Waterville Estates Village District JULY 29, 2025 Commission Meeting APPROVED Minutes

Attendees at physical location, 562 Winterbrook Road, Campton, New Hampshire 03223: Commissioners Maureen Patti, Gerry Panuczak, and Mark Canfield; Interim General Manager (IGM) Carol Granfield.

Call to Order: Chair Patti called the meeting to order at 8:55 AM.

Roll call of Commissioners taken. Ms. Patti, Mr. Panuczak, and Mr. Canfield were present.

Ms. Patti announced that included in the notice for this meeting of the Commissioners was the purpose of entering Non-Public Session. Ms. Patti announced that one item of District business shall be conducted in the Public Session prior to entering the Non-Public Session. She explained that this item of business will be included in the agenda for the next public meeting in order to ensure the public is made aware of the Commission action undertaken this day. The written material/document will also be included in the meeting Handout.

With that, *Ms. Patti moved to approve the 2025 Administrative Services Agreement which covers the time period from 2025 until December 31, 2026*. The agreement was earlier published to the IGM and all members of the Governing Body. *This motion was seconded by Mark Canfield.* Ms. Patti explained that this agreement covers a two-year period and does not include any substantive changes to the content of the document. *The motion was approved unanimously with a roll call vote: Ms. Patti -- aye; Mr. Panuczak -- aye; Mr. Canfield -- aye*.

At 8:58 AM, Ms. Patti **moved to enter Non-Public Session** pursuant to RSA 91- A:3, II subsection (b). This motion was seconded by Mr. Canfield. With a roll call vote, the motion passed unanimously.

Present throughout the Non-Public Session was IGM Carol Granfield. The Commission proceeded to interview three (3) candidates for the position of WEVD General Manager.

Mr. Panuczak moved to re-enter Public Session. The motion was seconded by Mr. Canfield. Roll call vote of the Commissioners approving the motion was unanimous.

Public Session re-convened at12:53 PM. All Commissioners were in attendance at the physical location.

No motion was made to seal the Non-Public Session Minutes.

No business was conducted during the re-convened Public Session.

Mr. Canfield moved to adjourn the meeting and that motion was seconded by Ms. Patti. The vote to adjourn, taken by roll call, was unanimous and the meeting ended at 12:54 PM.

(Minutes produced by M. Patti)