WEVD COMMISSION MEETING AGENDA
Monday, December 16, 2024, at 6 p.m.
Community Center, 562 Winterbrook Rd., Campton, NH 03223
with Zoom access
Will be streamed on YouTube

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. Adoption of Agenda
5. Compliance with NH statutes
6. Adoption of Minutes
    a. November 13, 2024
7. Treasurer's Report
8. GM Report
9. Consent Calendar
    a. Manifests
    b. Unsealing Non-Public Minutes
    c. Approving Previously Unsealed Non-Public Minutes
10. General Calendar
    a. RCA – Myrtle St. (10-5-2) Water Billing Abatement Request
    b. Budget Advisory Committee Opinion on 2025 Proposed District Operating Budget, Mark Canfield – BAC Chair
    c. 2025 Commissioner Meeting Calendar
    d. Horizons Contracts
    e. WEA requests discounted Waterville Resort ski/lift tickets be sold by District staff
11. Next Meeting: TBD
12. Public Comment
13. Non-Public Session
14. Adjourn

WEVD COMMISSIONER MEETING PROCEDURES

1. THE COMMISSIONERS WILL POST AN AGENDA AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO HOLDING MEETINGS. EMERGENCY MEETINGS ARE EXEMPT.
2. A MEMBER OF THE PUBLIC MAY REQUEST ITEMS TO BE PLACED ON THE AGENDA.
    A. REQUEST MUST BE MADE TO BOTH THE GENERAL MANAGER AND ASSISTANT GENERAL MANAGER AT LEAST 10 DAYS PRIOR TO A SCHEDULED MEETING.
    B. THE REQUEST MUST CONTAIN THE SUBJECT MATTER OF THE REQUEST.
    C. THE FINAL DECISION TO ALLOW REQUESTS FROM THE PUBLIC RESIDES WITH THE COMMISSION.
3. THE COMMISSION MAY ASK FOR A REPRESENTATIVE FROM THE WATERVILLE ESTATES ASSOCIATION BOARD OF DIRECTORS TO SPEAK REGARDING WEA ACTIVITIES, CONCERNS, ETC.
4. RECORDING A MEETING OF THE PUBLIC BODY IS ALLOWED. VIDEO EQUIPMENT WILL BE ALLOWED AT THE MEETING SITE AND WILL BE PLACED AT LOCATIONS DESIGNATED BY THE COMMISSION.
5. ZOOM OR OTHER REMOTE ACCESS / ELECTRONIC PLATFORM ACCESS WILL BE PROVIDED FOR COMMISSION MEETINGS. A LINK OR MEETING INFORMATION TO GAIN ACCESS WILL BE INCLUDED IN MEETING NOTICES. FAILURE TO BROADCAST WILL NOT BE GROUNDS FOR CANCELLING A COMMISSION MEETING.
6. NO MEETING ADMINISTRATOR OR OTHER PERMISSION WILL BE REQUIRED FOR REMOTE RECORDINGS OF PUBLIC SESSIONS OF COMMISSIONER MEETINGS THROUGH ZOOM OR ANY OTHER PLATFORM UTILIZED BY THE COMMISSION.
7. ANY ATTENDEE WILL BE GRANTED UP TO THREE (3) MINUTES TO MAKE A STATEMENT AT THE END OF THE MEETING ON WEVD MATTERS. TOTAL TIME FOR PUBLIC COMMENT WILL BE LIMITED TO 15 MINUTES.
8. THE COMMISSIONERS RESERVE THE RIGHT TO ALLOW EXCEPTIONS TO THIS POLICY.

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WEVD 2024 Meeting DRAFT Minutes
November 13, 2024 – 6:00 PM

Attendees: Commissioners Maureen Patti, David Spinney (joined at 6:04 PM) and Gerry Panuczak, General Manager Ron Beard, Administrative Assistant Allison Smith, and the Treasurer Denise Aguilo.

Members of the Public: none

Members of the Public on Zoom: Dave and Bobbi Ketcham, Nancy Seward.

Members Excused: none

Call to Order: Commissioner Patti called the meeting to order at 6:00 PM.

Pledge of Allegiance: The meeting began with the Pledge of Allegiance.

Roll Call of Commissioners: Ms. Patti, Mr. Spinney – joined at 6:04 PM, Mr. Panuczak – present.

Adoption of Agenda: Agenda was not altered.

Approval of Minutes

a. October 23, 2024
Ms. Patti motioned to approve the draft minutes for October 23, 2024 as written. Mr. Panuczak duly seconded and the motion carried by roll call vote 2:0, Ms. Patti – aye, Mr. Panuczak – aye.

b. November 1, 2024
Ms. Patti motioned to approve the draft minutes for November 1, 2024 as written. Mr. Panuczak duly seconded and the motion carried by roll call vote 2:0, Ms. Patti – aye, Mr. Panuczak – aye.

c. November 6, 2024
Ms. Patti motioned to approve the draft minutes for November 6, 2024 as written. Mr. Panuczak duly seconded and the motion carried by roll call vote 2:0, Ms. Patti – aye, Mr. Panuczak – aye.

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a. October 29, 2024

Ms. Patti noted that she had verbal amendments and suggested voting for each one individually.

Ms. Patti motioned to amend the draft minutes for October 29, 2024 by changing the heading on Page 1 line 1 and the footer on all pages to say "2024 Meeting & Public Hearings". Mr. Panuczak duly seconded and the motion carried by roll call vote 2:0, Ms. Patti – aye, Mr. Panuczak – aye.

Ms. Patti motioned to amend the draft minutes for October 29, 2024 by changing the lines 91 & 94 from "public meeting" to "public hearing". Mr. Panuczak duly seconded and the motion carried by roll call vote 2:0:1, Ms. Patti – aye, Mr. Panuczak – aye. Mr. Spinney abstained as he just joined the meeting in the middle of the motion being made.

Ms. Patti motioned to amend the draft minutes for October 29, 2024 by changing the Page 4, Line 135: change "her" to "Ms. Patti". Mr. Panuczak duly seconded and the motion carried by roll call vote 3:0, Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

Ms. Patti motioned to amend the draft minutes for October 29, 2024 by changing the Page 7, Line 262: correct "Ms. Patti" to "Mr. Panuczak motioned". Mr. Panuczak duly seconded and the motion carried by roll call vote 3:0, Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

Ms. Patti motioned to approve the amended minutes for October 23, 2024 as the official minutes. Mr. Panuczak duly seconded and the motion carried by roll call vote 3:0, Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

General Manager's report

Mr. Beard spoke about the following:

1. The snowmaking tanks are installed and the plumbing is complete. The snow gun is set up and ready to go as soon as temps allow.

2. Paving has been completed and Steve and Lauren are finishing up the edging along the new pavement.

3. Allison Smith and Mr. Beard attended the very informative NHMA Conference.

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4. Campton Mountain Lodge is open Saturday evenings for the month of November.

Ms. Patti made a motion to amend the General Manager's report to include the names of Steve Baert and Lauren Bennett, to note in Item 3 that Mr. Beard and Ms. Allison attended a two day NHMA conference, and that Ms. Patti and Mr. Panuczak attended the NHMA conference for one day. Mr. Panuczak duly seconded.
Mr. Spinney made a friendly amendment to add to the report that the Audit Report for Fiscal Year 2023 has been finalized. Mr. Panuczak agreed to the friendly amendment and the motion carried by roll call vote 3:0, Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

CONSENT CALENDAR

Manifests
Ms. Patti made a motion to accept the Manifests as presented. Motion carried by roll call vote 3:0, Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

GENERAL CALENDAR

a. Set 2025 annual meeting date

Ms. Smith provided the information on possible dates and related notices. Discussion ensued about the possible Annual Meeting dates and back up dates as well as budget and Warrant Articles hearings before that.

Ms. Patti made a motion to set the date for the 2025 WEVD Annual Meeting for March 22, 2025 at 9:00 AM and to set the snow date for it for March 29, 2025 at 9:00 AM. Mr. Panuczak duly seconded and the motion carried by roll call vote 3:0, Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

Ms. Patti made a motion to calendar the date for the 2025 WEVD Budget/Warrant Articles Hearing on Saturday, February 22, 2025 at 10:00 AM (a weekend date was chosen to give more people the opportunity to attend), with the snow date on Sunday, February 23, 2025 at 10:00 AM. Mr. Panuczak duly seconded and the motion carried by roll call vote 3:0, Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

b. Eliminate District Petty Cash Bag
Ms. Smith said that this is a proposal to eliminate its petty cash bag. She said that historically, petty cash was used for small expenses, but with the introduction of a working credit card system, it is no longer necessary. She added that without a finance director, there is no clear oversight, and reconciling the petty cash would be handled by the same individuals who make

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payments from it, which creates a conflict of interest. Ms. Smith said that petty cash is also not very favored by auditors due to the lack of controls. Ms. Smith aslso said that the last time petty cash was used was about six months ago.

Mr. Spinney made a motion to eliminate the District's petty cash policy and the bag. Ms. Patti duly seconded and the motion carried by roll call vote 3:0, Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

Next Meeting: December 11, 2024 @ 6 p.m.

Ms. Patti noted that the next WEVD Commission meeting is on December 11, 2024. She then spoke about the fact that she learned at the NHMA Conference that the non-public minutes that are voted to be unsealed have to be voted so on at a public meeting. She said that she will add that discussion to the next meeting's agenda as well as the 2025 meeting calendar.

Ms. Smith spoke about the fact that the District recently sent out required notices regarding lead service lines under the EPA's new rule, the information about which could be found on the District's website under the Water & Roads drop down menu under Lead Service Line Information. A total of 382 notices were mailed.

