WEVD COMMISSION MEETING & PUBLIC HEARINGS AGENDA

Wednesday, November 5, 2025, at 6 p.m.

Community Center, 562 Winterbrook Rd., Campton, 03223

with Zoom access

Will be streamed on YouTube

1. Call to order
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. If remote attendance, reason & vote
5. Adoption of Agenda
6. Public Hearing 1: To accept and expend $2,688.72 from WEA for mailboxes
7. Public Hearing 2: To accept the improvement to the Community Center valued at $28,173.97
8. Approval of Minutes
    a. October 15, 2025
9. GM's Report
10. Committee / Board Reports:
    a. Planning Board
    b. Water & Roads
    c. Budget Advisory
    d. Records & Retention
    e. CIP
11. CONSENT CALENDAR
    a. Manifests
    b. Committee/Board reports
12. GENERAL CALENDAR ITEMS
    a. Pegwood Tank Fence
    b. Set annual meeting date
13. Next Meetings:
    a. November 18, 2025 @ 6 PM
14. Public Comment Period
15. Non-Public Session
16. Adjourn Meeting

WEVD COMMISSIONER MEETING PROCEDURES

1. THE COMMISSIONERS WILL POST AN AGENDA AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO HOLDING MEETINGS. EMERGENCY MEETINGS ARE EXEMPT.
2. A MEMBER OF THE PUBLIC MAY REQUEST ITEMS TO BE PLACED ON THE AGENDA.
    A. REQUEST MUST BE MADE TO BOTH THE GENERAL MANAGER AND ASSISTANT GENERAL MANAGER AT LEAST 10 DAYS PRIOR TO A SCHEDULED MEETING.
    B. THE REQUEST MUST CONTAIN THE SUBJECT MATTER OF THE REQUEST.
    C. THE FINAL DECISION TO ALLOW REQUESTS FROM THE PUBLIC RESIDES WITH THE COMMISSION.
3. THE COMMISSION MAY ASK FOR A REPRESENTATIVE FROM THE WATERVILLE ESTATES ASSOCIATION BOARD OF DIRECTORS TO SPEAK REGARDING WEA ACTIVITIES, CONCERNS, ETC.
4. RECORDING A MEETING OF THE PUBLIC BODY IS ALLOWED. VIDEO EQUIPMENT WILL BE ALLOWED AT THE MEETING SITE AND WILL BE PLACED AT LOCATIONS DESIGNATED BY THE COMMISSION.
5. ZOOM OR OTHER REMOTE ACCESS / ELECTRONIC PLATFORM ACCESS WILL BE PROVIDED FOR COMMISSION MEETINGS. A LINK OR MEETING INFORMATION TO GAIN ACCESS WILL BE INCLUDED IN MEETING NOTICES. FAILURE TO BROADCAST WILL NOT BE GROUNDS FOR CANCELLING A COMMISSION MEETING.
6. NO MEETING ADMINISTRATOR OR OTHER PERMISSION WILL BE REQUIRED FOR REMOTE RECORDINGS OF PUBLIC SESSIONS OF COMMISSIONER MEETINGS THROUGH ZOOM OR ANY OTHER PLATFORM UTILIZED BY THE COMMISSION.
7. ANY ATTENDEE WILL BE GRANTED UP TO THREE (3) MINUTES TO MAKE A STATEMENT AT THE END OF THE MEETING ON WEVD MATTERS. TOTAL TIME FOR PUBLIC COMMENT WILL BE LIMITED TO 15 MINUTES.
8. THE COMMISSIONERS RESERVE THE RIGHT TO ALLOW EXCEPTIONS TO THIS POLICY.

562 Winterbrook Road, Campton, NH 03223
Phone: (603) 726-3082 | Fax: (603) 726-8611
www.waterville-estatesnh.gov

WEVD Public Hearing Policy

1. The Chair (or other Commissioner in the Chair's absence or to whom the Chair designates the role) will open the hearing by announcing the purpose of the Public Hearing and summarizing these rules by which people may participate.
2. The Chair will ask all persons attending the hearing at the physical location to print their names and addresses on the sign-in sheet.
3. The Chair will ask all persons who are attending remotely online to either send an email to the District at district@waterville-estates.com, or indicate at the appropriate time their desire to speak. The email requests can be made at any time during the hearing. A staff member as designated by the Chair will compile a list of names and addresses in the order the notice is received from those attending remotely. Once those on the list have been allowed to speak, others who are remote will have an opportunity to speak.
4. The Chair will ask all persons who are attending remotely on their telephones to call into the Community Center and a staff member as designated by the Chair will compile a list of all those telephonic attendees (names & addresses) who wish to speak. There should be no difficulty leaving the Zoom meeting to place this call and then re-entering the meeting. THE NUMBER TO MAKE SUCH A REQUEST IS 603-726-3082.
5. An explanation of the item(s) under discussion at the Public Hearing will be given by the Commission or its designees (staff, engineers, etc.). The Commissioners may ask questions to clarify or expand upon what has presented. If it is a Petitioned Article, the petitioner will have up to 10 minutes to explain the Petitioned Article.
6. The Chair will then open the meeting for public input. Each member of the public will be granted up to five (5) minutes to speak. Members of the public can only speak one (1) time until everyone has had a chance to speak. Commissioners or staff may respond but are not required to respond.
7. The Chair will first recognize those attending the physical location where the meeting is broadcast to speak during the public hearing.
8. After every member of the public who is present has had the opportunity to speak once, the Chair will call a brief recess to obtain the list of those attending remotely by Zoom or phone who have made a request to speak. They will be allowed to speak up to 5 minutes in length.
9. Once all members of the public who wish to address the Commission have had an opportunity to speak once, any member of the public who wishes to speak again will be given an opportunity to speak for up to five (5) minutes.

10. The Chair will then ask the Commissioners and staff if they have any additional comments.
11. The Chair will then close the Public Hearing.
12. The Chair will then consider any motions to be made at this time on the subject matter of the Public Hearing.

Adopted & Effective on February 16, 2022
Amended on October 12, 2023

Mailboxes outside CC

Project Dates: Starting 01/01/2025 Periods: 2025-01 thru 2025-11 Include: Expenditures

Effect Date	Period	SL	Description	GL Amount	Vendor Name
1-CURRENT ASSETS					
01.1150.000.004 - AR - WEA					
6/10/2025	2025-06	AP	Miscellaneous Supplies	959.17	BELLETETES INC
6/17/2025	2025-06	AP	Center Mailboxes - Quikrete Concrete Mix 80#	201.74	BELLETETES INC
6/17/2025	2025-06	AP	Center Mailboxes - 8 Kleer PVC trim	362.32	BELLETETES INC
6/17/2025	2025-06	AP	Center Mailboxes - 8" Mill Aluminum	97.20	BELLETETES INC
6/17/2025	2025-06	AP	Quikrete Pallet for Center Mailboxes	20.00	BELLETETES INC
6/17/2025	2025-06	AP	4 each 1x8-18' Kleer PVC Trim	292.00	BELLETETES INC
6/23/2025	2025-06	AP	Credit for Concrete Mix, and earthtone cedar for CenterMa	170.89	BELLETETES INC
6/23/2025	2025-06	AP	Credit for Concrete Mix, and earthtone cedar for CenterMa	(170.89)	BELLETETES INC
7/08/2025	2025-07	AP	Nail Cmmn Brt	(0.60)	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Cut-Off Disc and Rebar Pin	130.50	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Solid Stain, Primer Sealer Kit, Roller Cover, Brush & Sash	113.50	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Cut-Off Disc and Rebar Pin	(13.05)	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	8 Contractor Shims	10.00	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Solid Stain, Primer Sealer Kit, Roller Cover, Brush & Sash	(11.35)	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	8 Contractor Shims	(1.00)	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Bar Pry Wonder Bar and Roller Cover	21.75	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Blde Jigsaw Bi-Metal	17.50	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Hammer Bit and Misc. Fasteners	(4.00)	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Bar Pry Wonder Bar and Roller Cover	(2.18)	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Bit Drill Hmr Carb	12.00	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Blde Jigsaw Bi-Metal	(1.75)	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Bit Drill Hmr Carb	(1.20)	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Hammer Bit and Misc. Fasteners	40.00	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Sanding Belt and 4 oz. Lube for Pneumatic	17.00	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Sanding Belt and 4 oz. Lube for Pneumatic	(1.70)	HANDYMAN HARDWARE INC.
7/08/2025	2025-07	AP	Nail Cmmn Brt	6.00	HANDYMAN HARDWARE INC.
7/15/2025	2025-07	AP	2 YARDS BLUE ELDGE PACK	113.09	CITIZENS BANK
7/22/2025	2025-07	AP	QUIKRETE CONCRETE MIX AND PALLET FOR MAILBC	(170.89)	BELLETETES INC
7/22/2025	2025-07	AP	320 KEY CABINET	242.25	AMAZON CAPITAL SERVICES
8/04/2025	2025-08	AP	CEILING PAINT, SAW HOLE DOZER & CLAMP/SPREAI	137.00	HANDYMAN HARDWARE INC.
8/04/2025	2025-08	AP	MISC. FASTENERS	2.30	HANDYMAN HARDWARE INC.
8/04/2025	2025-08	AP	CEILING PAINT, SAW HOLE DOZER & CLAMP/SPREAI	(13.70)	HANDYMAN HARDWARE INC.
8/04/2025	2025-08	AP	PAINT PAIL, ROLLER & HOLE SAW BI-METAL	(5.90)	HANDYMAN HARDWARE INC.
8/04/2025	2025-08	AP	Miscellaneous Fasteners	15.00	HANDYMAN HARDWARE INC.
8/04/2025	2025-08	AP	FILTER CARTRIDGE, GLOVES, BAG FILTER BONDER	(11.40)	HANDYMAN HARDWARE INC.
8/04/2025	2025-08	AP	LINER PAINT TRAY & COVER PAINT ROLLER	31.50	HANDYMAN HARDWARE INC.
8/04/2025	2025-08	AP	PAINT PAIL, ROLLER & HOLE SAW BI-METAL	59.00	HANDYMAN HARDWARE INC.

