562 Winterbrook Road, Campton, NH 03223
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WEVD 2025 Public Hearing APPROVED Minutes
March 12, 2025 – 10 AM

Approved as amended on March 26, 2025.

Attendees: Commissioners Gerry Panuczak and David Spinney, General Manager Ron Beard, Administrative Assistant Allison Smith, and Finance Administrator Lisa Magerer.

Members of the Public: none

Members of the Public on Zoom: Bobbi Ketcham, Scott Sallaway

Members Excused: Maureen Patti

Mr. Panuczak was chairing the meeting.

Call to Order: Commissioner Spinney called the meeting to order at 4:00 PM.

Pledge of Allegiance: The meeting began with the Pledge of Allegiance.

Roll Call of Commissioners: Mr. Spinney, Mr. Panuczak - present. Ms. Patti – excused.

Adoption of Agenda: agenda was not altered.

PUBLIC HEARING 1: To accept and expend $68,419.14 from WEA for the purposes of snowmaking
Mr. Panuczak opened the public hearing at 4:01 PM
Mr. Panuczak explained that this is to accept and expend $68,419.14 from WEA for the purposes of snowmaking. The expenditures were related to purchasing and installing (including plumbing and electrical work) the two 10,000-gallon water tanks, which had been installed already.

Mr. Panuczak opened the public hearing to the public.
After checking with Ms. Smith, it was determined that there was no one willing to address the Commission at the physical location, on the phone, or electronically, Mr. Panuczak closed the public hearing at 4:03 PM. He reopened it right away for Mr. Salaway.

- Scott Sallaway, 110 Snowood, via Zoom, asked to clarify whether there was any reason why the District would not take this money?

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Mr. Spinney explained that it was just procedural and for the District to accept money, it has to have the public hearing. He added that the District had already installed the tanks, and this is a reimbursement from WEA.
Having nobody else willing to address the Commission, Mr. Panuczak closed the public hearing at 4:05 PM.

Mr. Panuczak made a motion to accept and expend $68,419.14 from WEA for the purposes of snowmaking. Mr. Spinney duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Spinney – aye.

PUBLIC HEARING 2: To accept and expend $9,999 from WEA for ski area insurance
Mr. Panuczak opened the public hearing at 4:06 PM
Mr. Panuczak explained that this is to accept and expend $9,999 from WEA for ski area insurance. In the past WEA paid for insurance directly. However, the District owns the ski area and is listed as the owner in the insurance documents. That is why the District will pay for the insurance from now on and will be reimbursed by WEA per the Recreation Management Agreement.
Mr. Panuczak opened the public hearing to the public.
After checking with Ms. Smith, it was determined that there was no one willing to address the Commission at the physical location, on the phone, or electronically, Mr. Panuczak closed the public hearing at 4:08 PM.

Mr. Panuczak made a motion to accept and expend $9,999 from WEA for ski area insurance. Mr. Spinney duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Spinney – aye.

Approval of Minutes

a. February 18, 2025
*Mr. Spinney motioned to amend the draft minutes for **February 18, 2025** according to the list of 12 amendments by Ms. Patti provided in the packet. Mr. Panuczak duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Spinney – aye.*

*Mr. Panuczak motioned to approve the amended minutes for **February 18, 2025** as the official minutes. Mr. Spinney duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Spinney – aye.*

a. February 22, 2025

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*Mr. Spinney motioned to amend the draft minutes for **February 22, 2025** according to the list of 14 amendments by Ms. Patti provided in the packet. Mr. Panuczak duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Spinney – aye.*

*Mr. Panuczak motioned to approve the amended minutes for **February 22, 2025** as the official minutes. Mr. Spinney duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Spinney – aye.*

Treasurer's Report
There was no Treasurer's Report to review.