Ms. Smith said that the District's webpage also provides the information about the process for water testing if you did receive a notice. The page includes a form for residents to request sample bottles for lead testing, which will be handled through the state lab for informational purposes. Testing positive for lead via this process will not trigger any regulatory action on the District's behalf, but the District is offering this service to help people gather information. Testing is free if the notice had been sent to the property owner. Ms. Smith added that anyone who did not receive a notice but still wishes to get their water tested, should contact her for more information.

The District is also proactively working on next year's inventory, which will be an ongoing annual requirement. The staff is scheduling "scratch tests" for identifying lead pipes, which can be booked via an online scheduler also on that District webpage. If a property has galvanized lines that cannot be verified as lead-free, it may require replacement.
Ms. Smith said that in the future, all homes will continue receiving the "unknown" notices until the district can confirm whether they have lead or non-lead pipes. The goal is to reduce the number of "unknown" notices by conducting more scratch tests and gathering supporting documentation from homeowners. Ms. Smith is the point of contact for anything related to either water or scratch testing.

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Public Comment

- Dave Ketcham, via Zoom, asked about how much of the budgeted tax amount goes to Campton and how much goes to Thornton and how that is determined.

Ms. Smith explained that her understanding was that after receiving financial information from both towns and the District, the State Department of Revenue Administration then determines the tax rate for each town individually and then determines how much of those amounts will be attributed to the District for those properties that are in the Village District respectfully. She also clarified that the WEVD budget does not go to either of the towns. On the contrary, when the DRA determines the WEVD portion of the tax rate, it then gets collected by the towns from the properties that are in the Village District and is given to the District. Ms. Smith suggested to direct any specific questions to the DRA as they will be in a much better position to explain how all this is calculated and apportioned.

- Mr. Ketcham asked whether Mr. Beard already had the Campton Mountain operating plan and entertainment schedule for December.

Mr. Beard said that he will forward it to Mr. Ketcham.

- Mr. Ketcham said that given the warmer weather next week, the courts will remain open for now.
- Nancy Seward, via Zoom, suggested to Mr. Ketcham to look up what equalization ratio is on the DRA website and how it relates to assessments of property. She echoed Ms. Smith's suggestion to call DRA with any specific questions.

Non-Public Session

Ms. Patti motioned at 6:43 PM to enter non-public session for the purposes described in RSA 91-A:3, II (c and l). Mr. Panuczak duly seconded and the motion carried by roll call vote 3:0, Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

Non-public session was entered at 6:44 PM, Commissioners Patti, Spinney, and Panuczak were present in person as well as the General Manager Ron Beard and Water Department Administrator Allison Smith.

Resumption of Public Session

Mr. Panuczak motioned to exit non-public session. Mr. Spinney duly seconded. motion carried by roll call vote 3:0, Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

Public session was entered at 8:35 PM. Commissioners Patti, Spinney, and Panuczak were present in person.

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The nonpublic session minutes were sealed by a motion from Mr. Spinney, a second by Patti, as divulgence of the minutes would adversely affect the reputation of someone other than a Commissioner and render proposed action ineffective. Motion carried by roll call vote 3:0, Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

Adjourn Meeting

Mr. Panuczak made a motion to adjourn the meeting. Ms. Patti duly seconded and the motion carried by roll call vote 3:0, Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

Meeting adjourned at 8:36 PM.

Prepared by Alvina Snegach

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WEVD Treasurer Report
12.16.24

Bank of NH - As of:	10.31.24	10.31.24	
	Per Bank	**Per MTS**	**Float**
General Fund	$908,375.34	$902,390.64	$ 5,984.70
Water Department	$583,187.41	$583,187.41	$ -
Credit Card Account	$5,167.98	$5,167.98	$ -
Totals - BNH	$ 1,496,730.73	$ 1,490,746.03	$ 5,984.70

Citizens - As of:	10.31.24	10.31.24	
Savings	$ 50,246.29	$ 50,246.29	$ -
Totals – All	$ 1,546,977.02	$ 1,540,992.32	$ 5,984.70

Campton

	Billed	**Paid**	**Due**	**Interest Received**
2024	$ -	$ 643,004.49	$ (643,004.49)	$ 303.57
2023	$ 1,313,393.00	$ 1,312,346.60	$ 1,046.40	$ 2,198.07
2022	$ 1,229,625.00	$ 1,187,787.37	$ 41,837.63	$ 3,450.20
2021	$ 1,081,446.00	$ 1,093,153.99	$ (11,707.99)	$ 1,717.17
2020	$ 1,126,745.00	$ 1,121,530.85	$ 5,214.15	$ 4,203.95
2019	$ 1,124,327.00	$ 1,122,635.05	$ 1,691.95	$ 5,449.60
Totals	$ 5,875,536.00	$ 6,480,458.35	$ (604,922.35)	$ 17,322.56

Thornton

	Billed	**Paid**	**Due**	**Interest Received**
2024	$ 248,508.00	$ 179,284.00	$ 69,224.00	$ -
2023	$ 495,793.00	$ 495,403.00	$ 390.00	$ 427.12
2022	$ 390,209.00	$ 390,207.00	$ 2.00	$ 1,182.15
2021	$ 410,452.00	$ 412,499.46	$ (2,047.46)	$ 1,373.62
2020	$ 415,607.26	$ 415,998.42	$ (391.16)	$ 1,486.38
2019	$ 360,718.00	$ 360,518.00	$ 200.00	$ 1,531.55
Totals	$ 2,321,287.26	$ 2,253,909.88	$ 67,377.38	$ 6,000.82

Water Accounts Receivable – As of 10.31.24

Per UMS	**Per MTS**	**Variance**
$ 15,989.40	$ (225.80)	$ 16,215.20

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GM Report December 16, 2024

1. Shawn Pelchat has done three snowmaking sessions with no issues. We are closely monitoring the weather and expect to fire the system up again this Thursday or Friday.
2. Steve Baert has been busy with the last few storms and monitoring the water system. As of Monday, the Liberty Lane wells had a level of 7 feet which is very good.
3. Allison Smith has been busy with administrative tasks including sending out water bill payment reminders.
4. I would like to thank the Budget Advisory Committee for another productive
5. budget session. It truly is a pleasure working with them.
6. Heather McCarthy has been a tremendous help at Campton Mountain organizing the bar and helping with the inventory and doing some additional bartender training with the current staff.
7. I would also like to thank Linda Ivers for stepping up and helping with Campton Mountain promotional flyers and sharing them to social media sites. This has been a huge help to me. The WEA Board has been very helpful while I look to fill the vacant Food and Beverage and Activities Supervisor position. Susan Spinney and Linda Ivers have been planning and executing kid activities at Campton Mountain and have planned a few family movie nights to be held in the Summit Lounge this winter.

Check Manifest - by Payee

Date: 11/12/2024 **Batch ID:** 299 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1282	SYSTEM	**11/12/2024**	**150**	**ALVINA SNEGACH**			
	10/29/24			11/12/2024	87.50	0.00	87.50
	01.4130.002.390 / EXEC - CONSULTING					87.50	
	Comission Meeting Transcription 10/29/24						
					Total Check #:	**1282**	**87.50**
1283	SYSTEM	**11/12/2024**	**160**	**AMAZON**			
	16HGJ-XNRJ-3Q63			11/12/2024	349.98	0.00	349.98
	01.4314.003.611 / B&G - SMALL TOOLS					349.98	
	Sandblasting & Sandblaster Cabinet						
	16HJ-ONRJ-3Q63			11/12/2024	169.98	0.00	169.98
	01.4314.003.611 / B&G - SMALL TOOLS					169.98	
	2 Glass BEad #9 Sand Blasting Media						
	1FJQ-MRVQ-CFQG			11/12/2024	179.90	0.00	179.90
	01.4314.003.630 / B&G - BUILDING REPAIRS					179.90	
	1 Nova Series Millvolt Propane Gas Replacement						
	1FJQ-MRVQ-CRTT			11/12/2024	5,999.00	0.00	5,999.00
	01.4314.003.609 / B&G - DEPT UNIFORMS					5,999.00	
	Carhardt Men's Work Pant						
	1L3J-GTXT-1GM6			11/12/2024	38.50	0.00	38.50
	01.4314.003.610 / B&G - MAINTENANCE SUPPLIES					38.50	
	T8 LED 4 Ft A+B Light Bulbs						
	1WQX-Y3VR-9Q7V			11/12/2024	11.98	0.00	11.98
	01.4522.003.663 / SKI - LIFT MAINTENANCE					11.98	
	2 - 60 umbers Mailbox Number Pack						
	1WY7-QJMQ-D1MG			11/12/2024	19.99	0.00	19.99
	01.4314.003.611 / B&G - SMALL TOOLS					19.99	
	Bore Brush Set - 18 pcs						
					Total Check #:	**1283**	**6,769.33**
1284	SYSTEM	**11/12/2024**	**9693**	**CITIZENS BANK**			
	OCTOBER 2024			10/16/2024	4,937.14	0.00	4,937.14
	01.4130.002.620 / EXEC - MISCELLANEOUS EXPENSE					20.25	
	NORTHEAST RECORD RETENTION						

