2019	$ 1,124,327.00	$ 1,122,635.05	$ 1,691.95	$ 5,449.60
Totals	$ 8,182,680.00	$ 8,069,709.67	$ 112,970.33	$ 19,580.37

Thornton

	Billed	**Paid**	**Outstanding**	**Interest**
2025	NA	$ 285,011.23	NA	$ 51.85
2024	$ 383,066.00	$ 381,063.84	$ 2,002.16	$ 570.92
2023	$ 495,793.00	$ 495,785.00	$ 8.00	$ 427.12
2022	$ 390,209.00	$ 390,207.00	$ 2.00	$ 1,182.15
2021	$ 410,452.00	$ 412,499.46	$ (2,047.46)	$ 1,373.62
2020	$ 415,607.26	$ 415,998.42	$ (391.16)	$ 1,486.38
2019	$ 360,718.00	$ 360,518.00	$ 200.00	$ 1,531.55
Totals	$ 2,455,845.26	$ 2,741,082.95	$ (226.46)	$ 6,623.59

Water Accounts Receivable – As of 2.28.26

Per UMS	**Per MTS**	**Variance**
$44,064.75	$24,353.49	$ 19,711.26

GM Report – April 1, 2026

🎿 Ski Operations

- Ski season has officially wrapped up.
- Inspections on ski grips and chairs have begun. One grip failed; with three spares available, Mr. Pelchat is determining whether the failed grip can be repaired or must be replaced.
- Rope and line inspections are scheduled for May.
- The dynamic test is planned for the fall.

🛠️ Maintenance

- Building maintenance has resumed, including siding, fascia, and clapboard replacement. A lift may need to be rented to safely reach higher areas.
- Kitchen has been painted and is ready for Food & Beverage setup for the upcoming season.
- Wedding linens have been organized and storage areas cleaned by Ms. McCarty-Pierce and staff.
- Merchandise and staff shirt inventory review will be conducted by Ms. Smart, Ms. McCarty-Pierce, and the GM.
- Items of concern:
    - Couch in the kids' room
    - Couch outside the pool area

      These will be addressed with the WEA Board.

🏢 WEA Board & Administrative Updates

- Ms. Smart has requested a meeting with the WEA Board to plan for the upcoming season, including dues, payments, passes, and enforcement of rules and regulations.
- Due to increased incidents of alcoholic beverages being brought in, staff will set up a weekend bag-check table. A dedicated bag checker may be needed.
- Regular bi-weekly operations and event planning meetings have begun with Ms. Smart, Ms. McCarthy-Pierce, Mr. Pierce, Ms. Magerer, and the GM.

🐣 Upcoming Events

- **Easter Egg Hunt**
    - April 4 at 11:00 AM
    - Expected duration: ~15 minutes
    - Easter Bunny on site
    - Golden egg prize
    - Age groups: 0–3, 4–8, and 8+ in separate areas
    - Reminder: Building closed on Easter Sunday; no early access.
- **Owners Meet & Greet Potluck**
    - Thursday, April 9
    - 4:30–7:00 PM
    - The GM will attend.
- **Kentucky Derby Gathering** – May 2, 2026
- **Fishing Derby** – May 23, 2026
    - Planning meeting held March 26 with Ms. Ketcham, Ms. Ivers, Ms. McCarthy-Pierce, and the GM.
    - Monthly planning meetings will continue, next on April 29.

🍽️ Lodge & Seasonal Operations

- The lodge remains open Thursdays–Saturdays through April.
- Cornhole boards will be available on the deck for guests enjoying the spring weather.
- Lodge will close the first week of May and reopen for weekends starting May 15 at the Summit Lounge.

🚣 Pools

- Pools have been assessed by Mr. Pelchat; awaiting project quote before proceeding.
- Information will be shared with the WEA Board.
- GM has spoken with Ms. Bobbie Ketcham, former WEA Board liaison for the pool project, and will continue follow-up.

🚧 Roads & Water

- Quiet month overall.
- Roads report expected in May.
- Road boring delayed due to weather; work anticipated to begin in the next few weeks.

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2926	SYSTEM	**3/05/2026**	**80**	**AFLAC**			
157038				2/28/2026	492.84	0.00	492.84
01.2020.000.008 / AFLAC PAYABLE						492.84	
February billing period							
					Total Check #:	**2926**	**492.84**
2927	SYSTEM	**3/05/2026**	**150**	**ALVINA SNEGACH**			
02182026 SNEGACH				2/18/2026	162.50	0.00	162.50
01.4130.002.390 / EXEC - CONSULTING						162.50	
meeting minutes							
					Total Check #:	**2927**	**162.50**
2928	SYSTEM	**3/05/2026**	**160**	**AMAZON**			
19DX-FG11-RMHD				3/02/2026	16.99	0.00	16.99
01.4314.003.826 / B&G - VEHICLE MAINTENANCE						16.99	
air filter FJ							
19RQ-3NJG-QHF1				2/27/2026	36.99	0.00	36.99
01.4130.002.610 / EXEC - OFFICE SUPPLIES						36.99	
monitor stand							
1LDQ-1LWW-9HPR				2/25/2026	41.98	0.00	41.98
03.3409.001.003 / COG - GENERAL MERCHANDISE						16.99	
swim goggles							
03.3409.001.003 / COG - GENERAL MERCHANDISE						24.99	
k-cups							
1TGH-1XGD-MW9M				3/02/2026	143.20	0.00	143.20
01.4314.003.630 / B&G - BUILDING REPAIRS						143.20	
thermostat							
1WPM-1PPN-91J7				2/25/2026	28.89	0.00	28.89
01.4314.003.826 / B&G - VEHICLE MAINTENANCE						28.89	
exhaust vvt FJ							
					Total Check #:	**2928**	**268.05**
2929	SYSTEM	**3/05/2026**	**220**	**AMERIGAS**			
3187083961				2/19/2026	609.87	0.00	609.87

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
Invoice #			PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			01.4522.002.341 / SKI - BUILDING HEAT					609.87
			propane					
						Total Check #:	**2929**	**609.87**
2930	SYSTEM	**3/05/2026**	**250**	**AMERIGAS**				
3187113157					2/20/2026	7,135.32	0.00	7,135.32
			01.4314.003.341 / B&G - HEAT					7,135.32
			propane					
						Total Check #:	**2930**	**7,135.32**
2931	ACH	**3/05/2026**	**280**	**AMOSKEAG BEVERAGES, INC.**				***ACH***
38526051					2/20/2026	595.00	0.00	595.00
			03.3409.001.007 / COG - BEER					159.00
			beer order - reklis clouded					
			03.3409.001.007 / COG - BEER					152.00
			beer order - guinness					
			03.3409.001.007 / COG - BEER					160.00
			beer order - reklis pretentious					
			03.3409.001.007 / COG - BEER					124.00
			beer order - switchback ale					
38526052					2/20/2026	43.00	0.00	43.00
			03.3409.001.005 / COG - NON-ALCOHOLIC BEVERAGES					43.00
			beverage order - red bull					
						Total Check #:	**2931**	**638.00**
2932	SYSTEM	**3/05/2026**	**9615**	**ANDREW MARSHALL**				
02262026 MARHSALL					2/26/2026	400.00	0.00	400.00
			03.4522.003.611 / SKI - ENTERTAINMENT					400.00
			Entertainment					
						Total Check #:	**2932**	**400.00**
2933	SYSTEM	**3/05/2026**	**8990**	**BADGER METER**				
80228406					2/20/2026	7.92	0.00	7.92
			02.4331.520.670 / WTR - SUBSCRIPTION & DUES					7.92
			monthly services					

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
						Total Check #:	**2933**	**7.92**
2934	ACH	**3/05/2026**	**9697**	**BANK OF NEW HAMPSHIRE**				***ACH***
	02112026 BNH				2/11/2026	399.70	0.00	399.70
		01.4711.000.004 / DEBT - PRINCIPAL PAYMENTS - BANK OF NH TRAILER					392.30	
		bnh loan						
		01.4721.000.001 / DEBT - INTEREST LOAN PAYMENTS					7.40	
		bnh loan						
						Total Check #:	**2934**	**399.70**
2935	SYSTEM	**3/05/2026**	**9748**	**BLACK RIVER PRODUCE**				
	103576				2/12/2026	942.06	0.00	942.06
		03.3409.001.002 / COG - FOOD					942.06	
		food order						
	107249				2/20/2026	474.72	0.00	474.72
		03.3409.001.002 / COG - FOOD					474.72	
		food order						
	107257				2/21/2026	198.09	0.00	198.09
		03.3409.001.002 / COG - FOOD					198.09	
		food order						
	107870				2/23/2026	-40.48	0.00	-40.48
		03.3409.001.002 / COG - FOOD					-40.48	
		credit - damaged product						
	107871				2/26/2026	-181.17	0.00	-181.17
		03.3409.001.002 / COG - FOOD					-181.17	
		credit - product not delivered						
						Total Check #:	**2935**	**1,393.22**
2936	SYSTEM	**3/05/2026**	**1270**	**CONSOLIDATED COMMUNICATION**				
	02182026				2/18/2026	214.00	0.00	214.00
		01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES					214.00	
		monthly services						
						Total Check #:	**2936**	**214.00**

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2937	SYSTEM	**3/05/2026**	**1240**	**CONSOLIDATED COMMUNICATIONS**			
02122026				2/12/2026	140.17	0.00	140.17
02.4331.520.350 / WTR - TELEPHONE							140.17
monhtly services							
					Total Check #:	**2937**	**140.17**
2938	SYSTEM	**3/05/2026**	**1250**	**CONSOLIDATED COMMUNICATIONS**			
02122026				2/12/2026	361.29	0.00	361.29
01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES							361.29
monthly services							
					Total Check #:	**2938**	**361.29**
2939	SYSTEM	**3/05/2026**	**1260**	**CONSOLIDATED COMMUNICATIONS**			
02122026				2/12/2026	140.17	0.00	140.17
01.4130.002.350 / EXEC - TELEPHONE & INTERNET							140.17
monthly services							
					Total Check #:	**2939**	**140.17**
2940	SYSTEM	**3/05/2026**	**1290**	**CONSOLIDATED COMMUNICATIONS**			
02242026				2/24/2026	200.00	0.00	200.00
01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES							200.00
monthly services							
					Total Check #:	**2940**	**200.00**
2941	SYSTEM	**3/05/2026**	**1300**	**CONSOLIDATED COMMUNICATIONS**			
02242026				2/24/2026	3.60	0.00	3.60
01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES							3.60
monthly services							
					Total Check #:	**2941**	**3.60**
2942	SYSTEM	**3/05/2026**	**1320**	**CONSOLIDATED COMMUNICATIONS**			
02122026				2/12/2026	102.84	0.00	102.84
01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES							102.84

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
Invoice #			PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
				monthly service				
						Total Check #:	**2942**	**102.84**
2943	SYSTEM	**3/05/2026**	**1330**	**CONSOLIDATED COMMUNICATIONS**				
02212026					2/21/2026	200.00	0.00	200.00
				02.4331.520.350 / WTR - TELEPHONE			200.00	
				monthly services				
						Total Check #:	**2943**	**200.00**
2944	SYSTEM	**3/05/2026**	**1340**	**CONSOLIDATED COMMUNICATIONS**				
02122026					2/12/2026	69.69	0.00	69.69
				02.4331.520.350 / WTR - TELEPHONE			69.69	
				monhtly services				
						Total Check #:	**2944**	**69.69**
2945	SYSTEM	**3/05/2026**	**1350**	**CONSOLIDATED COMMUNICATIONS**				
02122026					2/12/2026	140.17	0.00	140.17
				02.4331.520.350 / WTR - TELEPHONE			140.17	
				monthly services				
						Total Check #:	**2945**	**140.17**
2946	SYSTEM	**3/05/2026**	**1360**	**CONSOLIDATED COMMUNICATIONS**				
02182026					2/18/2026	356.76	0.00	356.76
				02.4331.520.350 / WTR - TELEPHONE			356.76	
				monhtly services				
						Total Check #:	**2946**	**356.76**
2947	SYSTEM	**3/05/2026**	**1890**	**EVERSOURCE**				
02272026					2/27/2026	96.61	0.00	96.61
				01.4522.002.340 / SKI - ELECTRIC			96.61	
				monthly services				
						Total Check #:	**2947**	**96.61**

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
Invoice #			PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2948	SYSTEM	**3/05/2026**	**1910**	**EVERSOURCE**				
02272026					2/27/2026	787.42	0.00	787.42
02.4331.520.340 / WTR - ELECTRICITY							787.42	
monthly services								
						Total Check #:	**2948**	**787.42**
2949	SYSTEM	**3/05/2026**	**1920**	**EVERSOURCE**				
02272026					2/27/2026	21.31	0.00	21.31
01.4522.002.340 / SKI - ELECTRIC							21.31	
monthly services								
						Total Check #:	**2949**	**21.31**
2950	SYSTEM	**3/05/2026**	**1930**	**EVERSOURCE**				
02272026					2/27/2026	6,569.66	0.00	6,569.66
01.4314.003.340 / B&G - ELECTRIC							6,569.66	
monthly services								
						Total Check #:	**2950**	**6,569.66**
2951	SYSTEM	**3/05/2026**	**1990**	**EVERSOURCE**				
02272029					2/27/2026	148.15	0.00	148.15
01.4312.003.340 / HWY - ELECTRIC							148.15	
monthly services								
						Total Check #:	**2951**	**148.15**
2952	SYSTEM	**3/05/2026**	**2020**	**EVERSOURCE**				
02272026					2/27/2026	120.69	0.00	120.69
01.4312.003.340 / HWY - ELECTRIC							120.69	
monthly services								
						Total Check #:	**2952**	**120.69**
2953	SYSTEM	**3/05/2026**	**2040**	**EVERSOURCE**				
02272026					2/27/2026	669.89	0.00	669.89
01.4522.002.340 / SKI - ELECTRIC							669.89	

