WEVD COMMISSION MEETING AGENDA
Tuesday, APRIL 8, 2025, at 4 p.m.
Community Center, 562 Winterbrook Rd., Campton, 03223
with Zoom access
Will be streamed on YouTube

1. Call to order
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. If remote attendance, reason & vote
5. Adoption of Agenda
6. Approval of Minutes
    a. March 26, 2025
7. Treasurer's Report
8. GM's Report
9. Committee / Board Reports:
    a. Planning Board
    b. Water & Roads
    c. Budget Advisory
10. CONSENT CALENDAR
    a. Manifests
    b. Committee/Board reports
    c. Volunteer Appointments
11. GENERAL CALENDAR ITEMS
    a. Vote to transfer monies from the Rec Fund in the amount of $70,000 to pay for Recreational Activities, Services, and other Recreation obligations
    b. Proposed new Procedures re: District Operations
        i. Extreme Weather/Natural Disaster
        ii. Water Emergency/Outage
        iii. Provide opportunity for WEA input re: color, style with Repairs/Construction/Renovation
    c. Discussion re: moving 1st Water Rate billing to the new year
    d. Public hearing date for water rate setting
    e. Continue to oppose HB66 (hearing is 04/10/25)
12. Next Meeting: Wednesday, April 23, 2025 @ 6 p.m.
13. Public Comment Period
14. Non-Public Session
15. Adjourn Meeting

WEVD COMMISSIONER MEETING PROCEDURES

1. THE COMMISSIONERS WILL POST AN AGENDA AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO HOLDING MEETINGS. EMERGENCY MEETINGS ARE EXEMPT.
2. A MEMBER OF THE PUBLIC MAY REQUEST ITEMS TO BE PLACED ON THE AGENDA.
    A. REQUEST MUST BE MADE TO BOTH THE GENERAL MANAGER AND ASSISTANT GENERAL MANAGER AT LEAST 10 DAYS PRIOR TO A SCHEDULED MEETING.
    B. THE REQUEST MUST CONTAIN THE SUBJECT MATTER OF THE REQUEST.
    C. THE FINAL DECISION TO ALLOW REQUESTS FROM THE PUBLIC RESIDES WITH THE COMMISSION.
3. THE COMMISSION MAY ASK FOR A REPRESENTATIVE FROM THE WATERVILLE ESTATES ASSOCIATION BOARD OF DIRECTORS TO SPEAK REGARDING WEA ACTIVITIES, CONCERNS, ETC.
4. RECORDING A MEETING OF THE PUBLIC BODY IS ALLOWED. VIDEO EQUIPMENT WILL BE ALLOWED AT THE MEETING SITE AND WILL BE PLACED AT LOCATIONS DESIGNATED BY THE COMMISSION.
5. ZOOM OR OTHER REMOTE ACCESS / ELECTRONIC PLATFORM ACCESS WILL BE PROVIDED FOR COMMISSION MEETINGS. A LINK OR MEETING INFORMATION TO GAIN ACCESS WILL BE INCLUDED IN MEETING NOTICES. FAILURE TO BROADCAST WILL NOT BE GROUNDS FOR CANCELLING A COMMISSION MEETING.
6. NO MEETING ADMINISTRATOR OR OTHER PERMISSION WILL BE REQUIRED FOR REMOTE RECORDINGS OF PUBLIC SESSIONS OF COMMISSIONER MEETINGS THROUGH ZOOM OR ANY OTHER PLATFORM UTILIZED BY THE COMMISSION.
7. ANY ATTENDEE WILL BE GRANTED UP TO THREE (3) MINUTES TO MAKE A STATEMENT AT THE END OF THE MEETING ON WEVD MATTERS. TOTAL TIME FOR PUBLIC COMMENT WILL BE LIMITED TO 15 MINUTES.
8. THE COMMISSIONERS RESERVE THE RIGHT TO ALLOW EXCEPTIONS TO THIS POLICY.

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WEVD Commission DRAFT Meeting Minutes
March 26, 2025 – 10 AM

Attendees: Commissioners Gerry Panuczak, Maureen Patti, Mark Canfield, General Manager Ron Beard, Administrative Assistant Allison Smith, Treasurer Denise Aguilo, and Finance Administrator Lisa Magerer.

Members of the Public: Andrea Canfield, Jaime Oldmixon, Ryan Timms, Harry Bertino

Members of the Public on Zoom: Dave Ketcham, Jesse Prato, Call-in_User 1, Call-in_User 2, Scott Sallaway

Members Excused: na

Call to Order: Commissioner Patti called the meeting to order at 6:00 PM.

Pledge of Allegiance: The meeting began with the Pledge of Allegiance.

Roll Call of Commissioners: Ms. Patti, Mr. Panuczak, and Mr. Canfield were all present.

Welcoming & Swearing In of Mark Canfield
Ms. Patti introduced Mark Canfield as the new commissioner and swore him in as the newly elected WEVD commissioner.

Swearing In of Denise Aguilo
Ms. Patti introduced Denise Aguilo and swore him in as the newly elected WEVD Treasurer.

Swearing In of Jaime Oldmixon
Ms. Patti introduced Jaime Oldmixon and swore him in as the newly elected WEVD Moderator.

Swearing In of Ryan Timms
Ms. Patti introduced Ryan Timms and swore him in as the newly elected WEVD Clerk.

If remote attendance, reason & vote
na

Adoption of Agenda:
Item 15.c was removed from the agenda as the RCA had been withdrawn.

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Approval of Minutes

a. March 12, 2025

Ms. Patti noted that she had submitted seven written amendments, which were in the packet, and that she would like to add the eighth amendment by adding the word Commission before the word agenda on line 141-142.

*Ms. Patti motioned to amend the draft minutes for **March 12, 2025** according to the list of seven written and one oral amendments by Ms. Patti provided in the packet. Mr. Panuczak duly seconded. Motion carried with a 2:1:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye. Mr. Canfield abstained.*

Treasurer's Report

Ms. Patti asked about tax revenue from the Town of Campton and the Town of Thornton. Ms. Smith said that Campton has paid in full for 2024 and Thornton is paying on collection so they will pay when they are ready.
Mr. Panuzcak asked about balance differences in the General Fund. Ms. Magerer responded that she is still working to reconcile.

General Manager's report

Mr. Beard spoke about the following:

1. Shawn Pelchat and his team have begun spring cleanup at the community center.
2. Steve Baert has been busy getting ready for the sanitary survey conducted by NHDES which happened on March 25, 2025.

Mr. Beard said that the sanitary survey went well. Recommendations on the type of tank will be coming from the engineer. There was a brief discussion about the need for fencing around Pegwood tank and that it has to be budgeted for.

3. Mr. Beard said that he would like to thank Allison Smith for all of her hard work preparing for the annual meeting. Ms. Patti also thanked Mrs. Canfield for all her help.
4. Shawn Pelchat has ordered all of the necessary parts and pieces to redo the plumbing for the outdoor adult pool and hot tub.

Mr. Beard also provided an update on the RCA that has been withdrawn from a homeowner who had low water pressure. He explained that the pressure reducing valve causing the issue was identified by staff, however, due to cold weather, their ability to access it was limited. The issue has been resolved now.

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Mr. Canfield asked Mr. Beard about Mr. Baert's spring plans for water and roads. Mr. Beard provided a brief description of some projects planned for the water department and said that the road survey is going to be completed soon, and it will be used in conjunction with the Water Master Plan, which is also nearing completion for the District to determine its infrastructure needs.

There was a discussion about Commissioner assignments given that there is a new Commissioner who has been the Planning Board chair prior to becoming a commissioner. Mr. Panuzcak agreed to remain on the Planning Board. He will also continue his Water and Roads Committee assignment. Mr. Canfield will be assigned to the Budget Advisory Committee and Ms. Patti will remain on the Records Committee.

Committee/Board Reports

Planning Board
The Planning Board has been focused on creating the Capital Improvements Plan which was approved by the Annual Meeting. The other aspect the Planning Board is beginning to work on is developing a CIP book. The board is currently looking at Thornton's CIP book, and the town is willing to share it with the Planning Board so it could tailor it to the District's needs. Another discussion the Planning Board had was about the members attending Campton's and Thornton's Planning Board meetings to learn about the inner workings of the board and the process.

Water Master Plan & Roads
The Committee met last Friday. Water Master Plan is almost complete and the committee members are hoping to have it presented to them at the next meeting. The Roads Master Plan will also be started soon, since the budget had passed and the contract with Horizons Engineering can be signed.