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Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			01.4520.003.620 / REC - MISC EXPENSES				20.25
			NORTHEAST RECORD RETENTION				
			01.4312.002.350 / HWY - TELEPHONE & INTERNET				220.68
			SPECTRUM				
			01.4522.002.350 / SKI - CABLE, INTERNET & PHONE				545.91
			SPECTRUM				
			01.4130.002.240 / EXEC - EDUCATION				165.00
			NHMA				
			01.4130.002.610 / EXEC - OFFICE SUPPLIES				30.99
			BLUE SUMIT ENVELOPES #9				
			02.4331.520.320 / WTR - LICENSES AND FEES				4.20
			FIDLAR				
			01.4130.002.320 / EXEC - LICENSES & FEES				10.50
			FIDLAR				
			03.3409.003.001 / COG - EVENTS				74.93
			SPIRIT - LED STROBE				
			03.3409.003.001 / COG - EVENTS				44.85
			MICHAELS				
			03.3409.003.001 / COG - EVENTS				28.12
			JOANN				
			03.3409.003.001 / COG - EVENTS				28.90
			WALMART				
			01.4130.002.320 / EXEC - LICENSES & FEES				9.95
			TOUCH BISTRO 10/31 - 11/29/24				
			01.4130.002.320 / EXEC - LICENSES & FEES				871.91
			GOOGLE LLC 10/1 - 10/31/24				
			01.4130.002.305 / EXEC - ADVERTISING				171.12
			INDEED ADVERTISING				
			01.4130.002.320 / EXEC - LICENSES & FEES				115.20
			GOOGLE 10/1 - 10/31/24				
			01.4130.002.320 / EXEC - LICENSES & FEES				9.95
			TOUCHBISTRO 11/2 - 12/1/2024				
			01.4520.002.345 / REC - CABLE				167.49
			SPECTRUM				
			01.4520.002.344 / REC - INTERENET				114.99
			SPECTRUM				
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET				114.99
			SPECTRUM				
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET				24.99
			SPECTRUM				
			01.4520.002.350 / REC - TELEPHONE				25.00

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	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			SPECTRUM				
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET				25.00
			SPECTRUM				
			01.4520.002.350 / REC - TELEPHONE				24.99
			SPECTRUM				
			01.4520.002.350 / REC - TELEPHONE				25.00
			SPECTRUM				
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET				24.99
			SPECTRUM				
			01.4520.002.345 / REC - CABLE				30.75
			SPECTRUM				
			01.4520.002.350 / REC - TELEPHONE				3.04
			SPECTRUM				
			01.4130.002.350 / EXEC - TELEPHONE & INTERNET				3.03
			SPECTRUM				
			02.4331.520.609 / WTR - DEPT UNIFORMS				109.99
			CARHARTT				
			01.4312.002.820 / HWY - EQUIPMENT RENTAL				552.00
			READY EQUIPMENT				
			01.4312.002.610 / HWY - SHOP SUPPLIES				47.41
			KIRK'S TRUCK & AUTO				
			01.4522.003.663 / SKI - LIFT MAINTENANCE				28.44
			KIRK'S TRUCK & AUTO				
			01.4314.003.611 / B&G - SMALL TOOLS				800.76
			AMAZON				
			03.4522.003.690 / SKI - MISCELLANEOUS EXPENSE				156.59
			LONGVIEW FARM				
			01.4522.003.663 / SKI - LIFT MAINTENANCE				86.46
			EQUALSEAL.COM				
			03.4522.003.690 / SKI - MISCELLANEOUS EXPENSE				134.58
			WALMART				
			01.4130.002.320 / EXEC - LICENSES & FEES				18.95
			CLOUD COVER MUSIC				
			01.4130.002.320 / EXEC - LICENSES & FEES				19.99
			ADOBE				
			01.4520.002.320 / REC - LICENSES & FEES				25.00
			CREDIT CARD CHARGES OCTOBER 2024				
					Total Check #:	**1284**	**4,937.14**
1285	SYSTEM	**11/12/2024**	**1940**	**EVERSOURCE**			

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Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	56307251074 11-1-24			11/12/2024	84.96	0.00	84.96
	01.4314.003.340 / B&G - ELECTRIC					84.96	
	Propane Delivery						
					Total Check #:	**1285**	**84.96**
1286	SYSTEM	**11/12/2024**	**1970**	**EVERSOURCE**			
	56478399037 10-28-24			11/12/2024	38.66	0.00	38.66
	01.4522.002.340 / SKI - ELECTRIC					38.66	
	Propane Delivery						
					Total Check #:	**1286**	**38.66**
1287	SYSTEM	**11/12/2024**	**3970**	**MUNICIPAL RESOURCES, INC.**			
	25395			11/01/2024	1,354.17	0.00	1,354.17
	01.4130.002.390 / EXEC - CONSULTING					1,354.17	
	NH Payroll Services for October 2024.						
					Total Check #:	**1287**	**1,354.17**
1288	SYSTEM	**11/12/2024**	**4530**	**NUCAR FORD OF PLYMOUTH**			
	57257			11/07/2024	139.95	0.00	139.95
	01.4312.002.826 / HWY - VEHICLE MAINTENANCE					139.95	
	Performed 4 Wheel Alignment						
					Total Check #:	**1288**	**139.95**
1289	SYSTEM	**11/12/2024**	**9717**	**S.D. IRELAND CONCRETE CONST CORP**			
	27533			11/12/2024	5,587.50	0.00	5,587.50
	01.4312.002.822 / HWY - PROJECTS					5,587.50	
	Concrete Blocks						
					Total Check #:	**1289**	**5,587.50**
1290	SYSTEM	**11/12/2024**	**9480**	**TRACTOR SUPPLY CO**			
	200868462			11/01/2024	177.97	0.00	177.97
	01.4314.003.609 / B&G - DEPT UNIFORMS					177.97	
	RF Montanta and LS Exclusive Logo						

Check Manifest - by Payee

Date: 11/12/2024 **Batch ID:** 299 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	200869952			10/24/2024	9.74	0.00	9.74
	03.4522.003.690 / SKI - MISCELLANEOUS EXPENSE						9.74
	GSG 8In Mum Ast						
					Total Check #:	**1290**	**187.71**
1291	SYSTEM	**11/12/2024**	**6180**	**UNIFIRST CORPORATION**			
	1070368673			10/31/2024	106.90	0.00	106.90
	01.4521.003.610 / FD - SUPPLIES						30.94
	Towels Cloths Laundry Bags Beach Towels etc.						
	01.4314.003.614 / B&G - CLEANING SUPPLIES						25.41
	Towels Cloths Laundry Bags Beach Towels etc.						
	03.4523.002.610 / LNG - BAR SUPPLIES						16.23
	Towels Cloths Laundry Bags Beach Towels etc.						
	01.4312.002.610 / HWY - SHOP SUPPLIES						25.43
	Towels Cloths Laundry Bags Beach Towels etc.						
	03.4522.003.610 / SKI - CLEANING SUPPLIES						0.25
	Towels Cloths Laundry Bags Beach Towels etc.						
	01.4314.003.614 / B&G - CLEANING SUPPLIES						8.64
	Towels Cloths Laundry Bags Beach Towels etc.						
					Total Check #:	**1291**	**106.90**
1292	SYSTEM	**11/12/2024**	**4070**	**WESCO DISTRIBUTION INC.**			
	S6251999.002			11/12/2024	85.89	0.00	85.89
	01.1150.000.004 / AR - WEA						85.89
	1 1/2 PVC 10 Ft. Conduit						
	S6251999.01			11/12/2024	58.85	0.00	58.85
	01.1150.000.004 / AR - WEA						58.85
	Various PVC - 1" steel locknut Plastic Brush						
	S6254153.001			11/12/2024	47.06	0.00	47.06
	01.1150.000.004 / AR - WEA						47.06
	1 inch conduit cplg adpt						
	S6254153.002			11/12/2024	5.07	0.00	5.07
	01.1150.000.004 / AR - WEA						5.07
	Steel Locknut and Plastic Brush						
					Total Check #:	**1292**	**196.87**

Check Manifest - by Payee

Date: 11/12/2024 **Batch ID:** 299 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1293	SYSTEM	**11/12/2024**	**6530**	**WEVD WATER DEPARTMENT**			
	ACCT 389			11/12/2024	323.23	0.00	323.23
		01.4314.003.346 / B&G - WATER				323.23	
		8 Snow Trail Water Charge					
	ACCT 391			11/12/2024	1,004.65	0.00	1,004.65
		01.4314.003.346 / B&G - WATER				1,004.65	
		562 Winterbrook Road Water					
	ACCT 493			11/12/2024	323.23	0.00	323.23
		01.4314.003.346 / B&G - WATER				323.23	
		24 Parker Road					
	ACCT 550			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER				96.09	
		Off Brambleberry Lane					
	ACCT 577			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER				96.09	
		Webster Court					
	ACCT 641			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER				96.09	
		Marden Drive					
	ACCT 643			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER				96.09	
		Marden Drive - Act #643					
	ACCT 664			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER				96.09	
		McLaren Drive					
	ACCT 685			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER				96.09	
		Reservoir Road					
	ACCT 707			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER				96.09	
		Doe Run					
	ACCT 710			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER				96.09	
		Bell Valley Road					
	ACCT 711			11/12/2024	96.09	0.00	96.09

Check Manifest - by Payee

Date: 11/12/2024 **Batch ID:** 299 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		01.4314.003.346 / B&G - WATER					96.09
		Bell Valley Road					
	ACCT 712			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER					96.09
		Bell Valley Road					
	ACCT 728			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER					96.09
		Summit Drive					
	ACCT 763			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER					96.09
		Timber Trail					
	ACCT 786			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER					96.09
		Parker Road					
	ACCT 792			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER					96.09
		Liberty Lane					
	ACCT 810			11/12/2024	96.09	0.00	96.09
		01.4314.003.346 / B&G - WATER					96.09
		Holland Trail					
					Total Check #:	**1293**	**3,092.46**

Check Manifest - by Payee

Date: 11/12/2024 **Batch ID:** 299 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
11/12/2024	**Check Manifest**		**Batch:**	**299**	**Chk Count:**	**12**	**Total Amnt:**	**22,583.15**

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	21,974.77
02	WATER FUND	114.19
03	RECREATION FUND	494.19