Mailboxes outside CC

Project Dates: Starting 01/01/2025 Periods: 2025-01 thru 2025-11 Include: Expenditures

Effect Date	Period	SL	Description	GL Amount	Vendor Name
8/04/2025	2025-08	AP	Miscellaneous Fasteners	(1.50)	HANDYMAN HARDWARE INC.
8/04/2025	2025-08	AP	MISC. FASTENERS	(0.23)	HANDYMAN HARDWARE INC.
8/04/2025	2025-08	AP	PRIMER SEALER INTERIOR	35.00	HANDYMAN HARDWARE INC.
8/04/2025	2025-08	AP	LINER PAINT TRAY & COVER PAINT ROLLER	(3.15)	HANDYMAN HARDWARE INC.
8/04/2025	2025-08	AP	PRIMER SEALER INTERIOR	(3.50)	HANDYMAN HARDWARE INC.
1-CURRENT ASSETS				**2,688.72**	
				2,688.72	

Waterville Estates Village District
562 Winterbrook Road, Campton, NH 03223
(603) 726-3082 | www.waterville-estatesnh.gov

WEVD Commission DRAFT Meeting and Public Hearing Minutes
October 15, 2025 – 4 PM

Attendees: Commissioners Maureen Patti, Mark Canfield, General Manager (GM), Helen Chatel, Administrative Assistant Allison Smith, Treasurer Denise Aguiló, and Finance Administrator Lisa Magerer.

Attendees on Zoom: na

Members of the Public: Scott Sallaway (110 Snowood Drive), David Rose (177 Weetamoo Trail)

Members of the Public on Zoom: Tom H.

Members Excused: Gerry Panuczak

Call to Order: Commissioner Patti called the meeting to order at 4:00 PM.

Pledge of Allegiance: The meeting began with the Pledge of Allegiance.

Roll Call of Commissioners: Ms. Patti, and Mr. Canfield were present at the physical location. Mr. Panuczak was excused.

If remote attendance, reason & vote:
na

Adoption of Agenda:
Agenda was adopted as is.

Public Hearing 1: To accept and expend $9,999.00 in WEA operating funds for Ski Area Insurance
It was noted that the public hearing was noticed but later was discovered to not be needed as it had already taken place in March of 2025.
Ms. Smith clarified that the invoice was received for the amount that has been approved for 25-26 winter season.
Ms. Patti added that when the new invoice is received the new public hearing will be noticed and held.

Public Hearing 2: To accept the improvement valued at $6,000.00 to the outdoor courts at the community center.
Ms. Patti opened the public hearing at 4:03 PM.
Ms. Smith and Ms. Chatel explained what the amount was for, which is a change to the surface for the court to be a basketball court in addition to the pickle ball court.

After checking with Ms. Smith, it was determined that there was no one willing to address the Commission at the physical location, on the phone, or electronically, Ms. Patti closed the public hearing at 4:05 PM.

Ms. Patti moved to accept the improvement valued at $6,000.00 to the outdoor courts at the community center. Mr. Canfield duly seconded. Motion carried with a 2:0 vote in favor: Ms. Patti – aye, Mr. Canfield – aye.

Public Hearing 3: To adopt a Driveway Ordinance

Ms. Patti opened the public hearing at 4:06 PM.

Ms. Chatel provided the rationale for the Driveway Ordinance adoption. Ms. Patti noted that it would only apply to driveways off the District owned roads. Mr. Canfield noted that he had some questions about the applicability of the statute to the District roads at the last meeting, which was confirmed since then by the District counsel.

- David Rose (177 Weetamoo Trail) - thanked the Commissioners for developing the ordinance. He asked about the budgetary overhead related to enforcement of this ordinance.

Ms. Patti said that the District has staff and the inspections and communications with residents have always been budgeted for.

- Mr. Rose then asked about whether the actual expenses related to the enforcement of this ordinance have been identified and planned for. He also commented on the ordinance itself as, in his opinion, it only refers to the RSA but does not identify specific procedures/parameters. He said that he had a few editorial comments and offered to go over them with staff or Commissioners later.

Ms. Patti said that Mr. Rose should contact Ms. Chatel about his concerns and to discuss his proposed edits to the Driveway Ordinance. She said that the ordinance is being adopted to make sure that there is a process defined to begin with, and that it could be amended and fine-tuned after having been adopted.

- Scott Salaway (110 Snowood Drive) questioned the permit duration of 1 year from the date of issuance.

Ms. Patti noted that Ms. Salaway's concern was valid and that it could be addressed as the ordinance is fine-tuned.

Mr. Canfield concurred with Ms. Patti.

After checking with Ms. Smith, it was determined that there was no one willing to address the Commission at the physical location, on the phone, or electronically, Ms. Patti closed the public hearing at 4:23 PM.

Ms. Patti moved to amend the DRAFT Driveway Ordinance on page one to change the effective date from November 1, 2025 to October 16, 2025. Mr. Canfield duly seconded. Motion carried with a 2:0 vote in favor: Ms. Patti – aye, Mr. Canfield – aye.

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Ms. Patti moved to accept the amended the WEVD Driveway Ordinance. Mr. Canfield duly seconded. Motion carried with a 2:0 vote in favor: Ms. Patti – aye, Mr. Canfield – aye.

Approval of Minutes

September 24, 2025

*Ms. Patti motioned to amend **September 24, 2025** according to the list of 9 written amendments by her provided in the packet. Mr. Canfield duly seconded. Motion carried with a 2:0 vote in favor: Ms. Patti – aye, Mr. Canfield – aye.*

*Ms. Patti motioned to accept **September 24, 2025** as official meeting minutes. Mr. Canfield duly seconded. Motion carried with a 2:0 vote in favor: Ms. Patti – aye, Mr. Canfield – aye.*

September 26, 2025 – Joint Water & Roads

Approval of September 26, 2025 minutes was tabled to November 18, 2025 meeting at 6:0 PM due to Mr. Canfield not being present at the meeting on September 26, 2025.

Treasurer's Report

Ms. Aguiló said that everything was good. Reconciliation was done. Campton tax revenue amount has gone up since the last report.
Ms. Magerer spoke about her analysis of tax revenue receipts from both towns over the last three years and how 2025 compares to previous years.

General Manager's Report

Ms. Chatel spoke about the current activities the District staff is involved in.

Building & Grounds

• **Outdoor Pool Winterization:** On October 2, staff emptied the outdoor pools and began winterizing the surrounding area. Following the first frost, crews will begin trimming back seasonal plantings.

• **Ski Area Preparations:** The team has been actively preparing the ski area for the upcoming season:

- o Undercoated the fleet of vehicles for winter protection
- o Initiated deep cleaning of ski facilities
- o Tree trimming is underway on the ski slopes following a rain and wind event earlier this month that caused a tree to fall. This emergency decision was made to ensure the safety of mountain users and protect our equipment investments.

• **Rec Center Improvements:** Carpet installation on the lower level of the Recreation Center has been completed.

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• **Lap Pool Temperature Adjustment:** A member contacted the management with concerns about the lap pool temperature. After reviewing the American Red Cross (ARC) guidelines, which recommend an optimal range of 78–82°F for lap swimming, and 82°F or higher for pools used by young children, Ms. Chatel consulted with Shawn Pelchat and Zach. They have agreed to set the lap pool temperature at 80°F to align with ARC standards and maintain comfort for adult swimmers.

Water & Roads

• **Leak Detection & Response:** Steve Baert identified several leaks recently, including two significant ones—one at 5 gallons per minute and another at 15 gallons per minute. Both were located on private property, and homeowners were promptly notified by Steve and Alison.

• **System Performance:** Encouragingly, Steve Baert reported that the well pumps did not activate between midnight and 5 AM the following day, indicating reduced water loss and improved system efficiency.

• **Infrastructure Mapping:** Steve Baert located two long-sought valves in the wooded area. He addressed both and updated the system maps accordingly.

• **Road Work:** GSM Paving has begun work at the corner of Summit Drive and Weetamoo Road, marking the start of scheduled road improvements in that area.

• **Water Pressure Concern – Mr. Shilling:** Mr. Shilling contacted the staff regarding low water pressure at his residence. Lauren and Steve Baert are aware of the issue and have been regularly testing pressure levels along Holland Trail, which remain within acceptable limits. It has been suggested that the line from our valve to Mr. Shilling's home may have an obstruction, and he has been advised to have it inspected.

• **Correspondence – Mr. Bill Donahue:** Mr. Donahue reached out regarding water concerns at his Pegwood residence during busy weekends, particularly when snowmaking operations are active. After conferring with Steve Baert, it was confirmed that engineers from Horizon had previously investigated the matter. Mr. Donahue is on a private well, and according to Horizon's representative, his home sits approximately 250 feet above our wells. Given that our wells extend more than 250 feet deep, it is unlikely they share the same water vein, and our operations should not impact his supply.

Front Desk

• The Front Desk staff is performing well, with no issues to report at this time.

Concessions & Events

• A birthday party is scheduled in the lounge on October 18th, from the afternoon until 8:30 PM. Front desk personnel have been informed and are prepared to support the event as needed.

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• **Kitchen Equipment Update & CIF Funding:** As of October 12, 2025, the WEA Board of Directors approved a $18,000 CIF appropriation for Ski Lodge kitchen equipment. This includes the purchase of two True 60" Refrigerated Sandwich Prep Tables totaling $15,638.00, along with additional equipment as determined by the Chef to best support operations. The Association expressed enthusiasm for the upcoming winter menu.

• **Dining Table Discussion:** The Board also discussed the condition of the Lodge's standard dining-height tables. While the charm and atmosphere of the original tables were appreciated, it was acknowledged that they need attention. If refurbishing is not practical, the Association is prepared to fund replacements and awaits recommendations from Mr. and Mrs. Pierce.

• **Bar Renovation Proposal:** The Board reviewed Tony's proposed modifications to the bar and food pick-up area. While supportive, they deferred the final decision to management due to the permanent nature of the changes. The Association is willing to seek carpenter volunteers if needed to:

- o Create a passthrough near the kitchen entrance
- o Remove approximately 32" of bar top and frontage
- o Relocate the end-of-line electrical outlet
- o Construct a new food pickup station with a 12–15' counter from the new bar end to the kitchen entrance

Administration

• The staff and Ms. Chatel are currently hard at work preparing the District annual budget, with guidance and support from Ms. Magerer. This process is progressing steadily as they review departmental needs and align priorities for the upcoming fiscal year.