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		monthly services						
						Total Check #:	**2953**	**669.89**
2954	SYSTEM	**3/05/2026**	**7270**	**EVERSOURCE**				
	02272026				2/27/2026	2,346.98	0.00	2,346.98
		01.4522.002.340 / SKI - ELECTRIC					2,346.98	
		monthly services						
						Total Check #:	**2954**	**2,346.98**
2955	SYSTEM	**3/05/2026**	**7280**	**EVERSOURCE**				
	02272026				2/27/2026	814.55	0.00	814.55
		02.4331.520.340 / WTR - ELECTRICITY					814.55	
		monthly services						
						Total Check #:	**2955**	**814.55**
2956	SYSTEM	**3/05/2026**	**7300**	**EVERSOURCE**				
	02272026				2/27/2026	272.21	0.00	272.21
		02.4331.520.340 / WTR - ELECTRICITY					272.21	
		monthly services						
						Total Check #:	**2956**	**272.21**
2957	SYSTEM	**3/05/2026**	**7310**	**EVERSOURCE**				
	02272026				2/27/2026	166.16	0.00	166.16
		01.4522.002.340 / SKI - ELECTRIC					166.16	
		monthly services						
						Total Check #:	**2957**	**166.16**
2958	SYSTEM	**3/05/2026**	**7320**	**EVERSOURCE**				
	02272026				2/27/2026	21.00	0.00	21.00
		02.4331.520.340 / WTR - ELECTRICITY					21.00	
		monthly services						
						Total Check #:	**2958**	**21.00**

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2959	SYSTEM	**3/05/2026**	**7330**	**EVERSOURCE**			
	02272026			2/27/2026	23.01	0.00	23.01
	02.4331.520.340 / WTR - ELECTRICITY monthly services					23.01	
					Total Check #:	**2959**	**23.01**
2960	SYSTEM	**3/05/2026**	**9130**	**EVERSOURCE**			
	02272026			2/27/2026	357.89	0.00	357.89
	02.4331.520.340 / WTR - ELECTRICITY monthly services					357.89	
					Total Check #:	**2960**	**357.89**
2961	SYSTEM	**3/05/2026**	**9140**	**EVERSOURCE**			
	02272026			2/27/2026	3,118.59	0.00	3,118.59
	02.4331.520.340 / WTR - ELECTRICITY monthly services					3,118.59	
					Total Check #:	**2961**	**3,118.59**
2962	SYSTEM	**3/05/2026**	**7480**	**HANDYMAN HARDWARE INC.**			
	A213250			2/18/2026	9.00	0.00	9.00
	01.4520.003.661 / REC - KITCHEN EQUIPMENT REPAIRS v-belt					9.00	
	A213329			2/27/2026	77.50	0.00	77.50
	01.4312.002.610 / HWY - SHOP SUPPLIES battery - lithium ion cordless					65.00	
	01.4312.002.610 / HWY - SHOP SUPPLIES cleaner					12.50	
	B513427			2/03/2026	34.00	0.00	34.00
	01.4314.003.615 / B&G - SUPPLIES skrewdriver					10.00	
	01.4314.003.615 / B&G - SUPPLIES batteries					24.00	
	B513584			2/04/2026	101.50	0.00	101.50
	01.4314.003.630 / B&G - BUILDING REPAIRS					78.50	

Payment #	Type	Check Date	Vendor ID	Payee				
Invoice #			PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	paint							
	01.4314.003.630 / B&G - BUILDING REPAIRS							14.00
	coverall							
	01.4314.003.630 / B&G - BUILDING REPAIRS							9.00
	roller							
B513720					2/05/2026	117.50	0.00	117.50
	01.4312.002.610 / HWY - SHOP SUPPLIES							40.00
	gloves							
	01.4312.002.610 / HWY - SHOP SUPPLIES							12.50
	winter gloves							
	01.4312.002.610 / HWY - SHOP SUPPLIES							25.00
	papertowels							
	01.4312.002.610 / HWY - SHOP SUPPLIES							40.00
	dolly							
B513889					2/06/2026	113.50	0.00	113.50
	01.4314.003.613 / B&G - GROUNDS REPAIRS & MAINTENANCE							78.50
	paint							
	01.4314.003.613 / B&G - GROUNDS REPAIRS & MAINTENANCE							15.00
	roller							
	01.4314.003.613 / B&G - GROUNDS REPAIRS & MAINTENANCE							20.00
	rope							
B514713					2/13/2026	67.30	0.00	67.30
	01.4312.002.611 / HWY - TOOLS							2.10
	fasteners							
	01.4312.002.611 / HWY - TOOLS							2.70
	fasteners							
	01.4312.002.611 / HWY - TOOLS							40.00
	cut-off wheel							
	01.4312.002.611 / HWY - TOOLS							10.00
	saftey glasses							
	01.4312.002.611 / HWY - TOOLS							8.50
	bungee cord							
	01.4312.002.611 / HWY - TOOLS							4.00
	bungee cord							
B515252					2/18/2026	1.00	0.00	1.00
	01.4522.003.662 / SKI - SKI AREA REPAIRS							1.00
	wall plate							
B515369					2/19/2026	25.00	0.00	25.00
	01.4314.003.826 / B&G - VEHICLE MAINTENANCE							8.50

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			air freshener				
			01.4314.003.826 / B&G - VEHICLE MAINTENANCE				16.50
			headlight restoration kit				
B516071				2/25/2026	39.50	0.00	39.50
			01.4314.003.826 / B&G - VEHICLE MAINTENANCE				15.00
			sparkle roll				
			01.4314.003.826 / B&G - VEHICLE MAINTENANCE				10.00
			bug remover				
			01.4314.003.826 / B&G - VEHICLE MAINTENANCE				14.50
			wax car cleaner paste				
					Total Check #:	**2962**	**585.80**
2963	SYSTEM	**3/05/2026**	**2750**	**HOWARD P. FAIRFIELD, LLC**			
9845987				2/18/2026	724.26	0.00	724.26
			01.4312.002.821 / HWY - EQUIPMENT REPAIR				724.26
			cross bars x bearing kit				
					Total Check #:	**2963**	**724.26**
2964	SYSTEM	**3/05/2026**	**9739**	**JIM TYRRELL**			
02262026 TYRRELL				2/26/2026	400.00	0.00	400.00
			03.4522.003.611 / SKI - ENTERTAINMENT				400.00
			Entertainment				
					Total Check #:	**2964**	**400.00**
2965	SYSTEM	**3/05/2026**	**9766**	**JOHN O'NEILL**			
02262026 O'NEIL				2/26/2026	400.00	0.00	400.00
			03.4522.003.611 / SKI - ENTERTAINMENT				400.00
			Entertainment				
					Total Check #:	**2965**	**400.00**
2966	SYSTEM	**3/05/2026**	**3970**	**MUNICIPAL RESOURCES, INC.**			
26811				3/02/2026	1,398.85	0.00	1,398.85
			01.4130.002.391 / EXEC - PAYROLL PROCESSING				1,398.85
			payroll services				

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
						Total Check #:	**2966**	**1,398.85**
2967	SYSTEM	**3/05/2026**	**4090**	**NEW ENGLAND PRINTWEAR COMPANY**				
	WE-CM.25C				1/02/2026	5,040.00	0.00	5,040.00
		03.4522.002.609 / SKI - UNIFORMS					53.00	
		uniforms						
		03.3409.001.003 / COG - GENERAL MERCHANDISE					4,987.00	
		clothing						
	WE-CM.25D				1/02/2026	2,151.25	0.00	2,151.25
		01.4130.002.609 / EXEC - UNIFORMS					345.00	
		uniforms						
		01.4314.003.609 / B&G - DEPT UNIFORMS					287.00	
		uniforms						
		03.4522.002.609 / SKI - UNIFORMS					69.00	
		uniforms						
		01.4312.002.609 / HWY - DEPT UNIFORMS					69.00	
		uniforms						
		03.3409.001.003 / COG - GENERAL MERCHANDISE					1,381.25	
		clothing						
						Total Check #:	**2967**	**7,191.25**
2968	SYSTEM	**3/05/2026**	**4530**	**NUCAR FORD OF PLYMOUTH**				
	1768				1/29/2026	74.95	0.00	74.95
		01.4312.002.821 / HWY - EQUIPMENT REPAIR					74.95	
		antifreeze						
	1772				1/29/2026	49.96	0.00	49.96
		01.4312.002.821 / HWY - EQUIPMENT REPAIR					24.44	
		fluids - brake						
		01.4312.002.821 / HWY - EQUIPMENT REPAIR					25.52	
		fluids - power steering						
	1913				2/18/2026	399.90	0.00	399.90
		01.4312.002.824 / HWY - EQUIPMENT MAINTENANCE					399.90	
		battery						
	1926				2/24/2026	66.75	0.00	66.75
		01.4314.003.826 / B&G - VEHICLE MAINTENANCE					66.75	
		key						

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #:	**2968**		**591.56**
2969	SYSTEM	**3/05/2026**	**4540**	**O'REILLY AUTO PARTS**				
	4989-394743				1/23/2026	105.87	0.00	105.87
				01.4312.002.821 / HWY - EQUIPMENT REPAIR			105.87	
				oil				
	4989-397626				2/06/2026	95.41	0.00	95.41
				01.4312.002.821 / HWY - EQUIPMENT REPAIR			19.99	
				butt connector				
				01.4312.002.821 / HWY - EQUIPMENT REPAIR			38.18	
				led cube				
				01.4312.002.821 / HWY - EQUIPMENT REPAIR			37.24	
				markers				
	4989-399526				2/17/2026	69.29	0.00	69.29
				01.4314.003.826 / B&G - VEHICLE MAINTENANCE			69.29	
				camsft snsr				
	4989-399575				2/17/2026	-53.47	0.00	-53.47
				01.4314.003.826 / B&G - VEHICLE MAINTENANCE			-69.29	
				return - og invoice 4989-399526				
				01.4314.003.826 / B&G - VEHICLE MAINTENANCE			15.82	
				oil press				
	4989-399680				2/18/2026	38.98	0.00	38.98
				01.4312.002.611 / HWY - TOOLS			22.99	
				connector kt				
				01.4312.002.611 / HWY - TOOLS			15.99	
				fitting asst				
	4989-399749				2/18/2026	198.86	0.00	198.86
				01.4312.002.826 / HWY - VEHICLE MAINTENANCE			198.86	
				F-350 truck parts				
	4989-399908				2/19/2026	191.96	0.00	191.96
				01.4314.003.611 / B&G - SMALL TOOLS			14.99	
				wrench				
				01.4522.003.660 / SKI - GROOMER REPAIRS			176.97	
				groomer parts				
	4989-400815				2/24/2026	-1.99	0.00	-1.99
				01.4314.003.826 / B&G - VEHICLE MAINTENANCE			-26.74	
				return				

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			01.4314.003.826 / B&G - VEHICLE MAINTENANCE			24.75	
			air filter				
4989-401271				2/27/2026	92.09	0.00	92.09
			01.4314.003.826 / B&G - VEHICLE MAINTENANCE			5.02	
			oil filter				
			01.4314.003.826 / B&G - VEHICLE MAINTENANCE			17.09	
			gasket				
			01.4314.003.826 / B&G - VEHICLE MAINTENANCE			69.98	
			motor oil				
					Total Check #:	**2969**	**737.00**
2970	SYSTEM	**3/05/2026**	**9769**	**RHR SMITH & COMPANY**			
2026-1218				2/25/2026	2,028.00	0.00	2,028.00
			01.4130.002.301 / EXEC - ACCOUNT & AUDITING			2,028.00	
			2024 audit progress				
					Total Check #:	**2970**	**2,028.00**
2971	SYSTEM	**3/05/2026**	**5700**	**STAPLES BUSINESS ADVANTAGE**			
6056634033				2/25/2026	169.98	0.00	169.98
			01.4130.002.610 / EXEC - OFFICE SUPPLIES			169.98	
			printer ink				
					Total Check #:	**2971**	**169.98**
2972	ACH	**3/05/2026**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			***ACH***
498189779				2/09/2026	122.41	0.00	122.41
			03.4522.003.612 / SKI - KITCHEN SUPPLIES			122.41	
			sysco order - kitchen supplies				
498192706				2/11/2026	2,889.61	0.00	2,889.61
			03.3409.001.005 / COG - NON-ALCOHOLIC BEVERAGES			279.62	
			sysco order - na bev				
			03.4522.003.612 / SKI - KITCHEN SUPPLIES			233.05	
			sysco order - kitchen supplies				
			03.4522.003.610 / SKI - CLEANING SUPPLIES			137.93	
			sysco order - cleaning supplies				
			03.3409.001.002 / COG - FOOD			2,239.01	
			sysco order - food				

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
Invoice #			PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
498197413					2/16/2026	1,283.89	0.00	1,283.89
03.4522.003.612 / SKI - KITCHEN SUPPLIES								57.89
sysco order - kitchen supplies								
03.3401.002.005 / SKI - NON-ALCOHOLIC BEVERAGES								9.75
sysco order - na bev								
03.3409.001.002 / COG - FOOD								1,216.25
sysco order - food								
498201230					2/20/2026	-19.95	0.00	-19.95
03.3409.001.002 / COG - FOOD								-19.95
credit - item not delivered								
498206423					2/25/2026	1,508.13	0.00	1,508.13
03.4522.003.612 / SKI - KITCHEN SUPPLIES								109.49
sysco order - kitchen supplies								
03.3409.001.002 / COG - FOOD								1,398.64
sysco order - food								
49820656					2/20/2026	1,165.37	0.00	1,165.37
03.3409.001.002 / COG - FOOD								1,155.62
sysco order - food								
03.3409.001.005 / COG - NON-ALCOHOLIC BEVERAGES								9.75
sysco order - na bev								
						Total Check #:	**2972**	**6,949.46**
2973	SYSTEM	**3/05/2026**	**9480**	**TRACTOR SUPPLY CO**				
200957920					1/09/2029	125.95	0.00	125.95
01.4312.002.824 / HWY - EQUIPMENT MAINTENANCE								34.99
tractor supply - springs								
01.4312.002.824 / HWY - EQUIPMENT MAINTENANCE								21.99
tractor supply - towels								
01.4312.002.824 / HWY - EQUIPMENT MAINTENANCE								5.99
tractor supply - nuts & bolts								
01.4312.002.609 / HWY - DEPT UNIFORMS								37.99
tractor supply - belt								
01.4312.002.824 / HWY - EQUIPMENT MAINTENANCE								24.99
tractor supply - marker								
200960726					1/21/2026	93.95	0.00	93.95
01.4312.002.824 / HWY - EQUIPMENT MAINTENANCE								23.96
tractor supply - nuts & bolts								