General Manager's report
Mr. Beard spoke about the following:

1. The new glycol make up system has been installed in the boiler room. This system will maintain the integrity of the glycol in the system.
2. Steve Baert has had two leaks in the water system repaired. Now that warmer weather is here, he is preparing the equipment for spring and summer maintenance projects.
3. Shawn Pelchat is preparing for his department's spring and summer projects.
4. Allison Smith has been busy preparing for the Annual Meeting, which will take place on March 22, 2025 at 9 AM, in the Summit Lounge.

Mr. Beard also provided an update on the ski area operations which are quite a lot better than last year. He credited the cold weather, snow, and marketing efforts. He also provided an update on the operation of the wells during the recent water outage.
Mr. Panuczak noted that he was very glad that the skiing operations are improving with the help of snowmaking. Mr. Spinney seconded his sentiment and noted that the only issue currently is staffing levels.

Committee/Board Reports

Planning Board
The Planning Board will meet next Thursday meeting and will be discussing further actions for creating the Capital Improvements Plan (like developing a CIP book).

Water Master Plan & Roads
The Committee has not met in February and should be meeting next Friday. They would be discussing the status of the water Master plan and reviewing the winter operations at the ski mountain.

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Records
Ms. Patti is trying to schedule a meeting to discuss quotes for records digitization and retention.

Improving Amenity Profitability
The committee has not met in a year or so and there is no clear indication on when they will meet again. It is still an existing committee.

Budget Advisory Committee
The BAC is done for the budget season but will meet after the budget has been approved to review it again.

CONSENT CALENDAR

Manifests
Manifests were in the packet.

Committee/Board reports
There were no written reports to approve.

Mr. Spinney made a motion to accept the manifests as presented in the packet. Mr. Panuczak duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Spinney – aye.

GENERAL CALENDAR ITEMS (Request for Commission Action, etc.)

Modification to Agenda Template
Mr. Panuczak explained the changes to the Commission agenda based on the NHMA conference information about remote participation of members. It was suggested to add items such as a) Identification of reason to attend remotely and b) Roll call vote to accept such remote attendance. There was a brief discussion of practicality and reasonableness for someone to participate remotely.
Mr. Panuczak made a motion to approve the modified agenda template. Mr. Spinney duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Spinney – aye.

February Water Outage Timeline & Details
Mr. Beard went over the February water outage timeline and the events that lead up to it. The full report was available in the meeting packet.
From February 16-19, 2025, well production slowed down due to cold weather and high demand, resulting in low tank levels. On February 22, crews shut down service to homes on certain roads to help regenerate tanks. Service remained off through the night to avoid whole system failure. By February 23, water was restored, but a leak on Isaax Fox Drive and Reservoir

Road delayed service for those homes there until repairs on February 25. Wells were restored to normal by February 26.
The Commissioners and the management thanked the community for its patience and explained measures taken to prevent a larger system failure.

Upcoming Meetings:
Saturday, March 22, 2025 @ 9 AM – Annual Meeting
Wednesday, March 26, 2025 @ 6 PM – Regular Meeting

Public Comment Period

- Scott Sallaway, 110 Snowood, via Zoom, thanked the Commissioners and the staff for keeping the community informed about/during the water outage.

Non-Public Session

Mr. Panuczak motioned at 4:40 PM to enter non-public session for the purposes described in RSA 91-A:3, II (c). Mr. Spinney duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Spinney – aye.

Non-public session was entered at 4:42 PM, Commissioners Spinney and Panuczak were present in person as well as the General Manager Ron Beard.

Resumption of Public Session
Mr. Panuczak motioned to exit non-public session. Mr. Spinney duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Spinney – aye.

Public session was entered at 5:17 PM. Commissioners Spinney and Panuczak were present in person.

The nonpublic session minutes were sealed by a motion from Mr. Panuczak, a second by Mr. Spinney, as divulgence of the minutes would adversely affect the reputation of someone other than a Commissioner. Motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Spinney – aye.

Adjourn Meeting

Mr. Panuczak made a motion to adjourn the meeting. Mr. Spinney duly seconded. Motion carried with a 2:0 roll call vote: Mr. Panuczak – aye, Mr. Spinney – aye.

Meeting adjourned at 5:16 PM.

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