Water & Roads Committee

December 5, 2025 – 9:00 AM

562 Winterbrook Rd., Campton, NH 03223

Members in Attendance: Gerry Panuczak, Stan Bujalski, Anthony Patti, Bob Haskins, Scott Monroe (arrived at 9:06 am)

Other Attendees: Roads & Water Manager Steve Baert, Water Department Administrator Allison Smith, Tom Schelling, Scott Sallaway

Call to Order: Mr. Panuczak (chair) called the meeting to order at 9:00 AM.

Securing Pegwood Storage Tank

Mr. Panuczak summarized the updated opinion of New Hampshire Department of Environmental Services (NHDES) that may provide a way forward to secure the Pegwood storage tank without a chain link fence as originally planned by the District. The District will be preparing their own plan and invites any interested party to submit their plan for securing the storage tank. Proposals are due by end of day on February 2, 2026.

Approval of Prior Minutes

a. **September 26, 2025**
Mr. Bujalski moved to adopt the September 26, 2025 meeting minutes as amended at the December 4, 2025 Commissioner Meeting. Mr. Panuczak Seconded. Motion carried by 5:0 roll call vote: aye – Panuczak, Patti, Bujalski, Haskins, Monroe.

Prioritizing Water Improvement Plan Projects

Mr. Panuczak stated that Mr. Jackson (absent) and Mr. Haskins submitted comments to the committee ahead of time and they have been provided to the committee members. Mr. Baert shared what his priorities were and what was already in progress. The committee agreed that focus on projects which would avoid catastrophic failures and prevent long outages should be central to decision making and priorities. Committee members came to consensus on the following prioritization:

CAPITAL IMPROVEMENT PROJECT LIST – W&R COMMITTEE PRIORITIZATION		
NO.	**ITEM**	**STATUS**
1	PURCHASE GIS SYSTEM	IN PROGRESS
2	REPLACE CAUSTIC SODA WITH SODA ASH	IN PROGRESS
3	METER TRANSMISSION MAINS	IN PROGRESS
4	TREATMENT TRANSPORT TO SNOWBOWL IN WINTER	NOT STARTED
5	PRVIDE MORE STROAGE CAPACITY	IN PROGRESS
6	PROVIDE MORE SOURCE CAPACITY (SNOWOOD OPTION)	IN PROGRESS
7	REMOVE AERATION SYSTEM AT SKI-BOWL	IN PROGRESS
8	INSTALL METERS AT ALL USERS	NOT STARTED
9	SCADA CONTROLLED TREATMENT FROM ANALYZERS	NOT STARTED
10	REMOVE T-SECTION ON TRANSMISSION FROM LIVERTY TO SNOWBOWL	NOT STARTED
11	REMOVED USERS FROM TRANSMISSION MAINS	NOT STARTED

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12	REMOVE SUNSET STORAGE TANK	IN PROGRESS
13	NEW PRV LOCATIONS BASED ON ELECATION ZONES (POST SUNSET REMOVAL)	NOT STARTED
14	UPSIZE TRANSMISSION MANS TO 6" (LIBERTY TO SNOW BOWL)	NOT STARTED
15	REPLACE RESERVOIR BUILDING	NOT STARTED
16	INSTALL METERS IN HORIZONTAL ISOLATION ZONES	NOT STARTED
17	REPLACE LIBERTY INTERIOR PIPING	NOT STARTED
18	REPLACE/LINE SKI-BOWL WATER HOLDING TANK	IN PROGRESS

Roads

Mr. Baert provided a brief update on the Road Plan from Verdantas (formerly Horizon's Engineering).

Other business

Mr. Bujalski asked for an update on what has been done on the NHDES 2025 Sanitary Survey. Mr. Bart stated that a number of items are in progress and that he has no concerns regarding completing NHDES's list of feedback. A brief discussion regarding looking to other funding sources for capital projects ensued.

Public Comment

Scott Sallaway (110 Snowood Drive): Part of the outage last year was because the well is only 20 feet deep and it froze and couldn't produce. Is there anything the District can do to prevent it from freezing?

> Mr. Beart explained that the river froze and thus the well wasn't able to reproduce but that there isn't anything that could be put int eh screens to prevent that. Mr. Panuczak added that the secondary well being examined would be deeper which would help prevent that.

Mr. Sallaway asked if there was anything proactive that could be done with the cold weather and increased populus that could ask people to conserve water.

> Mr. Panuczak said that it may be a possibility.

Mr. Sallaway stated his support for the meters and he realizes that a metered bill would not save him money or lower his bill because things just always cost more but sees the selling point of meters being leak detection which would be where cost savings comes in. He sees the biggest problem with the voters shooting down the meters last time was due to the warrant being unclear and suggested that a future article was clearer to say meters are needed because leak detection and it saves money.

> Mr. Panuczak agreed and suggested separating paying for usage to avoid scaring people off as voters are full-time residents and they are bigger users which he feels dissuaded voters from supporting the article.

Mr. Sallaway stated that his concern with pushing the meters to the CIP (Capital Improvement Program) Committee is that it is new and there is only $1,000.00 in the fund. He continued that whether residents pay money to the District or into the CIP fund they are still paying money in to it and the sooner meters the cheaper it is going to be and feels the sooner it happens the better.

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Mr. Panuczak explained that there is no ability to fund the meters in the 2026 budget because it is too late in the process to fund something for the annual meeting of that scale but that the CIP Committee would be recommending items for the 2027 annual meeting and that meters could be part of what is recommended by that committee.

Mr. Sallaway asked if there is a difference between how much [the District taxes] can fund versus [the water department].

Ms. Smith explained how a tax rate impact is calculated and how the same change in value in the Water Department's budget would be more expensive per household.

Next Meeting: January 16, 2026 @ 9:00 AM

Motion to adjourn by Mr. Panuczak, seconded by Mr. Bujalski. Motion carried with a 5:0 roll call vote: aye – Panuczak, Haskins, Monroe, Bujalski, Patti.

Meeting adjourned at 10:46 AM

Minutes prepared by Allison Smith

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