--- Signatures ---

_____
Ron Beard, General Manager

_____
Maureen Patti, Commissioner-Chair

_____
Dave Spinney, Commissioner

_____
Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 11/19/2024 **Batch ID:** 301 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1295	SYSTEM	**11/19/2024**	**150**	**ALVINA SNEGACH**			
	11.13.24			11/13/2024	62.50	0.00	62.50
	01.4130.002.390 / EXEC - CONSULTING					62.50	
	W.E. Commission Meeting						
					Total Check #:	**1295**	**62.50**
1296	SYSTEM	**11/19/2024**	**160**	**AMAZON**			
	1GWP-NRLM-M7VF			11/08/2024	19.99	0.00	19.99
	01.4314.003.610 / B&G - MAINTENANCE SUPPLIES					19.99	
	Leather Repair Patch						
	1Q76-6DKC-G434			10/31/2024	26.98	0.00	26.98
	01.4314.003.610 / B&G - MAINTENANCE SUPPLIES					16.99	
	AA ALKALINE BATTERY						
	01.4314.003.610 / B&G - MAINTENANCE SUPPLIES					9.99	
	3V LITHIUM BATTERY 6 COUNT						
	1X1G-NWKY-DXWC			11/07/2024	81.34	0.00	81.34
	01.4314.003.614 / B&G - CLEANING SUPPLIES					81.34	
	Trash Bags and Floor Cleaning Mop						
					Total Check #:	**1296**	**128.31**
1297	SYSTEM	**11/19/2024**	**250**	**AMERIGAS**			
	3170062809			10/30/2024	796.60	0.00	796.60
	01.4314.003.341 / B&G - HEAT					796.60	
	Propane						
	405763282			11/19/2024	139.20	0.00	139.20
	01.4314.003.341 / B&G - HEAT					139.20	
	Propane Credit						
					Total Check #:	**1297**	**935.80**
1298	ACH	**11/19/2024**	**9697**	**BANK OF NEW HAMPSHIRE**			***ACH***
	11-12-24			11/12/2024	399.70	0.00	399.70
	01.4711.000.004 / DEBT - PRINCIPAL PAYMENTS - BANK OF NH TRRAILER					357.15	
	Fixed Loan Acct. # 400011608						
	01.4721.000.004 / DEBT - INTEREST PAYMENTS - BANK NH TRAILER					42.55	

Check Manifest - by Payee

Date: 11/19/2024 **Batch ID:** 301 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		Fixed Loan Acct. # 400011608					
					Total Check #:	**1298**	**399.70**
1299	SYSTEM	**11/19/2024**	**560**	**BELLETETES, INC.**			
	4069095			10/08/2024	247.90	0.00	247.90
		01.4314.003.611 / B&G - SMALL TOOLS				17.96	
		Various Supplies					
		01.4522.003.662 / SKI - SKI AREA REPAIRS				207.36	
		1x12 Std Pine					
		01.4522.003.662 / SKI - SKI AREA REPAIRS				11.68	
		1x8 Std Channel Rustic					
		01.4522.003.662 / SKI - SKI AREA REPAIRS				5.45	
		2" Galvanized Finish 1 lb. box					
		01.4522.003.662 / SKI - SKI AREA REPAIRS				5.45	
		1 1/2" Galvanized Finish 1 lb. box					
	4140900			11/12/2024	18.06	0.00	18.06
		01.4314.003.630 / B&G - BUILDING REPAIRS				18.06	
		1 x 6 Premium T&G Edge & Ctr Bead					
					Total Check #:	**1299**	**265.96**
1300	SYSTEM	**11/19/2024**	**980**	**CERTIFIED COMPUTER SOLUTIONS, LLC**			
	22599			11/13/2024	2,269.25	0.00	2,269.25
		01.4130.002.342 / EXEC - COMPUTER SERVICES				2,269.25	
		Service Contract					
					Total Check #:	**1300**	**2,269.25**
1301	SYSTEM	**11/19/2024**	**1140**	**CLIFFORD AIR**			
	40556			11/12/2024	4,110.42	0.00	4,110.42
		01.4314.003.630 / B&G - BUILDING REPAIRS				4,110.42	
		Job #4884 - Add glycol to main system					
					Total Check #:	**1301**	**4,110.42**
1302	SYSTEM	**11/19/2024**	**810**	**C M WHITCHER RUBBISH REMOVAL LLC**			
	114719			11/01/2024	858.00	0.00	858.00
		01.4314.003.616 / B&G - TRASH REMOVAL				282.29	

Check Manifest - by Payee

Date: 11/19/2024 **Batch ID:** 301 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			10 Yard Bi-Weekly Service Rec Center				
			03.4522.003.491 / SKI - TRASH REMOVAL			575.71	
			8 Yard Weekly Service - Ski Area				
					Total Check #:	**1302**	**858.00**
1303	SYSTEM	**11/19/2024**	**1250**	**CONSOLIDATED COMMUNICATIONS**			
18626574086				11/12/2024	247.22	0.00	247.22
			01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES			247.22	
			ALARM LINE				
					Total Check #:	**1303**	**247.22**
1304	SYSTEM	**11/19/2024**	**1260**	**CONSOLIDATED COMMUNICATIONS**			
113 275 8279 30				11/12/2024	105.16	0.00	105.16
			01.4312.002.350 / HWY - TELEPHONE & INTERNET			105.16	
			SHOP				
					Total Check #:	**1304**	**105.16**
1305	SYSTEM	**11/19/2024**	**1320**	**CONSOLIDATED COMMUNICATIONS**			
603 726 8958 353				11/12/2024	77.44	0.00	77.44
			01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES			77.44	
			ALARM				
					Total Check #:	**1305**	**77.44**
1306	SYSTEM	**11/19/2024**	**2630**	**HEALTH TRUST**			
86483				11/07/2024	8.25	0.00	8.25
			01.4130.002.620 / EXEC - MISCELLANEOUS EXPENSE			8.25	
			FSA Admin Fee				
					Total Check #:	**1306**	**8.25**
1307	SYSTEM	**11/19/2024**	**3170**	**JP PEST SERVICES**			
3967686				11/12/2024	237.00	0.00	237.00
			01.4520.003.619 / REC - PEST CONTROL			237.00	
			Commercial Protection Program - Community Center				
3967687				11/12/2024	154.00	0.00	154.00

Check Manifest - by Payee

Date: 11/19/2024 **Batch ID:** 301 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		01.4520.003.619 / REC - PEST CONTROL				154.00	
		Commercial Protection Progam					
					Total Check #:	**1307**	**391.00**
1308	ACH	**11/19/2024**	**9695**	**KS STATEBANK - GOVT FINANCE DEPT - *ACH***			***ACH***
	62715-12-2024			11/19/2024	1,662.29	0.00	1,662.29
		01.4711.000.003 / DEBT - PRINCIPAL PAYMENTS - KS BANK - EXCAVATOR				1,395.95	
		Government Contract dated 1/o 4/1/24					
		01.4721.000.003 / DEBT - INTEREST PAYMENTS - KS BANK				266.34	
		Government Contract dated 1/o 4/1/24					
					Total Check #:	**1308**	**1,662.29**
1309	SYSTEM	**11/19/2024**	**9719**	**L.E. Johnston Construction Inc.**			
	2024268			11/11/2024	50,000.00	0.00	50,000.00
		01.1150.000.004 / AR - WEA				50,000.00	
		Installed tanks per contract 11/11/24Extra for hammer rental20 ton excavator					
					Total Check #:	**1309**	**50,000.00**
1310	SYSTEM	**11/19/2024**	**3395**	**LIVunLtd**			
	180347			11/06/2024	325.00	0.00	325.00
		01.4520.003.821 / REC - GYM EQUIPMENT INSPECTION				325.00	
		Contract quarterly - includes disinfect and protect service					
					Total Check #:	**1310**	**325.00**
1311	SYSTEM	**11/19/2024**	**3420**	**LOUIE VALENTE**			
	941160			10/21/2024	675.00	0.00	675.00
		01.4314.003.630 / B&G - BUILDING REPAIRS				675.00	
		Clean and light pilots on Community Ctr. fireplaceKitchen pilots on equipment					
					Total Check #:	**1311**	**675.00**
1312	SYSTEM	**11/19/2024**	**3970**	**MUNICIPAL RESOURCES, INC.**			
	25457			11/14/2024	6,089.10	0.00	6,089.10
		01.4130.002.390 / EXEC - CONSULTING				6,089.10	
		Finance Services provided in October 2024					

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Date: 11/19/2024 **Batch ID:** 301 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #: 1312		**6,089.10**
1313	ACH	**11/19/2024**	**4230**	**NH RETIREMENT SYSTEM**			***ACH***
	11-12-2024			11/19/2024	15,080.29	0.00	15,080.29
	01.2020.000.007 / NHRS PAYABLE					15,080.29	
	NHRS - OCTOBER 2024						
					Total Check #: 1313		**15,080.29**
1314	SYSTEM	**11/19/2024**	**4540**	**O'REILLY AUTO PARTS**			
	4989-305748			11/13/2024	69.99	0.00	69.99
	01.4299.001.640 / PSAFE - GENERATOR MAINTENANCE					69.99	
	BATTERY TENDER						
					Total Check #: 1314		**69.99**
1315	SYSTEM	**11/19/2024**	**9370**	**PIPE CONNECTIONS LLC**			
	32785			10/28/2024	3,068.00	0.00	3,068.00
	01.4312.002.818 / HWY - CULVERT REPAIRS					561.60	
	60 - M294 12" HDPE SOLID DW B&G						
	01.4312.002.818 / HWY - CULVERT REPAIRS					1,041.60	
	80 - M294 15" HDPE SOLID DW B&G						
	01.4312.002.818 / HWY - CULVERT REPAIRS					1,464.80	
	80 - M294 18" HDPE SOLID DW B&G						
					Total Check #: 1315		**3,068.00**
1316	SYSTEM	**11/19/2024**	**4860**	**PLODZIK & SANDERSON**			
	23-19632F*			11/08/2024	3,408.75	0.00	3,408.75
	01.4130.002.301 / EXEC - ACCOUNT & AUDITING					3,408.75	
	Final bill for professional services y/e 12/31/2023						
					Total Check #: 1316		**3,408.75**
1317	SYSTEM	**11/19/2024**	**5390**	**SANEL AUTO PARTS**			
	126518			11/12/2024	195.99	0.00	195.99
	01.4299.001.640 / PSAFE - GENERATOR MAINTENANCE					195.99	
	NAPA The Legent Professional						