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			01.4312.002.824 / HWY - EQUIPMENT MAINTENANCE				69.99
			tractor supply - shovel				
200961161				1/23/2026	49.99	0.00	49.99
			01.4312.002.611 / HWY - TOOLS				49.99
			tractor supply - exension cord				
					Total Check #:	**2973**	**269.89**
2974	SYSTEM	**3/05/2026**	**6180**	**UNIFIRST CORPORATION**			
1070485543				2/05/2026	218.26	0.00	218.26
			01.4521.003.610 / FD - SUPPLIES				46.88
			unifirst - front desk				
			01.4314.003.614 / B&G - CLEANING SUPPLIES				36.74
			unifirst - cleaning				
			03.4522.003.612 / SKI - KITCHEN SUPPLIES				87.59
			unifirst - kitchen				
			01.4312.002.610 / HWY - SHOP SUPPLIES				36.76
			unifirst - shop				
			03.4522.003.610 / SKI - CLEANING SUPPLIES				0.31
			unifirst - bag rack				
			01.4314.003.614 / B&G - CLEANING SUPPLIES				9.98
			unifirst - fd rug				
1070487451				2/12/2026	217.53	0.00	217.53
			01.4521.003.610 / FD - SUPPLIES				68.51
			unifirst - front desk				
			01.4314.003.614 / B&G - CLEANING SUPPLIES				37.27
			unifirst - cleaning				
			03.4522.003.612 / SKI - KITCHEN SUPPLIES				64.18
			unifirst - kitchen				
			03.4522.003.610 / SKI - CLEANING SUPPLIES				0.31
			unifirst - bag rack				
			01.4314.003.614 / B&G - CLEANING SUPPLIES				9.98
			unifirst - fd rug				
			01.4312.002.610 / HWY - SHOP SUPPLIES				37.28
			unifirst - shop				
1070489219				2/19/2026	217.45	0.00	217.45
			01.4521.003.610 / FD - SUPPLIES				46.88
			unifirst - front desk				
			01.4314.003.614 / B&G - CLEANING SUPPLIES				36.74

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
Invoice #			PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			unifirst - cleaning					
			03.4522.003.612 / SKI - KITCHEN SUPPLIES					86.78
			unifirst - kitchen					
			01.4312.002.610 / HWY - SHOP SUPPLIES					36.76
			unifirst - shop					
			03.4522.003.610 / SKI - CLEANING SUPPLIES					0.31
			unifirst - bag rack					
			01.4314.003.614 / B&G - CLEANING SUPPLIES					9.98
			unifirst - fd rug					
			1070491218		2/26/2026	207.60	0.00	207.60
			01.4521.003.610 / FD - SUPPLIES					44.59
			unifirst - front desk					
			01.4314.003.614 / B&G - CLEANING SUPPLIES					40.54
			unifirst - cleaning					
			03.4522.003.612 / SKI - KITCHEN SUPPLIES					61.36
			unifirst - kitchen					
			01.4312.002.610 / HWY - SHOP SUPPLIES					50.82
			unifirst - shop					
			03.4522.003.610 / SKI - CLEANING SUPPLIES					0.31
			unifirst - bag rack					
			01.4314.003.614 / B&G - CLEANING SUPPLIES					9.98
			unifirst - fd rug					
						Total Check #:	**2974**	**860.84**

Check Manifest - by Payee

Date: 3/05/2026 **Batch ID:** 414 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

3/05/2026 Check Manifest Batch: 414 Chk Count: 49 Total Amnt: 51,277.12

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	27,953.68
02	WATER FUND	6,309.38
03	RECREATION FUND	17,014.06

--- Signatures ---

_____
Helen Chatel, General Manager

_____
Maureen Patti, Commissioner-Chair

_____
Mark Canfield, Commissioner

_____
Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 3/12/2026 **Batch ID:** 415 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2975	SYSTEM	**3/12/2026**	**9763**	**ACE HARDWARE**			
	22910607			2/26/2026	199.00	0.00	199.00
	01.4312.002.611 / HWY - TOOLS					199.00	
	1 - BATTERY STARTER KIT						
	22910677			3/02/2026	42.43	0.00	42.43
	01.4312.002.611 / HWY - TOOLS					42.43	
	9" SAW BLADE, 2 - 6" DIA CUTTING WHEEL, AND 2 METAL CUT WHEELS						
	22910753			3/05/2026	144.96	0.00	144.96
	01.4312.002.610 / HWY - SHOP SUPPLIES					144.96	
	2 RED PENLIGHT, 2 ELECTROSTATIC AIR FILTER						
					Total Check #:	**2975**	**386.39**
2976	SYSTEM	**3/12/2026**	**150**	**ALVINA SNEGACH**			
	03042026			3/04/2026	75.00	0.00	75.00
	01.4130.002.390 / EXEC - CONSULTING					75.00	
	WEVD COMMISSIONERS' MEETING 3/4/26						
					Total Check #:	**2976**	**75.00**
2977	SYSTEM	**3/12/2026**	**160**	**AMAZON**			
	19QL-X69H-FLD7			2/03/2026	94.98	0.00	94.98
	03.4522.003.612 / SKI - KITCHEN SUPPLIES					94.98	
	32 ROLLS KITCHEN PRINTER PAPER						
	1FXY-TK9F-9H33			3/03/2026	75.99	0.00	75.99
	01.4314.003.611 / B&G - SMALL TOOLS					75.99	
	1 - 4 PIECE RATCHETNG WRENCH SET						
	1KP6-FQ9V4-FJ67			3/04/2026	7.99	0.00	7.99
	01.4314.003.826 / B&G - VEHICLE MAINTENANCE					7.99	
	1 - DORMAN T SUPPORT TUBES FOR OIL FILTER						
	1WW4-KM6N-NK9L			3/09/2026	7.89	0.00	7.89
	01.4314.003.630 / B&G - BUILDING REPAIRS					7.89	
	1 - RKURCK 2PCS THERMAL CIRCUIT BREAKER PROTECTOR						
					Total Check #:	**2977**	**186.85**
2978	SYSTEM	**3/12/2026**	**560**	**BELLETETES, INC.**			

Check Manifest - by Payee

Date: 3/12/2026 **Batch ID:** 415 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	4959186			3/02/2026	135.51	0.00	135.51
	01.4314.003.610 / B&G - MAINTENANCE SUPPLIES TREATED WOOD					136.88	
	01.4314.003.610 / B&G - MAINTENANCE SUPPLIES TREATED WOOD					-1.37	
	4960849			3/03/2026	308.90	0.00	308.90
	01.4521.003.610 / FD - SUPPLIES 2 BOXES GALVANIZED FINISH AND 88 LF 1X12 PINE					312.02	
	01.4521.003.610 / FD - SUPPLIES 2 BOXES GALVANIZED FINISH AND 88 LF 1X12 PINE					-3.12	
					Total Check #:	**2978**	**444.41**
2979	SYSTEM	**3/12/2026**	**9748**	**BLACK RIVER PRODUCE**			
	103030			2/11/2026	1,191.06	0.00	1,191.06
	03.3409.001.002 / COG - FOOD FOOD PURCHASE					1,191.06	
					Total Check #:	**2979**	**1,191.06**
2980	SYSTEM	**3/12/2026**	**810**	**C M WHITCHER RUBBISH REMOVAL LLC**			
	13047			3/01/2026	692.12	0.00	692.12
	03.4523.002.614 / LNG - WASTE REMOVAL SERVICE SCHEDULE REC CENTER					260.26	
	01.4314.003.616 / B&G - TRASH REMOVAL SERVICE SCHEDULE SKI AREA					431.86	
					Total Check #:	**2980**	**692.12**
2981	SYSTEM	**3/12/2026**	**1940**	**EVERSOURCE**			
	1074 FEBRUARY			3/03/2026	86.75	0.00	86.75
	01.4314.003.340 / B&G - ELECTRIC 2/2/26 - 3/3/26 SERVICE					86.75	
					Total Check #:	**2981**	**86.75**
2982	SYSTEM	**3/12/2026**	**9668**	**JACK LETVINCHUK**			
	03052026			3/05/2026	200.00	0.00	200.00
	01.4130.001.115 / EXEC - ELECTED OFFICIALS STIPENDS					200.00	

Check Manifest - by Payee

Date: 3/12/2026 **Batch ID:** 415 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		STIPEND - 2025 CORRECTION					
					Total Check #:	**2982**	**200.00**
2983	ACH	**3/12/2026**	**9695**	**KS STATEBANK - GOVT FINANCE DEPT - *ACH***			***ACH***
	62715-3-2-26			3/01/2026	1,662.29	0.00	1,662.29
		01.4711.000.003 / DEBT - PRINCIPAL PAYMENTS - KS BANK - EXCAVATOR EXCAVATOR LOAN - PRINCIPAL AND INTEREST				1,490.42	
		01.4721.000.003 / DEBT - INTEREST PAYMENTS - KS BANK - EXCAVATOR EXCAVATOR LOAN - PRINCIPAL AND INTEREST				171.87	
					Total Check #:	**2983**	**1,662.29**
2984	ACH	**3/12/2026**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			***ACH***
	498214328			3/04/2026	2,856.25	0.00	2,856.25
		03.3409.001.005 / COG - NON-ALCOHOLIC BEVERAGES NON-ALCOHOLIC BEVERAGES				71.35	
		03.4522.003.612 / SKI - KITCHEN SUPPLIES KITCHEN SUPPLIES				313.49	
		03.3409.001.610 / COG - BAR SUPPLIES BAR SUPPLIES				65.63	
		03.3409.001.002 / COG - FOOD FOOD PURCHASE				2,405.78	
					Total Check #:	**2984**	**2,856.25**

Check Manifest - by Payee

Date: 3/12/2026 **Batch ID:** 415 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3/12/2026	**Check Manifest**	**Batch:**	**415**	**Chk Count:**	**10**	**Total Amnt:**	**7,781.12**

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	3,378.57
03	RECREATION FUND	4,402.55

--- Signatures ---

Helen Chatel, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 3/19/2026 **Batch ID:** 416 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2985	SYSTEM	**3/19/2026**	**90**	**AIRGAS USA, LLC**			
	5522771655			2/28/2026	142.87	0.00	142.87
	03.3409.001.610 / COG - BAR SUPPLIES					142.87	
	SMALL CARON DIOIDE RENTAL CYCLINDER 2/1/26 - 2/28/26						
	9169804383			3/03/2026	407.73	0.00	407.73
	03.3409.001.610 / COG - BAR SUPPLIES					407.73	
	CARBON DIOXIDE 20 LB CYLINDER						
					Total Check #:	**2985**	**550.60**
2986	SYSTEM	**3/19/2026**	**150**	**ALVINA SNEGACH**			
	WEVD MEETING 3-7-26			3/07/2026	225.00	0.00	225.00
	01.4130.002.390 / EXEC - CONSULTING					225.00	
	9 HOURS WEVD COMMISSION MEETING						
					Total Check #:	**2986**	**225.00**
2987	SYSTEM	**3/19/2026**	**160**	**AMAZON**			
	14GW-GV4M-6MMX			3/13/2026	64.95	0.00	64.95
	03.4523.003.612 / LNG - EVENT EXPENSES					64.95	
	EASTER BUNNY COSTUME						
	1F94-QC4V-C6QG			3/11/2026	32.00	0.00	32.00
	01.4522.003.663 / SKI - LIFT MAINTENANCE					32.00	
	20 PACK LAMP HOLDER						
	1K7D-TYXW-HLK6			3/16/2026	208.54	0.00	208.54
	02.4331.520.611 / WTR - TOOLS					104.27	
	1-10 PACK SAFETY GLOVES MEDIUM10 DISPOSABLE POWDER FREE GLOVES XL						
	01.4312.002.610 / HWY - SHOP SUPPLIES					104.27	
	1-10 PACK SAFETY GLOVES MEDIUM10 DISPOSABLE POWDER FREE GLOVES XL						
	1TL1-1DYP-6NDV			3/12/2026	84.04	0.00	84.04
	01.4130.002.610 / EXEC - OFFICE SUPPLIES					84.04	
	HP 206A BLACK TONER CARTRIDGE						
	1VHK-KD66-9HKC			3/11/2026	178.88	0.00	178.88
	01.4314.003.614 / B&G - CLEANING SUPPLIES					117.98	
	PAPER HAND TOWELS						
	01.4314.003.614 / B&G - CLEANING SUPPLIES					60.90	
	JUMBO BATH TISSUE ROLLS						

Check Manifest - by Payee

Date: 3/19/2026 **Batch ID:** 416 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #:	**2987**	**568.41**
2988	ACH	**3/19/2026**	**280**	**AMOSKEAG BEVERAGES, INC.**			***ACH***
	38530750			3/12/2026	199.50	0.00	199.50
		03.3409.001.007 / COG - BEER				199.50	
		6 KEGS RETURNED					
	38530753			3/12/2026	114.00	0.00	114.00
		03.3409.001.007 / COG - BEER				114.00	
		3 KEGS RETURNED					
					Total Check #:	**2988**	**313.50**
2989	SYSTEM	**3/19/2026**	**1060**	**CHRIS WHITE**			
	MUSIC 4-11-26			3/11/2026	400.00	0.00	400.00
		03.4522.003.611 / SKI - ENTERTAINMENT				400.00	
		ENTERTAINMENT AT SKI LODGE 4/11/26					
					Total Check #:	**2989**	**400.00**
2990	SYSTEM	**3/19/2026**	**9693**	**CITIZENS BANK**			
	ADOBE 2-27-26			2/27/2026	19.99	0.00	19.99
		01.4130.002.320 / EXEC - LICENSES & FEES				19.99	
		ADOBE SERVICE					
	AIRGAS 141776539			2/27/2026	359.32	0.00	359.32
		03.3409.001.610 / COG - BAR SUPPLIES				359.32	
		2 AIRGAS INVOICES NEVER RECEIVED- HAD TO PAY BY CREDIT CARD TO AVOID BEING SHUT					
	CAMPTON CUP 2-17-26			2/17/2026	15.91	0.00	15.91
		03.3409.001.002 / COG - FOOD				15.91	
		FOOD PURCHASE					
	CAMPTON CUP 2-20-26			2/20/2026	15.98	0.00	15.98
		03.3409.001.002 / COG - FOOD				15.98	
		RED POTATOES					
	CAMPTON CUPBOARD 2-28			2/28/2026	17.47	0.00	17.47
		03.3409.001.002 / COG - FOOD				17.47	
		FOOD PURCHASE					
	CLOUD COVER MUSIC 2-17			2/17/2026	18.95	0.00	18.95