Budget Advisory Committee
The BAC is done for the budget season but will meet in June to assess the current budget and start thinking about the next budget season.

Records
Ms. Patti is trying to schedule a meeting in April to discuss quotes for records digitization and retention.

CONSENT CALENDAR

Manifests
Manifests were in the packet.

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Committee/Board reports
There were no written reports to approve.

Ms. Patti called for a vote to accept the manifests as presented in the packet. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye, Mr. Canfield – aye.

GENERAL CALENDAR ITEMS (Request for Commission Action, etc.)

Dissolving of Improving Amenities Profitability Committee
Ms. Patti said that the committee had not met for a while. Mr. Panuczak said that the committee's work had determined that the lodge had the most potential for revenues. As for cutting costs and profitability, the committee also determined that the staff is already doing everything to make that possible. The committee had also hired a marketing consultant and assessed the operations of the ski area and the lodge and it was up to the staff to build the business from there, which is actually what is happening with all the improvements and the snowmaking. The committee had nothing else major to oversee. He agreed with the dissolution of the committee.
Mr. Canfield asked if the committee was dying due to apathy. He said that he had made suggestions for improvements to WEA, and he was not sure they were ever delivered to WEA. He said that he believes there is a lot of opportunity to save money on recreation.
Mr. Panuzcak agreed that there was opportunity but noted that the Association sets the recreation policy, and the District-created committee had no jurisdiction there.
Ms. Patti added that the District now has much better communication and cooperation with WEA, which is very encouraging. She said that since the committee stopped meeting, there was an uptick in WEA meetings with the District management and Commissioners.
Then there was back and forth between Ms. Patti and Mr. Canfield on who is going to be the Commission liaison with WEA. Ms. Patti offered to remain the liaison and there was consensus that she should.

Ms. Patti made a motion to dissolve the Improving Amenities Profitability Committee. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye, Mr. Canfield – aye.

Vote for Commission Chair
Mr. Canfield made a motion to appoint Ms. Patti as the WEVD Commission Chair. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye, Mr. Canfield – aye.

RCA Holland Trail

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Item was dismissed as the RCA had been withdrawn.

RCA Morrill Circle

Ms. Patti reviewed the RCA from a homeowner whose water had been shut off during the weekend when his property had been rented out.

Ms. Smith explained that for this particular property the water had been shut off the day before the larger water emergency due to a different leak. Morrill Circle leak had been repaired on Monday.

Ms. Patti read into the record section 26 of the WEVD Water Ordinance:

> " 26. Interrupted or Unsatisfactory Service If, by reason of shortage of supply or for the purpose of making repairs, extensions, or connections, or for any reason beyond the control of the District, it becomes necessary to shut water off in a main or service line, the municipality will not be responsible for any damages caused by such shut-off, and no adjustment of rates will be allowed unless the loss of water is in effect for a continuous period in excess of 10 days, in which case a prorated adjustment of the minimum base fee will be made on the next billing. Notice of water shut off will be issued when feasible, but nothing in this rule shall be construed as requiring the giving of such notice. The District will not be responsible for meeting unusually high water quality standards for specialized industrial processes for its customers nor will it be held responsible for interrupted service or poor water quality caused by the legitimate use of fire hydrants."

- Mr. Prato, via Zoom - summarized what happened. They had a guest check-in and had to reimburse them 40 percent and buy them bottled water. He wanted to see if he could be reimbursed for those expenditures.

Mr. Beard noted that water was available on Saturday at the community center for all residents and guests. He added that the leak was fixed promptly, and the District did everything it could to restore water to the residents.

Ms. Patti added that after some confusion about who could and could not use water at the community center, it was resolved quickly.

- Mr. Prato – clarified that the water was shut off from Friday night to Monday morning.

Mr. Panuczak noted that the reason the water was shut off was a preventative measure to protect the water system from needing to issue a boil order. He also opined that this community is not a business community as it is zoned residential.

Mr. Canfield asked Mr. Prato about the level of communication from the District during the outage.

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- Mr. Prato – said that Ms. Smith called him at 4 pm when the guests were just checking in. He talked to the guests and offered them a discount. Then he brought them water from the store. After increasing the amount to be discounted to 40 percent, the guests stayed.

Mr. Canfield opined about the risks of running a business and added that it was unfortunate for Mr. Prato and other community members who got affected, but that he was not sure how the WEVD could be at fault for this business risk.
Ms. Patti spoke about the ordinance requirement to only consider remedies for outages longer than 10 days. She said that this was an emergency outage, and there was no remedy in this case under the WEVD water ordinance.

- Mr. Prato – said that it sucked that there was no attempt to fix it the next morning. He said that he understands what the ordinance says.

Ms. Patti said that the leak required bringing in an expert besides the District staff, and that the availability of the expert was limited over the weekend.

Ms. Patti made a motion to deny Mr. Prato's March 12th RCA. Mr. Panuczak duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Ms. Patti – aye, Mr. Canfield – aye.

Commissioners noted that they emphasized Mr. Prato's situation.

Mr. Canfield also said that he would like to set two hours, from 10 am to noon on a third Saturday of every month, for him to have office hours. People can come and share their thoughts with him. Location is to be determined.

Next Meeting: Wednesday, April 9, 2025 @ 4 p.m

Public Comment Period

- Harry Bertino, 27 Condo Road Unit 10 – thanked the Commission for holding the budget/warrant hearing and the annual meeting on a Saturday, thus increasing the opportunity for the public to attend. He then asked about the number that was used for water billings.

Ms. Smith said that she replied to his right-to-know request on Monday and that the second billing audit would not be done until a couple of weeks before the rates are set. She then gave him the numbers from the billing statement on the total number of properties billed, number of occupants, and number of accounts billed per bedroom count.

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- Mr. Bertino said that he though that the District was underestimating the actual water usage during peak times. He said that the NHDES data for the District (connections and population) are lower than what he thinks it should be. Mr. Bertino then said that he thinks that peak season water consumption may be underestimated since population figures and service connection information are not precise. The NH DES indicates 500 service connections for 1,250 individuals, which may be low, especially during peak times, like holiday weekends, occupancy is higher. Also, average water consumption per person varies from 60-90 gallons depending on the time of year, and using lower population numbers may underrepresent actual demand. This variation may be the source of the surplus water usage. He said that the District may be off by about 1000 people.

Ms. Smith clarified that the connection and population information that Mr. Bertino gave came from the University of North Carolina School of Government Environmental Finance Center, and the data is from a couple of years ago. They have already asked for updated information from the District (which was submitted) but they do not ask for that information when they collect updates. The District website also has an educational PowerPoint that references population numbers, which to the best of her knowledge came from an engineer's work with the Water & Roads committee.

- Scott Sallaway, 110 Snowood, via Zoom, thanked the Commissioners for holding the budget/warrant hearing and the annual meeting on a Saturday and said that it was a great meeting. He then asked about the relationship between the RMA and the budget.

It was explained that the RMA is offsetting budget revenues and the tax rate would have been higher if it were not for the RMA contribution.

- Scott Sallaway, 110 Snowood, via Zoom, asked if the District has any oversight or input regarding short-term rentals and whether they are paying the Rooms&Meals tax and are registered with their respective towns.

Ms. Patti said that the District does not.

Mr. Salaway asked whether WEA and the District should consider studying how may short-term rentals were there within its boundaries and whether regulation of short-term rentals should be discussed. He said that the biggest impact in his view was the water usage, given that the calculations are based on the number of bedrooms and not number of beds, which is quite high for any short-term rental property. He also spoke about the potential loss of revenues for the District not knowing how much Rooms&Meals tax is generated by those short-term rentals.

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Ms. Patti said that the District is not receiving the proceeds from the Rooms&Meals tax from the state.
Ms. Smith added that the correct way to address the Rooms&Meals tax would be by speaking with the NH legislators as they oversee the laws that govern its distribution. Campton's Representative is Janet Lucas and her information is available on the state government website.

Ms. Patti added that the short-term rental regulations are a dialog that needs to be pursued with WEA but that the District does not have any jurisdiction over regulating them at this time.

- Mr. Salaway reiterated his concern with short-term rentals and water usage and noted that if this is the direction this community is going to move then it needs to be looked at as there are a lot of short-term rentals in it already and they cost the community a lot of money. He reiterated the need for a study of how many of them are in the District and how that relates to the use of Campton Mountain as well, as it may be revenue that is going someplace else.

Mr. Panuczak also suggested to Mr. Salaway to come and address this with the Water and Roads Committee so that it could be put on the radar for the company doing the Water and Roads Master Plan.

