Budget Advisory Committee

October 7, 2025 – 4:00 PM

562 Winterbrook Rd., Campton, NH 03223

Members in Attendance – Physical Location: David Ketcham, Mark Canfield, Billy Mitchell

Members in Attendance – Remotely: Denise Bujalski

Members Absent: Denise Aguiló

Other Attendees: David Spinney, General Manager Helen Chatel, Finance Administrator Lisa Magerer

Call to Order: Meeting called to order by Mr. Canfield (chair) at 4:02 PM.

Discussion:

Mr. Canfield introduced all committee members and welcomed Mr. Ketcham as the newest member and Ms. Aguiló as the new treasurer.

Mr. Canfield motioned for the committee to adopt the 2026 Budget Timeline. Mr. Mitchell seconded. No discussion. Motion carried with a 4:0 roll call vote: Mr. Mitchell – aye, Mrs. Bujalski – aye, Mr. Canfield – aye, Mr. Ketcham – aye.

Mr. Canfield stated that this year's committee chair needed to be selected. *Mr. Ketcham moved to nominate Mr. Canfield. Mrs. Bujalski seconded. Mr. Canfield accepted the nomination. Motion carried with a 4:0 roll call vote: Mr. Mitchell – aye, Mrs. Bujalski – aye, Mr. Canfield – aye, Mr. Ketcham – aye.*

Mrs. Magerer reviewed the 2025 January through September expenditures for the Village District, Water Department, and Rec Fund highlighting areas that were over and underspent and answering committee questions along the way. Overall, year to date expenditures are tight. Mrs. Magerer highlighted areas where she hopes to be more specific and better budgeted in 2026.

Mr. Canfield expressed his desire for management to begin negotiating the District's contracted services to try and reduce recurring costs (ex. electricity, phones, etc.) and to reduce unnecessary overtime to help control spending. Ms. Chatel indicated negotiations with providers have already begun and will continue.

Next Meeting: October 14, 2025 @ 4:00 PM

Motion to adjourn by Mr. Canfield, seconded by Mr. Mitchell. Motion carried with a 4:0 roll call vote: Mr. Mitchell – aye, Mrs. Bujalski – aye, Mr. Canfield – aye, Mr. Ketcham – aye.

Meeting adjourned at 5:39 PM

Minutes prepared by Allison Smith