Summary

Staff across departments have made strong progress in transitioning operations for the winter season. From pool closures and ski area prep to water system improvements, road work, facility upgrades, budget planning, and event coordination, the team continues to demonstrate proactive maintenance, responsiveness, and operational readiness

Ms. Patti commended the District staff, Ms. Chatel, and former GM Ron Beard on their efforts to lower the electricity costs for running the districts water system, having heard from Ms. Chatel that the District well pumps did not activate between midnight and 5 AM the following day, indicating reduced water loss and improved system efficiency.

Committee / Board Reports:

Planning Board
The board as not met and will be meeting next week.

Water & Roads
The committee has not met and will be meeting next week.

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Budget Advisory
The committee met yesterday. Budget discussions ongoing. Next meeting is next Tuesday

Records & Retention
The committee met today and it was a productive meeting. Committee will be working with the District staff on Laserfiche project and going through the District documentation that needs to be scanned.

CONSENT CALENDAR
Manifests
Ms. Patti called for a vote to accept the manifests as presented in the packet. Motion carried with a 2:0 roll call vote: Ms. Patti, Mr. Canfield – aye.

Committee/Board reports
Ms. Patti called made a motion to accept the BAC report as it is presented in the packet. Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti, Mr. Canfield – aye.

GENERAL CALENDAR ITEMS

Appointing Alternate to BAC – Dave Spinney
Ms. Patti said that she used the Planning Board statute for appointing alternates for Mr. Spinneys appointment.

Discussion ensued about whether Mr. Spinney should be appointed as a voting member. It was noted that any alternate would need to be appointed by the Chair if there are not enough regular members to constitute quorum for that meeting and that is the only time when an alternate member would be voting in place of a regular member.

Ms. Patti noted that the District will have to create a procedure for alternates on various District advisory committees.

Ms. Patti made a motion to appoint Dave Spinny to serve as alternate for the Budget Advisory Committee, effective October 16, 2025 until the next District Annual Meeting date in 2026, and that Mr. Spinney will be invited to be seated as a committee member when necessary to complete a quorum, and when seated as a committee member he will have the authority to vote. Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti, Mr. Canfield – aye.

Purchasing Policy
Ms. Chatel provided a rationale for the adoption of a Purchasing Policy.

Discussion ensued about how the policy will benefit the transparency for reviewing purchases by various District entities.

Ms. Patti moved to adopt the WEVD Purchasing Policy as written and contained in the meeting handout, with the exception of couple grammatical errors that she fixed, to become effective on

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November 1, 2025. Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti, Mr. Canfield – aye.

Next Meetings: November 5, 2025 @ 6 PM

Public Comment Period

- Scott Salaway (110 Snowood Drive) – asked if there were any way to move the closing day for the outdoor pools to middle of September, as they are not used much after then and it is expensive to heat them.

MP responded that this is a valid concern and the District and WEA have been discussing the cost of heating the pools and whether the closing date should be deferred to the District management at some point; however, that is still an ongoing discussion.

- Mr. Salaway asked about Campton and Thornton tax amounts collected as of today compared to other years.

Ms. Magerer explained how to read the numbers in the report that she presented to the Commissioners.

- Mr. Salaway asked spoke about the Horizons Engineering water report and was impressed/shocked about the annual water usage numbers in it.

Ms. Smith explained the numbers in the Horizons Engineering report, which are the readings at the well and not necessarily what is reaching customers. To be able to calculate the actual water usage by each house, meters are needed. She then noted that the company has strongly suggested the use of water meters for that particular reason.

Ms. Patti noted that in when asked by Mr. Panuczak, engineers from Horizons said that the need to invest about 20 percent of the total cost of the water system over the next 15 years is the norm for other water systems. She said that this is where the District is with their needs as well.

17. Non-Public Session
MP c and l MC AIF

Non-Public Session
Ms. Patti motioned at 5:24 PM to enter non-public session for the purposes described in RSA 91-A:3, II (c) and (l). Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Ms. Patti, Mr. Canfield – aye.

Non-public session was entered at 5:25 PM, Commissioners Patti and Canfield were present in person as well as General Manager Helen Chatel, and Administrative Assistant Allison Smith (left at 5:30 PM).

Resumption of Public Session.

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Ms. Patti motioned to exit non-public session. Mr. Canfield duly seconded. Motion carried with a 2:0 roll call vote: Mr. Canfield – aye, Ms. Patti – aye.

Public session was entered at 6:01 PM. Commissioners Patti and Canfield were present in person.

The nonpublic session minutes were sealed by a motion from Ms. Patti, a second by Mr. Canfield, as divulgence of the minutes would adversely affect the reputation of someone other than a Commissioner. Motion carried with a 2:0 roll call vote: Mr. Canfield – aye, Ms. Patti – aye.

Adjourn Meeting

Mr. Canfield made a motion to adjourn the meeting. Ms. Patti duly seconded. Motion carried with a 2:0 roll call vote: Mr. Canfield – aye, Ms. Patti – aye.

Meeting adjourned at 6:03 PM.

Minutes prepared by Alvina Snegach

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General Manager's Report

Date: November 5, 2025 **Prepared by:** Helen Chatel

Building & Grounds

- The wind storm last week resulted in multiple alarm calls across the property.
- Tree removal at the ski area has been completed.
- The lodge experienced a power outage lasting over 12 hours due to the storm.
    - Food delivery was successfully diverted to prevent spoilage.
    - Awaiting Tony's report on the estimated cost of food loss.
    - The lodge currently does not have a generator to support refrigeration during outages.

Roads & Water

- Steve and Lauren have been actively inspecting roads and water systems following the storm.
- Steve will be providing a more detailed update to the Water & Roads Committee soon.

Lodge Operations & Events

- Heather and Tony prepared the lodge for its seasonal opening, which took place on October 17th.
- The lodge did not open on Friday, October 31st due to a daytime power outage and insufficient time to complete setup before the 4 PM opening.
- The hayride scheduled for November 1st was canceled due to a lack of volunteers and uncertain weather conditions.

Administration & Member Services

- Budget preparations are progressing well.
- Lisa and I will attend the NHMA Conference on November 19th and 20th.
- The front desk encountered an issue with a member's early access pass. We are currently working with CCS to resolve the problem.

Community Programs & Events

- A 70th birthday party was recently held at the lounge and went smoothly.
- Campton Rec will offer swimming lessons on Mondays and Wednesdays throughout December and January. These sessions are scheduled to avoid holiday weeks and days.
- Campton Elementary will host afternoon swim sessions for students on Wednesdays from December through early February, also avoiding holiday conflicts.

Budget Advisory Committee Report (October 30, 2025)

To date the committee has met 4 separate times in the process of building the 2026 WEVD Budget recommendations. This process has involved meeting with the Roads and Water Infrastructure Manager (Steve Baert) and the Building and Grounds Lead (Shawn Pelchat).

Major projects completed by each department were discussed as well as those planned projects not undertaken in 2025. In a majority of cases, projects not undertaken were the result of timing, e.g., paving not completed due to awaiting the Water System Improvement Plan or the inability to locate a subcontractor to perform specialized work.

The list of challenges confronted, fortunately for the most part, do not include staffing shortages. One exception to this is the need for a part time custodian in order to maintain custodial presence during all hours of operation including early entry pass holders and to easily fill in when staff is on vacation or out ill. The add to staff will lessen the need for the maintenance staff to abandon their assigned work to fill in for these occasions.

Equipment needs presented were numerous but evidence a well thought out plans and potential impacts to productivity. As some of our equipment ages, the need to replace, especially trucks, is evident. Others eliminate the need to hire specialized contractors, some of whom cannot be counted upon from one year to the next, e.g., hires that roll the gravel/dirt roads to compact them. A full list of requested equipment will be compiled for justification and consideration.

Building and Grounds has done a great job maintaining our facilities, but with them being close to 50 years old, the effort is never ending. Shawn outlined many needed work projects, several which have been listed in the past. Roofing is a major one on both the storage shed and under the outdoor decking covering the gym, swimming pool resurfacing and indoor pools surrounding resurfacing are others. Projects needing attention include updating the security system, installation of a public address system, installing sand filters on the hot tubs, installing needed storage at the mountain, and a lift shack rebuild. Other projects were mentioned which Shawn is looking to find ways to complete.

Many of the future projects are good candidates for WEA's CIF and hopefully we can bring them into the discussion of participating in funding them instead of relying on WEVD funding.

One thing evident during this discussion is the criticality of getting the Capital Improvement Program up and running. We have the members and just require the play book to follow.

Tuesday November 4th is the next meeting which will focus on the Food and Beverage Operation, including the new area of activities and experiences management.