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Date: 11/19/2024 **Batch ID:** 301 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #:	**1317**	**195.99**
1318	SYSTEM	**11/19/2024**	**4280**	**STATE OF NEW HAMPSHIRE**			
	DAM 25440			10/29/2024	800.00	0.00	800.00
	01.4314.003.822 / B&G - DAM INSPECTION					800.00	
	2025 ANNUAL DAM REGISTRATION FEELOCKE 1 DAM & LOCKE 2 DAM						
					Total Check #:	**1318**	**800.00**
1319	SYSTEM	**11/19/2024**	**9120**	**TEAM EJP CONCORD, NH**			
	6412395			10/31/2024	285.00	0.00	285.00
	01.1150.000.004 / AR - WEA					285.00	
	2x100 Blue Cts Tube 250						
					Total Check #:	**1319**	**285.00**
1320	SYSTEM	**11/19/2024**	**6180**	**UNIFIRST CORPORATION**			
	1070370776			11/07/2024	115.72	0.00	115.72
	01.4521.003.610 / FD - SUPPLIES					30.94	
	Towels, Terry Cloths, Beach Towel, Laundry Bags						
	01.4314.003.614 / B&G - CLEANING SUPPLIES					29.84	
	Towels, Terry Cloths, Beach Towel, Laundry Bags						
	03.4523.002.610 / LNG - BAR SUPPLIES					16.21	
	Towels, Terry Cloths, Beach Towel, Laundry Bags						
	01.4312.002.610 / HWY - SHOP SUPPLIES					29.82	
	Towels, Terry Cloths, Beach Towel, Laundry Bags						
	03.4522.003.610 / SKI - CLEANING SUPPLIES					0.27	
	Towels, Terry Cloths, Beach Towel, Laundry Bags						
	01.4314.003.614 / B&G - CLEANING SUPPLIES					8.64	
	Towels, Terry Cloths, Beach Towel, Laundry Bags						
	1070372356			11/14/2024	106.90	0.00	106.90
	01.4521.003.610 / FD - SUPPLIES					30.94	
	Towels, Terry Cloths, Laundry Bag, Beach Towel						
	01.4314.003.614 / B&G - CLEANING SUPPLIES					25.41	
	Towels, Terry Cloths, Laundry Bag, Beach Towel						
	03.4523.002.610 / LNG - BAR SUPPLIES					16.23	
	Towels, Terry Cloths, Laundry Bag, Beach Towel						
	01.4312.002.610 / HWY - SHOP SUPPLIES					25.43	

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			Towels, Terry Cloths, Laundry Bag, Beach Towel				
			03.4522.003.610 / SKI - CLEANING SUPPLIES			0.25	
			Towels, Terry Cloths, Laundry Bag, Beach Towel				
			01.4314.003.614 / B&G - CLEANING SUPPLIES			8.64	
			Towels, Terry Cloths, Laundry Bag, Beach Towel				
					Total Check #:	**1320**	**222.62**
1321	SYSTEM	**11/19/2024**	**6240**	**UPTON & HATFIELD, LLP**			
170897				11/07/2024	3,887.00	0.00	3,887.00
			01.4130.002.323 / EXEC - LEGAL SERVICES			3,887.00	
			General District Matters				
					Total Check #:	**1321**	**3,887.00**
1322	SYSTEM	**11/19/2024**	**6280**	**VERIZON WIRELESS**			
9978234517				11/08/2024	318.27	0.00	318.27
			02.4331.520.351 / WTR - CELL PHONE			41.06	
			IPAD - STEVE				
			01.4130.002.351 / EXEC - CELL PHONES			41.06	
			IPAD - RON				
			01.4130.002.351 / EXEC - CELL PHONES			115.55	
			CELL PHONE - RON				
			01.4130.002.351 / EXEC - CELL PHONES			120.60	
			CELL PHONE STEVE				
					Total Check #:	**1322**	**318.27**
1323	SYSTEM	**11/19/2024**	**6680**	**XEROX FINANCIAL SERVICES**			
6446407				11/10/2024	433.41	0.00	433.41
			01.4520.002.618 / REC - COPIER LEASE			144.47	
			DISTRICT - Equipment Protection Progam 10/30 - 11/29/24				
			01.4520.002.618 / REC - COPIER LEASE			144.47	
			Equipment Protection Progam 10/30 - 11/29/24				
			02.4331.520.618 / WTR - COPIER LEASE			144.47	
			Equipment Protection Progam 10/30 - 11/29/24				
					Total Check #:	**1323**	**433.41**

Check Manifest - by Payee

Date: 11/19/2024 **Batch ID:** 301 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
11/19/2024	**Check Manifest**		**Batch:**	**301**	**Chk Count:**	**29**	**Total Amnt:**	**96,379.72**

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	95,585.52
02	WATER FUND	185.53
03	RECREATION FUND	608.67

--- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Dave Spinney, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 11/26/2024 **Batch ID:** 305 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1327	SYSTEM	**11/26/2024**	**160**	**AMAZON**			
	1NJHJ-G4KX-GF6X			11/21/2024	9.68	0.00	9.68
	01.1150.000.004 / AR - WEA					9.68	
	Winters 2 1/2 inch ulti Function Utility Dry Presure Gauge						
	1TXH-6KCC-3MG1			11/20/2024	59.99	0.00	59.99
	01.4314.003.630 / B&G - BUILDING REPAIRS					59.99	
	GardePro E6 Trail Camera with No Glow Night Vision						
	1X3N-JC7X-F443			11/21/2024	18.99	0.00	18.99
	01.4314.003.611 / B&G - SMALL TOOLS					18.99	
	Air Compressor with Dial Gauge						
					Total Check #:	**1327**	**88.66**
1328	SYSTEM	**11/26/2024**	**220**	**AMERIGAS**			
	3170513770			11/13/2024	805.56	0.00	805.56
	01.4522.002.341 / SKI - BUILDING HEAT					805.56	
	403.3 Gallons Propane						
					Total Check #:	**1328**	**805.56**
1329	SYSTEM	**11/26/2024**	**250**	**AMERIGAS**			
	3170062809			11/30/2024	796.60	0.00	796.60
	01.4314.003.341 / B&G - HEAT					796.60	
	400.3 Propane						
	3170513773			11/13/2024	895.50	0.00	895.50
	01.4314.003.341 / B&G - HEAT					895.50	
	450 Gallons Propane						
	405763283			11/25/2024	-139.20	0.00	-139.20
	01.4314.003.341 / B&G - HEAT					-139.20	
	Credit on Tank Picked up - 96.0 Propane						
					Total Check #:	**1329**	**1,552.90**
1330	SYSTEM	**11/26/2024**	**560**	**BELLETETES, INC.**			
	4157507			11/21/2024	47.23	0.00	47.23
	01.4314.003.630 / B&G - BUILDING REPAIRS					47.71	
	1/4" Bostitch Finish Nail						

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		01.4314.003.630 / B&G - BUILDING REPAIRS					-0.48
		Discount					
	4247113			11/15/2024	71.28	0.00	71.28
		01.4312.002.821 / HWY - EQUIPMENT REPAIR					71.28
		2x12 12' KD Wetern SPF 2 and Btr					
					Total Check #:	**1330**	**118.51**
1331	SYSTEM	**11/26/2024**	**1270**	**CONSOLIDATED COMMUNICATION**			
	113 295 3542 10			11/18/2024	129.47	0.00	129.47
		01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES					129.47
		Fire Alarm					
					Total Check #:	**1331**	**129.47**
1332	SYSTEM	**11/26/2024**	**2630**	**HEALTH TRUST**			
	001533728			11/19/2024	19,506.56	0.00	19,506.56
		02.4331.520.211 / WTR - DENTAL INSURANCE					75.73
		Health Insurance per Department					
		02.4331.520.210 / WTR - HEALTH INSURANCE					1,870.56
		Health Insurance per Departmentf					
		01.4314.001.210 / B&G - HEALTH INSURANCE					7,482.24
		Heath Insurance per Department					
		01.4314.001.211 / B&G - DENTAL INSURANCE					349.99
		Health Insurance per Department					
		01.4521.001.210 / FD - HEALTH INSURANCE					2,494.08
		Health Insurance per Department					
		01.4521.001.211 / FD - DENTAL INSURANCE					100.98
		Health Insurance per Department					
		01.4130.001.210 / EXEC - HEALTH INSURANCE					3,117.60
		Health Insurance per Department					
		01.4130.001.211 / EXEC - DENTAL INSURANCE					122.78
		Health Insurance per Department					
		03.4520.001.210 / REC - HEALTH INSURANCE					1,247.04
		Health Insurance per Department					
		03.4520.001.211 / REC - DENTAL INSURANCE					50.49
		Health Insurance per Department					
		01.4312.001.210 / HWY - HEALTH INSURANCE					1,247.04
		Health Insurance per Department					
		01.4312.001.211 / HWY - DENTAL INSURANCE					50.50

