WEVD COMMISSION MEETING AGENDA
Wednesday, July 2, 2025, at 10 a.m.
Community Center, 562 Winterbrook Rd., Campton, 03223
with Zoom access
Will be streamed on YouTube

1. Call to order
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. If remote attendance, reason & vote
5. Adoption of Agenda
6. Approval of Minutes
    a. June 18, 2025
    b. June 25, 2025
7. Treasurer's Report
8. GM's Report
9. Committee / Board Reports:
    a. Planning Board
    b. Water & Roads
    c. Budget Advisory
    d. Records & Retention
10. CONSENT CALENDAR
    a. Manifests
    b. Committee/Board reports
11. GENERAL CALENDAR ITEMS
    a. RCA – Schelling
    b. Steve Baert – Water/Roads
    c. Shawn Pelchat – Maintenance/Infrastructure
    d. Julie Smart – Front Desk
    e. Heather Pierce / Tony Pierce – F&B
    f. Allison Smith – Municipal/Water Admin.
    g. Lisa Magerer – Finance
12. Next Meeting: Wednesday, July 16, 2025 @ 6 p.m. (joint meeting with BAC)
13. Public Comment Period
14. Non-Public Session
15. Adjourn Meeting

WEVD COMMISSIONER MEETING PROCEDURES

1. THE COMMISSIONERS WILL POST AN AGENDA AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO HOLDING MEETINGS. EMERGENCY MEETINGS ARE EXEMPT.
2. A MEMBER OF THE PUBLIC MAY REQUEST ITEMS TO BE PLACED ON THE AGENDA.
    A. REQUEST MUST BE MADE TO BOTH THE GENERAL MANAGER AND ASSISTANT GENERAL MANAGER AT LEAST 10 DAYS PRIOR TO A SCHEDULED MEETING.
    B. THE REQUEST MUST CONTAIN THE SUBJECT MATTER OF THE REQUEST.
    C. THE FINAL DECISION TO ALLOW REQUESTS FROM THE PUBLIC RESIDES WITH THE COMMISSION.
3. THE COMMISSION MAY ASK FOR A REPRESENTATIVE FROM THE WATERVILLE ESTATES ASSOCIATION BOARD OF DIRECTORS TO SPEAK REGARDING WEA ACTIVITIES, CONCERNS, ETC.
4. RECORDING A MEETING OF THE PUBLIC BODY IS ALLOWED. VIDEO EQUIPMENT WILL BE ALLOWED AT THE MEETING SITE AND WILL BE PLACED AT LOCATIONS DESIGNATED BY THE COMMISSION.
5. ZOOM OR OTHER REMOTE ACCESS / ELECTRONIC PLATFORM ACCESS WILL BE PROVIDED FOR COMMISSION MEETINGS. A LINK OR MEETING INFORMATION TO GAIN ACCESS WILL BE INCLUDED IN MEETING NOTICES. FAILURE TO BROADCAST WILL NOT BE GROUNDS FOR CANCELLING A COMMISSION MEETING.
6. NO MEETING ADMINISTRATOR OR OTHER PERMISSION WILL BE REQUIRED FOR REMOTE RECORDINGS OF PUBLIC SESSIONS OF COMMISSIONER MEETINGS THROUGH ZOOM OR ANY OTHER PLATFORM UTILIZED BY THE COMMISSION.
7. ANY ATTENDEE WILL BE GRANTED UP TO THREE (3) MINUTES TO MAKE A STATEMENT AT THE END OF THE MEETING ON WEVD MATTERS. TOTAL TIME FOR PUBLIC COMMENT WILL BE LIMITED TO 15 MINUTES.
8. THE COMMISSIONERS RESERVE THE RIGHT TO ALLOW EXCEPTIONS TO THIS POLICY.

562 Winterbrook Road, Campton, NH 03223
Phone: (603) 726-3082 | Fax: (603) 726-8611
www.waterville-estatesnh.gov

WEVD Commission DRAFT Meeting and Public Hearing Minutes
June 18, 2025 – 4 PM

Attendees: Commissioners Gerry Panuczak, Maureen Patti, Mark Canfield, General Manager Ron Beard, Administrative Assistant Allison Smith, Treasurer Denise Aguiló, and Finance Administrator Lisa Magerer.

Members of the Public: none

Members of the Public on Zoom: Scott Sallaway, Linda Ivers, Tom H, Call-in user 1, Nancy Seward.

Members Excused: na

Call to Order: Commissioner Patti called the meeting to order at 4:00 PM.

Pledge of Allegiance: The meeting began with the Pledge of Allegiance.

Roll Call of Commissioners: Ms. Patti, Mr. Panuczak, Mr. Canfield were all present at the physical location.

If remote attendance, reason & vote
na

Adoption of Agenda:
There were no changes to the agenda.

Public Hearing: Accepting and Expending $20,000 from the Rec Fund to offset WEVD recreational expenses.
Ms. Patti opened the Public Hearing at 4:01 PM. She asked Ms. Smith to go over the numbers.
Ms. Patti provided a brief overview of the Commissioners' previous vote and rationale to take out the additional $20,000 from the Rec Fund. It was noted that fund equity was $163,274 as Dec 31, 2024.
Mr. Canfield asked to clarify the balance in the Rec Fund being the same now after taking out the $75,000 as per the Commissioners' previous vote. He said he was not sure if he could trust these numbers and would not want to move additional funds from the account until everyone is clear on what the true balance is.