Check Manifest - by Payee

Date: 3/19/2026 **Batch ID:** 416 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	01.4130.002.320 / EXEC - LICENSES & FEES						18.95
	MUSIC FOR LODGE						
	CRIMINAL CHECK 3-2-26			3/02/2026	25.00	0.00	25.00
	01.4130.002.814 / EXEC - CRIMINAL RECORDS						25.00
	CRIMINAL CHECK - J STOUFFER						
	CRIMINAL CHECKS = 2			2/23/2026	50.00	0.00	50.00
	01.4130.002.814 / EXEC - CRIMINAL RECORDS						50.00
	CRIMINAL CHECKS ON P.WYNN AND S.DIMICK						
	DOLLAR TREE 03-02-26			3/02/2026	13.00	0.00	13.00
	03.3409.001.005 / COG - NON-ALCOHOLIC BEVERAGES						13.00
	HOT CHOCOLATE						
	EBAY - THRIVING SOURCES			3/03/2026	11.24	0.00	11.24
	01.4314.003.630 / B&G - BUILDING REPAIRS						11.24
	DUCATI ENERGIA CAPACITOR NOS						
	GOOGLE 2-28-26			2/28/2026	134.40	0.00	134.40
	01.4130.002.320 / EXEC - LICENSES & FEES						134.40
	2/1/26 - 2/28/26 GOOGLE WORKSHOP SERVICE						
	GOOGLE WORKSHOP 2-27-			2/28/2026	1,076.90	0.00	1,076.90
	01.4130.002.320 / EXEC - LICENSES & FEES						1,076.90
	2/1/26 - 2/28/26 GOOGLE WORKSPACE SERVICE						
	GO TO TECH USA			2/06/2026	900.00	0.00	900.00
	01.4130.002.320 / EXEC - LICENSES & FEES						900.00
	1/23/26 - 1/22/2027 WEBINAR SERVICE						
	HOMEDEPOT-WN48639055			2/10/2025	199.00	0.00	199.00
	01.4314.003.611 / B&G - SMALL TOOLS						199.00
	MILWAUKEE 3/8 INCH DRIVE SAE/METRIC RATCHET & SOCKET						
	JIMINY PEAK RESERVATIOI			2/11/2026	176.97	0.00	176.97
	01.4314.002.240 / B&G - EDUCATION						176.97
	DEPOSIT ON SUITE FOR 4 NIGHTS - 3 PEOPLE						
	MARKET BASKET 2-14-26			2/14/2026	51.59	0.00	51.59
	03.3409.001.002 / COG - FOOD						51.59
	FOOD PURCHASE						
	MARKET BASKET 2-15-26			2/15/2026	54.85	0.00	54.85
	03.3409.001.002 / COG - FOOD						54.85
	FOOD PURCHASE						
	MARKET BASKET 2-21-26			2/21/2026	32.96	0.00	32.96

Check Manifest - by Payee

Date: 3/19/2026 **Batch ID:** 416 **BANK OF NH - DISTRICT**

Payment # / Invoice #	Type / PO #	Check Date / Invoice Date	Vendor ID / Invoice Amount	Payee / Discount Taken	Amount Paid
	03.3409.001.002 / COG - FOOD				30.89
	FOOD PURCHASE FOR CARDBOARD BOX DERBYBAR SUPPLIES				
	03.3409.001.610 / COG - BAR SUPPLIES				2.07
	FOOD PURCHASE FOR CARDBOARD BOX DERBYBAR SUPPLIES				
MARKET BASKET 2-6-26		2/06/2026	39.15	0.00	39.15
	03.3409.001.002 / COG - FOOD				39.15
	GOAT CHEESE, CRANBERRIES, TOMATOES AND BEETS				
MA SKI AREA SEMINAR		2/11/2026	475.00	0.00	475.00
	01.4314.002.240 / B&G - EDUCATION				475.00
	2026 LIFT MAINTENANCE SEMINAR FOR ZACH				
MA SKI LIFT AREA		2/11/2026	850.00	0.00	850.00
	01.4314.002.240 / B&G - EDUCATION				850.00
	2026 SKI LIFT MAINTENANCE SEMINAR FORSHAWN AND RYAN				
MBS AMERICA LLC - 16052		2/06/2025	182.00	0.00	182.00
	01.4522.003.663 / SKI - LIFT MAINTENANCE				182.00
	BAMBOO MARKER POLE, POLYPROPYLENE ROPE, 100 YDS FLO OR VIS RIBBON				
NH CRIMINAL CHECK		2/11/2026	25.00	0.00	25.00
	01.4130.002.814 / EXEC - CRIMINAL RECORDS				25.00
	CRIMINAL CHECK - R. LINDBLOM - SKI LIFTY				
NH CRIMINAL CHECK - 094(		2/12/2026	100.00	0.00	100.00
	01.4130.002.814 / EXEC - CRIMINAL RECORDS				100.00
	4 CRIMINAL CHECKS - $25.00 EACHG.PATTI, E.ZUBER,L.VETELINO AND RON BEARD				
NH LIQUOR 2-13-26		2/13/2026	244.83	0.00	244.83
	03.3409.001.006 / COG - LIQUOR				182.85
	LIQUOR PURCHASE				
	03.3409.001.008 / COG - WINE				61.98
	WINE PURCHASE				
NH LIQUOR 2-14-26		2/14/2026	827.52	0.00	827.52
	03.3409.001.008 / COG - WINE				147.93
	WINE PURCHASE				
	03.3409.001.006 / COG - LIQUOR				679.59
	WINE AND LIQUOR PURCHASE				
NH LIQUOR 2-19-26		2/19/2026	101.94	0.00	101.94
	03.3409.001.008 / COG - WINE				101.94
	WINE PURCHASE				
NH LIQUOR 2-21-26		2/21/2026	681.75	0.00	681.75
	03.3409.001.006 / COG - LIQUOR				374.60

Check Manifest - by Payee

Date: 3/19/2026 **Batch ID:** 416 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		LIQUOR PURCHASE						
		03.3409.001.008 / COG - WINE					307.15	
		WINE AND LIQUOR PURCHASE						
	NH LIQUOR 2-27-26				2/27/2026	389.47	0.00	389.47
		03.3409.001.008 / COG - WINE					65.58	
		WINE AND LIQUOR PURCHASE						
		03.3409.001.006 / COG - LIQUOR					323.89	
		LIQUOR PURCHASE						
	NH LIQUOR 2-7-26				2/07/2026	396.76	0.00	396.76
		03.3409.001.008 / COG - WINE					282.54	
		WINE PURCHASE						
		03.3409.001.006 / COG - LIQUOR					114.22	
		LIQUOR PURCHASE						
	SPECTRUM 22726				2/27/2026	641.96	0.00	641.96
		01.4520.002.345 / REC - CABLE					185.00	
		2/27/26 - 3.26/26 SERVICE						
		01.4520.002.344 / REC - INTERNET					115.00	
		2/27/26 - 3.26/26 SERVICE						
		01.4130.002.350 / EXEC - TELEPHONE & INTERNET					115.00	
		2/27/26 - 3.26/26 SERVICE						
		01.4130.002.350 / EXEC - TELEPHONE & INTERNET					25.00	
		2/27/26 - 3.26/26 SERVICE						
		01.4520.002.350 / REC - TELEPHONE					25.00	
		2/27/26 - 3.26/26 SERVICE						
		01.4130.002.350 / EXEC - TELEPHONE & INTERNET					25.00	
		2/27/26 - 3.26/26 SERVICE						
		01.4520.002.350 / REC - TELEPHONE					25.00	
		2/27/26 - 3.26/26 SERVICE						
		01.4520.002.350 / REC - TELEPHONE					25.00	
		2/27/26 - 3.26/26 SERVICE						
		01.4130.002.350 / EXEC - TELEPHONE & INTERNET					25.00	
		2/27/26 - 3.26/26 SERVICE						
		01.4520.002.345 / REC - CABLE					41.00	
		2/27/26 - 3.26/26 SERVICE						
		01.4520.002.350 / REC - TELEPHONE					17.98	
		2/27/26 - 3.26/26 SERVICE						
		01.4130.002.350 / EXEC - TELEPHONE & INTERNET					17.98	
		2/27/26 - 3.26/26 SERVICE						
	SPECTRUM 35967				2/14/2026	579.05	0.00	579.05

Check Manifest - by Payee

Date: 3/19/2026 **Batch ID:** 416 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken		Amount Paid
			01.4522.002.350 / SKI - CABLE, INTERNET & PHONE				579.05	
			2/14/26 - 3/11/26 SERVICE - PARKER ROAD					
	SPECTRUM - 46907			2/12/2026	250.68	0.00		250.68
			01.4312.002.350 / HWY - TELEPHONE & INTERNET				250.68	
			2/12/26 - 3/11/26 SERVICE					
	SP RESTAURANT WARE			2/11/2026	32.94	0.00		32.94
			03.4522.003.612 / SKI - KITCHEN SUPPLIES				32.94	
			KITCHEN SUPPLIES					
	SQUARE 3-2-26			3/02/2026	204.00	0.00		204.00
			01.4130.002.320 / EXEC - LICENSES & FEES				204.00	
			SQUARE FOR RESTAURANTS PLUS SERVICE					
	TOUCHBISTO 01408203			2/28/2026	9.95	0.00		9.95
			01.4130.002.320 / EXEC - LICENSES & FEES				9.95	
			2/28/26 - 3/30/2026 MONTHLY FEE					
	U.S. POST OFFICE 2-13-26			2/13/2026	78.00	0.00		78.00
			02.4331.520.625 / WTR - POSTAGE				78.00	
			100 STAMPS					
	WALMART 2-12-26			2/12/2026	32.91	0.00		32.91
			03.4522.002.610 / SKI - BAR SUPPLIES				32.91	
			PHOTO PAPER					
	WORLDWIDE TICKETCRAF			2/25/2026	175.76	0.00		175.76
			03.4522.003.820 / SKI - EQUIPMENT				175.76	
			SKI LIFT TICKETS					
					Total Check #:	**2990**		**9,492.20**
2991	SYSTEM	**3/19/2026**	**1970**	**EVERSOURCE**				
	9037 FEBRUARY			2/27/2026	43.21	0.00		43.21
			01.4522.002.340 / SKI - ELECTRIC				43.21	
			1/29/26 - 2/27/26 SERVICE - 0 PARKER ROAD					
					Total Check #:	**2991**		**43.21**
2992	SYSTEM	**3/19/2026**	**2470**	**GRANITE STATE RURAL WATER ASSOCIATION**				
	OSHA CERTIFICATION			3/10/2026	400.00	0.00		400.00
			02.4331.520.240 / WTR - EDUCATION				400.00	
			OSHA 10 HOUR ON 4/1 AND 4/2/26 - STEVE BAERT ANDLAUREN BENNETT					

Check Manifest - by Payee

Date: 3/19/2026 **Batch ID:** 416 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #:	**2992**	**400.00**
2993	SYSTEM	**3/19/2026**	**2580**	**HARCROS CHEMICALS, INC.**			
	291024435			3/05/2026	1,080.40	0.00	1,080.40
		02.4331.520.865 / WTR - CHEMICALS				1,080.40	
		SODIUM HYPOCHLORITE - 4 DRUMS					
					Total Check #:	**2993**	**1,080.40**
2994	SYSTEM	**3/19/2026**	**2630**	**HEALTH TRUST**			
	001592062			2/19/2026	23,189.55	0.00	23,189.55
		01.2020.000.001 / PAYROLL LIABILITIES				278.20	
		3/1/26 - 3/31/26 BILLING PERIOD					
		01.2020.000.001 / PAYROLL LIABILITIES				61.88	
		3/1/26 - 3/31/26 BILLING PERIOD					
		02.4331.520.210 / WTR - HEALTH INSURANCE				2,086.53	
		3/1/26 - 3/31/26 BILLING PERIOD					
		02.4331.520.211 / WTR - DENTAL INSURANCE				83.03	
		3/1/26 - 3/31/26 BILLING PERIOD					
		01.4314.001.210 / B&G - HEALTH INSURANCE				8,346.06	
		3/1/26 - 3/31/26 BILLING PERIOD					
		01.4314.001.211 / B&G - DENTAL INSURANCE				332.10	
		3/1/26 - 3/31/26 BILLING PERIOD					
		01.4521.001.210 / FD - HEALTH INSURANCE				2,782.02	
		3/1/26 - 3/31/26 BILLING PERIOD					
		01.4521.001.211 / FD - DENTAL INSURANCE				110.70	
		3/1/26 - 3/31/26 BILLING PERIOD					
		01.4130.001.210 / EXEC - HEALTH INSURANCE				4,590.34	
		3/1/26 - 3/31/26 BILLING PERIOD					
		01.4130.001.211 / EXEC - DENTAL INSURANCE				179.64	
		3/1/26 - 3/31/26 BILLING PERIOD					
		03.4520.001.210 / REC - HEALTH INSURANCE				1,391.01	
		3/1/26 - 3/31/26 BILLING PERIOD					
		03.4520.001.211 / REC - DENTAL INSURANCE				55.35	
		3/1/26 - 3/31/26 BILLING PERIOD					
		01.4312.001.210 / HWY - HEALTH INSURANCE				1,391.00	
		3/1/26 - 3/31/26 BILLING PERIOD					
		01.4312.001.211 / HWY - DENTAL INSURANCE				55.34	
		3/1/26 - 3/31/26 BILLING PERIOD					