Check Manifest - by Payee

Date: 11/26/2024 **Batch ID:** 305 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		Health Insurance per Department					
		01.4525.001.210 / FBF - HEALTH INSURANCE				1,247.04	
		Health Insurance per Department					
		01.4525.001.211 / FBF - DENTAL INSURANCE				50.49	
		12/1/24 - 12/31/24 Billing Period					
					Total Check #:	**1332**	**19,506.56**
1333	SYSTEM	**11/26/2024**	**5000**	**R & D PAVING**			
	2684			11/18/2024	266,629.74	0.00	266,629.74
		01.4990.024.005 / PAVING WA 5 2024				1,800.00	
		Fine Grade, Compact and Joint Trimmed - Porcupine Rd					
		01.4990.023.005 / PAVING WA 5 2023 X 2025				5,000.00	
		Fine Grade, Compact and Joint Trimmed - Pegwood					
		01.4990.024.005 / PAVING WA 5 2024				4,850.00	
		Fine Grade, Compact and Joint Trimmed - Weetamoo Trail					
		01.4990.023.005 / PAVING WA 5 2023 X 2025				1,800.00	
		Fine Grade, Compact and Joint Trimmed - Contract 1985					
		01.4990.024.005 / PAVING WA 5 2024				28,411.35	
		Fine Grade, Compact and Joint Trimmed - Porcupine Road					
		01.4990.023.005 / PAVING WA 5 2023 X 2025				20,715.00	
		Fine Grade, Compact and Joint Trimmed - Ryan Circle					
		01.4990.023.005 / PAVING WA 5 2023 X 2025				76,417.19	
		Fine Grade, Compact and Joint Trimmed - Pegwood Road					
		01.4990.023.005 / PAVING WA 5 2023 X 2025				10,167.59	
		Fine Grade, Compact and Joint Trimmed - Pegwood Road					
		01.4990.024.005 / PAVING WA 5 2024				31,265.55	
		Fine Grade, Compact and Joint Trimmed - Weetamoo Trail					
		01.4990.024.005 / PAVING WA 5 2024				31,049.23	
		Fine Grade, Compact and Joint Trimmed - Weetamoo Road					
		01.4990.024.005 / PAVING WA 5 2024				51,823.83	
		Fine Grade, Compact and Joint Trimmed - Weetamoo Trail					
		01.4990.023.005 / PAVING WA 5 2023 X 2025				3,330.00	
		Fine Grade, Compact and Joint Trimmed - Pegwood Drive					
					Total Check #:	**1333**	**266,629.74**
1334	SYSTEM	**11/26/2024**	**9696**	**TREASURER, STATE OF NH - DEPT. OF TRANSP**			
	362794			11/15/2024	299.32	0.00	299.32
		01.4314.003.823 / B&G - VEHICLE FUEL				299.32	

Check Manifest - by Payee

Date: 11/26/2024 **Batch ID:** 305 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			2017 Ford F-350 XL - 116.80 gallons				
					Total Check #:	**1334**	**299.32**
1335	SYSTEM	**11/26/2024**	**6180**	**UNIFIRST CORPORATION**			
107037413				11/21/2024	104.69	0.00	104.69
			01.4521.003.610 / FD - SUPPLIES			30.57	
			Towels, Terry Cloths, Laundry Bags, Beach Towel, Rug				
			01.4314.003.614 / B&G - CLEANING SUPPLIES			24.67	
			Towels, Terry Cloths, Laundry Bags, Beach Towel, Rug				
			03.4523.002.610 / LNG - BAR SUPPLIES			24.67	
			Towels, Terry Cloths, Laundry Bags, Beach Towel, Rug				
			01.4312.002.610 / HWY - SHOP SUPPLIES			15.87	
			Towels, Terry Cloths, Laundry Bags, Beach Towel, Rug				
			03.4522.003.610 / SKI - CLEANING SUPPLIES			0.27	
			Towels, Terry Cloths, Laundry Bags, Beach Towel, Rug				
			01.4314.003.614 / B&G - CLEANING SUPPLIES			8.64	
			Towels, Terry Cloths, Laundry Bags, Beach Towel, Rug				
					Total Check #:	**1335**	**104.69**
1336	SYSTEM	**11/26/2024**	**4070**	**WESCO DISTRIBUTION INC.**			
S6257934.001				11/15/2024	75.40	0.00	75.40
			01.4522.003.663 / SKI - LIFT MAINTENANCE			75.40	
			Bridgeport ACSR Clamps				
S6258459.001				11/18/2024	2,296.74	0.00	2,296.74
			01.1150.000.004 / AR - WEA			2,296.74	
			Black 250R Port Cord				
					Total Check #:	**1336**	**2,372.14**

Check Manifest - by Payee

Date: 11/26/2024 **Batch ID:** 305 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

11/26/2024 Check Manifest Batch: 305 Chk Count: 10 Total Amnt: 291,607.55

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	288,338.79
02	WATER FUND	1,946.29
03	RECREATION FUND	1,322.47

--- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Dave Spinney, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 12/03/2024 **Batch ID:** 308 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1347	SYSTEM	**12/03/2024**	**80**	**AFLAC**			
	226267			11/27/2024	575.20	0.00	575.20
	01.2020.000.008 / AFLAC PAYABLE EMPLOYEE DEDUCTIONS					575.20	
					Total Check #:	**1347**	**575.20**
1348	SYSTEM	**12/03/2024**	**160**	**AMAZON**			
	11J3-9G1L-63N6			11/25/2024	54.99	0.00	54.99
	01.4314.003.610 / B&G - MAINTENANCE SUPPLIES 10 Pack LED Bulbs					54.99	
	13PC-PML6-34CP			11/25/2024	21.18	0.00	21.18
	01.4314.003.630 / B&G - BUILDING REPAIRS 1 -Dr.Infrared Heater Wall Thermostat					21.18	
	176V-HYGG-6NW7			11/23/2024	114.40	0.00	114.40
	01.4521.003.620 / FD - EXPENSES K-Cups, Popcorn, Popcorn Containers and Coffee Cups with lids					114.40	
	1F7V-YL6L-LXL3			11/29/2024	7.71	0.00	7.71
	01.4130.002.610 / EXEC - OFFICE SUPPLIES Mark 2000 Self-Inking Refill - Black					7.71	
	1TPW-94FL-GFXD			11/21/2024	22.25	0.00	22.25
	01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE Stainless Acorn Nuts					9.75	
	01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE Stainless Steel Heavy Hex Nut					12.50	
	1TPW-94FL-GFXD-A			11/21/2024	22.41	0.00	22.41
	01.4524.003.631 / POOL - POOL REPAIRS & MAINTENANCE Stainless Steel Threaded Road 1/4"					22.41	
					Total Check #:	**1348**	**242.94**
1349	SYSTEM	**12/03/2024**	**250**	**AMERIGAS**			
	3170704063			11/19/2024	1,530.71	0.00	1,530.71
	01.4314.003.341 / B&G - HEAT 769.2 Gallons Propane					1,530.71	
					Total Check #:	**1349**	**1,530.71**

Check Manifest - by Payee

Date: 12/03/2024 **Batch ID:** 308 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1350	SYSTEM	**12/03/2024**	**20**	**A.M.RAND COMPANY**			
	N224923			10/28/2024	49.96	0.00	49.96
		01.4312.002.610 / HWY - SHOP SUPPLIES				49.96	
		Moto Mlix and AA Alkaline Battery					
	N225680			11/15/2024	233.98	0.00	233.98
		01.4312.002.611 / HWY - SMALL TOOLS				189.99	
		Med Winter Glove, M18 Battery Pack,.4312.002					
		01.4312.002.822 / HWY - PROJECTS				43.99	
		12x12x12 Pressure Treated					
					Total Check #:	**1350**	**283.94**
1351	SYSTEM	**12/03/2024**	**330**	**ANDREA CANFIELD - V**			
	11262024			11/26/2024	23.84	0.00	23.84
		01.4130.002.322 / EXEC - ANNUAL MEETING				23.84	
		Reimburse for printing annual meeting photo, contest entries					
					Total Check #:	**1351**	**23.84**
1352	SYSTEM	**12/03/2024**	**9722**	**Arrow Central**			
	68100			11/26/2024	105.32	0.00	105.32
		01.1150.000.004 / AR - WEA				105.32	
		1/2 HP 30' Cord 120V Float					
					Total Check #:	**1352**	**105.32**
1353	SYSTEM	**12/03/2024**	**550**	**BELKNAP TIRE & AUTO REPAIR, LLC**			
	297092			11/18/2024	2,836.00	0.00	2,836.00
		01.4312.002.821 / HWY - EQUIPMENT REPAIR				1,418.00	
		Galaxy Mighty Trac ND L4 and and labor					
		02.4331.520.826 / WTR - VEHICLE MAINTENANCE				1,418.00	
		Galaxy Mighty Trac ND L4 and and labor					
					Total Check #:	**1353**	**2,836.00**
1354	SYSTEM	**12/03/2024**	**1290**	**CONSOLIDATED COMMUNICATIONS**			
	60340618403177			11/24/2024	121.00	0.00	121.00
		01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES				121.00	

Check Manifest - by Payee

Date: 12/03/2024 **Batch ID:** 308 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		Analog Alarm Line					
					Total Check #:	**1354**	**121.00**
1355	SYSTEM	**12/03/2024**	**1300**	**CONSOLIDATED COMMUNICATIONS**			
	6034062057157			11/24/2024	3.60	0.00	3.60
		01.4299.001.813 / PSAFE - ALARM - FIRE TELEPHONE LINES				3.60	
		Analog Alar Line					
					Total Check #:	**1355**	**3.60**
1356	SYSTEM	**12/03/2024**	**9724**	**Daniel A.Zeron**			
	10142024			10/14/2024	88.56	0.00	88.56
		01.2020.000.001 / PAYROLL LIABILITIES				88.56	
		Replacement for check #10262 lost					
					Total Check #:	**1356**	**88.56**
1357	SYSTEM	**12/03/2024**	**9723**	**Devin R. Peruzzi**			
	10142024			10/14/2024	134.16	0.00	134.16
		01.2020.000.001 / PAYROLL LIABILITIES				134.16	
		Replacement for Check # 10180 -					
					Total Check #:	**1357**	**134.16**
1358	SYSTEM	**12/03/2024**	**1890**	**EVERSOURCE**			
	5699 654 5091			11/26/2024	64.29	0.00	64.29
		01.4522.002.340 / SKI - ELECTRIC				64.29	
		Electricity - Lift Return Terminal on Pegwood					
					Total Check #:	**1358**	**64.29**
1359	SYSTEM	**12/03/2024**	**1920**	**EVERSOURCE**			
	5636 075 1028			11/26/2024	18.92	0.00	18.92
		01.4522.002.340 / SKI - ELECTRIC				18.92	
		Electricity - Skate Shack					
					Total Check #:	**1359**	**18.92**