- Mr. Bertino – provided clarification that the Waterville Estates Mountain Condo Association allowed renting before WEA and the District came to exist. There are individual condo associations and other HOAs, which is why he asked that this be included in the Planning Board Master Plan, where the authority to rent is coming from and the state oversees it, and not the town or the District, as they are just receiving a check. He stated that Campton received 2024 $336,000 and Thornton received $279,000 from Rooms&Meals tax, so between the two towns, there is over half a million dollars, so there is a benefit to that. Then he said that if one were to go online, they could see that Citizen's Count had done their research and at one point in the last few years they had pulled in 55 million dollars for the state. Mr. Bertino asked if that amount is taken away, where does that money come from. He opined that it then comes from all of “us” and that to make it up everyone is going to be chipping in for a 55 million dollar reduction in profit from the rentals or, he corrected himself, it is not profit, it is a tax. The other thing so if the District does not want the rentals, that goes to the state, but again if one were to look in the Association documents from back in the seventies, that was also an issue that was addressed then and it might even been done before the District existed so that's where people need to probably start looking to find this information.

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Non-Public Session

Ms. Patti motioned at 7:19 PM to enter non-public session for the purposes described in RSA 91-A:3, II (c). Mr. Panuzcak duly seconded. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Mr. Canfield – aye, Ms. Patti – aye.

Non-public session was entered at 7:20 PM, Commissioners Patti, Panuczak, and Canfield were present in person as well as the General Manager Ron Beard and Finance Administrator Lisa Magerer (left at 7:41 PM).

Resumption of Public Session

Mr. Panuczak motioned to exit non-public session. Ms. Patti duly seconded. . Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Mr. Canfield – aye, Ms. Patti – aye.

Public session was entered at 7:52 PM. Commissioners Patti, Panuczak, and Canfield were present in person.

The nonpublic session minutes were sealed by a motion from Mr. Panuczak, a second by Mr. Canfield, as divulgence of the minutes would adversely affect the reputation of someone other than a Commissioner. Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Mr. Canfield – aye, Ms. Patti – aye.

Adjourn Meeting

Mr. Panuczak made a motion to adjourn the meeting. Mr. Canfield duly seconded. . Motion carried with a 3:0 roll call vote: Mr. Panuczak – aye, Mr. Canfield – aye, Ms. Patti – aye.

Meeting adjourned at 7:52 PM.

Prepared by Alvina Snegach

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WEVD Treasurer Report
4.8.25

Bank of NH - As of:	3.31.25	3.31.25	
	Per Bank	**Per MTS**	**Float**
General Fund	$0.00	$0.00	$ -
Water Department	$631,705.78	$627,333.84	$ 4,371.94
Credit Card Account	$23,750.79	$23,778.18	$ (27.39)
Totals - BNH	$ 655,456.57	$ 651,112.02	$ 4,344.55

Citizens - As of:	3.24.25	3.24.25	
Savings	$ 50,390.83	$ 50,390.83	$ -
Totals – All	$ 705,847.40	$ 701,502.85	$ 4,344.55

Campton

	Billed	**Paid**	**Due**	**Interest Received**
2025				
2024	$ 1,153,572.00	$ 1,153,572.00	$ -	$ 1,194.48
2023	$ 1,313,393.00	$ 1,312,346.60	$ 1,046.40	$ 2,198.07
2022	$ 1,229,625.00	$ 1,187,787.37	$ 41,837.63	$ 3,450.20
2021	$ 1,081,446.00	$ 1,093,153.99	$ (11,707.99)	$ 1,717.17
2020	$ 1,126,745.00	$ 1,121,530.85	$ 5,214.15	$ 4,203.95
2019	$ 1,124,327.00	$ 1,122,635.05	$ 1,691.95	$ 5,449.60
Totals	$ 7,029,108.00	$ 6,991,025.86	$ 38,082.14	$ 18,213.47

Thornton

	Billed	**Paid**	**Due**	**Interest Received**
2025		$ -		
2024	$ 383,066.00	$ 361,838.00	$ 21,228.00	$ 287.26
2023	$ 495,793.00	$ 495,403.00	$ 390.00	$ 427.12
2022	$ 390,209.00	$ 390,207.00	$ 2.00	$ 1,182.15
2021	$ 410,452.00	$ 412,499.46	$ (2,047.46)	$ 1,373.62
2020	$ 415,607.26	$ 415,998.42	$ (391.16)	$ 1,486.38
2019	$ 360,718.00	$ 360,518.00	$ 200.00	$ 1,531.55
Totals	$ 2,455,845.26	$ 2,436,463.88	$ 19,381.38	$ 6,288.08

Water Accounts Receivable – As of 3.31.25

Per UMS	**Per MTS**	**Variance**
$22,938.35	$4,811.28	$ 18,127.07

Waterville Estates
Village District

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GM Report April 8, 2025

1. Shawn Pelchat has begun upgrading the adult pool area infrastructure.
2. Steve Baert has been working with Horizons Engineering to complete the water model and master plan which is very close to completion.
3. Steve Baert, Lauren Bennett and I are attending four days of water license test prep classes. The goal is for Lauren and I to get our class 1 water licenses.
4. Allison Smith has organized our 2024 files and has created 2025 files and folders along with other administrative tasks.
5. Lisa Magerer has learned more about our municipal software and its capabilities.

Check Manifest - by Payee

Date: 3/27/2025 **Bank ID:** 354 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1738	SYSTEM	**3/27/2025**	**160**	**AMAZON**			
	1FMM-FNW9-7J4N			3/20/2025	17.99	0.00	17.99
		01.4314.003.827 / B&G - EQUIPMENT REPAIRS				17.99	
		2 Pack Pump Filters					
	1FMM-FNW9-7J4N-1			3/20/2025	88.00	0.00	88.00
		01.4314.003.827 / B&G - EQUIPMENT REPAIRS				88.00	
		Hydraulic Hose for Plow					
	1JVD-M6T1-JXQD			3/21/2025	15.97	0.00	15.97
		01.4520.003.620 / REC - MISC EXPENSES				15.97	
		AAA Batteries					
	1MK1-RJK1-F4KL			3/17/2025	50.12	0.00	50.12
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				50.12	
		4 - WhisperFlo Swimming Pool Pump Basket					
	1MRP-GP3Q-73HT			3/20/2025	564.09	0.00	564.09
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				564.09	
		22 - 2" Union Ball Valves					
	1P9D-PG4Q-LJCX			3/18/2025	1,768.60	0.00	1,768.60
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				100.00	
		Pipe Fitting					
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				559.96	
		4 Flow Controls for Pool					
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				96.25	
		45 Degree Elbow Pipe Fitting					
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				104.50	
		2" Union Jetstream Socket					
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				146.30	
		2" Union Jetstream Socket					
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				90.68	
		4 - Pipe Fitting Adapter					
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				69.00	
		3 - Pipe Fitting Tee					
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				468.58	
		Multiport Valve for Filters					
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				26.99	
		2" Union Ball Valve - Full Port					
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				98.28	
		PVC Pipe Fitting, Wye					
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				8.06	

Check Manifest - by Payee

Date: 3/27/2025 **Batch ID:** 354 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		Flush Reducer Bushings, Spigot & FIPT						
	1V6N-C76G-74FX				3/20/2025	66.49	0.00	66.49
		01.4314.003.826 / B&G - VEHICLE MAINTENANCE					66.49	
		1 Led Light Bulbs - Pack of 2						
	1WWV-3LJX-NT9L				3/22/2025	63.85	0.00	63.85
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE					63.85	
		5 Pack Injector Ports						
	1X32-F7RW-DL7H				3/20/2025	115.00	0.00	115.00
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE					115.00	
		PVC Pipe Fitting Tees (5)						
	1X4T-MVDD-JGX3				2/12/2025	37.23	0.00	37.23
		01.4524.003.618 / POOL - POOL CHEMICALS & SUPPLIES					37.23	
		3- Taylor #2 Reagent DPD Liquid						
	1YJ6-LQ6R-DKDK				3/17/2025	89.49	0.00	89.49
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE					89.49	
		Energizer 123 Lithium Photo Battery - 1 pack of 12						
						Total Check #:	**1738**	**2,876.83**
1739	SYSTEM	**3/27/2025**	**250**	**AMERIGAS**				
	3175133325				3/11/2025	4,976.39	0.00	4,976.39
		01.4314.003.341 / B&G - HEAT					4,976.39	
		2500.7 gallons Propane						
						Total Check #:	**1739**	**4,976.39**
1740	SYSTEM	**3/27/2025**	**330**	**ANDREA CANFIELD - V**				
	03182025				3/18/2025	52.50	0.00	52.50
		01.4130.001.291 / EXEC - TRAVEL REIMBURSEMENTS					52.50	
		Picked up annual report - 75 miles x .70 per mile						
						Total Check #:	**1740**	**52.50**
1741	ACH	**3/27/2025**	**9697**	**BANK OF NEW HAMPSHIRE**				***ACH***
	ACCT 400011608				3/11/2025	399.70	0.00	399.70
		01.4711.000.004 / DEBT - PRINCIPAL PAYMENTS - BANK OF NH TRAILER					369.54	
		Trailer - Fixed Loan - Principal						
		01.4721.000.004 / DEBT - INTEREST PAYMENTS - BANK NH TRAILER					30.16	