Check Manifest - by Payee

Date: 3/19/2026 **Batch ID:** 416 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken		Amount Paid
		01.4525.001.210 / FBF - HEALTH INSURANCE					1,391.01	
		3/1/26 - 3/31/26 BILLING PERIOD						
		01.4525.001.211 / FBF - DENTAL INSURANCE					55.34	
		3/1/26 - 3/31/26 BILLING PERIOD						
	91486			2/05/2026	13.75	0.00		13.75
		01.4130.002.320 / EXEC - LICENSES & FEES					13.75	
		FSA ADMIN FEE 1/1/6 - 1/31/26						
	91770			3/05/2026	13.75	0.00		13.75
		01.4130.002.320 / EXEC - LICENSES & FEES					13.75	
		FSA ADMIN FEE 2/1/26 - 2/28/2026						
					Total Check #:	**2994**		**23,217.05**
2995	SYSTEM	**3/19/2026**	**9739**	**JIM TYRRELL**				
	MUSIC 4-4-26			3/11/2026	350.00	0.00		350.00
		03.4522.003.611 / SKI - ENTERTAINMENT					350.00	
		ENTERTAINMENT AT SKI LODGE 4/4/26						
					Total Check #:	**2995**		**350.00**
2996	SYSTEM	**3/19/2026**	**4540**	**O'REILLY AUTO PARTS**				
	4989-23022			3/16/2026	17.97	0.00		17.97
		01.4314.003.824 / B&G - POWER TOOL EQUIPMENT REPAIRS					17.97	
		3 QTS MOTOROIL						
	4989-336390			3/16/2026	125.64	0.00		125.64
		01.4522.003.663 / SKI - LIFT MAINTENANCE					125.64	
		36 - 14 OZ. BRAKE CLEAN FOR SKI LIFT						
	4989-373480			2/04/2026	47.71	0.00		47.71
		01.4312.002.610 / HWY - SHOP SUPPLIES					47.71	
		2 MINI BULBS AND 1 GASOLINE JUG						
	4989-400857			2/23/2026	20.82	0.00		20.82
		01.4312.002.829 / HWY - EQUIPMENT REPAIRS					20.82	
		3 - HYD FITTING						
					Total Check #:	**2996**		**212.14**
2997	SYSTEM	**3/19/2026**	**9756**	**PETER DOWNING**				
	MUSIC 3-28-26			3/11/2026	350.00	0.00		350.00

Check Manifest - by Payee

Date: 3/19/2026 **Batch ID:** 416 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		03.4522.003.611 / SKI - ENTERTAINMENT				350.00	
		ENTERTAINMENT AT LODGE 3/28/26					
					Total Check #: **2997**		**350.00**
2998	SYSTEM	**3/19/2026**	**5010**	**R. C. BRAYSHAW & CO., INC.**			
	L131731			3/12/2026	987.00	0.00	987.00
		01.4130.002.322 / EXEC - ANNUAL MEETING				987.00	
		WECD 2025 ANNUAL REPORT - 54 PAGES PLUS COVER					
					Total Check #: **2998**		**987.00**
2999	SYSTEM	**3/19/2026**	**9625**	**SALMON PRESS**			
	FEBRUARY PUBLICATIONS			2/27/2026	274.00	0.00	274.00
		01.4130.002.322 / EXEC - ANNUAL MEETING				274.00	
		ANNUAL MEETING, WARRANT BUDGET, PH MAR 4,ANNUAL MEETING AND BONDS PUBLICATIONS					
		01.4130.002.305 / EXEC - ADVERTISING				48.00	
		ANNUAL MEETING, WARRANT BUDGET, PH MAR 4,ANNUAL MEETING AND BONDS PUBLICATIONS					
		01.4130.002.322 / EXEC - ANNUAL MEETING				-48.00	
		ANNUAL MEETING, WARRANT BUDGET, PH MAR 4,ANNUAL MEETING AND BONDS PUBLICATIONS					
					Total Check #: **2999**		**274.00**
3000	ACH	**3/19/2026**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**		***ACH***	
	498220659			3/11/2026	1,749.13	0.00	1,749.13
		03.3409.001.005 / COG - NON-ALCOHOLIC BEVERAGES				54.29	
		NON-ALCOHOLIC BEVERAGES					
		03.4522.003.612 / SKI - KITCHEN SUPPLIES				33.95	
		KITCHEN SUPPLIES					
		03.3409.001.002 / COG - FOOD				1,660.89	
		FOOD PURCHASE					
					Total Check #: **3000**		**1,749.13**
3001	SYSTEM	**3/19/2026**	**9690**	**TREASURER STATE OF NH**			
	212644			2/26/2026	30.00	0.00	30.00
		02.4331.520.860 / WTR - WATER TESTING				30.00	
		2 SAMPLES DW BACTERIA,P/A,CHR.AQUEOUS					
	212645			2/26/2026	15.00	0.00	15.00

Check Manifest - by Payee

Date: 3/19/2026 **Batch ID:** 416 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			02.4331.520.860 / WTR - WATER TESTING				15.00	
			1 SAMPLE DW BACTERIA,P/A,CHR.AQUEOUS					
						Total Check #:	**3001**	**45.00**
3002	SYSTEM	**3/19/2026**	**9696**	**TREASURER, STATE OF NH - DEPT. OF TRANSP(**				
	374842				1/08/2025	157.12	0.00	157.12
			01.4314.003.823 / B&G - VEHICLE FUEL				157.12	
			ORIGINAL CHECK WAS UNSIGNED AND RETURNED TO US. F-350 101 IT WAS VOIDED. THIS I					
						Total Check #:	**3002**	**157.12**
3003	SYSTEM	**3/19/2026**	**6180**	**UNIFIRST CORPORATION**				
	1070493146				3/05/2026	228.27	0.00	228.27
			01.4521.003.610 / FD - SUPPLIES				46.84	
			TERRY CLOTHS, BEACH TOWELS, SHIRTS, APRONS, MAT, LARGE MOP, FRONT DOOR RUG					
			01.4314.003.614 / B&G - CLEANING SUPPLIES				36.67	
			TERRY CLOTHS, BEACH TOWELS, SHIRTS, APRONS, MAT, LARGE MOP, FRONT DOOR RUG					
			03.4523.003.612 / LNG - EVENT EXPENSES				97.79	
			TERRY CLOTHS, BEACH TOWELS, SHIRTS, APRONS, MAT, LARGE MOP, FRONT DOOR RUG					
			01.4312.002.610 / HWY - SHOP SUPPLIES				36.68	
			TERRY CLOTHS, BEACH TOWELS, SHIRTS, APRONS, MAT, LARGE MOP, FRONT DOOR RUG					
			03.4522.003.610 / SKI - CLEANING SUPPLIES				0.31	
			TERRY CLOTHS, BEACH TOWELS, SHIRTS, APRONS, MAT, LARGE MOP, FRONT DOOR RUG					
			01.4314.003.614 / B&G - CLEANING SUPPLIES				9.98	
			TERRY CLOTHS, BEACH TOWELS, SHIRTS, APRONS, MAT, LARGE MOP, FRONT DOOR RUG					
						Total Check #:	**3003**	**228.27**
3004	SYSTEM	**3/19/2026**	**9698**	**ZACHARY KENNEDY**				
	TICKET # 970482				3/11/2026	27.98	0.00	27.98
			01.4314.003.827 / B&G - EQUIPMENT REPAIRS				27.98	
			INNER TUBES FOR LAWN TRACTOR TIRES					
						Total Check #:	**3004**	**27.98**

Check Manifest - by Payee

Date: 3/19/2026 **Batch ID:** 416 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3/19/2026	**Check Manifest**		**Batch:**	**416**	**Chk Count:**	**20**	**Total Amnt:**	**40,671.01**

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	27,987.03
02	WATER FUND	3,877.23
03	RECREATION FUND	8,806.75

--- Signatures ---

Helen Chatel, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 3/24/2026 **Batch ID:** 417 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3005	SYSTEM	**3/24/2026**	**160**	**AMAZON**			
	19DX-CXQK-7LY6			3/16/2026	129.95	0.00	129.95
	01.4314.003.609 / B&G - DEPT UNIFORMS					129.95	
	5 PKGS HOTHANDS INSOLE FOOT WARMERS						
	1FV7-JD4H-7MHC			3/16/2026	83.16	0.00	83.16
	01.4314.003.630 / B&G - BUILDING REPAIRS					83.16	
	3 DELTA FAUCETS W/HANDHELD SHOWERHEAD						
	1G1H-LKPQ-D3PK			3/16/2026	67.97	0.00	67.97
	01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE					67.97	
	1 SET SS REPLACEMENT LADDER RUNG STEPS3 POOL LADDR STEP & HARDWARE REPLACEMENT						
	1G3T-3L3F=C3YC			3/11/2026	149.57	0.00	149.57
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					149.57	
	TAYLOR REAGENT AND CHLORINE TABS						
	1JHD-C3XD-3DL9			3/20/2026	222.80	0.00	222.80
	01.4314.003.615 / B&G - SUPPLIES					222.80	
	4 - OIL EATER 5 GALLON CLEANER/DEGREASER						
	1L34-4LYJY-CVLC			3/19/2026	8.72	0.00	8.72
	01.4314.003.615 / B&G - SUPPLIES					8.72	
	STAINLESS STEEL FORGED PIPE FITTING						
	1NP6-04H3-3RKP			3/20/2016	17.29	0.00	17.29
	01.4314.003.826 / B&G - VEHICLE MAINTENANCE					8.89	
	CHILLWAVES BRASS PIPE FITTING						
	01.4314.003.611 / B&G - SMALL TOOLS					8.40	
	DRILL AMERICA 1/8" PIPE TAP						
	1PMH-DNCX-PRMR			3/19/2026	192.36	0.00	192.36
	01.4130.002.610 / EXEC - OFFICE SUPPLIES					192.36	
	MAIL HOLDER FOR TABLE, COFFEE BAR ORGANIZER AND CORK BOARD						
					Total Check #:	**3005**	**871.82**
3006	ACH	**3/24/2026**	**280**	**AMOSKEAG BEVERAGES, INC.**			***ACH***
	38500024A			3/23/2025	42.00	0.00	42.00
	03.3409.001.007 / COG - BEER					78.00	
	4 CASES BEER						
	03.3409.001.007 / COG - BEER					-36.00	
	4 CASES BEER - ORIGINAL INVOICE FOR $78.00 - ONLY $36.00 PAID IN ERROR						

Check Manifest - by Payee

Date: 3/24/2026 **Batch ID:** 417 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #:	**3006**	**42.00**
3007	SYSTEM	**3/24/2026**	**330**	**ANDREA CANFIELD**			
	3242026			3/24/2026	49.74	0.00	49.74
	01.4130.002.322 / EXEC - ANNUAL MEETING					49.74	
	2 HOBBY LOBBY RECEIPTS FOR FRAMES1 CVS RECEIPT FOR PRINTING OF PHOTO						
					Total Check #:	**3007**	**49.74**
3008	SYSTEM	**3/24/2026**	**560**	**BELLETETES, INC.**			
	4980586			3/17/2026	997.92	0.00	997.92
	01.4312.002.816 / HWY - COLD PATCH					1,008.00	
	UNIQUE PAVING MATERIAL COLD MIX 50#						
	01.4312.002.816 / HWY - COLD PATCH					-10.08	
	UNIQUE PAVING MATERIAL COLD MIX 50#						
					Total Check #:	**3008**	**997.92**
3009	SYSTEM	**3/24/2026**	**980**	**CERTIFIED COMPUTER SOLUTIONS, LLC**			
	23303			2/10/2026	2,269.25	0.00	2,269.25
	01.4130.002.342 / EXEC - COMPUTER SERVICES					2,269.25	
	SERVICE CONTRACT FOR FEBRUARY						
	23344			3/10/2026	2,269.25	0.00	2,269.25
	01.4130.002.342 / EXEC - COMPUTER SERVICES					2,269.25	
	SERVICE CONTRACT FOR MARCH 2026						
					Total Check #:	**3009**	**4,538.50**
3010	SYSTEM	**3/24/2026**	**1240**	**CONSOLIDATED COMMUNICATIONS**			
	7331-10 FEB-MARCH			3/12/2026	140.17	0.00	140.17
	02.4331.520.350 / WTR - TELEPHONE					140.17	
	2/12/26 - 3/11/26 SERVICE						
					Total Check #:	**3010**	**140.17**
3011	SYSTEM	**3/24/2026**	**1250**	**CONSOLIDATED COMMUNICATIONS**			
	7408 FEB-MARCH			3/12/2026	361.29	0.00	361.29
	01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES					361.29	

Check Manifest - by Payee

Date: 3/24/2026 **Batch ID:** 417 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		2/12/26 - 3/11/26 SERVICE						
						Total Check #:	**3011**	**361.29**
3012	SYSTEM	**3/24/2026**	**1260**	**CONSOLIDATED COMMUNICATIONS**				
	8279 FEB-MARCH				3/12/2026	140.17	0.00	140.17
		01.4130.002.350 / EXEC - TELEPHONE & INTERNET					140.17	
		2/12/26 - 3/11/26 SERVICE						
						Total Check #:	**3012**	**140.17**
3013	SYSTEM	**3/24/2026**	**1320**	**CONSOLIDATED COMMUNICATIONS**				
	8958 FEB-MARCH				3/12/2026	102.84	0.00	102.84
		01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES					102.84	
		2/12/26 - 3/11/26 SERVICE						
						Total Check #:	**3013**	**102.84**
3014	SYSTEM	**3/24/2026**	**1340**	**CONSOLIDATED COMMUNICATIONS**				
	5220 FEB - MARCH 2026				3/12/2026	139.38	0.00	139.38
		02.4331.520.350 / WTR - TELEPHONE					139.38	
		2/12/26 - 3/11/26 SERVICE						
						Total Check #:	**3014**	**139.38**
3015	SYSTEM	**3/24/2026**	**1350**	**CONSOLIDATED COMMUNICATIONS**				
	4707 FEB-MARCH 2026				3/12/2026	140.17	0.00	140.17
		02.4331.520.350 / WTR - TELEPHONE					140.17	
		2/12/26 - 3/11/26 SERVICE						
						Total Check #:	**3015**	**140.17**
3016	SYSTEM	**3/24/2026**	**1770**	**EASTERN MINERALS, INC.**				
	070213				3/12/2026	1,735.73	0.00	1,735.73
		01.4312.002.819 / HWY - ROAD SAND & SALT					1,735.73	
		20.23 TONS SALT						
						Total Check #:	**3016**	**1,735.73**

