Waterville Estates Village District

Commission Non Public Session Minutes –August 5, 2025

The Non-Public session was called to order at 11:03 hours on August 5, 2025. Present were Gerry Panuczak, Mark Canfield, Maureen Patti. Guests included Carol Granfield.

Ms. Granfield stated that the ASA agreement was not signed as yet.

Ms. Granfiled presented Helen Chatel proposed contract for the General Manager position. Ms. Patti motioned to instruct Ms. Granfield to negotiate a contract with Ms. Chatel at $90,000 base salary. Mr. Panuczak seconded the motion. All Commissioners present voted affirmative.

Ms. Granfield stated that Heather Pierce was interested in the full-time position of Events and Concessions Manager.

Ms. Patti shared proposed changes to the RMA agreement.

Ms. Granfield stated that the Weetamoo road repairs were not complete and expected to cost $13,800.

Ms. Granfield shared information regarding the Pegwood water tank possible protections. We are waiting on information from the Water Master Plan.

The Non-Public session was concluded at 12:44 hours on August 5, 2025 by unanimous roll call vote of Commissioners present. The Commissioners returned to Public session.

Respectfully Submitted

Gerry Panuczak