Check Manifest - by Payee

Date: 3/27/2025 **Batch ID:** 354 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		Trailer - Fixed Loan -Interest					
					Total Check #:	**1741**	**399.70**
1742	SYSTEM	**3/27/2025**	**9709**	**CINTAS**			
	5258418403			3/11/2025	126.37	0.00	126.37
		01.4314.003.630 / B&G - BUILDING REPAIRS				126.37	
		Medicine Cabifnet Product					
					Total Check #:	**1742**	**126.37**
1743	SYSTEM	**3/27/2025**	**1270**	**CONSOLIDATED COMMUNICATION**			
	1132953542-10			3/18/2025	129.47	0.00	129.47
		01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES				129.47	
		2/18/25 - 3/17/25 Service					
					Total Check #:	**1743**	**129.47**
1744	SYSTEM	**3/27/2025**	**1240**	**CONSOLIDATED COMMUNICATIONS**			
	1132987331-10			3/12/2025	107.29	0.00	107.29
		02.4331.520.350 / WTR - TELEPHONE				107.29	
		2/12/25 - 3/11/25 Service					
					Total Check #:	**1744**	**107.29**
1745	SYSTEM	**3/27/2025**	**1250**	**CONSOLIDATED COMMUNICATIONS**			
	1862657408-6			3/12/2025	253.09	0.00	253.09
		01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES				253.09	
		2/12/25 - 3/11/25 Service					
					Total Check #:	**1745**	**253.09**
1746	SYSTEM	**3/27/2025**	**1320**	**CONSOLIDATED COMMUNICATIONS**			
	6037268958-353			3/12/2025	77.48	0.00	77.48
		01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES				77.48	
		2/12/25 - 3/11/25 Service					
					Total Check #:	**1746**	**77.48**

Check Manifest - by Payee

Date: 3/27/2025 **Batch ID:** 354 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1747	SYSTEM	**3/27/2025**	**1340**	**CONSOLIDATED COMMUNICATIONS**			
	1132765220-50			3/12/2025	69.13	0.00	69.13
	02.4331.520.350 / WTR - TELEPHONE					69.13	
	2/12/25 - 3/11/25 Service						
					Total Check #:	**1747**	**69.13**
1748	SYSTEM	**3/27/2025**	**1360**	**CONSOLIDATED COMMUNICATIONS**			
	1132987331-42			3/18/2025	246.10	0.00	246.10
	02.4331.520.350 / WTR - TELEPHONE					246.10	
	2/18/25 - 3/17/25 Service						
					Total Check #:	**1748**	**246.10**
1749	SYSTEM	**3/27/2025**	**2630**	**HEALTH TRUST**			
	001549610			3/18/2025	22,023.79	0.00	22,023.79
	02.4331.520.211 / WTR - DENTAL INSURANCE					1,981.26	
	Billing Period: 4/1/25 - 4/30/25						
	02.4331.520.210 / WTR - HEALTH INSURANCE					79.50	
	Billing Period: 4/1/25 - 4/30/25						
	01.4314.001.210 / B&G - HEALTH INSURANCE					7,925.04	
	Billing Period: 4/1/25 - 4/30/25						
	01.4314.001.211 / B&G - DENTAL INSURANCE					367.47	
	Billing Period: 4/1/25 - 4/30/25						
	01.4521.001.210 / FD - HEALTH INSURANCE					2,641.68	
	Billing Period: 4/1/25 - 4/30/25						
	01.4521.001.211 / FD - DENTAL INSURANCE					106.02	
	Billing Period: 4/1/25 - 4/30/25						
	01.4130.001.210 / EXEC - HEALTH INSURANCE					5,943.76	
	Billing Period: 4/1/25 - 4/30/25						
	01.4130.001.211 / EXEC - DENTAL INSURANCE					231.35	
	Billing Period: 4/1/25 - 4/30/25						
	03.4520.001.210 / REC - HEALTH INSURANCE					1,320.84	
	Billing Period: 4/1/25 - 4/30/25						
	03.4520.001.211 / REC - DENTAL INSURANCE					53.01	
	Billing Period: 4/1/25 - 4/30/25						
	01.4312.001.210 / HWY - HEALTH INSURANCE					1,320.84	
	Billing Period: 4/1/25 - 4/30/25						
	01.4312.001.211 / HWY - DENTAL INSURANCE					53.02	

Check Manifest - by Payee

Date: 3/27/2025 **Batch ID:** 354 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		Billing Period: 4/1/25 - 4/30/25					
					Total Check #:	**1749**	**22,023.79**
1750	SYSTEM	**3/27/2025**	**3170**	**JP PEST SERVICES**			
	4051162			3/19/2025	240.00	0.00	240.00
		01.4520.003.619 / REC - PEST CONTROL				240.00	
		Commercial Protection Program for Community Center					
	4051163			3/13/2025	156.00	0.00	156.00
		01.4520.003.619 / REC - PEST CONTROL				156.00	
		Commercial Protection Program - Ski Lodge					
	4089202			3/13/2025	36.00	0.00	36.00
		01.4520.003.619 / REC - PEST CONTROL				36.00	
		15W Replacement Bulbs - Ski Lodge					
	4090187			3/19/2025	144.00	0.00	144.00
		01.4520.003.619 / REC - PEST CONTROL				144.00	
		15W Repladement Bulb					
					Total Check #:	**1750**	**576.00**
1751	SYSTEM	**3/27/2025**	**3480**	**MACDONALD PROPERTY MANAGEMENT**			
	3020			3/19/2025	1,050.00	0.00	1,050.00
		01.4314.003.631 / B&G - BOILER MAINTENANCE				1,050.00	
		55 Gallons Anti Freeze					
					Total Check #:	**1751**	**1,050.00**
1752	SYSTEM	**3/27/2025**	**9736**	**NEW ENGLAND WATER DISTRIBUTION SERVICE**			
	31772			3/18/2025	1,455.00	0.00	1,455.00
		02.4331.520.861 / WTR - LEAK REPAIRS				1,455.00	
		3/14/25 Emergency Leak Detection					
					Total Check #:	**1752**	**1,455.00**
1753	SYSTEM	**3/27/2025**	**9658**	**NEW HAMPSHIRE MUNICIPAL ASSOCIATION**			
	03182025			3/18/2025	199.00	0.00	199.00
		01.4130.002.240 / EXEC - EDUCATION				199.00	
		NHMA Training - Employment Law Workshop					

Check Manifest - by Payee

Date: 3/27/2025 **Batch ID:** 354 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #: 1753		**199.00**
1754	SYSTEM	**3/27/2025**	**9270**	**NH ELECTRIC CO-OP**			
	ACCT 0575139110			3/13/2025	3,588.20	0.00	3,588.20
	02.4331.520.340 / WTR - ELECTRICITY					3,588.20	
	2/11/25 - 3/11/2025 Service						
					Total Check #: 1754		**3,588.20**
1755	SYSTEM	**3/27/2025**	**5390**	**SANEL AUTO PARTS**			
	131971			3/20/2025	80.46	0.00	80.46
	01.4314.003.827 / B&G - EQUIPMENT REPAIRS					80.46	
	Hose Fittings, Crimp HOses, Megasys 4MXT Hose and Hydraulic fluid						
					Total Check #: 1755		**80.46**
1756	SYSTEM	**3/27/2025**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			
	398839659			3/14/2025	876.35	0.00	876.35
	03.4522.003.612 / SKI - KITCHEN SUPPLIES					64.99	
	Kitchen Supplies and Food						
	03.3409.001.002 / COG - FOOD					811.36	
	Kitchen Supplies and Food						
					Total Check #: 1756		**876.35**
1757	SYSTEM	**3/27/2025**	**9696**	**TREASURER, STATE OF NH - DEPT. OF TRANSP**			
	365779			3/14/2025	377.18	0.00	377.18
	01.4314.003.823 / B&G - VEHICLE FUEL					377.18	
	2017 Ford F-350 XL 161.88 Gallons						
					Total Check #: 1757		**377.18**
1758	SYSTEM	**3/27/2025**	**6180**	**UNIFIRST CORPORATION**			
	1070405403			3/20/2025	130.73	0.00	130.73
	01.4521.003.610 / FD - SUPPLIES					33.69	
	Terry Cloths, Bag Rack, Laundry Bags,Beach Towels andWEVD Rug						
	01.4314.003.614 / B&G - CLEANING SUPPLIES					33.35	
	Terry Cloths, Bag Rack, Laundry Bags,Beach Towels andWEVD Rug						