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There was a brief back and forth about the fund balance and accounting actions related to them.
Ms. Patti confirmed with Ms. Magerer about the balance showing in the paperwork and whether it did not include the $75,000. Ms. Magerer said that she did not make the journal entry.
Mr. Panuczak agreed with Mr. Canfield that it needs to be clarified which account balances are correct.
Ms. Patti agreed with other Commissioners that waiting would be a good idea.

Ms. Patti closed the Public Hearing at 4:11 PM after making a motion to close the public hearing, duly seconded by Mr. Panuczak and approved by a 3:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye. Mr. Canfield - aye.

Approval of Minutes

June 3, 2025
Ms. Patti noted that she has submitted 13 written amendments, which were in the packet.

*Ms. Patti motioned to amend the draft minutes for **June 3, 2025** according to the list of 13 written amendments. Mr. Canfield duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye. Mr. Canfield - aye.*

*Ms. Patti motioned to make the amended minutes for **June 3, 2025** the official meeting minutes. Mr. Canfield duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye. Mr. Canfield - aye.*

June 11, 2025
*Mr. Panuczak motioned to approve the draft minutes for **June 11, 2025** as written. Ms. Patti duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye. Mr. Canfield - aye.*

June 13, 2025
*Ms. Patti motioned to approve the draft minutes for **June 13, 2025** as written. Mr. Canfield duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye. Mr. Canfield - aye.*

Treasurer's Report
Aguiló noted that everything is in order and that bank reconciliations have been done.

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General Manager's Report

Mr. Beard spoke about the following:

1. Shawn Pelchat and his team are installing the new mailboxes and once completed the postal service will come and inspect the installation.
2. Paving on Pegwood and Campton mountain Road have been completed. The paving company will be completing the shoulder work in the near future.
3. The new food and beverage menus have been well received and as soon as Tony Pierce has completed the new July menu, it will be posted.

Ms. Patti asked a question about the mailbox installation project and if it would be possible to add parcel boxes in the future and if so at what location. Mr. Beard said that it probably be possible to do so on the other side of the building.

Ms. Patti said that it is with a heavy heart that she is announcing that Mr. Beard will be moving on. The Commissioners thanked him for all his hard work and wished him well in his future endeavors.

Mr. Canfield asked a clarifying question about the point-of-sale system, which sparked a brief discussion about the importance of having a reliable internet connection for the District's operations and the need to have a backup plan before Square system becomes operational. Mr. Beard will work on something for the upcoming peak season.

Committee / Board Reports:

Planning Board

Planning Board meeting has been canceled for tomorrow due to no quorum.

Water & Roads

The Committee will probably have to cancel this upcoming meeting due to the Water and Roads study not quite being done.

Budget Advisory

The Committee will possibly be coming to the Commission meeting on July 16, 2025. There is also a volunteer who would like to join the BAC. It is Dave Ketcham. He now needs to go through the official channels.

Ms. Patti motioned to appoint Dave Ketcham to the Budget Advisory Committee for a one-year term starting in 2025. Mr. Panuczak as duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye. Mr. Canfield - aye.

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Discussion ensued about the BAC vacancy, and it was confirmed that one indeed exists.

Records & Retention

Will meet in July

CONSENT CALENDAR

Manifests

Manifests were in the packet.

Committee/Board reports

There were no written reports to approve.

Ms. Patti called for a vote to accept the manifests as presented in the packet. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye, Mr. Canfield – aye.

GENERAL CALENDAR ITEMS

Commissioner Values for Legislative Advocacy

Ms. Patti and Mr. Panuczak were in agreement with the document created by Mr. Canfield that was in the packet.

After a brief discussion about the rationale for delegating the legislative advocacy, *Ms. Patti made a motion to adopt the WEVD Legislation Guidance Document as contained in the meeting packet to adopt as the District's own and to empower the District Administrative Assistant to act in accordance with these principles while advocating to the New Hampshire legislators. Mr. Panuczak as duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye. Mr. Canfield - aye.*

New Owner Packet

Ms. Patti provided a brief overview of the issue. She noted that WEA already provides such a packet for their side of things, so the same was suggested to be created from the District's side, explaining how the District functions related to the owners. Ms. Patti then went over the contents of the proposed packet.

Discussion ensued about the proposed suggestion by WEA to be made to the language in the District packet, about the need to include information about emergency situations (water/roads) and what to do or who to contact. Ms. Smith will draft the latter information for review by the Commissioners further.

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There was another discussion about where other information relative to the District and its regulations and various departments could be contained that would be helpful to those new owners who are looking to build in the District. It was noted that the packet will be provided to those who come to the front desk with a new deed. As for those who are going to build, they are usually better served by the WEA building permit packet, which is pretty comprehensive and has a lot of information. The District front desk has that packet available as well.

It was suggested to draft a Venn diagram about how the Town/WEA/District relate to each other and what each owner has to do with each one.

Ms. Patti motioned to move this discussion to the Commission July 1, 2025 meeting. Mr. Panuczak as duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye. Mr. Canfield - aye.

