Budget Advisory Committee

January 13, 2025 – 4:00 PM

562 Winterbrook Rd., Campton, NH 03223

Members in Attendance: Mark Canfield, Denise Aguiló, Denise Bujalski, William Mitchell (zoom)

Members Absent: David Ketcham, David Spinney (alternate)

Other Attendees: Administrative Assistant Allison Smith, General Manager Helen Chatel, Finance Administrator Lisa Magerer

Call to Order: Mr. Canfield (chair) called the meeting to order at 4:00 PM.

Approval of Prior Minutes

a. **January 6, 2026**

Mr. Canfield motioned to amend the January 6, 2026 minutes. Mrs. Bujalski duly seconded. Motion carried by 4:0:1 roll call vote. Aye – Aguiló, Bujalski, Canfield; No vote – Mitchell.

Mr. Canfield motioned to approve the amended January 6, 2026 minutes. Mrs. Bujalski duly seconded. Motion carried by 4:0:1 roll call vote. Aye – Aguiló, Bujalski, Canfield; No vote – Mitchell.

Discussion

Mrs. Magerer summarized forecasted payroll, health, dental, and retirement expenses in 2026 and how they compare to 2025 budgeted and actual expenses for the Village District fund. Mrs. Magerer continued and summarized the general ledger lines over or under spent by $5,000 and the percentage change for each department in the Village District Fund 2026 Budget versus 2025 budget.

Bottom line expenses are currently up 3.7% increase. At the time of the meeting, 2025 actuals come in 13.1% under budget. There was a brief discussion regarding how using unassigned fund balance affects drafting warrant articles and setting tax rates.

Mr. Canfield led a discussion regarding the comments submitted by Mr. Ketcham ahead of the meeting. Mr. Canfield continued with his own comments and suggestions on the proposed 2026 Village District Fund's and Water Department's budgets. Mr. Canfield suggested cutting a number of lines. Changes were agreed upon by consensus. Mr. Canfield and Mrs. Bujalski will draft the BAC's opinion.

Next Meeting: January 20, 2026 @ 4:00 PM

Motion to adjourn by Mrs. Bujalski, seconded by Ms. Aguiló. Motion carried by 4:0:1 roll call vote. Aye – Aguiló, Bujalski, Canfield; No vote – Mitchell.

Meeting adjourned at 6:10 PM

Minutes prepared by Allison Smith

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