Check Manifest - by Payee

Date: 10/16/2025 **Batch ID:** 386 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2402	SYSTEM	**10/16/2025**	**160**	**AMAZON**			
	17NQ-TMVR-97VW			10/07/2025	174.95	0.00	174.95
	01.4521.003.610 / FD - SUPPLIES					174.95	
	1 - BLACK INK CARTRIDGE FOR HP PRINTER						
	1GDC-RM6H-D1VQ			10/08/2025	5.98	0.00	5.98
	01.4314.003.615 / B&G - SUPPLIES					5.98	
	4 PACK SCREEN PROTECTOR FOR SAMSUNG GALASY CELL PHONE						
	1LDG-FVTF-CJ31			10/08/2025	84.04	0.00	84.04
	01.4130.002.610 / EXEC - OFFICE SUPPLIES					84.04	
	BLACK TONER CARTRIDGE FOR A/P LASER JET PRO						
	1TWC-P3G-97HP			10/07/2025	7.96	0.00	7.96
	01.4312.002.821 / HWY - EQUIPMENT REPAIR					7.96	
	SCREEN PROTECTOR FOR WORKPHONE						
					Total Check #:	**2402**	**272.93**
2403	SYSTEM	**10/16/2025**	**250**	**AMERIGAS**			
	3181933105			10/04/2025	73.29	0.00	73.29
	01.4314.003.341 / B&G - HEAT					73.29	
	24.2 GALLONS PROPANE						
					Total Check #:	**2403**	**73.29**
2404	SYSTEM	**10/16/2025**	**8990**	**BADGER METER**			
	80212141			9/30/2025	7.92	0.00	7.92
	02.4331.520.670 / WTR - SUBSCRIPTION & DUES					7.92	
	SERVICES FOR SEPTEMBER 2025						
					Total Check #:	**2404**	**7.92**
2405	SYSTEM	**10/16/2025**	**9689**	**CHRISTOPHER EMERY**			
	MUSIC 10/17/25			10/09/2025	350.00	0.00	350.00
	03.4522.003.611 / SKI - ENTERTAINMENT					350.00	
	ENTERTAINMENT @# SKI LODGE 10/17/25						
					Total Check #:	**2405**	**350.00**

Check Manifest - by Payee

Date: 10/16/2025 **Batch ID:** 386 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2406	SYSTEM	**10/16/2025**	**9693**	**CITIZENS BANK**			
	603 TIRE AND AUTO 9-17-25			9/17/2025	61.80	0.00	61.80
		01.4314.003.826 / B&G - VEHICLE MAINTENANCE F350 INSPECTION				61.80	
	603 TIRE AND AUTO (B)			9/17/2025	61.80	0.00	61.80
		01.4314.003.826 / B&G - VEHICLE MAINTENANCE F550 INSPECTION				61.80	
	ACE HARDWARE			9/18/2025	233.36	0.00	233.36
		01.4314.003.611 / B&G - SMALL TOOLS 1 HELMET XVENT				119.99	
		01.4314.003.824 / B&G - POWER TOOL EQUIPMENT REPAIRS 3 CHAIN LOOP 33RSC 72E				113.37	
	ADOBE 9-26-26			9/26/2025	19.99	0.00	19.99
		01.4130.002.320 / EXEC - LICENSES & FEES ADOBE MONTHLY FEE				19.99	
	CLOUD COVER 9-17-25			9/17/2025	18.95	0.00	18.95
		01.4130.002.320 / EXEC - LICENSES & FEES MUSIC				18.95	
	DEPENDABLE HOOD QO# 5			10/02/2025	1,765.25	0.00	1,765.25
		03.4523.002.660 / LNG - EQUIPMENT MAINTENANCE DEPOSIT TO SCHEDULE VENT CLEANING				1,765.25	
	EBAY $299.99			9/15/2025	299.99	0.00	299.99
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE ELECTRONIC WATER MANAGER				299.99	
	FRITOLAY #759512199921M			10/03/2025	211.06	0.00	211.06
		03.3409.001.002 / COG - FOOD FRONT DESK SNACKS				211.06	
	GOOGLE 5369462669			9/30/2025	134.40	0.00	134.40
		01.4130.002.320 / EXEC - LICENSES & FEES 9/1/25 - 9/30/25 SERVICE				134.40	
	GOOGLE 5372098648			9/30/2025	1,045.20	0.00	1,045.20
		01.4130.002.320 / EXEC - LICENSES & FEES 9/1/25 - 9/30/25 SERVICE				45.60	
		01.4130.002.320 / EXEC - LICENSES & FEES 9/1/25 - 9/30/25 SERVICE				999.60	

Check Manifest - by Payee

Date: 10/16/2025 **Batch ID:** 386 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
				KIRKS TRUCK & AUTO			9/08/2025	50.00	0.00	50.00
				01.4312.002.824 / HWY - EQUIPMENT MAINTNANCE FUEL					50.00	
				NE RECORD RET 355103			9/16/2025	40.50	0.00	40.50
				01.4130.002.620 / EXEC - MISCELLANEOUS EXPENSE PICKUP, SHRED & REPLACE RECYCLE BAG					40.50	
				NHGFOA MBRSHIP 9-1-25			9/01/2025	63.60	0.00	63.60
				01.4130.002.320 / EXEC - LICENSES & FEES MEMBERSHIP RENEWAL 2025-2026					63.60	
				PENGUIN FUEL #27747			9/16/2025	40.00	0.00	40.00
				01.4314.003.826 / B&G - VEHICLE MAINTENANCE NH STATE INSPECTION OBD2					40.00	
				POOL WAREHOUSE 9-12-2!			9/12/2025	554.00	0.00	554.00
				01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE ZODIAC LEV220 AUTO LEVELER CONTROLLER					554.00	
				SCRIBE 9-15-25			9/15/2025	29.00	0.00	29.00
				01.4130.002.320 / EXEC - LICENSES & FEES SCRIBE PRO PERSONAL					29.00	
				SPECTRUM - 24 PARKER			8/14/2025	561.14	0.00	561.14
				01.4522.002.350 / SKI - CABLE, INTERNET & PHONE 8/14/25 - 9/13/25 SERVICE					561.14	
				SPECTRUM - 8 SNOW TRAI			9/12/2025	234.46	0.00	234.46
				01.4312.002.350 / HWY - TELEPHONE & INTERNET 9/12/25 - 10/11/2025 SERVICE					234.46	
				SPECTRUM - WINTERBROC			9/27/2025	597.19	0.00	597.19
				01.4520.002.345 / REC - CABLE 9/27/25 - 10/28/25 CABLE SERVICE					178.00	
				01.4520.002.344 / REC - INTERNET 9/27/25 - 10/28/25 INTERNET SERVICE					115.00	
				01.4130.002.350 / EXEC - TELEPHONE & INTERNET 9/27/25 - 10/28/25 INTERNET SERVICE					115.00	
				01.4130.002.350 / EXEC - TELEPHONE & INTERNET 9/27/25 - 10/28/25 TELEPHONE SERVICE					25.00	
				01.4520.002.350 / REC - TELEPHONE 9/27/25 - 10/28/25 TELEPHONE SERVICE					25.00	
				01.4130.002.350 / EXEC - TELEPHONE & INTERNET 9/27/25 - 10/28/25 TELEPHONE SERVICE					25.00	

Check Manifest - by Payee

Date: 10/16/2025 **Batch ID:** 386 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			01.4520.002.350 / REC - TELEPHONE					25.00
			9/27/25 - 10/28/25 TELEPHONE SERVICE					
			01.4520.002.350 / REC - TELEPHONE					25.00
			9/27/25 - 10/28/25 TELEPHONE SERVICE					
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET					25.00
			9/27/25 - 10/28/25 TELEPHONE SERVICE					
			01.4520.002.345 / REC - CABLE					33.00
			9/27/25 - 10/28/25 CABLE SERVICE					
			01.4520.002.350 / REC - TELEPHONE					3.09
			9/27/25 - 10/28/25 TELEPHONE SERVICE					
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET					3.10
			9/27/25 - 10/28/25 INTERNET SERVICE					
	SQUARE 10-1-25				10/01/2025	194.50	0.00	194.50
			01.4130.002.320 / EXEC - LICENSES & FEES					194.50
			10/1/25 - 11/1/2025 BILLING PERIOD					
	TOUCHBISTRO INV 013225				9/30/2025	9.95	0.00	9.95
			01.4130.002.320 / EXEC - LICENSES & FEES					9.95
			9/30/25 - 10/30/25 MONTHLY SERVICE FEE					
	TOUCHBISTRO INV 013270				10/02/2025	9.95	0.00	9.95
			01.4130.002.320 / EXEC - LICENSES & FEES					9.95
			10/2/25 - 11/1/2025 MONTHLY SERVICE FEE					
	TOWN OF CAMPTON MV				9/16/2025	20.50	0.00	20.50
			01.4314.003.826 / B&G - VEHICLE MAINTENANCE					18.00
			TOWN OF CAMPTON REGISTRATION					
			01.4314.003.826 / B&G - VEHICLE MAINTENANCE					2.50
			TOWN OF CAMPTON/EB2GOVCOM					
	WEBSTAURANT 10-2-25				10/02/2025	559.54	0.00	559.54
			03.4522.003.612 / SKI - KITCHEN SUPPLIES					559.54
			CAST IRON SKILLET, CASSEROLE DISHES AND PANCAKE/WAFFLE DISPENSER					
						Total Check #:	**2406**	**6,816.13**
2407	SYSTEM	**10/16/2025**	**2580**	**HARCROS CHEMICALS, INC.**				
	291020823				7/02/2025	1,208.00	0.00	1,208.00
			01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					1,208.00
			330 GALLONS SODIUM HYPOCHLORITE 12.5%					
						Total Check #:	**2407**	**1,208.00**

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Date: 10/16/2025 **Batch ID:** 386 **BANK OF NH - DISTRICT**

Payment #	Type / Invoice #	Check Date	Vendor ID / PO #	Payee / Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2408	SYSTEM	**10/16/2025**	**2630**	**HEALTH TRUST**			
	90060			9/09/2025	8.25	0.00	8.25
	01.4130.002.320 / EXEC - LICENSES & FEES FSA ADMIN FEE					8.25	
	90339			10/07/2025	951.97	0.00	951.97
	01.2020.000.010 / FLEX SPENDING WITHHELD FSA CLAIM REIMBURSEMENTS PY 2025					943.72	
	01.4130.002.320 / EXEC - LICENSES & FEES FSA ADMIN FEE					8.25	
					Total Check #:	**2408**	**960.22**
2409	SYSTEM	**10/16/2025**	**2850**	**IRVING ENERGY**			
	REF #151553			10/03/2025	99.25	0.00	99.25
	03.4522.003.411 / SKI - DIESEL 2.8 GALLON DYED OFF ROAD ULSD					99.25	
	REF # 546342			10/07/2025	703.63	0.00	703.63
	01.4312.003.341 / HWY - HEAT 162.5 GALLONS DYED OFF ROAD ULSD					703.63	
	REF # 546785			10/07/2025	1,784.55	0.00	1,784.55
	01.4312.002.823 / HWY - DIESEL 412.8 GALLONS ULS DIESEL					1,784.55	
					Total Check #:	**2409**	**2,587.43**
2410	SYSTEM	**10/16/2025**	**3170**	**JP PEST SERVICES**			
	4246271			10/08/2025	240.00	0.00	240.00
	01.4520.003.620 / REC - MISC EXPENSES COMMERCIAL PROTECTION PROGRAM - WEVD					240.00	
					Total Check #:	**2410**	**240.00**
2411	SYSTEM	**10/16/2025**	**8710**	**TODD RANDLETT TRUCKING & SEPTIC SOLUTIC**			
	39972			10/01/2025	600.00	0.00	600.00
	03.4520.000.690 / REC - MISC. EXPENSES STANDARD PORTA POTTY AND HANDICAP PORTA POTTY RENTALS					600.00	