General Manager Position

Mr. Panuzcak wrote the announcement about Mr. Beard leaving. He thanked Mr. Beard for all his hard work and for the multiple accomplishments made during his tenure. It was noted that the District has contracted with MRI to have an interim General Manager, and the position will be advertised soon. Mr. Canfield concurred with Mr. Panuczak on Mr. Beard's accomplishments and thanked him.

Next Meeting: Tuesday, July 1, 2025 @ 10 a.m.

Public Comment Period

- Scott Salaway, 110 Snowood Road, via Zoom, thanked Mr. Beard for all his hard work. He then asked if there was a breakdown for Campton mountain and pool restaurants as separate entities.

Ms. Magerer explained that the breakdowns are by the ski area or the lounge.

- Ms. Salaway said that he was confused and asked when the new RMA comes up.

Mr. Beard offered to Mr. Salaway to come sit down with him so that he could show him the accounting and go over the numbers.

Non-Public Session

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Waterville Estates Village District

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Ms. Patti motioned at 5/08 PM to enter non-public session for the purposes described in RSA 91-A:3, II (a) and (c). Mr. Panuzcak duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Mr. Canfield – aye, Ms. Patti – aye.

Non-public session was entered at 5;13 PM, Commissioners Patti, Panuczak and Canfield were present in person as well as the General Manager Ron Beard (left at 5:24 PM).

Resumption of Public Session.
Ms. Patti motioned to exit non-public session at 9:17 PM. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Mr. Canfield – aye, Ms. Patti – aye.

Public session was entered at 5:53 PM. Commissioners Patti, Panuczak and Canfield were present in person.

The nonpublic session minutes were sealed by a motion from Mr. Panuczak, a second by Ms. Patti, as divulgence of the minutes would adversely affect the reputation of someone other than a Commissioner. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Mr. Canfield – aye, Ms. Patti – aye.

Adjourn Meeting

Ms. Patti made a motion to adjourn the meeting. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Mr. Canfield – aye, Ms. Patti – aye.

Meeting adjourned at 5:54 PM.

Prepared by Alvina Snegach

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Waterville Estates Village District June 25, 2025

Commissioner Meeting DRAFT Minutes

Attendees at physical location: Commissioners Maureen Patti, Gerry Panuczak, and Mark Canfield (arrival 3:03 PM), Front Desk Supervisor Julie Smart, Municipal Assistant Allison Smith, Finance Administrator Lisa Magerer, General Manager Ron Beard, Front Desk Associate Cheryl Toolin, Roads and Water Department Supervisor Steve Baert, Head of Maintenance Shawn Pelchat, Bar Lead Heather McCarthy Pierce, Executive Chef Tony Peirce.

Call to Order: Chair Patti called the meeting to order at 3:00 PM.

Roll call of Commissioners taken. Ms. Patti and Mr. Panuczak were present.

Ms. Patti announce that, as was included in the notice for this meeting of the Commissioners, the purpose of this public body meeting is to enter Non-Public Session. Ms. Patti announced that no District business shall be conducted in the Public Session after the Non-Public Session.

At 3:01 PM Ms. Patti moved to enter Non-Public Session pursuant to RSA 91-A:3, II subsections (b) and (c). Motion seconded by Mr. Panuczak and approved by 2:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye.

Present during the Non-Public Session was Front Desk Supervisor Julie Smart, Municipal Assistant Allison Smith, Finance Administrator Lisa Magerer, General Manager Ron Beard, Front Desk Associate Cheryl Toolin, Roads and Water Department Supervisor Steve Baert, Head of Maintenance Shawn Pelchat, Bar Lead Heather McCarthy Pierce, Executive Chef Tony Peirce.

Mr. Canfield motioned to re-enter public session. Motion seconded by Mr. Panuczak and approved by 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

Public session re-convened at 5:02 PM. All Commissioners were in attendance at the physical location.

Mr. Canfield moved to seal the minutes of the Non-Public Session on the ground that divulgence of this information would adversely affect the reputation of a person other than a Commissioner. The motion was seconded by Mr. Panuczak and approved by 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

No business was conducted during the re-convened Public Session.

Mr. Canfield moved to adjourn the meeting and that motion was seconded by Mr. Panuczak and approved by 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye.