Check Manifest - by Payee

Date: 3/27/2025 **Batch ID:** 354 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			03.4523.002.610 / LNG - BAR SUPPLIES					21.43
			Terry Cloths, Bag Rack, Laundry Bags,Beach Towels andWEVD Rug					
			01.4312.002.610 / HWY - SHOP SUPPLIES					33.35
			Terry Cloths, Bag Rack, Laundry Bags,Beach Towels andWEVD Rug					
			03.4522.003.610 / SKI - CLEANING SUPPLIES					0.27
			Terry Cloths, Bag Rack, Laundry Bags,Beach Towels andWEVD Rug					
			01.4314.003.614 / B&G - CLEANING SUPPLIES					8.64
			Terry Cloths, Bag Rack, Laundry Bags,Beach Towels andWEVD Rug					
						Total Check #:	**1758**	**130.73**
1759	SYSTEM	**3/27/2025**	**6280**	**VERIZON WIRELESS**				
	6107999763				3/08/2025	0.00	0.00	0.00
	6107999763-1				3/08/2025	326.99	0.00	326.99
			02.4331.520.351 / WTR - CELL PHONE					41.06
			Ipad for Water Dept.					
			01.4130.002.351 / EXEC - CELL PHONES					41.06
			Ipad - District					
			01.4130.002.351 / EXEC - CELL PHONES					119.91
			Ron's Cellphone - Service 3/9/25 - 4/8/25					
			01.4130.002.351 / EXEC - CELL PHONES					124.96
			Steve's Cellphone - Service 3/9/25 - 4/8/25					
						Total Check #:	**1759**	**326.99**
1760	SYSTEM	**3/27/2025**	**9698**	**ZACKARY KENNEDY**				
	CHESLEY'S 03182025				3/18/2025	71.54	0.00	71.54
			01.4130.002.620 / EXEC - MISCELLANEOUS EXPENSE					71.54
			Safety Meeting Lunch					
						Total Check #:	**1760**	**71.54**

Check Manifest - by Payee

Date: 3/27/2025 **Batch ID:** 354 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

3/27/2025 Check Manifest Batch: 354 Chk Count: 23 Total Amnt: 40,069.59

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	30,230.15
02	WATER FUND	7,567.54
03	RECREATION FUND	2,271.90

--- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Dave Spinney, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 4/01/2025 **Batch ID:** 355 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1761	SYSTEM	**4/01/2025**	**160**	**AMAZON**			
	13PJJ-FKHW-GGPR			3/31/2025	75.96	0.00	75.96
	01.4314.003.609 / B&G - DEPT UNIFORMS					75.96	
	2 Pairs Work Pants						
	1FXX-98GP-KRK3			3/31/2025	24.95	0.00	24.95
	01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE					24.95	
	Repair Kit for Show Close Valve						
	1GMH-936D-CG4Y			3/27/2025	34.99	0.00	34.99
	01.4314.003.611 / B&G - SMALL TOOLS					34.99	
	Dead Blow Hammer Set						
	1HMQ-9F33-4F39			3/27/2025	41.98	0.00	41.98
	01.4314.003.630 / B&G - BUILDING REPAIRS					41.98	
	2 Black Stainless Steel Railing Brackets for Staircase						
	1JD7-R1PT-4LRV			3/27/2025	53.39	0.00	53.39
	01.4314.003.614 / B&G - CLEANING SUPPLIES					53.39	
	Screwdriver with Magnetic Tip, Vacuum Replacement Roller, and Disinfecting Wipe						
	1WV9-9M91-KMXD			3/31/2025	30.08	0.00	30.08
	01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE					30.08	
	1/2" PVC SC80 Ball Valve (8)						
	1XLC-V7JF-LF9Q			3/28/2025	98.02	0.00	98.02
	01.4314.003.614 / B&G - CLEANING SUPPLIES					98.02	
	Shampoo & Body Wash, Lysol Cleaner and Oreck Vacuum Bags						
					Total Check #:	**1761**	**359.37**
1762	SYSTEM	**4/01/2025**	**250**	**AMERIGAS**			
	317452264			3/20/2025	3,285.09	0.00	3,285.09
	01.4314.003.341 / B&G - HEAT					3,285.09	
	1650.8 Gallons Propane						
	3175516782			3/22/2025	2,686.30	0.00	2,686.30
	01.4314.003.341 / B&G - HEAT					2,686.30	
	1349.9 Gallons Propan						
					Total Check #:	**1762**	**5,971.39**
1763	SYSTEM	**4/01/2025**	**330**	**ANDREA CANFIELD - V**			

Check Manifest - by Payee

Date: 4/01/2025 **Batch ID:** 355 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	032525			3/25/2025	47.98	0.00	47.98
	01.4130.002.322 / EXEC - ANNUAL MEETING						47.98
	Photo Contest Framing - 3 receipts attached from Hobby Lobby						
					Total Check #:	**1763**	**47.98**
1764	SYSTEM	**4/01/2025**	**9729**	**CAMMY PEARL**			
	032825			3/28/2025	127.50	0.00	127.50
	03.4520.000.690 / REC - MISC. EXPENSES						127.50
	tips on 3/15/25 not taken, reported on 3/27/25 end of season.						
					Total Check #:	**1764**	**127.50**
1765	SYSTEM	**4/01/2025**	**5630**	**CHARTER COMMUNICATIONS**			
	0020530032725			3/27/2025	597.19	0.00	597.19
	01.4520.002.345 / REC - CABLE						178.00
	3/27/25 - 4/25/25 Phone, Cable and Internet Service						
	01.4520.002.344 / REC - INTERNET						115.00
	3/27/25 - 4/25/25 Phone, Cable and Internet Service						
	01.4130.002.350 / EXEC - TELEPHONE & INTERNET						115.00
	3/27/25 - 4/25/25 Phone, Cable and Internet Service						
	01.4130.002.350 / EXEC - TELEPHONE & INTERNET						25.00
	3/27/25 - 4/25/25 Phone Service						
	01.4520.002.350 / REC - TELEPHONE						25.00
	3/27/25 - 4/25/25 Phone Serviice						
	01.4130.002.350 / EXEC - TELEPHONE & INTERNET						25.00
	3/27/25 - 4/25/25 Phone Service						
	01.4520.002.350 / REC - TELEPHONE						25.00
	3/27/25 - 4/25/25 Phone Service						
	01.4520.002.350 / REC - TELEPHONE						25.00
	3/27/25 - 4/25/25 Phone Service						
	01.4130.002.350 / EXEC - TELEPHONE & INTERNET						25.00
	3/27/25 - 4/25/25 Phone Service						
	01.4520.002.345 / REC - CABLE						33.00
	3/27/25 - 4/25/25 Cable Service						
	01.4520.002.350 / REC - TELEPHONE						3.09
	3/27/25 - 4/25/25 Phone Service						
	01.4130.002.350 / EXEC - TELEPHONE & INTERNET						3.10
	3/27/25 - 4/25/25 Internet Service						