Check Manifest - by Payee

Date: 10/16/2025 **Batch ID:** 386 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
				Total Check #:	**2411**		**600.00**
2412	SYSTEM	**10/16/2025**	**6180**	**UNIFIRST CORPORATION**			
	107455705			10/09/2025	113.69	0.00	113.69
				01.4521.003.610 / FD - SUPPLIES			35.19
				MICROFIBER TOWELS, TERRY CLOTHS, BAG RACK, BEACH TOWELS, WEVD RUG FOR FRONT DOOR			
				01.4314.003.614 / B&G - CLEANING SUPPLIES			34.35
				MICROFIBER TOWELS, TERRY CLOTHS, BAG RACK, BEACH TOWELS, WEVD RUG FOR FRONT DOOR			
				01.4312.002.610 / HWY - SHOP SUPPLIES			34.36
				MICROFIBER TOWELS, TERRY CLOTHS, BAG RACK, BEACH TOWELS, WEVD RUG FOR FRONT DOOR			
				03.4522.003.610 / SKI - CLEANING SUPPLIES			0.29
				MICROFIBER TOWELS, TERRY CLOTHS, BAG RACK, BEACH TOWELS, WEVD RUG FOR FRONT DOOR			
				01.4314.003.614 / B&G - CLEANING SUPPLIES			9.50
				MICROFIBER TOWELS, TERRY CLOTHS, BAG RACK, BEACH TOWELS, WEVD RUG FOR FRONT DOOR			
				Total Check #:	**2412**		**113.69**

Check Manifest - by Payee

Date: 10/16/2025 **Batch ID:** 386 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

10/16/2025 Check Manifest Batch: 386 Chk Count: 11 Total Amnt: 13,229.61

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	9,636.30
02	WATER FUND	7.92
03	RECREATION FUND	3,585.39

--- Signatures ---

Helen Chatel, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 10/17/2025 **Batch ID:** 387 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2413	SYSTEM	**10/17/2025**	**9762**	**WADE A, REED LOGGING**			
	SKI AREA TRAILS			10/07/2025	15,000.00	0.00	15,000.00
	01.4522.003.662 / SKI - SKI AREA REPAIRS					15,000.00	
	TREES CUT ALONG TRAILS AT CAMPTON SKI AREA AND CLEAN UP-DEBRIS						
					Total Check #:	**2413**	**15,000.00**

Check Manifest - by Payee

Date: 10/17/2025 **Batch ID:** 387 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
10/17/2025	**Check Manifest**		**Batch:**	**387**	**Chk Count:**	**1**	**Total Amnt:**	**15,000.00**

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	15,000.00

--- Signatures ---

Helen Chatel, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 10/23/2025 **Batch ID:** 388 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2414	SYSTEM	**10/23/2025**	**9763**	**ACE HARDWARE**			
	2296645			10/15/2025	471.96	0.00	471.96
	02.4331.520.611 / WTR - TOOLS					121.98	
	MW NECK LIGHT, GLOVES, M18 FORGE BATTERY PAKRAPID CHARGER						
	01.4312.002.611 / HWY - SMALL TOOLS					349.98	
	MW NECK LIGHT, GLOVES, M18 FORGE BATTERY PAKRAPID CHARGER						
					Total Check #:	**2414**	**471.96**
2415	SYSTEM	**10/23/2025**	**150**	**ALVINA SNEGACH**			
	10152025 WEVD MEETING			10/15/2025	125.00	0.00	125.00
	01.4130.002.390 / EXEC - CONSULTING					125.00	
	COMMISSIONERS' MEETING MINUTES						
					Total Check #:	**2415**	**125.00**
2416	SYSTEM	**10/23/2025**	**160**	**AMAZON**			
	11HF-P6L6-C3Q4			10/15/2025	146.20	0.00	146.20
	01.4314.003.824 / B&G - POWER TOOL EQUIPMENT REPAIRS					146.20	
	STROBE FLASHING LIGHT, HEAT CONN KIT, OVAL LED FLOOD LIGHTS & 3" LED LITE PODS						
	16Y7-M4CF-M1QY			10/10/2025	56.78	0.00	56.78
	01.4521.003.610 / FD - SUPPLIES					56.78	
	KIRKLAND SIGNATURE POPCORN						
	1FN4-MJPL-FFGY			10/14/2025	44.99	0.00	44.99
	01.4314.003.611 / B&G - SMALL TOOLS					44.99	
	10 PC CARBIDE BURR SET						
	1QWD-H1LL-49QW			10/15/2025	155.56	0.00	155.56
	01.4130.002.610 / EXEC - OFFICE SUPPLIES					155.56	
	2 - ADJUSTABLE WALL MOUNTS AND3 ANTI-THEFT TABLET WALL MOUNT						
					Total Check #:	**2416**	**403.53**
2417	SYSTEM	**10/23/2025**	**210**	**AMERIGAS**			
	3182160210			10/10/2025	52.13	0.00	52.13
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					52.13	
	26.0 GALLONS PROPANE						

Check Manifest - by Payee

Date: 10/23/2025 **Batch ID:** 388 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #:	**2417**	**52.13**
2418	ACH	**10/23/2025**	**280**	**AMOSKEAG BEVERAGES, INC.**			***ACH***
	3758242			10/21/2025	-50.00	0.00	-50.00
		03.3409.001.007 / COG - BEER				-50.00	
		1 CASE BEER RETURNED					
					Total Check #:	**2418**	**-50.00**
2419	ACH	**10/23/2025**	**280**	**AMOSKEAG BEVERAGES, INC.**			***ACH***
	3845487			10/21/2025	1,007.50	0.00	1,007.50
		03.3409.001.007 / COG - BEER				1,007.50	
		21 CASES BEER AND 2 KEGS					
					Total Check #:	**2419**	**1,007.50**
2420	ACH	**10/23/2025**	**280**	**AMOSKEAG BEVERAGES, INC.**			***ACH***
	3845488			10/21/2025	38.00	0.00	38.00
		03.3409.001.007 / COG - BEER				38.00	
		1 CASE BEER					
					Total Check #:	**2420**	**38.00**
2421	SYSTEM	**10/23/2025**	**9753**	**BAKER VALLEY FLOORS**			
	9620			10/07/2025	9,927.05	0.00	9,927.05
		01.4940.025.001 / CIF - COMMUNITY CENTER RECARPETING				9,927.05	
		CARPETING COMPLETED					
					Total Check #:	**2421**	**9,927.05**
2422	SYSTEM	**10/23/2025**	**9748**	**Black River Produce**			
	9478181			10/15/2025	440.93	0.00	440.93
		03.3409.001.002 / COG - FOOD				440.93	
		FOOD FOR SKI AREA					
	948963			10/17/2025	475.23	0.00	475.23
		03.3409.001.002 / COG - FOOD				475.23	
		FOOD FOR SKI AREA					

Check Manifest - by Payee

Date: 10/23/2025 **Batch ID:** 388 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #: 2422		**916.16**
2423	SYSTEM	**10/23/2025**	**9692**	**CHARLES ALAIMO**			
	101925			10/19/2025	450.00	0.00	450.00
	03.4522.003.611 / SKI - ENTERTAINMENT					450.00	
	ENTERTAINMENT @ SKI LODGE 10/24/25						
					Total Check #: 2423		**450.00**
2424	SYSTEM	**10/23/2025**	**1140**	**CLIFFORD AIR HVAC & REFRIGERATION**			
	41868			10/10/2025	402.00	0.00	402.00
	01.4314.003.631 / B&G - BOILER MAINTENANCE					402.00	
	9/8/25 - BOILERS RUNNING RICH - NO HOT WATERTURNED BOILERS OFF TO DETERMINE PR						
					Total Check #: 2424		**402.00**
2425	SYSTEM	**10/23/2025**	**7060**	**COCA COLA BOTTLING COMPANY**			
	49248726008			10/10/2025	1,122.09	0.00	1,122.09
	03.3409.001.005 / COG - NON-ALOCHOLIC BEVERAGES					1,122.09	
	NON-ALCOHOLIC COKE PRODUCTS						
					Total Check #: 2425		**1,122.09**
2426	SYSTEM	**10/23/2025**	**1240**	**CONSOLIDATED COMMUNICATIONS**			
	296733110			10/12/2025	140.30	0.00	140.30
	02.4331.520.350 / WTR - TELEPHONE					140.30	
	9/12/25 - 10/11/25 SERVICE						
					Total Check #: 2426		**140.30**
2427	SYSTEM	**10/23/2025**	**1250**	**CONSOLIDATED COMMUNICATIONS**			
	26574086			10/12/2025	360.74	0.00	360.74
	01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES					360.74	
	9/12/25 - 10/11/25 SERVICE						
					Total Check #: 2427		**360.74**
2428	SYSTEM	**10/23/2025**	**1260**	**CONSOLIDATED COMMUNICATIONS**			