Meeting adjourned at 5:04 PM

Minutes recorded by A. Smith

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Check Manifest - by Payee

Date: 6/19/2025 **Batch ID:** 366 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2003	SYSTEM	**6/19/2025**	**90**	**AIRGAS USA, LLC**			
5516596024				6/30/2025	64.96	0.00	64.96
03.3409.001.610 / COG - BAR SUPPLIES						64.96	
Small Carbon Dioxide Rental and Hazmat Fee							
					Total Check #:	**2003**	**64.96**
2004	SYSTEM	**6/19/2025**	**160**	**AMAZON**			
13K6-KM3T-WXVW				6/13/2025	125.98	0.00	125.98
01.4314.003.609 / B&G - DEPT UNIFORMS						125.98	
XXL Men's Coverall and Large Men's Coverall							
16HP-RN9M-7PGJ				6/04/2025	8.79	0.00	8.79
01.4522.003.663 / SKI - LIFT MAINTENANCE						8.79	
Luxlead 30 pcs Front Fender Liner Screws Set							
1HCM-NQHW-WY7Q				6/10/2025	7.99	0.00	7.99
01.4314.003.614 / B&G - CLEANING SUPPLIES						7.99	
Push bar dogging keys							
1P7N-VNDW-V3T9				6/13/2025	10.49	0.00	10.49
01.4314.003.614 / B&G - CLEANING SUPPLIES						10.49	
Lysol Surface Cleaner							
					Total Check #:	**2004**	**153.25**
2005	SYSTEM	**6/19/2025**	**220**	**AMERIGAS**			
3178080091				6/05/2025	119.98	0.00	119.98
01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES						119.98	
61.9 Gallons Propande							
					Total Check #:	**2005**	**119.98**
2006	SYSTEM	**6/19/2025**	**8990**	**BADGER METER**			
80197055				5/29/2025	7.84	0.00	7.84
02.4331.520.670 / WTR - SUBSCRIPTION & DUES						7.84	
Orion Cellular Lte Service Unit - Service for May 2025							
					Total Check #:	**2006**	**7.84**

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Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2007	SYSTEM	**6/19/2025**	**560**	**BELLETETES, INC.**			
	22358135			6/03/2025	1,008.00	0.00	1,008.00
	01.4312.002.816 / HWY - COLD PATCH					1,008.00	
	Paving Material Cold Mix 50#						
	22394185			6/06/2025	681.26	0.00	681.26
	01.1150.000.004 / AR - WEA					201.74	
	Center Mailboxes - Quikrete Concrete Mix 80#						
	01.1150.000.004 / AR - WEA					20.00	
	Quikrete Pallet for Center Mailboxes						
	01.1150.000.004 / AR - WEA					362.32	
	Center Mailboxes - 8 Kleer PVC trim						
	01.1150.000.004 / AR - WEA					97.20	
	Center Mailboxes - 8" Mill Aluminum						
	4480399			6/10/2025	292.00	0.00	292.00
	01.1150.000.004 / AR - WEA					292.00	
	4 each 1x8-18' Kleer PVC Trim						
	4480404			6/10/2025	77.60	0.00	77.60
	01.4314.003.630 / B&G - BUILDING REPAIRS					77.60	
	Mailboxes - Preserve Plus Premium Decking - 6						
					Total Check #:	**2007**	**2,058.86**
2008	SYSTEM	**6/19/2025**	**9748**	**Black River Produce**			
	896190			6/11/2025	311.58	0.00	311.58
	03.3409.001.002 / COG - FOOD					311.58	
	Food Purchase						
	897591			6/14/2025	-14.03	0.00	-14.03
	03.3409.001.002 / COG - FOOD					-14.03	
	CREDIT Food Purchase - Strawberries						
	897592			6/14/2025	-7.53	0.00	-7.53
	03.3409.001.002 / COG - FOOD					-7.53	
	CREDIT - Food Purchase - 1/2 Lb Yellow Onions Bag						
					Total Check #:	**2008**	**290.02**
2009	SYSTEM	**6/19/2025**	**980**	**CERTIFIED COMPUTER SOLUTIONS, LLC**			
	22969			6/10/2025	2,419.25	0.00	2,419.25

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Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			01.4130.002.342 / EXEC - COMPUTER SERVICES			2,269.25	
			Service Contract				
			01.4130.002.320 / EXEC - LICENSES & FEES			150.00	
			SSL Certificate - Annual				
					Total Check #:	**2009**	**2,419.25**
2010	SYSTEM	**6/19/2025**	**810**	**C M WHITCHER RUBBISH REMOVAL LLC**			
4193				6/01/2025	880.88	0.00	880.88
			01.4314.003.616 / B&G - TRASH REMOVAL			624.85	
			10 Yard Service Schedule plus 2/3 surcharge				
			03.4522.003.491 / SKI - TRASH REMOVAL			256.03	
			8 Yard Service Schedule plus 1/3 surcharge				
					Total Check #:	**2010**	**880.88**
2011	SYSTEM	**6/19/2025**	**9719**	**L.E. Johnston Construction Inc.**			
2025098				6/10/2025	1,800.00	0.00	1,800.00
			01.4312.002.822 / HWY - PROJECTS			1,800.00	
			Delivery of 2 loads of blue hard pak				
					Total Check #:	**2011**	**1,800.00**
2012	SYSTEM	**6/19/2025**	**8010**	**MORGAN CLARK**			
6162025				6/16/2025	550.00	0.00	550.00
			03.4523.003.611 / LNG - ENTERTAINMENT			550.00	
			Lounge Entertainment				
					Total Check #:	**2012**	**550.00**
2013	SYSTEM	**6/19/2025**	**3970**	**MUNICIPAL RESOURCES, INC.**			
26051				6/06/2025	1,354.17	0.00	1,354.17
			01.4130.002.391 / EXEC - PAYROLL PROCESSING			1,354.17	
			Payroll Services - May 2025				
					Total Check #:	**2013**	**1,354.17**
2014	SYSTEM	**6/19/2025**	**9663**	**NEW ENGLAND BACKFLOW, INC.**			
31977				6/20/2025	55.00	0.00	55.00

