Planning Board

May 29, 2025 – 4:00 PM

562 Winterbrook Rd., Campton, NH 03223

Members in Attendance: Gerry Panuczak, Stan Bujalski, Anthony Patti

Other Attendees: Municipal Assistant Allison Smith

Call to Order: The meeting was called to order at 4:02 PM by Gerry Panuczak (chair).

Approval of Prior Minutes

a. February 20, 2025

Ms. Smith read the meeting minutes. *Motion to adopt by Mr. Panuczak, seconded by Mr. Patti. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Mr. Bujalski – aye, Mr. Patti – aye.*

Planning Board Chair

Following Mark Canfield's election to the Commission he has resigned from the Planning Board. Both Mr. Patti and Mr. Bujalski declined to chair. Mr. Panuczak volunteered to chair. Appointed by consensus.

CIP Committee Representative & Handbook

Mr. Panuczak explained that the Planning Board needs to identify its representative to serve on the CIP Committee and summarized the Committee's responsibilities. Mr. Bujalski nor Mr. Patti were interested. Mr. Panuczak is ineligible to serve. The position remains open.

Mr. Patti stated he had reviewed Thornton's CIP Handbook and Mr. Canfield's suggested edits and felt they were sufficient. *Mr. Patti motioned to adopt Thornton's CIP Handbook with any necessary changes to make it applicable to the Village District.* Mr. Bujalski had not reviewed Mr. Canfield's edits and felt it was too soon to adopt. No second, motion died.

Mr. Panuczak volunteered to combine Mr. Canfield's and Mr. Bujalski's suggestions into one document for the next meeting. Mr. Patti recalled a prior discussion about getting Campton's CIP Handbook but had not received anything. He volunteered to liaise with Campton to try and get their CIP Handbook.

Planning Board Duties

Mr. Panuczak forwarded a slideshow authored by NHMA titled "Planning Board Basics" to members and asked members to review it for the next meeting and be prepared to discuss the potential future work of the Planning Board.

Next Meeting: June 19, 2025 @ 4:00 PM

Motion to adjourn by Mr. Panuczak, seconded by Mr. Bujalski. Carried unanimously.

Meeting adjourned at 4:40 PM.

Minutes prepared by Allison Smith