Check Manifest - by Payee

Date: 10/23/2025 **Batch ID:** 388 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	275827930			10/12/2025	140.30	0.00	140.30
	01.4312.002.350 / HWY - TELEPHONE & INTERNET					140.30	
	9/12/25 - 10/11/25 SERVICE						
					Total Check #:	**2428**	**140.30**
2429	SYSTEM	**10/23/2025**	**1320**	**CONSOLIDATED COMMUNICATIONS**			
	7268958353			10/12/2025	102.89	0.00	102.89
	01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES					102.89	
	9/12/25 - 10/11/25 SERVICE						
					Total Check #:	**2429**	**102.89**
2430	SYSTEM	**10/23/2025**	**1340**	**CONSOLIDATED COMMUNICATIONS**			
	276522050			10/12/2025	69.82	0.00	69.82
	02.4331.520.350 / WTR - TELEPHONE					69.82	
	9/12/25 - 10/11/25 SERVICE						
					Total Check #:	**2430**	**69.82**
2431	SYSTEM	**10/23/2025**	**1350**	**CONSOLIDATED COMMUNICATIONS**			
	275470753			10/12/2025	140.30	0.00	140.30
	02.4331.520.350 / WTR - TELEPHONE					140.30	
	9/12/25 - 10/11/25 SERVICE						
					Total Check #:	**2431**	**140.30**
2432	SYSTEM	**10/23/2025**	**1480**	**D. LEWIS AND SON CONSTRUCTION SERVICE**			
	PA02025-01			2/28/2025	9,850.00	0.00	9,850.00
	01.4312.002.390 / HWY - SUBCONTRACTORS					9,850.00	
	SANDING FROM 1/11/2025 - 2/27/2025						
					Total Check #:	**2432**	**9,850.00**
2433	ACH	**10/23/2025**	**9764**	**DOLE AND BAILEY**			***ACH***
	492517			10/10/2025	1,041.79	0.00	1,041.79
	03.3409.001.002 / COG - FOOD					1,041.79	
	FOOD FOR SKI AREA						

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Date: 10/23/2025 **Batch ID:** 388 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	492673			10/15/2025	241.98	0.00	241.98
	03.3409.001.002 / COG - FOOD					241.98	
	FOOD FOR SKI AREA PICKED UP IN NO.CONWAY ANDRUSHED TO DELIVER						
					Total Check #:	**2433**	**1,283.77**
2434	SYSTEM	**10/23/2025**	**9765**	**EUROFINS ENVIRONMENT TESTING NORTHEAS**			
	276102			3/05/2024	295.00	0.00	295.00
	02.4331.520.860 / WTR - WATER TESTING					295.00	
	PFAS EPA WATER SAMPLES						
					Total Check #:	**2434**	**295.00**
2435	SYSTEM	**10/23/2025**	**2440**	**GRANITE STATE GLASS**			
	H0042566			9/30/2025	108.00	0.00	108.00
	01.4314.003.630 / B&G - BUILDING REPAIRS					108.00	
	PLEXI GLASS 24X32						
					Total Check #:	**2435**	**108.00**
2436	SYSTEM	**10/23/2025**	**9714**	**GSM PAVING**			
	7057			10/10/2025	13,946.00	0.00	13,946.00
	01.4312.002.390 / HWY - SUBCONTRACTORS					13,946.00	
	SAW, CUT & REMOVE AREA DISCUSSED ON CORNER OF SUMMIT DRIVE & WEETAMOO RD PER CON						
					Total Check #:	**2436**	**13,946.00**
2437	SYSTEM	**10/23/2025**	**9739**	**Jim Tyrrell**			
	10192025			10/19/2025	400.00	0.00	400.00
	03.4522.003.611 / SKI - ENTERTAINMENT					400.00	
	ENTERTAINMENT AT SKI LODGE 10/25/25						
					Total Check #:	**2437**	**400.00**
2438	SYSTEM	**10/23/2025**	**3170**	**JP PEST SERVICES**			
	4246272			10/13/2025	156.00	0.00	156.00
	01.4520.003.619 / REC - PEST CONTROL					156.00	
	COMMERCIAL PROTECTION PROGRAM - SKI LODGE						

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Date: 10/23/2025 **Batch ID:** 388 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	CM9105461			10/21/2025	-100.76	0.00	-100.76
	01.4520.003.619 / REC - PEST CONTROL					-100.76	
	CREDIT FOR SKI LODGE						
					Total Check #:	**2438**	**55.24**
2439	SYSTEM	**10/23/2025**	**3970**	**MUNICIPAL RESOURCES, INC.**			
	26410			10/09/2025	3,668.70	0.00	3,668.70
	01.4130.002.390 / EXEC - CONSULTING					3,668.70	
	GENERAL MGR SERVICES PROVIDED BY CAROL GRANFIELD						
					Total Check #:	**2439**	**3,668.70**
2440	ACH	**10/23/2025**	**4110**	**NEW HAMPSHIRE DISTRIBUTORS, INC.**		***ACH***	
	412195			10/21/2025	1,309.05	0.00	1,309.05
	03.3409.001.007 / COG - BEER					1,309.05	
	PALLET OF BEER						
					Total Check #:	**2440**	**1,309.05**
2441	ACH	**10/23/2025**	**4110**	**NEW HAMPSHIRE DISTRIBUTORS, INC.**		***ACH***	
	412196			10/16/2025	33.00	0.00	33.00
	03.3409.001.007 / COG - BEER					33.00	
	1 PALLETT RUN WILD IPA						
					Total Check #:	**2441**	**33.00**
2442	SYSTEM	**10/23/2025**	**9270**	**NH ELECTRIC CO-OP**			
	METER #628636 LIBERTY			10/14/2025	2,869.45	0.00	2,869.45
	02.4331.520.340 / WTR - ELECTRICITY					2,869.45	
	9/9/25 - 10/10/25 SERVICE PERIOD						
					Total Check #:	**2442**	**2,869.45**
2443	SYSTEM	**10/23/2025**	**4540**	**O'REILLY AUTO PARTS**			
	4989-375531			10/16/2025	84.65	0.00	84.65
	01.4314.003.610 / B&G - MAINTENANCE SUPPLIES					84.65	
	5 - ABSORBENT						

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Date: 10/23/2025 **Batch ID:** 388 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	4989-375887			10/17/2025	6.17	0.00	6.17
	01.4312.002.821 / HWY - EQUIPMENT REPAIR HYD FITTING					6.17	
					Total Check #:	**2443**	**90.82**
2444	SYSTEM	**10/23/2025**	**4960**	**PREMIER PUMP & SUPPLY**			
	0193659-IN			10/10/2025	90.32	0.00	90.32
	02.4331.520.641 / WTR - SYSTEM REPAIRS MINERAL CHLORINE PELLETS 5#					90.32	
					Total Check #:	**2444**	**90.32**
2445	SYSTEM	**10/23/2025**	**9667**	**RUBBER STAMPS UNLIMITED, INC.**			
	1240416			10/16/2025	42.95	0.00	42.95
	01.4521.003.610 / FD - SUPPLIES MAXLIGHT PRE INKED RUBBER STAMPMAXLIGHT INK - BLACK COLOR					42.95	
					Total Check #:	**2445**	**42.95**
2446	SYSTEM	**10/23/2025**	**9690**	**TREASURER STATE OF NH**			
	210738			10/02/2025	30.00	0.00	30.00
	02.4331.520.860 / WTR - WATER TESTING 3 SAMPLES DW BACTERIA/P/A, CHR,AQUEOUS					30.00	
	210761			10/03/2025	15.00	0.00	15.00
	02.4331.520.860 / WTR - WATER TESTING 1 SAMPLE DW BACTERIA,P/A,CHR,AQUEOUS					15.00	
					Total Check #:	**2446**	**45.00**
2447	SYSTEM	**10/23/2025**	**9696**	**TREASURER, STATE OF NH - DEPT. OF TRANSP**			
	366781			4/23/2025	250.54	0.00	250.54
	01.4314.003.823 / B&G - VEHICLE FUEL 2017 FORD F-350 XL - 110.37 GALLONSINVOICE SENT TO LINDA, NEVER RECEIVED IT.					250.54	
	367786			5/29/2025	203.46	0.00	203.46
	01.4314.003.823 / B&G - VEHICLE FUEL INVOICE SENT TO LINDA, NEVER RECEIVED IT.13.63 GALLONS FJ CRUISER/75.56 GAL FO					203.46	
	368791			6/11/2025	255.32	0.00	255.32

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Date: 10/23/2025 **Batch ID:** 388 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		01.4314.003.823 / B&G - VEHICLE FUEL				255.32	
		INVOICE SENT TO LINDA, NEVER RECEIVED IT.24.71 GALLONS FJ CRUISER/84.40 GAL FO					
	369797			7/11/2025	218.41	0.00	218.41
		01.4314.003.823 / B&G - VEHICLE FUEL				218.41	
		INVOICE SENT TO LINDA, NEVER RECEIVED IT.14.02 GALLONS FJ CRUISER/78.30 GAL FO					
	370805			8/13/2025	236.97	0.00	236.97
		01.4314.003.823 / B&G - VEHICLE FUEL				236.97	
		INVOICE SENT TO LINDA, NEVER RECEIVED IT.100.05 GALLONS FORD F-350					
	371813			9/26/2025	154.22	0.00	154.22
		01.4314.003.823 / B&G - VEHICLE FUEL				154.22	
		INVOICE SENT TO LINDA, NEVER RECEIVED IT.66.19 GALLONS FORD F-350					
	372822			10/13/2025	166.66	0.00	166.66
		01.4314.003.823 / B&G - VEHICLE FUEL				166.66	
		69.72 GALLONS FORD F-350					
					Total Check #:	**2447**	**1,485.58**
2448	SYSTEM	**10/23/2025**	**6240**	**UPTON & HATFIELD, LLP**			
	BILL #175969			10/06/2025	3,360.00	0.00	3,360.00
		01.4130.002.323 / EXEC - LEGAL SERVICES				3,360.00	
		PROFESSIONAL SERVICES - GENERAL					
					Total Check #:	**2448**	**3,360.00**
2449	SYSTEM	**10/23/2025**	**6280**	**VERIZON WIRELESS**			
	6125491014			10/08/2025	303.80	0.00	303.80
		02.4331.520.351 / WTR - CELL PHONE				42.60	
		9/9/25 - 10/8/25 SERVICE					
		01.4130.002.351 / EXEC - CELL PHONES				42.60	
		9/9/25 - 10/8/25 SERVICE					
		01.4130.002.351 / EXEC - CELL PHONES				95.52	
		9/9/25 - 10/8/25 SERVICE					
		01.4130.002.351 / EXEC - CELL PHONES				123.08	
		9/9/25 - 10/8/25 SERVICE					
					Total Check #:	**2449**	**303.80**
2450	SYSTEM	**10/23/2025**	**6680**	**XEROX FINANCIAL SERVICES**			