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Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			01.4314.003.630 / B&G - BUILDING REPAIRS			55.00	
			Certified backflow prevention testiwng 6/10/25 @ WEVD				
					Total Check #:	**2014**	**55.00**
2015	SYSTEM	**6/19/2025**	**9270**	**NH ELECTRIC CO-OP**			
6122025				6/12/2025	2,465.25	0.00	2,465.25
			02.4331.520.340 / WTR - ELECTRICITY			2,465.25	
			5/12/25 - 6/10/2025 Seevice				
					Total Check #:	**2015**	**2,465.25**
2016	ACH	**6/19/2025**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**		***ACH***	
398916087				5/28/2025	1,828.07	0.00	1,828.07
			03.3409.001.005 / COG - NON-ALOCHOLIC BEVERAGES			223.18	
			Non Alcoholic Bar Supplies				
			03.4523.002.611 / LNG - KITCHEN SUPPLIES			43.61	
			Kitchen Supplies				
			03.3409.001.002 / COG - FOOD			1,561.28	
			Food Purchases				
398918745				5/30/2025	570.67	0.00	570.67
			03.3409.001.005 / COG - NON-ALOCHOLIC BEVERAGES			8.99	
			Non Alcoholic Beverages				
			03.4523.002.611 / LNG - KITCHEN SUPPLIES			58.95	
			Kitchen Supplies				
			03.3409.001.002 / COG - FOOD			502.73	
			Non Alcoholic Beverages, Kitchen Supplies and Food Purhases				
					Total Check #:	**2016**	**2,398.74**
2017	SYSTEM	**6/19/2025**	**9490**	**TREASURER, STATE OF NH**			
206874				5/29/2025	30.00	0.00	30.00
			02.4331.520.860 / WTR - WATER TESTING			30.00	
			Lead and Copper Sample				
206912				5/30/2025	15.00	0.00	15.00
			02.4331.520.860 / WTR - WATER TESTING			15.00	
			DW, Bacteria, P/A, CHR, Aqueous				
206913				5/30/2025	30.00	0.00	30.00
			02.4331.520.860 / WTR - WATER TESTING			30.00	

Check Manifest - by Payee

Date: 6/19/2025 **Batch ID:** 366 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			3 Samples DW Bacteria, P/A, CHR, Aqueous				
					Total Check #:	**2017**	**75.00**
2018	SYSTEM	**6/19/2025**	**6180**	**UNIFIRST CORPORATION**			
107042724				6/12/2025	164.11	0.00	164.11
			01.4521.003.610 / FD - SUPPLIES				39.73
			Cook Shirts, Wet Area Mat, Terry Cloths, Bag Rack, Laundry Bags, Beach Towels, W				
			01.4314.003.614 / B&G - CLEANING SUPPLIES				29.20
			Cook Shirts, Wet Area Mat, Terry Cloths, Bag Rack, Laundry Bags, Beach Towels, W				
			03.4523.002.610 / LNG - BAR SUPPLIES				57.08
			Cook Shirts, Wet Area Mat, Terry Cloths, Bag Rack, Laundry Bags, Beach Towels, W				
			01.4312.002.610 / HWY - SHOP SUPPLIES				29.19
			Cook Shirts, Wet Area Mat, Terry Cloths, Bag Rack, Laundry Bags, Beach Towels, W				
			03.4522.003.610 / SKI - CLEANING SUPPLIES				0.27
			Cook Shirts, Wet Area Mat, Terry Cloths, Bag Rack, Laundry Bags, Beach Towels, W				
			01.4314.003.614 / B&G - CLEANING SUPPLIES				8.64
			Cook Shirts, Wet Area Mat, Terry Cloths, Bag Rack, Laundry Bags, Beach Towels, W				
					Total Check #:	**2018**	**164.11**
2019	SYSTEM	**6/19/2025**	**6240**	**UPTON & HATFIELD, LLP**			
174203				6/06/2025	192.00	0.00	192.00
			02.4331.520.323 / WTR - LEGAL EXPENSES				192.00
			NCM - Review, consider & respond to District regarding certified mail issues.				
					Total Check #:	**2019**	**192.00**

Check Manifest - by Payee

Date: 6/19/2025 **Batch ID:** 366 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

6/19/2025 Check Manifest Batch: 366 Chk Count: 17 Total Amnt: 15,049.31

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	8,692.12
02	WATER FUND	2,740.09
03	RECREATION FUND	3,617.10

--- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 6/26/2025 **Batch ID:** 367 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2020	SYSTEM	**6/26/2025**	**150**	**ALVINA SNEGACH**			
	06182025			6/18/2025	100.00	0.00	100.00
	01.4130.002.390 / EXEC - CONSULTING					100.00	
	WEVD Commission Meeting 6/28/25						
					Total Check #:	**2020**	**100.00**
2021	SYSTEM	**6/26/2025**	**160**	**AMAZON**			
	1396-TDDD-LRML			6/16/2025	58.97	0.00	58.97
	03.4523.002.610 / LNG - BAR SUPPLIES					58.97	
	Artsy Woodsy Tiki Bar Wood Sign						
	1X7P-L1RK-FGG6			6/15/2025	194.19	0.00	194.19
	03.3409.001.002 / COG - FOOD					17.99	
	Chipotle sauce						
	03.4523.002.610 / LNG - BAR SUPPLIES					176.20	
	wall clock, string lights, thatch roofing for hut, retro cocktai						
					Total Check #:	**2021**	**253.16**
2022	SYSTEM	**6/26/2025**	**210**	**AMERIGAS**			
	3178537437			6/17/2025	236.78	0.00	236.78
	01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					236.78	
	123.7 Gallons Propane						
					Total Check #:	**2022**	**236.78**
2023	ACH	**6/26/2025**	**280**	**AMOSKEAG BEVERAGES, INC.**			***ACH***
	3764350			6/19/2025	888.80	0.00	888.80
	03.3409.001.007 / COG - BEER					888.80	
	Beer Purchased						
	3764351			6/19/2025	42.00	0.00	42.00
	03.3409.001.007 / COG - BEER					42.00	
	Returned Kegs						
					Total Check #:	**2023**	**930.80**
2024	ACH	**6/26/2025**	**9697**	**BANK OF NEW HAMPSHIRE**			***ACH***

Check Manifest - by Payee

Date: 6/26/2025 **Batch ID:** 367 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	011608			6/11/2025	399.70	0.00	399.70
	01.4711.000.004 / DEBT - PRINCIPAL PAYMENTS - BANK OF NH TRAILER					373.16	
	Principal Fixed Loan for Trailer						
	01.4721.000.004 / DEBT - INTEREST PAYMENTS - BANK NH TRAILER					26.54	
	Interewt on Fixed Loan for Trailer						
					Total Check #:	**2024**	**399.70**
2025	SYSTEM	**6/26/2025**	**560**	**BELLETETES, INC.**			
	239992			6/20/2025	-170.89	0.00	-170.89
	01.1150.000.004 / AR - WEA					-170.89	
	Credit for Concrete Mix, and earthtone cedar for CenterMailbox						
					Total Check #:	**2025**	**-170.89**
2026	SYSTEM	**6/26/2025**	**870**	**CAMPTON POLICE DEPARTMENT**			
	6102025			6/10/2025	340.00	0.00	340.00
	01.4130.002.322 / EXEC - ANNUAL MEETING					340.00	
	1st Request - WEVD Annual Meeting 3/22/25						
					Total Check #:	**2026**	**340.00**
2027	SYSTEM	**6/26/2025**	**1240**	**CONSOLIDATED COMMUNICATIONS**			
	733110			6/12/2025	107.61	0.00	107.61
	02.4331.520.350 / WTR - TELEPHONE					107.61	
	5/12/25 - 6/11/2025 Service						
					Total Check #:	**2027**	**107.61**
2028	SYSTEM	**6/26/2025**	**1250**	**CONSOLIDATED COMMUNICATIONS**			
	74086			6/12/2025	253.75	0.00	253.75
	01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES					253.75	
	5/12/25 - 6/11/2025 Service						
					Total Check #:	**2028**	**253.75**
2029	SYSTEM	**6/26/2025**	**1260**	**CONSOLIDATED COMMUNICATIONS**			
	827930			6/12/2025	107.61	0.00	107.61
	01.4312.002.350 / HWY - TELEPHONE & INTERNET					107.61	

Check Manifest - by Payee

Date: 6/26/2025 **Batch ID:** 367 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		5/12/25 - 6/11/2025 Service					
					Total Check #:	**2029**	**107.61**
2030	SYSTEM	**6/26/2025**	**1320**	**CONSOLIDATED COMMUNICATIONS**			
	8959353			6/12/2025	86.74	0.00	86.74
		01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES				86.74	
		5/12/25 - 6/11/2025 Service					
					Total Check #:	**2030**	**86.74**
2031	SYSTEM	**6/26/2025**	**1340**	**CONSOLIDATED COMMUNICATIONS**			
	522050			6/12/2025	69.45	0.00	69.45
		02.4331.520.350 / WTR - TELEPHONE				69.45	
		5/12/25 - 6/11/2025 Service					
					Total Check #:	**2031**	**69.45**
2032	SYSTEM	**6/26/2025**	**1350**	**CONSOLIDATED COMMUNICATIONS**			
	470753			6/12/2025	107.61	0.00	107.61
		02.4331.520.350 / WTR - TELEPHONE				107.61	
		5/12/25 - 6/11/2025 Service					
					Total Check #:	**2032**	**107.61**
2033	SYSTEM	**6/26/2025**	**9652**	**GRAFTON COUNTY REGISTRY OF DEEDS**			
	06132025			6/13/2025	12.00	0.00	12.00
		02.4331.520.320 / WTR - LICENSES AND FEES				12.00	
		[redacted] Lien					
					Total Check #:	**2033**	**12.00**
2034	SYSTEM	**6/26/2025**	**3170**	**JP PEST SERVICES**			
	4131051			6/12/2025	156.00	0.00	156.00
		01.4520.003.619 / REC - PEST CONTROL				156.00	
		Commercial Protection Program - Campton Mtn. Ski Lodge					
					Total Check #:	**2034**	**156.00**