Check Manifest - by Payee

Date: 12/03/2024 **Batch ID:** 308 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1360	SYSTEM	**12/03/2024**	**1930**	**EVERSOURCE**			
	5629 910 1063			11/26/2024	3,852.56	0.00	3,852.56
	01.4314.003.340 / B&G - ELECTRIC					3,852.56	
	Electricity - Community Center						
					Total Check #:	**1360**	**3,852.56**
1361	SYSTEM	**12/03/2024**	**1990**	**EVERSOURCE**			
	5699 489 0085			11/26/2024	87.25	0.00	87.25
	01.4312.003.340 / HWY - ELECTRIC					87.25	
	Electricity						
					Total Check #:	**1361**	**87.25**
1362	SYSTEM	**12/03/2024**	**2020**	**EVERSOURCE**			
	5624 489 0026			11/26/2024	114.20	0.00	114.20
	01.4312.003.340 / HWY - ELECTRIC					114.20	
	Electricity						
					Total Check #:	**1362**	**114.20**
1363	SYSTEM	**12/03/2024**	**2040**	**EVERSOURCE**			
	5697 473 5011			1/26/2024	67.52	0.00	67.52
	01.4522.002.340 / SKI - ELECTRIC					67.52	
	Electricity - Lift Shack						
					Total Check #:	**1363**	**67.52**
1364	SYSTEM	**12/03/2024**	**7270**	**EVERSOURCE**			
	5623 589 0092			11/26/2024	1,085.83	0.00	1,085.83
	01.4522.002.340 / SKI - ELECTRIC					1,085.83	
	Electricity - Ski Area Base Lodge						
					Total Check #:	**1364**	**1,085.83**
1365	SYSTEM	**12/03/2024**	**2850**	**IRVING ENERGY**			
	544411			11/21/2024	1,915.94	0.00	1,915.94
	01.4312.002.823 / HWY - DIESEL					1,436.96	

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		430.4 Gallons ULS Diesel					
		02.4331.520.823 / WTR - VEHICLE FUEL				478.98	
		430.4 Gallons ULS Diesel					
					Total Check #:	**1365**	**1,915.94**
1366	SYSTEM	**12/03/2024**	**9594**	**JOHNSON CONTROLS SECURITY SOLUTIONS**			
	40766792			11/18/2024	300.00	0.00	300.00
		01.4990.021.010 / COMMUNITY CENTER IMPROV - WA#10 2021 X 2025				300.00	
		Alarm System - Install Charge pr Agreement					
					Total Check #:	**1366**	**300.00**
1367	SYSTEM	**12/03/2024**	**5390**	**SANEL AUTO PARTS**			
	127126			11/25/2024	201.96	0.00	201.96
		01.4312.002.821 / HWY - EQUIPMENT REPAIR				201.96	
		4 HYD Hose Fittings					
					Total Check #:	**1367**	**201.96**
1368	SYSTEM	**12/03/2024**	**9610**	**Superior Fire Protection**			
	18859			11/22/2024	1,266.59	0.00	1,266.59
		01.4299.001.812 / PSAFE - SECURITY ALARM MAINTENANCE				1,266.59	
		Quote #5960 - Sprinkler Service					
					Total Check #:	**1368**	**1,266.59**
1369	SYSTEM	**12/03/2024**	**6180**	**UNIFIRST CORPORATION**			
	1070375899			11/28/2024	106.90	0.00	106.90
		01.4521.003.610 / FD - SUPPLIES				30.94	
		Towels, Terry Cloths, Laundry Bags, Beach Towels, Rug					
		01.4314.003.614 / B&G - CLEANING SUPPLIES				25.41	
		Towels, Terry Cloths, Laundry Bags, Beach Towels, Rug					
		03.4523.002.610 / LNG - BAR SUPPLIES				16.23	
		Towels, Terry Cloths, Laundry Bags, Beach Towels, Rug					
		01.4312.002.610 / HWY - SHOP SUPPLIES				25.43	
		Towels, Terry Cloths, Laundry Bags, Beach Towels, Rug					
		03.4522.003.610 / SKI - CLEANING SUPPLIES				0.25	
		Towels, Terry Cloths, Laundry Bags, Beach Towels, Rug					
		01.4314.003.614 / B&G - CLEANING SUPPLIES				8.64	

Check Manifest - by Payee

Date: 12/03/2024 **Batch ID:** 308 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
			Towels, Terry Cloths, Laundry Bags, Beach Towels, Rug				
					Total Check #:	**1369**	**106.90**
1370	SYSTEM	**12/03/2024**	**4070**	**WESCO DISTRIBUTION INC.**			
	S6262040.001			11/26/2024	317.89	0.00	317.89
	01.1150.000.004 / AR - WEA					317.89	
	Kraloy JBX161610 16x16x10 PVC JBox						
					Total Check #:	**1370**	**317.89**

Check Manifest - by Payee

Date: 12/03/2024 **Batch ID:** 308 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

12/03/2024 Check Manifest Batch: 308 Chk Count: 24 Total Amnt: 15,345.12

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	13,431.66
02	WATER FUND	1,896.98
03	RECREATION FUND	16.48

--- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Dave Spinney, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 12/05/2024 **Batch ID:** 311 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1379	SYSTEM	**12/05/2024**	**7480**	**HANDYMAN HARDWARE INC.**			
	A205883			11/27/2024	83.77	0.00	83.77
		01.4312.002.610 / HWY - SHOP SUPPLIES				93.08	
		5 Gallon Plastic Pail, Hose Garden Rubber					
		01.4312.002.610 / HWY - SHOP SUPPLIES				-9.31	
		Discount					
	B450253			11/01/2024	99.00	0.00	99.00
		01.4314.003.617 / B&G - LANDSCAPING				110.00	
		Fuel Enging Sm 50:1					
		01.4314.003.617 / B&G - LANDSCAPING				-11.00	
		Discount					
	B450674			11/04/2024	58.50	0.00	58.50
		01.4314.003.611 / B&G - SMALL TOOLS				65.00	
		Torch Kit High Heat					
		01.4314.003.611 / B&G - SMALL TOOLS				-6.50	
		Discount					
	B450832			11/05/2024	15.75	0.00	15.75
		01.1150.000.004 / AR - WEA				17.50	
		Tape Putty					
		01.1150.000.004 / AR - WEA				-1.75	
		Discount					
	B450861			11/05/2024	8.05	0.00	8.05
		01.1150.000.004 / AR - WEA				8.95	
		XL Stainless Steel Sm 10x1 1/2					
		01.1150.000.004 / AR - WEA				-0.90	
		Discount					
	B450924			11/05/2024	390.00	0.00	390.00
		01.1150.000.004 / AR - WEA				390.00	
		2" 2' x 8' Styfoam - Sty					
	B451001			11/06/2024	4.50	0.00	4.50
		03.4522.003.660 / SKI - SNOWMOBILE MAINTENANCE				5.00	
		Gas Line Small Engine 1 Ft.					
		03.4522.003.660 / SKI - SNOWMOBILE MAINTENANCE				-0.50	
		Discount					
	B451023			11/06/2024	92.25	0.00	92.25
		01.4312.002.610 / HWY - SHOP SUPPLIES				26.50	
		Fuel Enging Sm Premixed50:0053231					

Check Manifest - by Payee

Date: 12/05/2024 **Batch ID:** 311 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid	
			01.4312.002.610 / HWY - SHOP SUPPLIES				16.00	
			Fuel Enging Sm Premixed50:0053222					
			01.4312.002.610 / HWY - SHOP SUPPLIES				60.00	
			9 x 3 Star Deck (2)					
			01.4312.002.610 / HWY - SHOP SUPPLIES				-10.25	
			Discount					
B451870				11/12/2024	20.25	0.00		20.25
			01.4522.003.663 / SKI - LIFT MAINTENANCE				22.50	
			HD Screw Hook					
			01.4522.003.663 / SKI - LIFT MAINTENANCE				-2.25	
			Discount					
B451992				11/13/2024	29.70	0.00		29.70
			01.4314.003.630 / B&G - BUILDING REPAIRS				33.00	
			Compound Anti Oxidant, Lube Antiseize, Plug CoredSquare Head					
			01.4314.003.630 / B&G - BUILDING REPAIRS				-3.30	
			Discount					
B452106				11/14/2024	10.80	0.00		10.80
			01.4312.002.826 / HWY - VEHICLE MAINTENANCE				12.00	
			Heavy Duty Brake Fluid					
			01.4312.002.826 / HWY - VEHICLE MAINTENANCE				-1.20	
			Discount					
B452273				11/15/2024	18.00	0.00		18.00
			01.4314.003.611 / B&G - SMALL TOOLS				8.00	
			Screwdriver Multi-Bit					
			01.4522.003.663 / SKI - LIFT MAINTENANCE				-2.00	
			Discount					
			01.4522.003.663 / SKI - LIFT MAINTENANCE				12.00	
			Cable Tie 8 inch Black					
B452778				11/19/2024	9.76	0.00		9.76
			01.4314.003.611 / B&G - SMALL TOOLS				10.85	
			Coupler-Plug Kit 1/4 and Misc. Fasteners					
			01.4314.003.611 / B&G - SMALL TOOLS				-1.09	
			Discount					
B452806				11/19/2024	59.40	0.00		59.40
			01.4312.002.610 / HWY - SHOP SUPPLIES				66.00	
			Paper Towel, Dish Detergent, Fuel Enging Sm Premixed					
			01.4312.002.610 / HWY - SHOP SUPPLIES				-6.60	
			Discount					