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Date: 10/23/2025 **Batch ID:** 388 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	41022129			10/10/2025	444.52	0.00	444.52
	01.4130.002.618 / EXEC - COPIER LEASE						148.18
	9/30/25 - 10/29/2025 BILLING PERIOD - CONTRACT AND EQUIPMENT PROTECTIOM						
	01.4520.002.618 / REC - COPIER LEASE						148.17
	9/30/25 - 10/29/2025 BILLING PERIOD - CONTRACT AND EQUIPMENT PROTECTIOM						
	02.4331.520.618 / WTR - COPIER LEASE						148.17
	9/30/25 - 10/29/2025 BILLING PERIOD - CONTRACT AND EQUIPMENT PROTECTIOM						
					Total Check #:	**2450**	**444.52**

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Date: 10/23/2025 **Batch ID:** 388 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
10/23/2025	**Check Manifest**		**Batch:**	**388**	**Chk Count:**	**37**	**Total Amnt:**	**55,500.97**

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	45,028.46
02	WATER FUND	3,962.94
03	RECREATION FUND	6,509.57

--- Signatures ---

Helen Chatel, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Gerald Panuczak, Commissioner

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Date: 10/30/2025 **Batch ID:** 389 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2451	SYSTEM	**10/30/2025**	**80**	**AFLAC**			
	878662			10/28/2025	616.05	0.00	616.05
	01.2020.000.008 / AFLAC PAYABLE OCTOBER BILLING PERIOD					616.05	
					Total Check #:	**2451**	**616.05**
2452	SYSTEM	**10/30/2025**	**160**	**AMAZON**			
	1364-LHHJ-9WHP			10/25/2025	61.73	0.00	61.73
	01.4314.003.611 / B&G - SMALL TOOLS 1 - STEEL TIRE BEAD BREAKER & LEVER TOOL SET					61.73	
	174X-QRVM-VPPK			10/22/2025	28.40	0.00	28.40
	03.4522.003.612 / SKI - KITCHEN SUPPLIES MONITOR MOUNT FOR KDS @ WSKI AREA					28.40	
	17FT-9HPD-DWP3			10/25/2025	29.18	0.00	29.18
	01.4130.002.610 / EXEC - OFFICE SUPPLIES 8.5 X 11 BOND PAPER					29.18	
	1F63-4HND-LXVJ			10/24/2025	329.94	0.00	329.94
	01.4314.003.609 / B&G - DEPT UNIFORMS 2 WORK PANTS, 2 KHAKI PANTS AND 2 BROWN PANTS - VARIOUS SIZES					329.94	
	1JKM-3XW1-7LXG			10/23/2025	116.04	0.00	116.04
	02.4331.520.611 / WTR - TOOLS 10 PACK DISPOSABLE GLOVES					116.04	
	1KVL-6DJW-31NL			10/14/2025	94.98	0.00	94.98
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES 3 SIZE MEDIUM NITRILE GLOVES AND3 SIZE LARGE NITRILE GLOVES					94.98	
	1L9V-CMLP-VYHV			10/22/2025	75.55	0.00	75.55
	03.4522.003.610 / SKI - CLEANING SUPPLIES LYSOL CLEANER, SWIFTER WET MOP, DEODORIZER SCREENS AND TOILET BRUSH					75.55	
	1LXG-HH7L-PJTN			10/17/2025	56.98	0.00	56.98
	01.4314.003.826 / B&G - VEHICLE MAINTENANCE 1-28" SNOW BLOWER BLADE1 30" SNOW BLOWER BLADE					56.98	
	1NQ7-GH39-G3JM			10/27/2025	649.96	0.00	649.96
	01.4314.003.826 / B&G - VEHICLE MAINTENANCE 2 - 27X9X14 8 PLY HD TIRES AND2 - 27X11X14 8 PLY HD TIRES					649.96	

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Date: 10/30/2025 **Batch ID:** 389 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	1R9F-QMMP-W7GW			10/22/2025	31.86	0.00	31.86
	01.4521.003.610 / FD - SUPPLIES					31.86	
	HAND SOAP AND PAPER COFFEE CUPS W/LIDS						
					Total Check #:	**2452**	**1,474.62**
2453	SYSTEM	**10/30/2025**	**210**	**AMERIGAS**			
	3182306364			10/15/2025	41.74	0.00	41.74
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					41.74	
	20.5 GALLONS PROPANE - POOL						
					Total Check #:	**2453**	**41.74**
2454	SYSTEM	**10/30/2025**	**330**	**ANDREA CANFIELD**			
	102725			10/27/2025	35.88	0.00	35.88
	01.4130.002.322 / EXEC - ANNUAL MEETING					35.88	
	PHOTO CONTEST PRINTING/ANNUAL MEETING						
					Total Check #:	**2454**	**35.88**
2455	ACH	**10/30/2025**	**9697**	**BANK OF NEW HAMPSHIRE**			***ACH***
	LOAN ACCT #400011608			10/14/2025	399.70	0.00	399.70
	01.4711.000.004 / DEBT - PRINCIPAL PAYMENTS - BANK OF NH TRAILER					383.20	
	PRINCIPAL AND INTEREST ON FIXED TRAILER LOAN						
	01.4721.000.004 / DEBT - INTEREST PAYMENTS - BANK NH TRAILER					16.50	
	PRINCIPAL AND INTEREST ON FIXED TRAILER LOAN						
					Total Check #:	**2455**	**399.70**
2456	SYSTEM	**10/30/2025**	**1270**	**CONSOLIDATED COMMUNICATION**			
	113295 3542 10			10/18/2025	214.00	0.00	214.00
	01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES					214.00	
	9/18/25 - 10/17/25 SERVICE						
					Total Check #:	**2456**	**214.00**
2457	SYSTEM	**10/30/2025**	**1330**	**CONSOLIDATED COMMUNICATIONS**			
	603401 9573 983			10/21/2025	200.00	0.00	200.00
	02.4331.520.350 / WTR - TELEPHONE					200.00	

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Date: 10/30/2025 **Batch ID:** 389 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		9/21/25 - 10/20/25 SERVICE					
					Total Check #:	**2457**	**200.00**
2458	SYSTEM	**10/30/2025**	**1360**	**CONSOLIDATED COMMUNICATIONS**			
	113298 7331 42			10/18/2025	356.44	0.00	356.44
		02.4331.520.350 / WTR - TELEPHONE					356.44
		9/18/25 - 10/17/25 SERVICE					
					Total Check #:	**2458**	**356.44**
2459	SYSTEM	**10/30/2025**	**9641**	**FREEDOM FIRE PROTECTION, LLC**			
	CC & SKI LODGE			10/22/2025	1,483.00	0.00	1,483.00
		01.4314.003.630 / B&G - BUILDING REPAIRS					1,483.00
		FIRE SERVICE INSPECTION, FIRE EXTINGUISHERS, EXTINGUISHER RECHARGED AND MISC PAR					
					Total Check #:	**2459**	**1,483.00**
2460	SYSTEM	**10/30/2025**	**2630**	**HEALTH TRUST**			
	001576654			10/21/2025	23,401.25	0.00	23,401.25
		01.2020.000.001 / PAYROLL LIABILITIES					307.15
		11/1/2025 - 11/30/2025 BILLING PERIOD					
		01.2020.000.001 / PAYROLL LIABILITIES					68.40
		11/1/2025 - 11/30/2025 BILLING PERIOD					
		02.4331.520.210 / WTR - HEALTH INSURANCE					1,981.26
		11/1/2025 - 11/30/2025 BILLING PERIOD					
		02.4331.520.211 / WTR - DENTAL INSURANCE					79.50
		11/1/2025 - 11/30/2025 BILLING PERIOD					
		01.4314.001.210 / B&G - HEALTH INSURANCE					7,925.04
		11/1/2025 - 11/30/2025 BILLING PERIOD					
		01.4314.001.211 / B&G - DENTAL INSURANCE					310.47
		11/1/2025 - 11/30/2025 BILLING PERIOD					
		01.4521.001.210 / FD - HEALTH INSURANCE					2,641.68
		11/1/2025 - 11/30/2025 BILLING PERIOD					
		01.4521.001.211 / FD - DENTAL INSURANCE					106.02
		11/1/2025 - 11/30/2025 BILLING PERIOD					
		01.4130.001.210 / EXEC - HEALTH INSURANCE					5,636.62
		11/1/2025 - 11/30/2025 BILLING PERIOD					
		01.4130.001.211 / EXEC - DENTAL INSURANCE					223.55
		11/1/2025 - 11/30/2025 BILLING PERIOD					

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Date: 10/30/2025 **Batch ID:** 389 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	03.4520.001.210 / REC - HEALTH INSURANCE						1,320.84
	11/1/2025 - 11/30/2025 BILLING PERIOD						
	03.4520.001.211 / REC - DENTAL INSURANCE						53.01
	11/1/2025 - 11/30/2025 BILLING PERIOD						
	01.4312.001.210 / HWY - HEALTH INSURANCE						1,320.84
	11/1/2025 - 11/30/2025 BILLING PERIOD						
	01.4312.001.211 / HWY - DENTAL INSURANCE						53.02
	11/1/2025 - 11/30/2025 BILLING PERIOD						
	01.4525.001.210 / FBF - HEALTH INSURANCE						1,320.84
	11/1/2025 - 11/30/2025 BILLING PERIOD						
	01.4525.001.211 / FBF - DENTAL INSURANCE						53.01
	11/1/2025 - 11/30/2025 BILLING PERIOD						
					Total Check #:	**2460**	**23,401.25**
2461	SYSTEM	**10/30/2025**	**2710**	**HOME DEPOT CREDIT SERVICES**			
	2012462			10/06/2025	83.24	0.00	83.24
	01.4522.003.663 / SKI - LIFT MAINTENANCE						83.24
	4 - 50 LB QUIKRETE NONSHRINK PRECISION GROUT						
					Total Check #:	**2461**	**83.24**
2462	SYSTEM	**10/30/2025**	**2750**	**HOWARD P. FAIRFIELD, LLC**			
	9710022			10/21/2025	177.56	0.00	177.56
	01.4312.002.612 / HWY - LARGE TOOLS						177.56
	2 - MOLDBOARD SHOE OWRL						
					Total Check #:	**2462**	**177.56**
2463	SYSTEM	**10/30/2025**	**4540**	**O'REILLY AUTO PARTS**			
	4989-376388			10/20/2025	363.20	0.00	363.20
	01.4312.002.821 / HWY - EQUIPMENT REPAIR						363.20
	HYD FITTING AND FUEL HOSES						
	4989-376477			10/28/2025	-57.99	0.00	-57.99
	01.4312.002.821 / HWY - EQUIPMENT REPAIR						-57.99
	CREDIT FOR FUEL HOSE RETURN & PURCHASE OF 3/4" WR HOSE						
					Total Check #:	**2463**	**305.21**
2464	SYSTEM	**10/30/2025**	**9370**	**PIPE CONNECTIONS LLC**			