Check Manifest - by Payee

Date: 6/26/2025 **Batch ID:** 367 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2035	ACH	**6/26/2025**	**4110**	**NEW HAMPSHIRE DISTRIBUTORS, INC.**			***ACH***
	344636			6/18/2025	975.70	0.00	975.70
		03.3409.001.007 / COG - BEER				975.70	
		Beer					
	722976			6/18/2025	733.90	0.00	733.90
		03.3409.001.007 / COG - BEER				733.90	
		Beer					
					Total Check #:	**2035**	**1,709.60**
2036	ACH	**6/26/2025**	**4230**	**NH RETIREMENT SYSTEM**			***ACH***
	VOUCHER # 133552			6/19/2025	16,337.67	0.00	16,337.67
		01.2020.000.007 / NHRS PAYABLE				16,337.67	
		N.H. Retirement - May					
					Total Check #:	**2036**	**16,337.67**
2037	SYSTEM	**6/26/2025**	**4530**	**NUCAR FORD OF PLYMOUTH**			
	30			6/17/2025	292.48	0.00	292.48
		01.4312.002.826 / HWY - VEHICLE MAINTENANCE				292.48	
		Oil and Oil Filter					
					Total Check #:	**2037**	**292.48**
2038	SYSTEM	**6/26/2025**	**5390**	**SANEL AUTO PARTS**			
	135853			6/17/2025	96.98	0.00	96.98
		01.4312.002.829 / HWY - EQUIPMENT REPAIRS				96.98	
		Hydaulic Filter (2)					
					Total Check #:	**2038**	**96.98**
2039	SYSTEM	**6/26/2025**	**5750**	**STATE OF NH DEPT. OF SAFETY**			
	06232025			6/23/2025	75.00	0.00	75.00
		03.4523.001.814 / LNG - CRIMINAL RECORDS				75.00	
		Lounge Criminal Reports (3)					
					Total Check #:	**2039**	**75.00**

Check Manifest - by Payee

Date: 6/26/2025 **Batch ID:** 367 **BANK OF NH - DISTRICT**

Payment # / Invoice #	Type / PO #	Check Date	Vendor ID	Payee / Invoice Date	Invoice Amount	Discount Taken	Amount Paid
2040	ACH	**6/26/2025**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			***ACH***
398925557				6/04/2025	1,687.19	0.00	1,687.19
		03.3409.001.002 / COG - FOOD				1,687.19	
		Food Purchased					
					Total Check #:	**2040**	**1,687.19**
2041	SYSTEM	**6/26/2025**	**6280**	**VERIZON WIRELESS**			
6115505118				6/08/2025	322.47	0.00	322.47
		02.4331.520.351 / WTR - CELL PHONE				41.06	
		5/9/25 - 6/8/2025 Service - Ipad #1 - General Mgr					
		01.4130.002.351 / EXEC - CELL PHONES				41.06	
		5/9/25 - 6/8/2025 Service - Iphone #2 - Water					
		01.4130.002.351 / EXEC - CELL PHONES				117.65	
		5/9/25 - 6/8/2025 Service - General Manager's Cellphone					
		01.4130.002.351 / EXEC - CELL PHONES				122.70	
		5/9/25 - 6/8/2025 Service - Water Cellphone					
					Total Check #:	**2041**	**322.47**
2042	SYSTEM	**6/26/2025**	**6680**	**XEROX FINANCIAL SERVICES**			
40599628				6/10/2025	433.41	0.00	433.41
		01.4130.002.618 / EXEC - COPIER LEASE				144.47	
		Contract Protectrion and Equipment Protection					
		01.4520.002.618 / REC - COPIER LEASE				144.47	
		Contract Protectrion and Equipment Protection					
		02.4331.520.618 / WTR - COPIER LEASE				144.47	
		Contract Protectrion and Equipment Protection					
					Total Check #:	**2042**	**433.41**

Check Manifest - by Payee

Date: 6/26/2025 **Batch ID:** 367 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
6/26/2025	**Check Manifest**		**Batch:**	**367**	**Chk Count:**	**23**	**Total Amnt:**	**23,945.12**

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	18,807.17
02	WATER FUND	482.20
03	RECREATION FUND	4,655.75

--- Signatures ---

_____
Ron Beard, General Manager

_____
Maureen Patti, Commissioner-Chair

_____
Mark Canfield, Commissioner

_____
Gerald Panuczak, Commissioner

Gmail

Allison Smith <a.smith@waterville-estates.com>

Fwd: Fw:

1 message

Gerry Panuczak <gerry@waterville-estates.com> Tue, Jul 1, 2025 at 11:01 AM
To: Allison Smith <a.smith@waterville-estates.com>

---------- Forwarded message ---------
From: **Thomas Schelling** <[redacted]>
Date: Sun, Jun 29, 2025 at 09:50
Subject: Fw:
To: president@watervilleestates.org <president@watervilleestates.org>, maureen@waterville-estates.com <maureen@waterville-estates.com>, m.canfield@waterville-estates.com <m.canfield@waterville-estates.com>, gerry@waterville-estates.com <gerry@waterville-estates.com>

All,

Here are pictures of the water pressure gage at my house at 7 Holland Trail over the last few months. I have submitted a RCA to the board to formalize my request to have something done.

This has been going on for almost 2 years, with a partial resolution last winter, but obviously it hasn't worked.

I plan on attending the meeting on July 2nd. I will explain further if needed then.