Check Manifest - by Payee

Date: 4/01/2025 **Batch ID:** 355 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #:	**1765**	**597.19**
1766	SYSTEM	**4/01/2025**	**1290**	**CONSOLIDATED COMMUNICATIONS**			
	6034061840			2/25/2025	121.00	0.00	121.00
	01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES					121.00	
	2/24/25 - 3/23/25 Service						
					Total Check #:	**1766**	**121.00**
1767	SYSTEM	**4/01/2025**	**1300**	**CONSOLIDATED COMMUNICATIONS**			
	6034062057			3/24/2025	3.60	0.00	3.60
	01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES					3.60	
	2/24/25 - 3/23/25 Service						
					Total Check #:	**1767**	**3.60**
1768	SYSTEM	**4/01/2025**	**1330**	**CONSOLIDATED COMMUNICATIONS**			
	6034019573			3/21/2025	121.00	0.00	121.00
	02.4331.520.350 / WTR - TELEPHONE					121.00	
	2/21/25 - 3/20/25 Service						
					Total Check #:	**1768**	**121.00**
1769	SYSTEM	**4/01/2025**	**1890**	**EVERSOURCE**			
	56996545091 - MARCH			3/24/2025	77.87	0.00	77.87
	01.4522.002.340 / SKI - ELECTRIC					77.87	
	2/7/25 - 3/27/25 Service						
					Total Check #:	**1769**	**77.87**
1770	SYSTEM	**4/01/2025**	**1910**	**EVERSOURCE**			
	56574890067 - MARCH			3/24/2025	450.64	0.00	450.64
	02.4331.520.340 / WTR - ELECTRICITY					450.64	
	2/7/25 - 3/27/25 Service						
					Total Check #:	**1770**	**450.64**
1771	SYSTEM	**4/01/2025**	**1920**	**EVERSOURCE**			

Check Manifest - by Payee

Date: 4/01/2025 **Batch ID:** 355 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	56360751028 -MARCH			3/24/2025	18.92	0.00	18.92
	01.4522.002.340 / SKI - ELECTRIC					18.92	
	2/7/25 - 3/27/25 Service						
					Total Check #:	**1771**	**18.92**
1772	SYSTEM	**4/01/2025**	**1930**	**EVERSOURCE**			
	56299101063 - MARCH			3/24/2025	5,467.77	0.00	5,467.77
	01.4314.003.340 / B&G - ELECTRIC					5,467.77	
	2/7/25 - 3/27/25 Service						
					Total Check #:	**1772**	**5,467.77**
1773	SYSTEM	**4/01/2025**	**1990**	**EVERSOURCE**			
	56994890085 - MARCH			3/24/2025	123.77	0.00	123.77
	01.4312.003.340 / HWY - ELECTRIC					123.77	
	2/7/25 - 3/27/25 Service						
					Total Check #:	**1773**	**123.77**
1774	SYSTEM	**4/01/2025**	**2020**	**EVERSOURCE**			
	56244890026 - MARCH			3/24/2025	116.10	0.00	116.10
	01.4312.003.340 / HWY - ELECTRIC					116.10	
	2/7/25 - 3/27/25 Service						
					Total Check #:	**1774**	**116.10**
1775	SYSTEM	**4/01/2025**	**2040**	**EVERSOURCE**			
	56974735011 - MARCH			3/24/2025	307.74	0.00	307.74
	01.4522.002.340 / SKI - ELECTRIC					307.74	
	2/7/25 - 3/27/25 Service						
					Total Check #:	**1775**	**307.74**
1776	SYSTEM	**4/01/2025**	**7270**	**EVERSOURCE**			
	56235890092 -MARCH			3/24/2025	1,569.17	0.00	1,569.17
	01.4522.002.340 / SKI - ELECTRIC					1,569.17	
	2/7/25 - 3/27/25 Service						

Check Manifest - by Payee

Date: 4/01/2025 **Batch ID:** 355 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #:	**1776**	**1,569.17**
1777	SYSTEM	**4/01/2025**	**7280**	**EVERSOURCE**			
	56344890025 - MARCH			3/24/2025	455.52	0.00	455.52
	02.4331.520.340 / WTR - ELECTRICITY					455.52	
	2/7/25 - 3/27/25 Service						
					Total Check #:	**1777**	**455.52**
1778	SYSTEM	**4/01/2025**	**7300**	**EVERSOURCE**			
	56181551029 - MARCH			3/24/2025	176.40	0.00	176.40
	02.4331.520.340 / WTR - ELECTRICITY					176.40	
	2/7/25 - 3/27/25 Service						
					Total Check #:	**1778**	**176.40**
1779	SYSTEM	**4/01/2025**	**7310**	**EVERSOURCE**			
	56688101039 - MARCH			3/24/2025	343.74	0.00	343.74
	01.4522.002.340 / SKI - ELECTRIC					343.74	
	2/7/25 - 3/27/25 Service						
					Total Check #:	**1779**	**343.74**
1780	SYSTEM	**4/01/2025**	**7320**	**EVERSOURCE**			
	56384126058 - MARCH			3/24/2025	18.58	0.00	18.58
	02.4331.520.340 / WTR - ELECTRICITY					18.58	
	2/7/25 - 3/27/25 Service						
					Total Check #:	**1780**	**18.58**
1781	SYSTEM	**4/01/2025**	**7330**	**EVERSOURCE**			
	56945126092 - MARCH			3/24/2025	20.64	0.00	20.64
	02.4331.520.340 / WTR - ELECTRICITY					20.64	
	2/7/25 - 3/27/25 Service						
					Total Check #:	**1781**	**20.64**
1782	SYSTEM	**4/01/2025**	**9130**	**EVERSOURCE**			

Check Manifest - by Payee

Date: 4/01/2025 **Batch ID:** 355 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	56956494017 - MARCH				3/24/2025	190.74	0.00	190.74
	02.4331.520.340 / WTR - ELECTRICITY						190.74	
	2/7/25 - 3/27/25 Service							
						Total Check #:	**1782**	**190.74**
1783	SYSTEM	**4/01/2025**	**9140**	**EVERSOURCE**				
	56101129021 - MARCH				3/24/2025	3,313.31	0.00	3,313.31
	02.4331.520.340 / WTR - ELECTRICITY						3,313.31	
	2/7/25 - 3/27/25 Service							
						Total Check #:	**1783**	**3,313.31**
1784	SYSTEM	**4/01/2025**	**9160**	**F.W.WEBB COMPANY**				
	89966070				3/18/2025	418.00	0.00	418.00
	01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE						418.00	
	100 Gray PVC 2Xe20' S80 Pipe							
						Total Check #:	**1784**	**418.00**
1785	SYSTEM	**4/01/2025**	**7480**	**HANDYMAN HARDWARE INC.**				
	A207267				3/12/2025	1.71	0.00	1.71
	01.4314.003.630 / B&G - BUILDING REPAIRS						1.90	
	fasteners							
	01.4314.003.630 / B&G - BUILDING REPAIRS						-0.19	
	fasteners							
	A207349				3/21/2025	13.50	0.00	13.50
	01.4314.003.611 / B&G - SMALL TOOLS						15.00	
	plier							
	01.4314.003.611 / B&G - SMALL TOOLS						-1.50	
	plier							
	A207381				3/24/2025	3.15	0.00	3.15
	01.4314.003.630 / B&G - BUILDING REPAIRS						3.50	
	wood glue							
	01.4314.003.630 / B&G - BUILDING REPAIRS						-0.35	
	wood glue							
	A207393				3/26/2025	28.35	0.00	28.35
	01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE						31.50	

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		fasterners, tmstr, steel rod					
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE					-3.15
		fasterners, tmstr, steel rod					
B465809				3/04/2025	45.00	0.00	45.00
		01.4312.002.610 / HWY - SHOP SUPPLIES					50.00
		Paper towels					
		01.4312.002.610 / HWY - SHOP SUPPLIES					-5.00
		Paper towels					
B465905				3/05/2025	60.30	0.00	60.30
		01.4314.003.631 / B&G - BOILER MAINTENANCE					67.00
		pipe seal, tee brass, hose washer, boiler drain, push fit					
		01.4314.003.631 / B&G - BOILER MAINTENANCE					-6.70
		pipe seal, tee brass, hose washer, boiler drain, push fit					
B465945				3/05/2025	46.80	0.00	46.80
		01.4314.003.611 / B&G - SMALL TOOLS					52.00
		wire cutter, bar clamp					
		01.4314.003.611 / B&G - SMALL TOOLS					-5.20
		wire cutter, bar clamp					
B466012				3/06/2025	13.95	0.00	13.95
		01.4314.003.610 / B&G - MAINTENANCE SUPPLIES					15.50
		tweco tips					
		01.4314.003.610 / B&G - MAINTENANCE SUPPLIES					-1.55
		tweco tips					
B466144				3/07/2025	88.65	0.00	88.65
		01.4314.003.611 / B&G - SMALL TOOLS					20.00
		hearing protector					
		01.4314.003.613 / B&G - GROUNDS REPAIRS & MAINTENANCE					78.50
		spray paint, pipe cleander, flat bar, stainless s power					
		01.4314.003.611 / B&G - SMALL TOOLS					-2.00
		hearing protector					
		01.4314.003.613 / B&G - GROUNDS REPAIRS & MAINTENANCE					-7.85
		spray paint, pipe cleander, flat bar, stainless s power					
B466162				3/07/2025	23.50	0.00	23.50
		01.4314.003.613 / B&G - GROUNDS REPAIRS & MAINTENANCE					23.50
		tweco tips, mig wire					
B466163				3/07/2025	18.90	0.00	18.90
		01.4314.003.611 / B&G - SMALL TOOLS					21.00
		welders glove					