Check Manifest - by Payee

Date: 3/24/2026 **Batch ID:** 417 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3017	SYSTEM	**3/24/2026**	**1790**	**ELECTRICAL INSTALLATIONS, LLC**			
	S2604901			3/10/2026	1,080.00	0.00	1,080.00
	02.4331.520.864 / WTR - TELEMETRY					1,080.00	
	SERVICE MAINTENANCE AGREEMENT FOR MONTHLY SERVICE IN MARCH						
					Total Check #:	**3017**	**1,080.00**
3018	SYSTEM	**3/24/2026**	**7540**	**HELL'S GATE FIREWORKS, LLC**			
	03112026			3/11/2026	4,000.00	0.00	4,000.00
	03.4523.003.612 / LNG - EVENT EXPENSES					4,000.00	
	JULY 3RD 2026 FIREWORKS BY THE POND						
					Total Check #:	**3018**	**4,000.00**
3019	SYSTEM	**3/24/2026**	**9742**	**HORIZONS ENGINEERING, INC.**			
	39816			3/09/2026	12,175.00	0.00	12,175.00
	02.4331.520.641 / WTR - SYSTEM REPAIRS					11,670.00	
	GIS PLATFORM SETUP AND UNIT PURCHASE						
	01.4312.002.815 / HWY - ROAD IMPROVEMENT PLAN					505.00	
	TASK 2 ROAD PLAN						
					Total Check #:	**3019**	**12,175.00**
3020	SYSTEM	**3/24/2026**	**2850**	**IRVING ENERGY**			
	263791			3/13/2026	644.27	0.00	644.27
	01.4312.002.823 / HWY - DIESEL					644.27	
	147.3 GALLONS DYED OFF ROAD ULSD						
	264365			3/13/2026	1,410.99	0.00	1,410.99
	01.4312.002.823 / HWY - DIESEL					1,410.99	
	322.6 GALLONS ULS DIESEL						
					Total Check #:	**3020**	**2,055.26**
3021	SYSTEM	**3/24/2026**	**3170**	**JP PEST SERVICES**			
	4350378			3/10/2026	255.00	0.00	255.00
	01.4520.003.619 / REC - PEST CONTROL					255.00	
	COMMERCIAL PROTECTION PROGRAM FOR COMMUNITY CENTER						

Check Manifest - by Payee

Date: 3/24/2026 **Batch ID:** 417 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken		Amount Paid
	4350379			3/10/2026	166.00	0.00		166.00
	01.4520.003.619 / REC - PEST CONTROL						166.00	
	COMMERCIAL PROTECTION PROGRAM FOR CAMPTON MOUNTAIN SKI LODGE							
	4369835			3/10/2026	152.00	0.00		152.00
	01.4520.003.619 / REC - PEST CONTROL						152.00	
	YEARLY BULB REPLACEMENT 15W FOR CAMPTON MOUNTAIN SKI LODGE							
					Total Check #:	**3021**		**573.00**
3022	SYSTEM	**3/24/2026**	**9270**	**NH ELECTRIC CO-OP**				
	CYCLE 8 FEB 10 - MARCH 1			3/12/2026	2,938.01	0.00		2,938.01
	02.4331.520.340 / WTR - ELECTRICITY						2,938.01	
	2/10/26 - 3/10/2026 SERVICE PERIOD							
					Total Check #:	**3022**		**2,938.01**
3023	SYSTEM	**3/24/2026**	**9120**	**TEAM EJP CONCORD, NH**				
	6594948			3/11/2026	161.24	0.00		161.24
	02.4331.520.641 / WTR - SYSTEM REPAIRS						161.24	
	BRASS TEE LEAD FREE							
					Total Check #:	**3023**		**161.24**
3024	SYSTEM	**3/24/2026**	**9696**	**TREASURER, STATE OF NH - DEPT. OF TRANSP(**				
	377882			3/11/2026	247.89	0.00		247.89
	01.4314.003.823 / B&G - VEHICLE FUEL						247.89	
	115.37 GALLONS FUEL - 2017 FORD F-350 XL							
					Total Check #:	**3024**		**247.89**
3025	SYSTEM	**3/24/2026**	**6180**	**UNIFIRST CORPORATION**				
	1070495071			3/12/2026	191.79	0.00		191.79
	01.4521.003.610 / FD - SUPPLIES						46.27	
	TERRY CLOTHS, BEACH TOWELS, SHIRTS, APRONS, MAINTENANCE, SETUP, LOSS PROTECTION							
	01.4314.003.614 / B&G - CLEANING SUPPLIES						26.21	
	TERRY CLOTHS, BEACH TOWELS, SHIRTS, APRONS, MAINTENANCE, SETUP, LOSS PROTECTION							
	03.4522.003.612 / SKI - KITCHEN SUPPLIES						72.92	
	TERRY CLOTHS, BEACH TOWELS, SHIRTS, APRONS, MAINTENANCE, SETUP, LOSS PROTECTION							
	01.4312.002.610 / HWY - SHOP SUPPLIES						36.11	

Check Manifest - by Payee

Date: 3/24/2026 **Batch ID:** 417 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid	
		TERRY CLOTHS, BEACH TOWELS, SHIRTS, APRONS, MAINTENANCE, SETUP, LOSS PROTECTION						
		03.4522.003.610 / SKI - CLEANING SUPPLIES					0.30	
		TERRY CLOTHS, BEACH TOWELS, SHIRTS, APRONS, MAINTENANCE, SETUP, LOSS PROTECTION						
		01.4314.003.614 / B&G - CLEANING SUPPLIES					9.98	
		TERRY CLOTHS, BEACH TOWELS, SHIRTS, APRONS, MAINTENANCE, SETUP, LOSS PROTECTION						
					Total Check #:	**3025**		**191.79**
3026	SYSTEM	**3/24/2026**	**6240**	**UPTON & HATFIELD, LLP**				
	BILL # 178196			3/05/2026	1,066.00	0.00	1,066.00	
		01.4130.002.323 / EXEC - LEGAL SERVICES					520.00	
		GENERAL LAW - WARRANT ARTICLES, RMA NEGOTIATIONS						
		01.4130.002.322 / EXEC - ANNUAL MEETING					546.00	
		GENERAL LAW - WARRANT ARTICLES, RMA NEGOTIATIONS						
	REF # 178197			3/05/2026	2,661.50	0.00	2,661.50	
		01.4130.002.323 / EXEC - LEGAL SERVICES					2,661.50	
		MATTER: 260210.1 ADVS. M. TREMBLAY, JR						
					Total Check #:	**3026**		**3,727.50**
3027	SYSTEM	**3/24/2026**	**6280**	**VERIZON WIRELESS**				
	6138023514			3/31/2026	156.95	0.00	156.95	
		02.4331.520.351 / WTR - CELL PHONE					20.02	
		2/9/26 - 3/8/26 SERVICE FOR WATER IPAD						
		01.4130.002.351 / EXEC - CELL PHONES					20.02	
		2/9/26 - 3/8/26 SERVICE FOR GM IPAD						
		01.4130.002.351 / EXEC - CELL PHONES					38.45	
		2/9/26 - 3/8/26 SERVICE FOR GM CELLPHONE						
		01.4130.002.351 / EXEC - CELL PHONES					38.45	
		2/9/26 - 3/8/26 SERVICE WATER CELLPHONE						
		01.4130.002.351 / EXEC - CELL PHONES					40.01	
		2/9/26 - 3/8/26 SERVICE FOR BACKUP FOR COMMUNITY CENTER						
					Total Check #:	**3027**		**156.95**
3028	SYSTEM	**3/24/2026**	**4070**	**WESCO DISTRIBUTION INC.**				
	S6404101.001			3/05/2026	304.63	0.00	304.63	
		01.4522.003.663 / SKI - LIFT MAINTENANCE					304.63	
		LED STRIPLIGHT, EMT STRAP, EMT CONNECTION, CONDUIT						

Check Manifest - by Payee

Date: 3/24/2026 **Batch ID:** 417 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	S6404306.001				3/06/2026	9.01	0.00	9.01
	01.4522.003.662 / SKI - SKI AREA REPAIRS CEILING BOX - 50 LBS						9.01	
						Total Check #:	**3028**	**313.64**
3029	SYSTEM	**3/24/2026**	**6680**	**XEROX FINANCIAL SERVICES**				
	41726608				3/10/2026	444.52	0.00	444.52
	01.4130.002.618 / EXEC - COPIER LEASE CONTRACT PAYMENT 2/28/26 - 3/29/2026						148.17	
	01.4520.002.618 / REC - COPIER LEASE CONTRACT PAYMENT 2/28/26 - 3/29/2026						148.17	
	02.4331.520.618 / WTR - COPIER LEASE CONTRACT PAYMENT 2/28/26 - 3/29/2026						148.18	
						Total Check #:	**3029**	**444.52**

Check Manifest - by Payee

Date: 3/24/2026 **Batch ID:** 417 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
3/24/2026	**Check Manifest**		**Batch:**	**417**	**Chk Count:**	**25**	**Total Amnt:**			**37,324.53**

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	16,772.14
02	WATER FUND	16,437.17
03	RECREATION FUND	4,115.22

--- Signatures ---

Helen Chatel, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Gerald Panuczak, Commissioner

2026 Recreational Management Agreement

This Agreement is made this _____ day of _____, 2026 by and between Waterville Estates Village District, a municipal corporation, with a principal mailing address of 562 Winterbrook Road, Campton, NH 03223 (hereinafter the "District" or "WEVD"), and Waterville Estates Association, a New Hampshire corporation, with a principal mailing address of 562 Winterbrook Road Campton NH, 03223 (hereinafter the "Association" or "WEA"). This Agreement supersedes and replaces, in its entirety, the 2024 Recreation Management Agreement executed by the District and WEA.

AUTHORITY

This Agreement is entered into under the authority of RSA 35-B.

PURPOSE

The purpose of this Agreement is to formalize the amount of anticipated recreational fees and charges paid by WEA to the District in exchange for WEA's use of District property, for members/owner events and **Recreational Activities**, and the provision of member services by WEVD. As outlined below, fees and charges paid by WEA to the District shall be processed in two separate ways. First, a portion of anticipated recreational fees and charges received by the District from WEA shall be deposited into the District's general operation account/general fund. Second, a portion of anticipated recreational fees and charges received by the District from WEA shall be deposited into the District's revolving recreational fund pursuant to RSA 35-B:1 and 35B:2, II This Agreement further memorializes the terms and scope of WEA's use of District property relative to the operation of **Recreational Activities**, **Recreational Promotion**, the construction of **Recreational Capital Improvements**, and the maintenance and care of parks and common areas in order to ensure that activities and services provided by the District and financing of those aforementioned items are consistent with RSA 35-B.

2026 Recreational Management Agreement

DEFINITIONS

The meaning of the following words or phrases used in this document are as described below, unless the context indicates otherwise:

Admission Policy:	Admission Policy: A formal statement outlining the eligibility requirements and application procedures for admission to (1) the **Waterville Estates** Community Center common areas and recreational facilities
Authorized Guests	Day/daily Pass, Twilight Pass, & Weekend Pass holders; Individuals who hold Public Passes (holding "Public Membership" per WEA financials); Individuals who are granted entry as guests of owners, through a voucher, or by virtue of presenting a Guest Pass; Individuals attending Community Center back-lawn/public events, music events at Campton Mountain, and winter/ski activities at Campton Mountain
General Manager:	An individual that oversees and coordinates recreational activities on behalf of the District and WEA (as authorized by the District). The General Manager's duties are described in the Job Description identified as Attachment A
Code of Conduct:	An enforceable formal code of conduct for all WEA members and authorized guests while visiting **Waterville Estates**.
Recreational Activities:	Programs and events for owners and authorized guests, including but not limited to, Basketball, Pickleball, Darts, Cardboard Derby, Fishing Derby, Ski Races, Holiday celebrations (4th of July, New Year's Eve, etc.), Kentucky Derby Party, Country Day, Kids' Fun Day, Beer Tasting, any other additional Association activities, etc. (See Attachment B)
Recreational Capital Improvements:	Improvements, expansions, or updates made to existing facility amenities including but not limited to exercise and weight rooms, saunas, hot tubs, indoor/outdoor furniture, teen room, tennis courts, swimming pools, audio and video systems, snow making equipment, trail systems, ski area lighting, ski area lifts, and ski area equipment and bars and restaurants.
Recreational Programs:	Activities and entertainment that provides benefits to the

	WEA's members as well as authorized guests
Recreation Promotion:	The process involved in operating and maintaining the amenities and recreational facilities within **Waterville Estates** including, but not limited to, posting announcements/reminders about upcoming activities/events/concession specials, etc. on bulletin boards at recreational facilities, using sandwich boards inside recreational facilities, and informing WEA Board members so WEA-run social media can disseminate the information.
Waterville Estates:	The community of residences and building lots, facilities, and community amenities contained in the Waterville Estates Village District
District Property:	All District property owned by the District as municipal property, including recreational property and facilities, and subject to New Hampshire's municipal law requirements.
Recreation Fund:	Administered pursuant to RSA 35-B:1 and 35-B:2, II, the fees and charges from WEA, concessions, daily/day use passes, Campton Mountain ski lift/rope tow tickets, merchandise sales, rental and event proceeds, miscellaneous front desk revenue, etc. are deposited into this District account.

RECITALS

A. The District has been formed pursuant to RSA Chapter 52 as a municipal corporation funded through property taxes for the purpose of funding community services such as the supply of water for domestic purposes (RSA 52:1, I(d)), the maintenance of roads (RSA 52:1, l(m)), the impoundment of water (RSA 52:1, I(d)), the maintenance of facilities and activities for "recreational promotion" (RSA 52:1, l(h)), and the maintenance and care of parks and commons (RSA 52:1, I(g) and (h)).