Thanks, Tom

Sent from Outlook

From: Thomas Schelling <[redacted]>
Sent: Sunday, June 29, 2025 9:34 AM
To: Thomas Schelling <[redacted]>
Subject:



June 28, 12:34 PM



June 26, 7:21 PM



June 22, 7:59 PM



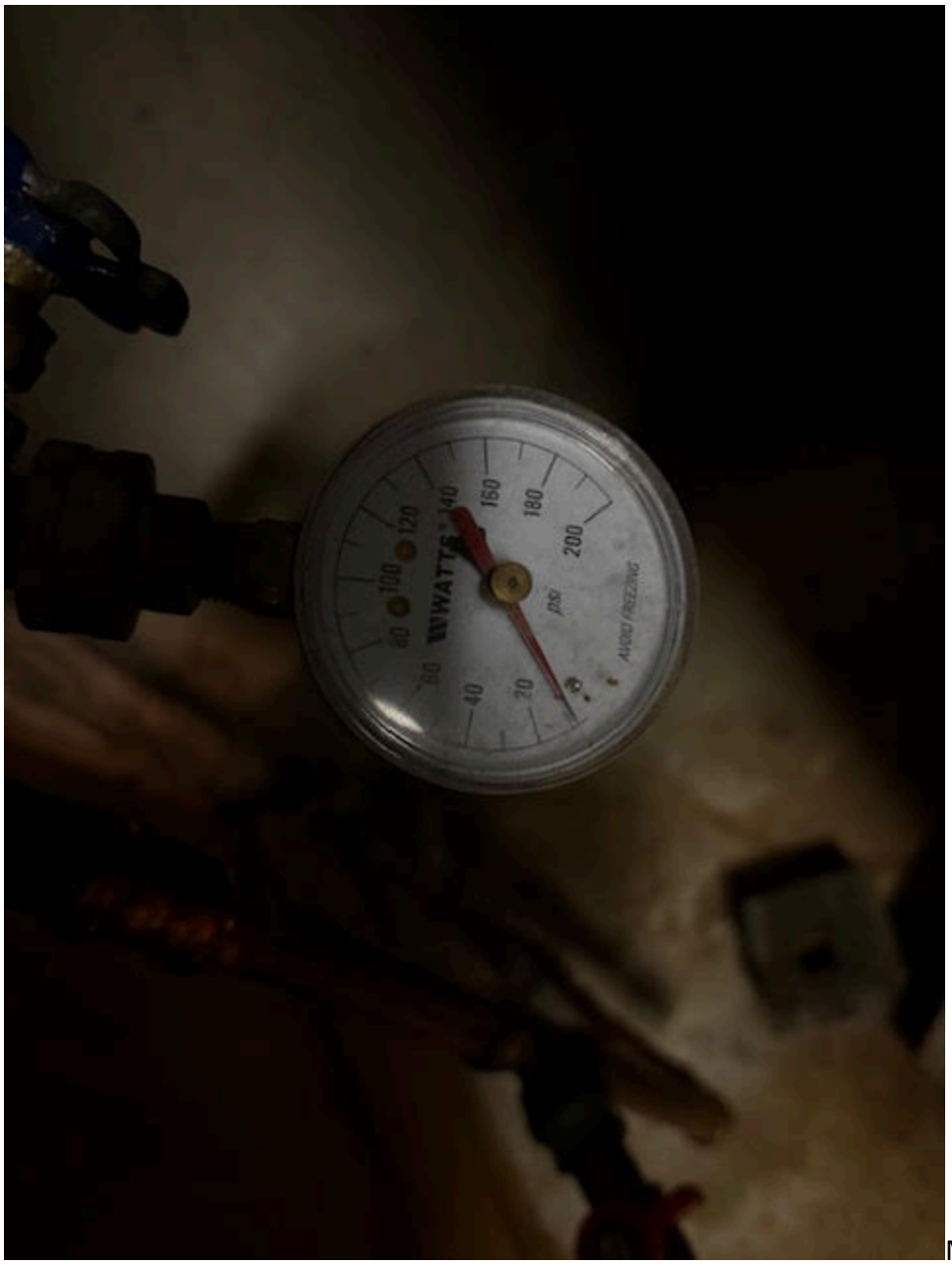
June 21, 4:28 PM



June 7, 9:15 AM



May 25, 1:15 PM



May 25, 1:15 PM



March 11, 6:27 PM

Sent from my iPhone

Maureen Patti Motions for July 2, 2025

1. **Agenda Item # 6a, Adoption of minutes –**
   Proposed Amendments to draft minutes of June 18, 2025:

    1. Page 3, line 95 – delete ‘a backup plan’ and insert “employees trained to troubleshoot if there are technical issues”
    2. Page 3, line 108 – insert after ‘2025’ the words “to review the state of the District Budget after 6 months of operations.”
    3. Page 3, lines 109, 110 -- delete ‘he now needs to go through the official channels’
    4. Page 4, line 114 – delete ‘the’ and ‘vacancy’ and insert after BAC the word “membership”
    5. Page 4, lines 148 and 149 – modify ‘suggestion’ to “suggestions” AND delete the phrase ‘to be made to the language in the District packet’
    6. Page 6, line 195 – correct typo for time non-public session ended 5:53 PM