Planning Board

February 20, 2025 – 4:00 PM

562 Winterbrook Road, Campton, NH 03223

Members in Attendance: Mark Canfield, Harry Bertino, Stan Bujalski, Anthony Patti, Gerry Panuczak (arrived at 4:17 PM)

Other Attendees: Municipal Assistant Allison Smith, Beth Ellinwood (zoom), unidentified call in user (zoom), Ralph Wilbur (zoom), David Paradis

Call to Order:

Mark Canfield (chair) called the meeting to order at 4:03 PM.

Approval of Prior Minutes:

Last meeting's minutes were not available for inspection. Approval will be tabled to the next meeting.

Old Business:

Petition Warrant Article from 2020:

Mr. Bertino reported that he received the 2020 petitioned warrant article establishing the Planning Board. Mr. Bertino stated that the article referenced RSA 673:1, but no other RSA nor did it reference whether members are appointed or voted on or how many members the Planning Board was to have. Mr. Bertino reached out to NHMA regarding the process of establishing a Planning Board and how members get appointed.

Mr. Bertino feels that there are 3 deficiencies in the original article and process for establishing the planning board: (1) RSA 673:2 was not included, (2) the number of members on the planning board, (3) no mention of whether members are elected or appointed. Mr. Bertino stated that he feels it is best for the process to be started from the beginning.

Mr. Panuczak stated he and staff would research Mr. Bertino's concerns ahead of the WEVD Warrant Hearing on Saturday, February 22, 2025 and made note that if any corrections need to be made the Commission will present that warrant or amendment to an existing warrant at their hearing.

Mr. Canfield made a motion to have WEVD's counsel create a warrant article that addresses the possible defects and deficiencies in establishing the Planning Board in 2020. Mr. Panuczak seconded. Discussion: Mr. Bertino asked why, if the Planning Board was created properly, the law wasn't followed (i.e. members appointed/elected at the annual meeting) and if so, why not just start again? Mr. Canfield reiterated that his motion was just about the warrant article, and not the process that comes after it. *Mr. Canfield called the vote. Mr. Bujalski – aye, Mr. Patti – aye, Mr. Panuczak – aye, Mr. Canfield – aye, Mr. Bertino – aye. Motion passes.*

New Business:

CIP Funding Warrant Article:

Ms. Smith spoke about the warrant article to establish and fund a trust fund for the Capital Improvement Program (CIP) committee's work. She explained that it was being presented ahead of the CIP committee formally meeting as a result of prior struggles faced in conducting Village District business due to the length of time it takes for Campton's Trustees of the Trust Fund to conduct business.

CIP Handbook

Mr. Canfield stated that he received the capital tracking spreadsheet that NHMA forwarded to Ms. Smith but that it is not as presentable as the table in Thornton's CIP Handbook and suggests that the committee reaches out to Thornton to get their spreadsheet with formulas.

Mr. Canfield suggested postponing the discussion of the CIP Handbook until after the annual meeting as he hadn't received any feedback via email ahead of the meeting. Mr. Patti asked is looking at the handbook ahead of the annual meeting may be beneficial incase questions arise at the annual meeting regarding the work of the CIP committee. Mr. Canfield stated that the handbook is fairly thick and that it may not be beneficial for the annual meeting, but that he did forward it to the committee and they are welcome to familiarize themselves with the matter in preparation for the annual meeting.

Public Comment:

No one wished to address the Board.

Next Meeting: May 15, 2025 @ 4:00 PM.

Adjourn:

Motion to adjourn by Mr. Panuczak, seconded by Mr. Patti. Carried unanimously.

Meeting adjourned at 4:56 PM.

Minutes prepared by Allison Smith