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		01.4314.003.611 / B&G - SMALL TOOLS						-2.10
		welders glove						
	B466484				3/11/2025	11.61	0.00	11.61
		01.4314.003.630 / B&G - BUILDING REPAIRS						12.90
		fasteners						
		01.4314.003.630 / B&G - BUILDING REPAIRS						-1.29
		fasteners						
	B466541				3/11/2025	20.97	0.00	20.97
		01.4314.003.630 / B&G - BUILDING REPAIRS						23.30
		bit drl, fasteners						
		01.4314.003.630 / B&G - BUILDING REPAIRS						-2.33
		bit drl, fasteners						
	B466638				3/12/2025	41.40	0.00	41.40
		01.4314.003.630 / B&G - BUILDING REPAIRS						26.00
		belt sanding, assort belt						
		01.4314.003.611 / B&G - SMALL TOOLS						20.00
		plier tounge						
		01.4314.003.611 / B&G - SMALL TOOLS						-2.00
		plier tounge						
		01.4314.003.630 / B&G - BUILDING REPAIRS						-2.60
		belt sanding, assort belt						
	B466647				3/12/2025	42.75	0.00	42.75
		01.4312.002.610 / HWY - SHOP SUPPLIES						47.50
		pen light, pump siphon						
		01.4312.002.610 / HWY - SHOP SUPPLIES						-4.75
		pen light, pump siphon						
	B466735				3/13/2025	7.20	0.00	7.20
		01.4314.003.827 / B&G - EQUIPMENT REPAIRS						8.00
		spray paint						
		01.4314.003.827 / B&G - EQUIPMENT REPAIRS						-0.80
		spray paint						
	B466794				3/13/2025	-23.50	0.00	-23.50
		01.4314.003.827 / B&G - EQUIPMENT REPAIRS						-23.50
		credit - tweco tips, mig wire						
	B466795				3/13/2025	1.35	0.00	1.35
		01.4314.003.611 / B&G - SMALL TOOLS						1.50
		marker						
		01.4314.003.611 / B&G - SMALL TOOLS						-0.15

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		marker					
	B466913			3/14/2025	5.85	0.00	5.85
		01.4314.003.826 / B&G - VEHICLE MAINTENANCE				6.50	
		rod					
		01.4314.003.826 / B&G - VEHICLE MAINTENANCE				-0.65	
		rod					
	B467400			3/19/2025	25.65	0.00	25.65
		01.4314.003.827 / B&G - EQUIPMENT REPAIRS				28.50	
		disc grind, caulk					
		01.4314.003.827 / B&G - EQUIPMENT REPAIRS				-2.85	
		disc grind, caulk					
	B467435			3/19/2025	22.50	0.00	22.50
		01.4312.002.610 / HWY - SHOP SUPPLIES				25.00	
		tie down, bungee cords					
		01.4312.002.610 / HWY - SHOP SUPPLIES				-2.50	
		tie down, bungee cords					
	B467504			3/20/2025	134.55	0.00	134.55
		01.4314.003.630 / B&G - BUILDING REPAIRS				26.50	
		plywood					
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				123.00	
		cleaner, primer, pvc cement					
		01.4314.003.630 / B&G - BUILDING REPAIRS				-2.65	
		plywood					
		01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE				-12.30	
		cleaner, primer, pvc cement					
	B467636			3/21/2025	14.40	0.00	14.40
		01.4314.003.827 / B&G - EQUIPMENT REPAIRS				16.00	
		spray paint					
		01.4314.003.827 / B&G - EQUIPMENT REPAIRS				-1.60	
		spray paint					
	B467965			3/24/2025	43.20	0.00	43.20
		01.4314.003.611 / B&G - SMALL TOOLS				36.50	
		hammer					
		01.4314.003.630 / B&G - BUILDING REPAIRS				11.50	
		wood finish, brush foam					
		01.4314.003.611 / B&G - SMALL TOOLS				-3.65	
		hammer					
		01.4314.003.630 / B&G - BUILDING REPAIRS				-1.15	

Check Manifest - by Payee

Date: 4/01/2025 **Batch ID:** 355 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		wood finish, brush foam					
	B468085			3/25/2025	10.80	0.00	10.80
		01.4522.003.663 / SKI - LIFT MAINTENANCE				12.00	
		wheel wire					
		01.4522.003.663 / SKI - LIFT MAINTENANCE				-1.20	
		wheel wire					
	B468280			3/27/2025	17.55	0.00	17.55
		01.4314.003.611 / B&G - SMALL TOOLS				19.50	
		utility knife					
		01.4314.003.611 / B&G - SMALL TOOLS				-1.95	
		utility knife					
	B468355			3/28/2025	39.60	0.00	39.60
		01.4314.003.630 / B&G - BUILDING REPAIRS				44.00	
		tarp, battery					
		01.4314.003.630 / B&G - BUILDING REPAIRS				-4.40	
		tarp, battery					
	B468608			3/31/2025	22.50	0.00	22.50
		01.4312.002.610 / HWY - SHOP SUPPLIES				25.00	
		paper towel					
		01.4312.002.610 / HWY - SHOP SUPPLIES				-2.50	
		paper towel					
	B468633			3/31/2025	8.10	0.00	8.10
		01.4314.003.630 / B&G - BUILDING REPAIRS				9.00	
		caulk					
		01.4314.003.630 / B&G - BUILDING REPAIRS				-0.90	
		caulk					
					Total Check #:	**1785**	**790.29**
1786	SYSTEM	**4/01/2025**	**9742**	**HORIZONS ENGINEERING, INC.**			
	364477/36746			3/20/2025	10,436.44	0.00	10,436.44
		02.4331.520.862 / WTR - ENGINEERING				10,436.44	
		Road and Water Master Services on 2/11/25 and on3/14/2025					
					Total Check #:	**1786**	**10,436.44**
1787	ACH	**4/01/2025**	**9695**	**KS STATEBANK - GOVT FINANCE DEPT - *ACH***		***ACH***	
	62715-4-2025			3/13/2025	1,662.29	0.00	1,662.29

Check Manifest - by Payee

Date: 4/01/2025 **Batch ID:** 355 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	01.4711.000.003 / DEBT - PRINCIPAL PAYMENTS - KS BANK - EXCAVATOR					1,420.54	
	2024 Komatsu Utility Excavator Loan						
	01.4721.000.003 / DEBT - INTEREST PAYMENTS - KS BANK - EXCAVATOR					241.75	
	2024 Komatsu Utility Excavator Loan						
					Total Check #:	**1787**	**1,662.29**
1788	SYSTEM	**4/01/2025**	**3480**	**MACDONALD ACCESSORIES LLC**			
	3021			3/21/2025	2,200.00	0.00	2,200.00
	01.4314.003.630 / B&G - BUILDING REPAIRS					2,200.00	
	Installed PSU30 Fan Convector 22,000 BTU with close plumbing						
					Total Check #:	**1788**	**2,200.00**
1789	SYSTEM	**4/01/2025**	**4530**	**NUCAR FORD OF PLYMOUTH**			
	60119			3/10/2025	2,487.31	0.00	2,487.31
	01.4312.002.826 / HWY - VEHICLE MAINTENANCE					2,487.31	
	Ford F-350 Service/Engine Light on, truck loses power and goes into limp mode on						
					Total Check #:	**1789**	**2,487.31**
1790	SYSTEM	**4/01/2025**	**4540**	**O'REILLY AUTO PARTS**			
	4989-330914			3/27/2025	99.13	0.00	99.13
	01.4314.003.826 / B&G - VEHICLE MAINTENANCE					99.13	
	Oil Filter, 10 Qts. Motor Oil, Push Retainer						
					Total Check #:	**1790**	**99.13**
1791	SYSTEM	**4/01/2025**	**4640**	**P.R RUSSELL MULCH & SOIL PRODUCTS**			
	19721			3/31/2025	2,711.30	0.00	2,711.30
	01.4314.003.617 / B&G - LANDSCAPING					2,711.30	
	New England Blend Mulch Delivery 4/28/25						
					Total Check #:	**1791**	**2,711.30**
1792	SYSTEM	**4/01/2025**	**9625**	**SALMON PRESS**			
	584707			3/28/2025	45.00	0.00	45.00
	01.4130.002.305 / EXEC - ADVERTISING					45.00	
	Record Enterprise PH March 12, 2025						