<u>The District's rights and responsibilities include the following:</u>

a. Maintenance of District facilities and District property and management of District facilities and District property.

b. Construction of any "**Recreational Capital Improvements**" and maintenance of District parks and common areas.

c. Operating "**Recreational Programs**" in accordance with this agreement. Present all operational plans for individual Programming and events to the Association at least 30 days prior to the date scheduled for review and discussion. After programs/events, the District will provide to the Association a report within 30 days detailing the participation, costs, and revenue, if any.

d. Ensuring a safe and inviting environment of all common areas consistent with their intended uses, managing safe and legal alcoholic beverage service, and maintaining liquor and food service standards commensurate with licensing for each. All alcohol service shall be performed in a manner compliant with applicable District liquor licenses.

e. Provide for WEVD staff, when needed, to administer the **Code of Conduct** including enforcing the WEA Board action(s)/decision(s) as well as reporting timely violations and/or misconduct to the WEA Board.

f. Exercising universal and unilateral authority to take actions to manage its responsibilities relative to safety and professionalism.

g. Provide the necessary personnel and equipment to perform the services required related to such activities as contractually agreed upon.

h. Provide accounting, billing, and clerical services regarding the revolving recreational fund to the Association as contractually agreed upon.

i. Conduct the WEVD Annual Meeting per RSA Chapter 40 & 52:11-a

B. The Association was formed as the successor to Waterville Estates developer, Locke Waterville Corporation, and represents all owners of property in **Waterville Estates**. In recognition of the fees and charges paid by the Association to the District pursuant to RSA 35-B:1 and 35-B:2, II and described herein, the Association shall maintain the following rights and responsibilities regarding District property as long as this Agreement remains in effect.

The Association's rights and responsibilities include the following:

a. Establish, maintain, and enforce an **Admission Policy** to all recreational facilities falling within the scope of this Agreement.
b. Establish and maintain a **Code of Conduct**
c. Collaborate with WEVD staff regarding the planning and execution of **Recreational Activities** pursuant to the Schedule (Attachment B) and any other additional Association activities. Review the operational plans for individual Programming and events provided by the District and discuss/agree to the plans at least 30 days prior to the date scheduled for final agreement. Review and discuss/seek additional information within 30 days of receipt of the District's post event/program report.
d. The District and WEA agree that WEA is specifically receiving the right and benefit of collaborating with WEVD Management in the planning and execution of **Recreational Programing** and **Activities** on behalf of its owner members and authorized guests in this this agreement.
e. WEA shall commit no waste on or to District facilities.
f. In consideration of the mutual covenants stated within this document, the parties willingly enter into this Recreation Management Agreement concerning the

management and maintenance of **Recreational Activities, Recreational Programs**, the construction **of Recreational Capital Improvements**, capital improvements, and the maintenance and care of parks and commons areas pursuant to the terms of this Agreement.

g. Public Passes will be offered.

1. **Duration and Termination**

   a. This agreement supersedes all prior agreements between the parties concerning "recreational activities," including but not limited to the Recreation Management Agreement executed by WEA and the District on December 30, 2021, and the 2024 Recreation Management Agreement executed by the parties.

   b. This Agreement shall be effective January 1, 2026 and shall run to December 31, 2026. This Agreement can be amended during its term with consent of both parties.

   c. Annually, review of the agreement's terms and conditions will be conducted by representatives of the contracting parties starting October 1st of each year. Changes, if any, are to be in written form on the original agreement document or by addendum and to include the names and signatures of the approving representatives. Copies of the updated original agreement or addendum are to be provided to WEVD and WEA.

   d. Non-appropriation clause: The District and WEA understand this Agreement contemplates a multi-year agreement subject to the District's municipal budget process. In the event no funds are appropriated for the provisions of this Agreement through the District's Annual Meeting process, this Agreement shall automatically terminate without any further obligations owed to either the District or WEA pursuant to this Agreement.

2. **Insurance**

The Association agrees to maintain liability insurance as well as insurance for Directors and Officers. The minimum liability coverage is to be provided using ISO Form CG 0001 or its equivalent without limiting endorsements and a $1,000,000 combined single limit of liability. WEVD shall be named as additional insured. The Insurance carrier shall be rated "A" or better by AM Best. Directors and Officers Coverage must be provided by an insurance carrier rated "A" or better by AM Best and provide a minimum $1,000,000 on an annual basis. Annually, certificates of insurance attesting to the coverage and limits in force are to be provided to WEVD.

3. **Servicing of Recreational Activities and Business Activities**
    a. The District shall supply necessary qualified personnel, operational planning, and equipment in order to provide "Recreational Activities" agreed upon by the parties on an annual basis.
    b. **Anticipated WEA Quarterly Fees:** As an anticipated recreational fee and charge, WEA shall pay to the District an annual sum of six hundred thousand dollars ($600,000.00) for the rights and responsibilities provided pursuant to this Agreement. WEA shall make payments quarterly in the amount of one hundred fifty thousand dollars ($150,000.00) each quarter (hereinafter "WEA Quarterly Fee"). WEA's first Quarterly Fee is due on March 31ST 2026. WEA's second Quarterly Fee is due June 30TH 2026. WEA's third Quarterly Fee is due September 30TH 2026. WEA's fourth Quarterly Fee is due December 31ST 2026. Payments for 2027 should be made on the same dates, just changing the year. All WEA Quarterly Fees are considered anticipated funds, and shall be deposited into the District's Operating Fund, as authorized through the District's Annual Meeting and budgeting process, to be used for recreational purposes and expenses.

c. The District intends all Quarterly Fee payments made by WEA pursuant to this Agreement to be used for recurring recreational operating expenses as budgeted by the District and approved by District voters at the Annual Meeting.

d. WEA and the District agree the recreational fund shall continue to be further funded with revenue from concessions and other revenue generated as a result of running recreational activities throughout the year, including, but not limited to, daily/day use passes, Campton Mountain ski lift/rope tow tickets, merchandise sales, rental & event proceeds, and miscellaneous front desk revenue. WEA and the District further agree that nothing in this 2026 RMA shall be construed as to limit the party's ability to agree to a one-time recreational fund payment in future years. WEA and the District acknowledge and agree that all monies deposited into the revolving recreation fund are properly considered District monies, which the District can use 100% of, in its sole discretion, to invoice costs and pay for recreational activities, services, and other obligations as permitted by law. It is the intention of the District to, whenever possible, leave $75,000 in the fund when using Revolving Rec Fund monies to invoice costs and pay for recreational activities and services.

e. Recreational expenses to be charged to the revolving recreational fund shall include, but are not limited to, the following:

    i. All supplies to operate food/beverage (Liquor/food/soda/linens/paper products/condiments, etc.)

    ii. All third-party event expenses (ex: linens, paper goods, cleaning and set up fees) for weddings/functions, room rentals etc.

    iii. All bands and entertainment subcontractors

    iv. All employees, other than front desk, who engage in concession operations

including cooks, bartenders, and wait staff

v. All ski operation employees who engage in snow and ski activities including lift operators and ski patrol

vi. All supplies for merchandise sales

vii. All costs for maintenance and repair of the snow gun(s)

f. District food-service employee's (cook) wages and benefits as long as the employee is performing duties related to concessions and recreation for the District. When District food-service employee (cook) is not performing duties related to concessions and recreation the employee's wages and benefits shall not be considered expenses charged to the revolving recreational fund.

g. Any surplus funds above $75,000 created in the Recreation Fund in a given year shall remain in the Recreation Fund to be utilized in the sole discretion of the District for additional costs for providing recreation. The District shall provide WEA with detailed reports each quarter of the Recreation Fund's income and expenses - having reconciled with the bank statements - in order to determine the amount of surplus funds above $75,000. This accounting or reconciliation shall be provided between the 15th and 21st of the month following the close of the quarter, barring unforeseen circumstances, i.e. March, June, September, and December. The parties agree that any accounting or reconciliation of costs for administrative services provided to WEA by District employees pursuant to the separate Administrative Services Agreement will also follow the same yearly reconciliation schedule.

h. Nothing contained herein shall prevent the WEA from making additional funds separate from the fees and payments contemplated in this Agreement, that are available to WEA, to WEVD for **Recreational Programs** during the fiscal year.

However, any additional funds must be administered pursuant to applicable New Hampshire Municipal laws.

4. **Unforeseen Circumstances**

   In the event of unforeseen circumstances, including but not limited to force majeure, fire, earthquake, etc., which render District facilities unavailable for use for recreational activities for more than 30 consecutive days, WEVD shall release WEA from an obligation to pay the remaining WEA Quarterly Fee due that fiscal year. The parties agree that any outstanding invoices for services already rendered, or payment obligations or promises already agreed to, which are not covered by the remaining Rec Fund balance, shall be paid by the Association upon presentation to the Board.

5. The parties specifically agree that this Agreement does not obligate the District to pay or promise any money in any form, and it does not require the District to raise and appropriate money within the meaning of RSA Chapters 31 and 33 outside of funds raised and appropriated through the District's Annual Meeting process.
6. On or before October 15TH of each year of this contract, WEA shall provide a formal program proposal of **Recreational Activities** together with the description of the events and activities. The format of the proposal should consist of an event calendar. See attached addendum – anything similar to the exemplar is satisfactory. WEA is to provide reasonable notice no less than 30 days prior to the event of any change or addition to the event or the event calendar. Both WEVD and WEA agree to meet, discuss, and produce a 2026 **Recreational Activities** schedule.
7. Per the Recitals, the District shall produce operational plans before and after individual programs/events for review/discussion/agreement by the Association.
8. Monies deposited into the revolving Recreation Fund pursuant to this agreement are fees &

charges. As such, they are not subject to the Trustee of the Trust Fund process.

9. On or before November 1ST of each year of this contract, WEVD shall provide a list of sought-after **Recreational Capital Improvement** projects (including quotes/estimated costs).
10. On or before November 30TH of each year of this contract, WEA shall provide a separate formal proposal for **Recreational Capital Improvements** that includes a corresponding commitment of CIF or WEA funds. Any additional funds must be administered pursuant to applicable New Hampshire Municipal laws. It is the intent of the parties to work together in maintaining, improving, and/or expanding assets and facilities which support recreation.
11. Following each WEVD Annual Meeting in which any CIF or WEA funded **Recreational Capital Improvements** are included in the municipal budget, the parties shall meet to review and discuss the details for each project including, but not limited to, costs, design, & color scheme, as provided by WEVD procedure.
12. On or before November 1st of each year of this contract, WEVD and WEA will work jointly to forecast expenses for the upcoming year's **Recreational Activities** considering any expected cost increases in salary, benefits, materials, and any chargeable miscellaneous items to allow WEVD and WEA to adequately plan costs related to the ensuing year's **Recreational Programming**.
13. WEVD, at its sole discretion, may provide support for **Recreational Activities** in accordance with NH municipal law.
14. **Separate Capital Payments**

    Payments made with respect to **Recreational Capital Improvements** shall be provided within 30 days of billing by WEVD. Such additional fund payments must be administered pursuant to applicable New Hampshire Municipal laws.

15. **WEA Third-Party Requirements**

The parties agree that, in the event WEA intends to hire a contract service or employee(s) to supervise and run Recreational Programming for the Association, the WEA Board must provide the District with a detailed proposal outlining which **Recreational Operation** duties are going to be assumed by the Association. In no event shall the WEA contract service provider or WEA employee supervise WEVD employees. Upon receipt of said proposal, the District will work diligently with WEA to determine which WEVD staffing changes will be necessary as well as the timing to implement said plan, including moving WEVD employees who are currently paid from the Revolving Recreation Fund to the WEA payroll. Working cooperatively, the parties can agree to amend or terminate this Agreement if necessary.

16. **Books and Records**

WEVD shall oversee maintaining books, accounts, and records that reflect all expenditures incurred in the revolving rec fund. These books, accounts, and records shall be maintained at the WEVD's offices and shall be available for inspection by the Association during regular business hours.

At all times, WEVD staff who are assisting WEA are performing their duties as municipal employees. WEVD Employees remain municipal employees while performing recreational services and any WEA administrative/bookkeeping functions. As municipal employees, all WEVD staff are subject to NH municipal law including, but not limited to, RSA Chapter 91-A (Right-To-Know law) and Chapter 31 of the RSA.

17. **Remedies**

a. If WEVD breaches any term of this Agreement, WEA shall give written notice of the breach to WEVD. If WEVD fails to remedy the breach within 30 days of such notice,

or if such breach shall have been of a nature that the same could not have been cured within 30 days, and if WEVD shall not have, in good faith, commenced the curing or remedying of such breach, within such 30-day period, WEA may, at its option, terminate this Agreement. Upon termination, WEVD shall return to the Association all unexpended fees and charges which are not encumbered by a contract with a third party or owed to WEVD for services already rendered.

b. WEA shall timely make each WEA Quarterly-Fee in the amount of $150,000.00 to the District's Operating Fund. If WEA fails to timely pay each WEA Quarterly Fee WEA shall be considered in material breach of this Agreement. Thereupon, the WEVD may terminate the provision of services for **Recreational Activities** until WEA makes the required WEA Quarterly Fee due. If WEA breaches any term of this Agreement, WEVD shall give written notice of the breach to WEA. If WEA fails to remedy the breach within 30 days of such notice, or if such breach shall have been of a nature that the same could not have been cured within 30 days, and if WEA shall not have, in good faith, commenced the curing or remedying of such breach, within such 30-day period, WEVD may, at its option, terminate this Agreement. Upon termination, WEA shall not have any of the rights and responsibilities regarding District property, including programing and access rights, contemplated by this Agreement.

c. Notwithstanding anything to the contrary contained herein, WEVD will not be obligated, by this Agreement, to perform services beyond the amount funded by the WEA.

18. **Successors Assigns and Non-Assignability**

This Agreement shall be binding on and inure to the benefit of the successors and assigns of the parties hereto, however, this Agreement may not be assigned by either party without prior written consent.

19. **Validity**

This Agreement is understood to comply fully with the laws of the State of New Hampshire relative to Village Districts, and in particular, relative to the authority and duties of the commissioners, and therefore, to the extent any provision of this Agreement in any way may conflict with or breach such laws, such provision shall be null and void.

20. **Severability Clause**

Any party, provision, representation or warranty of this Agreement which is prohibited or which is held to be void or unenforceable shall be ineffective to the extent such prohibition or unenforceability without invalidating the remaining provisions thereof. If the invalidity of any part, provision, representation or warranty of this Agreement shall deprive any party of the economic benefit intended to be conferred by this Agreement, the parties shall negotiate, in good faith, to develop a structure the economic effect of which is as close as possible to the economic effect of this Agreement without regarding to such invalidity.

