Planning Board Meeting 1/16/2025 Minutes

In attendance: Board Members include Mark Canfield, Stan Bujalski, Gerry Panuczak, Anthony Patti, and Harry Bertino. Guest included Beth Ellinwood, Dave Paradise, and Ron Beard.

The meeting was called to order at 16:00.

Mr. Panuczak presented the 12/12/2024 draft minutes. Mr. Canfield suggested two grammar modifications. Mr. Bertino suggested the addition of a paragraph. Mr. Patti motioned to approve the amended minutes. Mr. Bujalski seconded the motion. All Board members voted affirmative.

Mr. Canfield handed out the draft Annual Report from the Planning Board. Mr. Bertino asked to not be included in the member list. Mr. Patti suggested two changes. The revised report will be sent for inclusion in the Village District Annual Report.

Mr. Panuczak shared that the number of members, alternative members, and article to create a CIP committee will be included as articles in the Village District Annual Meeting.

Mr. Canfield shared the Thornton CIP Handbook. Mr. Bujalski stated that we can use the document as a template, and rewrite it to fit the Village District Planning Board. Mr. Canfield would like to get the Xcel version of the spreadsheet. Mr. Canfield questioned what our threshold asset project value should be. Thornton is $10,000. Mr. Bertino suggested that Lincoln might have a similar document for guidance. Mr. Canfield suggested that if additional resources were obtained, please bring them forward.

Mr. Bertino questioned if the proper RSAs were used when the Village District created the Planning Board. Additionally, are members appointed, elected, how many members, and does the Board use alternates was not established. Mr. Panuczak stated that District counsel has reviewed these items, and the proposed warrant article address them.

Public Input

Mr. Paradise asked similar questions as Mr. Bertino regarding the creation of the Planning Board.

Ms. Ellinwood provided some clarity on what RSA's pertain to Planning Boards. She also asked who had platting authority. Mr. Panuczak requested that her questions be written to the Planning Board email so that answers could be given to specific questions.

The next Planning Board meeting was scheduled for February 19, 2025 at 16:00 hours.

Meeting adjourned at 17:25 hours on January 16, 2025.

Respectfully submitted,

Gerry Panuczak