Check Manifest - by Payee

Date: 10/30/2025 **Batch ID:** 389 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	37988			10/20/2025	2,872.60	0.00	2,872.60
	01.4312.002.818 / HWY - CULVERT REPAIRS					2,872.60	
	80 - 15" HDPE SOLID DW B&G100 - 18" HDPE SOLID DW W/B&G						
					Total Check #:	**2464**	**2,872.60**
2465	SYSTEM	**10/30/2025**	**5700**	**STAPLES BUSINESS ADVANTAGE**			
	6046126378			10/25/2025	468.55	0.00	468.55
	01.4130.002.610 / EXEC - OFFICE SUPPLIES					468.55	
	2 -BLACK, 2 -YELLOW AND 1-CYAN TONER						
					Total Check #:	**2465**	**468.55**
2466	SYSTEM	**10/30/2025**	**6180**	**UNIFIRST CORPORATION**			
	1070457388			10/16/2025	219.71	0.00	219.71
	01.4521.003.610 / FD - SUPPLIES					33.91	
	COOK SHIRTS, APRONS, MOP, MAT, TERRY CLOTHS, BAG RACK, BEACH TOWELS, FD RUG						
	01.4314.003.614 / B&G - CLEANING SUPPLIES					28.10	
	COOK SHIRTS, APRONS, MOP, MAT, TERRY CLOTHS, BAG RACK, BEACH TOWELS, FD RUG						
	03.4523.002.610 / LNG - BAR SUPPLIES					119.82	
	COOK SHIRTS, APRONS, MOP, MAT, TERRY CLOTHS, BAG RACK, BEACH TOWELS, FD RUG						
	01.4312.002.610 / HWY - SHOP SUPPLIES					28.09	
	COOK SHIRTS, APRONS, MOP, MAT, TERRY CLOTHS, BAG RACK, BEACH TOWELS, FD RUG						
	03.4522.003.610 / SKI - CLEANING SUPPLIES					0.29	
	COOK SHIRTS, APRONS, MOP, MAT, TERRY CLOTHS, BAG RACK, BEACH TOWELS, FD RUG						
	01.4314.003.614 / B&G - CLEANING SUPPLIES					9.50	
	COOK SHIRTS, APRONS, MOP, MAT, TERRY CLOTHS, BAG RACK, BEACH TOWELS, FD RUG						
					Total Check #:	**2466**	**219.71**
2467	SYSTEM	**10/30/2025**	**4070**	**WESCO DISTRIBUTION INC.**			
	S6366654.001			10/23/2025	483.05	0.00	483.05
	01.4522.003.662 / SKI - SKI AREA REPAIRS					490.07	
	VARIOUS MATERIALS						
	01.4522.003.662 / SKI - SKI AREA REPAIRS					-7.02	
	VARIOUS MATERIALS						
	S6366654.002			10/23/2025	5.27	0.00	5.27
	01.4522.003.662 / SKI - SKI AREA REPAIRS					5.38	
	6 - THEP STL S/SCR EMT CONN AND 6-THEP PLASTIC BUSH						

Check Manifest - by Payee

Date: 10/30/2025 **Batch ID:** 389 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			01.4522.003.662 / SKI - SKI AREA REPAIRS				-0.11
			6 - THEP STL S/SCR EMT CONN AND 6-THEP PLASTIC BUSH				
					Total Check #:	**2467**	**488.32**

Check Manifest - by Payee

Date: 10/30/2025 **Batch ID:** 389 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

10/30/2025 Check Manifest Batch: 389 Chk Count: 17 Total Amnt: 32,837.87

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	28,506.72
02	WATER FUND	2,733.24
03	RECREATION FUND	1,597.91

--- Signatures ---

Helen Chatel, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Gerald Panuczak, Commissioner

PROPOSAL

Vermont Recreational Surfacing & Fencing, Inc.
13 Tammy's Way
Monroe, NH 03771
www.vt-recreational.com

Toll Free: (800) 639-8071
Phone: (603) 638-2738
Fax: (603) 638-4458
Email: vtrecnh@gmail.com

Date: 5/20/2025

Submitted to: Steven Baert

Waterville Estates Village District
562 Winterbrook Road
Campton, NH 03223

Direct: (603) 254-8869
Cell:
Email: steveb@waterville-estates.com

Proposal #: 2025-211
Job: Pigland Tank
Campton, NH

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

Fence

> Supply and install approximately 350LF of 8' high black vinyl chain link fence with 3 strands of barb
> 3” terminal posts, 2-1/2” line posts, 1-5/8" top rail
> Bottom tension wire
> Braced a
> SS40 Pipe
> 2" x 9 GA Class 2B black vinyl wire
> One (1) - 4' walk gate
> One (1) - 12'double drive gate

PRICE: **$27,176.00**

> Supply and install approximately 350LF of 6' high black vinyl chain link fence with 3 strands of barb
> 3” terminal posts, 2-1/2” line posts, 1-5/8" top rail
> Bottom tension wire
> Braced a
> SS40 Pipe
> 2" x 9 GA Class 2B black vinyl wire
> One (1) - 4' walk gate
> One (1) - 12'double drive gate

PRICE: **$23,700.00**

> Supply and install approximately 350LF of 8' high galvanized chain link fence with 3 strands of barb
> 3” terminal posts, 2-1/2” line posts, 1-5/8" top rail
> Bottom tension wire
> Braced a
> SS40 Pipe
> 2" x 9 GA aluminized wire
> One (1) - 4' walk gate
> One (1) - 12'double drive gate

PRICE: **$23,376.00**

> Supply and install approximately 350LF of 6' high galvanized chain link fence with 3 strands of barb
> 3” terminal posts, 2-1/2” line posts, 1-5/8" top rail
> Bottom tension wire
> Braced a
> SS40 Pipe
> 2" x 9 GA aluminized wire
> One (1) - 4' walk gate
> One (1) - 12'double drive gate

PRICE: **$20,399.00**

NO RETAINAGE

PRICES ARE GOOD FOR TEN (10) DAYS FROM THE DATE OF THIS PROPOSAL

Unforeseen ground conditions may add costs to the project.
Digsafe premarks and marking of private utilities not covered by Digsafe is the responsibility of the owner or GC.
All material is guaranteed to be specified, and the above work to be performed in accordance with the drawings and specifications submitted for the above work and completed in a substantial workman-like manner:
Handsetting of posts an additional $100.00 per post. Does not cover hand digging in hard pack or rock/rip rap.
Downtime billed out $750.00 per hour if site is not properly prepared.

Respectfully Submitted: _____
Stephen Shattuck

The above prices, specifications and conditions are hereby accepted.
You are authorized to do the work as specified.
Acceptance of Proposal

Signature: _____ Date: _____

***Payments must be made within 30 days from invoice date.**

****An annual finance charge of 18% will be charged on all invoices over 30 days.**

*****You will also be responsible for any collection fees that may occur should the account become delinquent, including but not limited to court filings, experts, consultants, service of process, and attorney fees**

WATERVILLE ESTATES VILLAGE DISTRICT

RSA 32:5-a	Cost items to be finalized no later than the 5th Tuesday prior to the day of Meeting	**2/17/2026**	**WARRANT ARTICLES**	**RSA 39:3**	Petition warrant articles may be signed by at least 25 registered voters or 2% of voter in the District, but in no event less than 10 (whichever is less and submitted to Commissioners no later than the 5th Tuesday prior to the day of meeting)
RSA 32:5I Noticed before **2/17/2026**	Public hearing on budget at least 25 days prior to annual public notice given at least 7 clear days in advance	No later than **2/24/2026**	**HEARING**	**RSA 33:8-a I**	Public hearing on bond notes in excess of $100,00 held at least 15 days but more than 60 days prior to annual meeting public notice give at least 7 days in advance and run for 7 days
RSA 32:5 II	All money warrant articles shall be disclosed or discussed at public hearing			**RSA 33:8-a II**	Bonds or notes shall appear prior to other business except the election of officers and zoning matters
RSA 32:16IV	Deliver budget and recommendations upon special warrant articles to governing body at least 20 days before annual meeting		**BUDGET MS 36 & 37**	**RSA 32:5 III** **RSA 32:5 I** **RSA 32:5 IV**	Appropriation recommend shall be on a "Gross Bases" Must complete budget form (C) & (D) All warrant articles must be on posted budget
RSA 39:5	Post budget and warrant articles at least 14 clear days prior to meeting	Posted before **3/7/2026**	**POST WARENT & BUDGET WITH MS 36 & 37**	**RSA 31:95** **RSA 39:2**	Budget must be posted with warrant articles Subject matter of all business to be acted upon at the town meeting shall be stated in the warrant articles
Annual Meeting Date Snow Date	**3/21/2026** 3/28/2026		**ANNUAL MEETING**		
		4/10/2026	**MS 32,36 & 37 WARRANT MINUTES & REPORT**	**RSA 21-J:34 IV, VI, VIII**	To DRA with in 20 days after the meeting
		April 1	**MS 35**	**RSA 21-J:34 V**	To DRA by April 1st
		September 1	**MS 34**	**RSA 21-J:34 III**	To DRA by September 1st
			READY TO SET TAX RATE		