Check Manifest - by Payee

Date: 4/01/2025 **Batch ID:** 355 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #:	**1792**	**45.00**
1793	SYSTEM	**4/01/2025**	**5590**	**SMITTY'S DIESEL REPAIR**			
	1598			3/19/2025	1,625.00	0.00	1,625.00
		01.4312.002.826 / HWY - VEHICLE MAINTENANCE				1,625.00	
		2016 Ford F-550 - Repair plow frame and diagnose/repair headlights					
					Total Check #:	**1793**	**1,625.00**
1794	SYSTEM	**4/01/2025**	**9120**	**TEAM EJP CONCORD, NH**			
	6461224			3/28/2025	128.54	0.00	128.54
		02.4331.520.611 / WTR - TOOLS				128.54	
		#2 Meter Wrench and 22" Valve Bo Cover					
					Total Check #:	**1794**	**128.54**
1795	SYSTEM	**4/01/2025**	**9460**	**THE WARREN GROUP**			
	ACCT #15668/109066			3/18/2025	229.00	0.00	229.00
		02.4331.520.670 / WTR - SUBSCRIPTION & DUES				229.00	
		1 Year Subscription					
					Total Check #:	**1795**	**229.00**
1796	SYSTEM	**4/01/2025**	**6240**	**UPTON & HATFIELD, LLP**			
	172872			3/10/2025	4,796.00	0.00	4,796.00
		01.4130.002.323 / EXEC - LEGAL SERVICES				1,392.00	
		General Serices - Matter # 090304					
		01.4130.002.322 / EXEC - ANNUAL MEETING				3,404.00	
		General Serices - Matter # 090304					
					Total Check #:	**1796**	**4,796.00**

Check Manifest - by Payee

Date: 4/01/2025 **Batch ID:** 355 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

4/01/2025 Check Manifest Batch: 355 Chk Count: 36 Total Amnt: 47,628.24

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	31,959.93
02	WATER FUND	15,540.81
03	RECREATION FUND	127.50

--- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Mark Canfield, Commissioner

Gerald Panuczak, Commissioner

CONSENT ACTION

RE-APPOINT VOLUNTEERS TO ADVISORY COMMITTEES AND PLANNING BOARD

WEVD COMMISSION MEETING APRIL 8, 2025

ADVISORY BOARD OR COMMITTEE	**MEMBER**	**TERM**	**COMMISSIONER REP.**
Budget Advisory Committee	Denise Bujalski	1 year	Canfield
	Billy Mitchell	1 year	
Records Committee	Anthony Patti	1 year	Patti
	Terry Bennett	1 year	
Water & Roads Committee	Stan Bujalski	1 year	Panuczak
	Scott Monroe	1 year	
	Anthony Patti	1 year	

M. PATTI MOTIONS FOR WEVD COMMISION MEETING ON April 8, 2025:

1. Agenda Item # 6 a, Amendments to Draft Minutes of **March 26, 2025**:

    1. Page 1, line 26 – correct typo “her”
    2. Page 2, line 69 – insert after ‘for’ the words “in the Water Department”
    3. Page 3, line 91 – add at end of sentence “and will continue as the liaison between the District and our community volunteers.”
    4. Page 3, line 98 – substitute “handbook” for ‘book’ AND delete ‘and’ inserting “which” instead
    5. Page 3, line 99 – delete ‘it’ AND insert after ‘with the’ the descriptive term “WEVD” AND delete ‘so it could tailor it to the District’s needs’
    6. Page 3, line 101 – delete ‘the’ before ‘process’ and insert “their”
    7. Page 4, line 132 – insert “Ski” after ‘that the’ AND capitalize “Lodge”
    8. Page 4, line 134 – delete ‘everything’ and insert “as much as possible” AND delete ‘and’ AND insert “suggested” after ‘had also’ AND modify ‘hired’ to “hiring”
    9. Page 4, line 135 – modify ‘assessed’ to “assess” AND insert “to” in front of “assess” AND capitalize “Ski Area” & “Lodge” AND end sentence after ‘Lodge’ AND next sentence to read: “That work has been completed and it is up to the staff to build the business from there.”
    10. Page 4, line 140 – insert before ‘WEA’ the words “the entire” AND insert after ‘WEA” the word “Board”
    11. Page 4, line 148 – delete ‘remain’ and insert “become”
    12. Page 5, line 164 – delete ‘the’ at the end of the line AND insert “a”
    13. Page 5, line 166 – modify sentence to read “…been shut off on Friday February 21st (the day before the larger water emergency) due to a leak next to that residence.”
    14. Page 5, line 167 – modify sentence to read “The Morrill Circle leak was repaired on Monday, February 24th after leak detection services were able to identify the site of the leak. (WEVD Staff were unable to do so without specialized equipment and technical training.)
    15. Page 5, line 183 – insert “February 21st” after ‘check-in’
    16. Page 5, line 184 – insert after ‘percent’ the words “of the rental fee”
    17. Page 5, line 189 – delete ‘water’ and insert “the locker rooms”
    18. Page 5, line 192 – insert after ‘shut off’ the words “at his residence”
    19. Page 5, line 196 – delete ‘from’ and insert “between” AND insert after ‘District’ the words “and himself and his renters”
    20. Page 6, line 199 – insert “on the rental fee” after ‘discount’
    21. Page 6, line 208 – insert “[Saturday, February 22nd]” after ‘morning’
    22. Page 6, line 210 – modify sentence to read “…bringing in a leak detection expert…”
    23. Page 6, line 217 – correct typo “empathized” AND insert “with” immediately thereafter
    24. Page 6, line 223 – insert “[Later changed to Wednesday, April8 @ 4 p.m.]”
    25. Page 7, line 261 – modify sentence to read “…short-term rentals and, because they are paying the NH Rooms & Meals tax, these owners are registered with their respective towns.”
    26. Page 7, line 266 – delete ‘were’ AND insert after ‘there’ the word “are”

27. Page 8, line 273 – add the following sentences “A portion of the Rooms & Meals tax revenues are distributed by the state to Towns and Cities. These revenues do not go to Village Districts.”

2. Agenda Item # 11 b, i – Procedure regarding District Operations During Extreme Weather Events or Natural Disasters

   “In the event of extreme weather conditions, natural disasters, or unpredictable situations, the Waterville Estates Village District (WEVD) General Manager (GM) and his/her designee have the power and discretion to limit/extend operating hours of WEVD facilities including the Community Center and the outdoor recreation areas and Campton Mountain, including the Ski Lodge.

   The GM and his/her designee shall attempt to notify the owners and guests of any/all changes to operating hours.

   In the event that such weather event, natural disaster, or unpredictable situation requires, in the judgment of the GM/designee, that the facilities can be safely opened and need to be operated to provide owners, renters, and guests shelter, potable water, and/or access to restrooms & locker-rooms, the hours of operation, scope of operation, and conditions for admission shall be determined by the GM/designee.”

3. Agenda Item # 11 b, ii -- Procedure regarding District Operations During Water System Outage/Disruption

   “In the event of a water system outage or disruption, the Waterville Estates Village District (WEVD) General Manager (GM) and his/her designee have the power and discretion to limit/extend operating hours of WEVD facilities including the Community Center and the outdoor recreation areas and Campton Mountain, including the Ski Lodge.

   The GM and his/her designee shall attempt to notify the owners and guests of any/all closures or limitations to operating hours.

   In the event that such water system outage or disruption requires, in the judgment of the GM/designee, that the facilities can be safely opened and need to be operated to provide owners, renters, and guests potable water and/or access to restrooms & locker-rooms, the hours of operation, scope of operation, and conditions for admission shall be determined by the GM/designee.”

4. Agenda Item # 11 b, iii – Construction, Repairing, Remodeling, and Improvement by WEVD

   “When Waterville Estates Village District (WEVD) undertakes to repair, remodel, construct, and/or improve WEVD recreational facilities, Management and the Commission shall work to ensure the following:

1. ADA Accessibility standards are reviewed and met
2. Projects are designed to be durable & long-lasting
3. Fiscal responsibility is employed; Costs are controlled
4. Except in the case of an urgent need/emergency, a representative of the Waterville Estates Association (WEA) Board has an opportunity to provide input to Management regarding color, style/design, and, when applicable, placement”