21. **Notices**

a. Notice to the Association shall be in writing to the President of the WEA Board of Directors.
b. Notice to WEVD shall be to the Commissioners of WEVD and the WEVD General Manager.

WHEREFORE, the parties have signed this 15-page Agreement on the date first written above.

Waterville Estates Village District
By Commissioners

_____

_____

Waterville Estates Association
By the Vice President of the Board of Directors

_____

_

ATTACHMENTS

Attachment A
GENERAL MANAGER
Waterville Estates Village District

JOB SUMMARY

The Waterville Estates Village District General Manager (hereinafter General Manager) is responsible for carrying out the direction of the Waterville Estates Village District Commissioners (hereinafter Commissioners) to plan, direct, and coordinate the operations of Waterville Estates Village District (hereinafter WEVD). This position does not function as a manager as outlined in RSA 37, but as an administrator at the direction of the Commissioners. Duties and responsibilities include implementing policies and procedures and suggesting changes, managing daily operations, and planning the use of materials and staff, in accordance with all applicable local, state and federal laws and Commission policies, and anticipating problems and recommending policies to deal with them. Under the direction of the Commissioners, manages the agreements with the Waterville Estates Association (hereinafter Association).

DUTIES AND ESSENTIAL JOB FUNCTIONS

- Implements general policies established by the District Commissioners and directs their administration and execution.
- Plans, develops and recommends specific operational policies, programs, procedures and methods in concert with Commission-approved policies including the personnel policy and purchasing policy
- Coordinates the development of long-range plans including capital expenditures.
- Supervise all staff employed by WEVD including those doing work for the Association and those paid by the Revolving Recreation Fund.
- Stays current with relevant trends and developments.
- Coordinates development of operating and capital budgets, including construction, alterations, maintenance, materials, supplies, and equipment regularly monitors financial statements and manages cash flow and establishes controls to safeguard funds. Reviews income and costs relative to goals; takes corrective action as necessary. (within policy guidelines).
- Attends meetings of the Commission and as requested of the Commission meetings of the planning board, advisory committees and the Association Board of Directors.
- Serves as liaison between all management staff and the Commission. As directed by the Commission and in keeping with agreements between the Commissioners and Association the revolving recreation staff and WEVD staff doing work for the Association.
- Prepares reports and other support material for the Commission.
- Negotiates and recommends Commission approval for contracts.
- Maintains relations with police, fire, liquor control board, health department and other governmental agencies.

- Handles emergencies such as fires, accidents and breaches of security or house rules promptly and in person. Emphasizes prevention through training, inspection and preventive enforcement.
- At the request of the Commissioners ensure staff properly post meetings, provide space, documentary support and technology for the meetings and ensure minutes are properly posted, saved and made available under RSA 91-A.
- Gives direction to and works closely with vendors, outside contractors, firms and individuals providing services to the District.
- Responsible for maintaining safe facilities and good risk management practices.
- Performs other duties as directed by the Commission in keeping with a managerial position.

KNOWLEDGE, SKILLS AND ABILITIES

- The following is a representative list of desired skills and abilities, however the absence of some will not exclude a candidate from consideration. The Ideal Candidate will have these:
- Understanding of governmental accounting practices with emphasis on General Ledger, Accounts Payable, Budget preparation, audits, and QuickBooks or other financial software.
- Excellent written and oral communication
- Strong computer skills including expertise in Word, Excel, PowerPoint website management, and ability to implement good computer policy and procedures.
- Understanding of community water supply systems.
- Understanding road summer and winter maintenance including care and operation of highway equipment.
- Knowledge of the legal constraints/authorities of Village Districts
- Flexibility in responding courteously to needs of staff, board members and owners; ability to establish priorities and maintain productivity despite numerous interruptions
- Cultural sensitivity and ability to relate well and effectively in diverse workplace with a diverse client population
- Good Risk Management including safety consciousness for facilities and staff
- Experience managing recreation programs including pools, gym and ski area.

QUALIFICATIONS - LICENSES

Minimum

- Degree in Business Management, Public Administration, Accounting and five years of managerial experience or equivalent
- Motor Vehicle Operator's license

Desired upon hire or ability to obtain after hire.

- Pool and water testing certification

- Completion of NH Liquor Commission T.I.P.S. course

Attachment B

Waterville Estates Association

Annual Operating Schedule by Facility

Both the Community Center Complex and Campton Mountain will be the site of Recreational Programming and Owner Events.

The Community Center Complex is a facility for owners and authorized guests.

Campton Mountain is open to the public during operating hours.

1. Community Center special events to include but are not limited to:
    a. Live music/DJ at pavilion and/or poolside
    b. Country Western Day
    c. Fourth of July celebration
    d. Pirate Day
    e. Fishing Derby
    f. Wine/beer tastings
    g. Trunk or Treat (or at Campton Mountain depending on weather)
    h. Comedy Night
    i. BBQ on lawn

2. Ski Lodge Special Events to include but are not limited to:
    a. Live Music/DJ
    b. Trivia Contests
    c. New Year's Eve Celebration
    d. Ski Race(s)
    e. Cardboard Box Derby
    f. Trunk or Treat

All dates and times subject to change due to weather and unpredictable situations, at the discretion of WEVD Management.

APPENDICES

TITLE III
TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 35-B
PUBLIC RECREATION AND PARKS

Section 35-B:1

35-B:1 Establishment and Management. – Any town, city, county, village district or school district acting through its governing body, may either independently or in conjunction with the United States, the state of New Hampshire, or any other political subdivision acquire land within or without its jurisdiction by gift, purchase or lease, for a public recreation and park area and may prepare, equip, and maintain said land for said purpose. Said town, city, county or district may establish a system of reasonable fees and charges thereon; may conduct and promote leisure-time activities thereon. In connection therewith, any such town, city, county, or district may construct, reconstruct, equip, operate, and maintain any recreation building or recreation support facility; and may employ an administrative officer and such other persons as it deems necessary to carry out the provisions of this chapter. Any town, city, county or district shall have the power to jointly enter into any contract with any organization or organizations for the purpose of conducting leisure-time programs, acquiring recreational lands or facilities, or exercising any other power granted by this chapter.

Source. 1979, 185:1, eff. Aug. 5, 1979.

TITLE III
TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 35-B
PUBLIC RECREATION AND PARKS

Section 35-B:2

35-B:2 Tax and Appropriations. –
Any town, city, county, village district or school district may raise annually revenues and appropriate funds for the purpose described in RSA 35-B:1 and also may raise such sums when the land upon which such activities are conducted belongs to or is leased by the state. The money necessary to pay for lands or other recreation purposes described in RSA 35-B:1 may be raised and appropriated by the board or body having control over the finances of a political subdivision by the following methods:
I. General taxation, as other taxes are raised and levied or by the issuance of temporary loan bonds or by the issuance of permanent bonds to the extent, and with the authority authorized by existing law.
II. By fees and charges for recreation park services and facilities. All revenue from such fees and charges may be deposited into a special fund established for such purposes pursuant to RSA 31:95-c, or into a recreation revolving fund established by vote of the legislative body. If such a recreation revolving fund is created, the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the political subdivision's general surplus. The treasurer of the political subdivision shall have custody of all moneys in such fund, and shall pay out the same only upon order of the recreation or park commission, or other board or body designated by the local legislative body at the time the fund is created. Such funds may be expended only for the purposes of this chapter, and no expenditure shall be made in such a way as to require the expenditure of, or create a liability upon, other town funds which have not been appropriated to that purpose. If such recreation revolving fund is rescinded by vote of the legislative body, any remaining amounts in the fund shall become part of the general fund accumulated surplus.

Source. 1979, 185:1. 1993, 161:1, eff. July 23, 1993. 2012, 181:3, eff. Aug. 10, 2012

TITLE III
TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

CHAPTER 52
VILLAGE DISTRICTS

Section 52:1

52:1 Establishment. –

I. Upon the petition of 10 or more voters, persons domiciled in any village situated in one or more towns, the selectmen of the town or towns shall fix, by suitable boundaries, a district including such parts of the town or towns as may seem convenient, for any of the following purposes:
(a) The extinguishment of fires;
(b) The lighting or sprinkling of streets;
(c) The planting and care for shade and ornamental trees;
(d) The supply of water for domestic and fire purposes, which may include the protection of sources of supply;
(e) The construction and maintenance of sidewalks and main drains or common sewers;
(f) The construction, operation, and maintenance of sewage and waste treatment plants;
(g) The construction, maintenance, and care of parks or commons;
(h) The maintenance of activities for recreational promotion;
(i) The construction or purchase and maintenance of a municipal lighting plant;
(j) The control of pollen, insects, and pests;
(k) The impoundment of water;
(l) The appointing and employment of watchmen and police officers;
(m) The layout, acceptance, construction, and maintenance of roads; and
(n) The maintenance of ambulance services.
II. The voters who are domiciled in any village shall cause a record of the petition, pursuant to paragraph I, and their proceedings thereon to be recorded in the records of the towns in which the district is situate.

Source. 1849, 852:1. CS 116:1. GS 97:1. GL 107:1. 1889, 82:1. PS 53:1. 1909, 27:1. 1911, 5:1. PL 57:1. 1939, 108:1. RL 70:1. RSA 52:1. 1957, 179:1. 1961, 120:3. 1975, 13:1; 455:1. 1977, 154:1. 1981, 375:1. 2003, 289:14, eff. Sept. 1, 2003.

---------- Forwarded message ---------
From: **Kitchen Manager** <kitchenmanager@waterville-estates.com>
Date: Sat, Mar 28, 2026 at 4:22 PM
Subject: Campton Mountain New Tables & Chairs.
To: Helen Chatel <gm@waterville-estates.com>
Cc: Lisa Magerer <finance@waterville-estates.com>, Food And Beverage <foodbev@waterville-estates.com>

I finalized a layout plan with the new tables, and chairs with Heather. It looks like we can increase our seating by about 30 seats which would be fantastic. Below is what we would need to order. Please forward to whoever else needs to see this email, Thanks

10 Table Tops & Bases
46 Chairs
and 3 new Pb Tables

Estimate is $5402. The price actually went down a bit in the last few days with a few Items being on spring sale. Let me know when we are ready to order, Thanks

Tony Pierce, Chef
New England Culinary Institute
Waterville Estates Village District
Chef/Kitchen Manager
C:603-236-1531
E.Kitchenmanager@waterville-estates.com

M. PATTI MOTIONS FOR WEVD COMMISION MEETING

ON April 1, 2026:

1. Agenda Item # 6a, Amendments to Draft Minutes of **FEBRUARY 18, 2026**:
    1. Page 1, line 11 – delete 'Please refer to the sign up sheet' AND insert the following: "Scott Sallaway, David Ketcham, Heidi Hadfield, Jack Zanini, Chantrey Marchand, Heather Keddy'
    2. Page 1, line 13 – delete 'Please refer to Zoom Webinar attendance report' AND insert the following: "Ada Alfonso, Bill Reilly, David Papargiris, David Rose, Dominic Roda, Elizabeth Ellinwood, Jaime Oldmixon, Janet Muto, John Forsyth, Julie Ruane, Keith Barnes, Kimberly Pacheco, Lawrence G Peruzzi, Linda Ivers, Linda Reynolds, Lucy Danzig, Melinda Provencher, Mike Hering, Paul Clark, Ralph Wilbur, Raymond Goyette, Richard Mayo, Roberta Ketcham, Rory Connolly, and, Thomas Hagerty"
    3. Page 1, line 29 – modify sentence to read: "…there was a Request for Commission Action from Allison Smith in the meeting packet."
    4. Page 1, lines 32 to 49 – delete
    5. Page 1, line 52 – delete sentence beginning with 'Mr. Canfield asked…' AND insert contents of lines 528 to 552
    6. Page 2, line 60 – correct MP typo 'deduction' to "dedication"
    7. Page 4, line 138 – correct typo "Ms. Chatel"
    8. Page 8, line 315 – correct typo delete 'e'
    9. Page 9, line 391 – correct typo "homeowners"
    10. Page 9, line 392 -- insert punctuation as follows: "…whereas only 20% of homeowners – (those) who live here full time – can vote…"
    11. Page 9, line 400 – correct typo "guest" pass AND delete period after 'pass'
    12. Page 10, line 423 – delete 'District' AND insert "WEA Board"
    13. Page 10, line 432 – delete 'they create is covered by' and insert "proposed is funded by taxpayer revenue from"
    14. Page 12, lines 526-527 – delete

2. Agenda Item # 6b, Amendments to Draft Minutes of **March 4, 2026**:
    1. Page 1, line 11 – delete 'Please refer to the sign-up sheet' AND insert
    2. Page 1, line 13 – delete 'Please refer to the Webinar attendance report' AND insert
    3. Page 6, line 254 – delete 'DRAFT'

3. Agenda Item # 6d, Amendments to Draft Minutes of **March 7, 2026**:
    1. Page 1, line 12 – delete 'Please refer to the sign-up sheet.' AND insert "Denise Bujalski and Scott Sallaway"
    2. Page 1, line 14 – delete 'Please refer to the Webinar attendance report' AND insert "Jaime Oldmixon, Beth Ellinwood, and Rita Schroeder"

3. Page 3, line 110 – insert after ‘Operating Budget’ the words “Mr. Panuczak seconded the motion.” AND substitute “Canfield” for ‘Panuczak’ so it reads: “…called Accrued Time Expense in the 2026 District Operating Budget. Mr. Panuczak seconded the motion. Mr. Canfield offered a friendly amendment to say…”
4. Page 4, line 180 – correct typo Mr. Panuczak duly seconded
5. Page 5, line 186 -- correct typo Mr. Panuczak duly seconded
6. Page 5, line 204 – correct typo “$ 6.40” not ‘$6,40’
7. Page 7, line 290 – correct typo “to” not ‘too’
8. Page 8, line 349 -- correct typo Ms. Patti duly seconded
9. Page 10, line 401 – correct typo “Mr. Panuczak made a motion…” not Ms. Patti
10. Page 11, line 464 – correct typo “as written” not ‘as is’
11. Page 13, line 553 -- correct typo Mr. Panuczak moved
12. Page 13, line 554 – correct typo to “$20,120.00” AND Ms. Patti duly seconded