Planning Board Meeting Minutes

March 20th, 2025

The meeting was called to order at 1600 hours.

Attending in person: Stan Bujalski, Anthony Patti, Harry Bertino, and Mark Canfield

Attending on line: Beth Ellenwood

The minutes of the January 16th meeting were read in full. A motion was made by Mr. Bertino to amend the seventh paragraph to read RSA's in lieu of RSA. Stan seconded the motion. Amendment passed 3 in favor and 1 opposed. A motion to adopt the amended minutes was made by Mr. Bujalski and seconded by Mr. Canfield. The motion was adopted on a vote of 3 to 1.

Minutes of the 2/20/25 meeting were not available. There appears to have been confusion as to who was taking the minutes. Discussion took place as to what could substitute for the missing minutes. It was then made clear that today's minutes would be taken by Mr. Canfield.

Discussion was held regarding the CIP handbook to be developed. Mr. Bujalski stated he met one of the Thornton Selectmen and discussed a request for the town's Excel worksheet used to collect asset information and planned savings. Mr. Bujalski was informed that Alan Lewis maintains the spreadsheet and has been responsible for its updates. In speaking with Mr. Lewis, Mr. Bujalski was invited along with other interested individuals to meet with him to review the worksheet. His phone number was given to Mr. Canfield who will contact Mr. Lewis to set up a date for this review.

The next scheduled (4/17) planning board meeting is intended to be a working session where the board members will review in detail the Thornton CIP Handbook to look for ways to modify to the unique needs of Waterville Estates Village District.

Mr. Canfield brought up the need for the WEVD Planning Board to be aware of what both town planning boards were working on and discussing. As two WEVD board members live in Campton and two in Thornton, it was requested that each town member, on a rotating basis, attend these town meetings, getting to know the members of the board and keep abreast of developments that may be occurring. A goal is to report back to our own board. Mr. Bujalski and Mr. Patti agreed to attend the next Thornton meeting even though it is held the same day as our own meeting. Mr. Canfield requested to share the Campton meetings with Mr. Bertino who refused to attend, giving the reason that he had other things to do.

A similar request was made regarding attending open WEA Board meetings. A rotation basis again was suggested with Mr. Canfield attending the next meeting, then Mr. Bujalski, Mr. Patti, and Mr. Bertino attending subsequent meetings. Reporting back to the board is to be a goal of meeting attendance.

Mr. Bertino discussed the “meals and lodging tax” receipts with the town of Campton with the intention of highlighting the potential of WEVD securing at least a portion of these monies. Even though this could be a WEVD fiscal issue, Mr. Bertino qualified his interest because Waterville Estates has many rentals and the board has at times discussed the ongoing rental business. Mr. Bujalski informed the board that Thornton does not have a permitting process for Air B&Bs, which some people in the community have thought to exist. Thornton did not initiate the permitting process as a zoning requirement would need to first be established.

Public comments were made by Ms. Ellenwood regarding her concern WEVD is promoting a large trust fund to be established that does not specify how monies saved would be allocated to asset care.

Mr. Bujalski motioned to adjourn the meeting and Mr. Bertino seconded. All voted in favor of the motion.

Meeting was adjourned at 4:55

Respectfully submitted,

Mark Canfield