Budget Advisory Committee

October 21, 2025 – 5:00 PM

562 Winterbrook Rd., Campton, NH 03223

Members in Attendance – Physical: Mark Canfield, David Ketcham, Denise Aguiló, David Spinney (alternate)

Members in Attendance – Zoom: Billy Mitchell, Denise Bujalski

Other Attendees: Finance Administrator Lisa Magerer, Building Maintenance Manager Shawn Pelchat, General Manager Helen Chatel

Call to Order: Mr. Canfield called the meeting to order at 5:00 PM

Approval of Prior Minutes

a. **October 14, 2025**
   Mr. Canfield suggested amending the minutes to correct a typo on line 16. *Mr. Ketcham motioned to adopt the October 14, 2025 minutes as amended. Duly seconded by Ms. Aguiló. Motion carried with a 5:0:1 roll call vote: Mr. Canfield – aye, Mr. Ketcham – aye, Ms. Aguiló – aye, Mr. Spinney – aye, Mr. Mitchell – aye, Mrs. Bujalski – not present.*

b. **December 9, 2024**
   Mr. Spinney motioned to adopt the December 9, 2024 minutes as written. Duly seconded by Ms. Aguiló. Motion carried with a 5:0:2 roll call vote: Mr. Canfield – aye, Mr. Ketcham – abstain, Ms. Aguiló – aye, Mr. Spinney – aye, Mr. Mitchell – aye, Mrs. Bujalski – not present.

Maintenance Department Budget Discussion

Mr. Pelchat summarized his 2025 accomplishments. Mr. Pelchat gave high praise to his current staff's abilities but emphasized the need for a part-time custodian to help reduce strain surrounding holidays, vacations, and sick-days.

Looking into 2026, Mr. Pelchat detailed several projects but his most costly include replacing the roof over the gym/under the deck, replacement of the security system and fire panel, replace the Toyota FJ with a truck, and replacing the lift shack at the ski area. Mr. Canfield noted that many of the items detailed by Mr. Pelchat could be included in operating expenses rather than dedicated warrant articles. Mrs. Magerer summarized staff's proposed line increases and decreases. With changes incorporated, the 2026 budget for Mr. Pelchat's department is up $57,000.

Next Meeting: October 28, 2025 @ 4:00 PM

Motion to adjourn by Mr. Spinney, seconded by Mr. Ketcham. Motion carried with a 5:0:1 roll call vote: Mr. Canfield – aye, Mr. Ketcham - aye, Mr. Spinney – aye, Ms. Aguiló - aye, Mrs. Bujalski - aye. Mr. Mitchell – not present.

Meeting adjourned at 6:35 PM.

Minutes prepared by Allison Smith