Check Manifest - by Payee

Date: 12/05/2024 **Batch ID:** 311 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	B452814				11/19/2024	22.10	0.00	22.10
		01.4314.003.611 / B&G - SMALL TOOLS						2.75
		8x8x16 - 2 Hole Block						
		01.4314.003.611 / B&G - SMALL TOOLS						-2.15
		Discount						
		01.4314.003.611 / B&G - SMALL TOOLS						3.50
		Brass Pipe Coupling Male						
		01.4522.003.663 / SKI - LIFT MAINTENANCE						18.00
		Paint Spray Fluor Orange						
	B453139				11/21/2024	7.87	0.00	7.87
		01.4522.003.662 / SKI - SKI AREA REPAIRS						8.75
		Wall Plate 2 Gang Blank, Box Extender N-Metallic						
		01.4522.003.662 / SKI - SKI AREA REPAIRS						-0.88
		Discount						
	B453203				11/22/2024	78.75	0.00	78.75
		01.4314.003.824 / B&G - POWER TOOL EQUIPMENT REPAIRS						87.50
		Air Hose, Tap Surge 6 OUtlet, Misc. Fasteners, Coupler Air Line Female, Plug 1/4						
		01.4314.003.824 / B&G - POWER TOOL EQUIPMENT REPAIRS						-8.75
		Discount						
	B453670				11/25/2024	22.05	0.00	22.05
		01.4312.002.610 / HWY - SHOP SUPPLIES						24.50
		Tarp Med Dty Brown, Bulb Lt Fluor 32W						
		01.4312.002.610 / HWY - SHOP SUPPLIES						-2.45
		Discount						
	B453841				11/26/2024	32.40	0.00	32.40
		01.4314.003.610 / B&G - MAINTENANCE SUPPLIES						36.00
		Bracket Shelf 400 MM (16 inches)						
		01.4314.003.610 / B&G - MAINTENANCE SUPPLIES						-3.60
		Discount						
	B453843				11/26/2024	60.30	0.00	60.30
		01.4312.002.610 / HWY - SHOP SUPPLIES						67.00
		Grain Scoop Industrial, Battery Alkaline Max 8 Pk.						
		01.4312.002.610 / HWY - SHOP SUPPLIES						-6.70
		Discount						
	B453935				11/27/2024	43.25	0.00	43.25
		01.4314.003.824 / B&G - POWER TOOL EQUIPMENT REPAIRS						48.06
		Hoe Mortar Fiberglass Handle, Misc. Fasteners						
		01.4314.003.824 / B&G - POWER TOOL EQUIPMENT REPAIRS						-4.81

Check Manifest - by Payee

Date: 12/05/2024 **Batch ID:** 311 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		Discount					
				Total Check #:	**1379**		**1,166.45**

Check Manifest - by Payee

Date: 12/05/2024 **Batch ID:** 311 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
12/05/2024	**Check Manifest**		**Batch:**	**311**	**Chk Count:**	**1**	**Total Amnt:**			**1,166.45**

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	1,161.95
03	RECREATION FUND	4.50

--- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Dave Spinney, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 11/12/2024 **Batch ID:** 300 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1294	SYSTEM	**11/12/2024**	**160**	**AMAZON**			
	1FJQ-MRVQ-CRTT-1			11/05/2024	59.99	0.00	59.99
	01.4314.003.609 / B&G - DEPT UNIFORMS					59.99	
	Carhardt Men's Work Pants						
	16HGJ-XNRJ-3Q63			11/12/2024	349.98	0.00	349.98
	01.4314.003.611 / B&G - SMALL TOOLS					349.98	
	Sandblasting & Sandblaster Cabinet						
	16HJ-ONRJ-3Q63			11/12/2024	169.98	0.00	169.98
	01.4314.003.611 / B&G - SMALL TOOLS					169.98	
	2 Glass BEad #9 Sand Blasting Media						
	1FJQ-MRVQ-CFQG			11/12/2024	179.90	0.00	179.90
	01.4314.003.630 / B&G - BUILDING REPAIRS					179.90	
	1 Nova Series Millvolt Propane Gas Replacement						
	1L3J-GTXT-1GM6			11/12/2024	38.50	0.00	38.50
	01.4314.003.610 / B&G - MAINTENANCE SUPPLIES					38.50	
	T8 LED 4 Ft A+B Light Bulbs						
	1WQX-Y3VR-9Q7V			11/12/2024	11.98	0.00	11.98
	01.4522.003.663 / SKI - LIFT MAINTENANCE					11.98	
	2 - 60 umbers Mailbox Number Pack						
	1WY7-QJMQ-D1MG			11/12/2024	19.99	0.00	19.99
	01.4314.003.611 / B&G - SMALL TOOLS					19.99	
	Bore Brush Set - 18 pcs						
					Total Check #:	**1294**	**830.32**

Check Manifest - by Payee

Date: 11/12/2024 **Batch ID:** 300 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
11/12/2024	**Check Manifest**		**Batch:**	**300**	**Chk Count:**	**1**	**Total Amnt:**	**830.32**

--- Subtotals by Fund ---

Fund	Description	Amount
01	VILLAGE DISTRICT FUND	830.32

--- Signatures ---

_____
Ron Beard, General Manager

_____
Maureen Patti, Commissioner-Chair

_____
Dave Spinney, Commissioner

_____
Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 11/19/2024 **Batch ID:** 304 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1324	SYSTEM	**11/19/2024**	**160**	**AMAZON**			
	1X3R-1VM9-F4TN			11/19/2024	68.28	0.00	68.28
	03.4522.003.610 / SKI - CLEANING SUPPLIES					68.28	
	Black and Decker Dustbuster						
					Total Check #:	**1324**	**68.28**
1325	SYSTEM	**11/19/2024**	**5750**	**STATE OF NH DEPT. OF SAFETY**			
	11-14-24 A			11/14/2024	25.00	0.00	25.00
	03.4523.001.814 / LNG - CRIMINAL RECORDS					25.00	
	Sabrina Costa - New Hire Lounge						
					Total Check #:	**1325**	**25.00**
1326	SYSTEM	**11/19/2024**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			
	398711179			11/06/2024	1,079.81	0.00	1,079.81
	03.3409.002.610 / COG - BAR SUPPLIES					96.13	
	Bar Supplies						
	03.3409.001.002 / COG - FOOD					792.36	
	Food						
	03.4522.003.612 / SKI - KITCHEN SUPPLIES					191.32	
	Kitchen Supplies						
					Total Check #:	**1326**	**1,079.81**

Check Manifest - by Payee

Date: 11/19/2024 **Batch ID:** 304 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
11/19/2024	**Check Manifest**		**Batch:**	**304**	**Chk Count:**	**3**	**Total Amnt:**	**1,173.09**

--- Subtotals by Fund ---

Fund	Description	Amount
03	RECREATION FUND	1,173.09

--- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Dave Spinney, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 11/26/2024 **Batch ID:** 306 **BANK OF NH - DISTRICT** – REC FUND

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1337	SYSTEM	**11/26/2024**	**160**	**AMAZON**			
1TPW-94FL-GFXD-V				11/19/2024	0.00	0.00	97.03
03.3409.001.006 / COG - LIQUOR						791.68	
Liquor							
03.3409.001.006 / COG - LIQUOR						-791.68	
Liquor							
					Total Check #:	**1337**	**0.00**
1338	ACH	**11/26/2024**	**280**	**AMOSKEAG BEVERAGES, INC.**			***ACH***
364088				11/21/2024	543.00	0.00	543.00
03.3409.001.007 / COG - BEER						543.00	
Beer							
					Total Check #:	**1338**	**543.00**
1339	SYSTEM	**11/26/2024**	**7050**	**COCA-COLA BOTTLING COMPANY**			
43738631013				10/11/2024	402.93	0.00	402.93
03.3409.001.005 / COG - NON-ALOCHOLIC BEVERAGES						402.93	
Coke, Sprite, Iced Tea							
					Total Check #:	**1339**	**402.93**
1340	SYSTEM	**11/26/2024**	**9686**	**ERIC CURRIER**			
11212024				11/21/2024	100.00	0.00	100.00
03.4523.003.611 / LNG - ENTERTAINMENT						100.00	
Underpayment - Nov. 9, 2024 Entertainment							
					Total Check #:	**1340**	**100.00**
1341	ACH	**11/26/2024**	**4110**	**NEW HAMPSHIRE DISTRIBUTORS, INC.**			***ACH***
237219				11/20/2024	557.30	0.00	557.30
03.3409.001.007 / COG - BEER						557.30	
Beer							
722779				11/20/2024	-100.00	0.00	-100.00
03.3409.001.007 / COG - BEER						-100.00	
Returned Kegs							

Check Manifest - by Payee

Date: 11/26/2024 **Batch ID:** 306 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
					Total Check #:	**1341**	**457.30**
1342	SYSTEM	**11/26/2024**	**4150**	**NEW HAMPSHIRE LIQUOR COMMISSION**			
	7765-02-13536			11/22/2024	997.80	0.00	997.80
	03.3409.001.006 / COG - LIQUOR					791.68	
	Liquor						
	03.3409.001.008 / COG - WINE					206.12	
	Wine						
					Total Check #:	**1342**	**997.80**
1343	SYSTEM	**11/26/2024**	**4540**	**O'REILLY AUTO PARTS**			
	808517			11/15/2024	272.90	0.00	272.90
	03.4522.003.660 / SKI - SNOWMOBILE MAINTENANCE					272.90	
	Battery						
					Total Check #:	**1343**	**272.90**
1344	SYSTEM	**11/26/2024**	**8300**	**PURE TAP LLC**			
	2315			11/16/2024	120.00	0.00	120.00
	03.4523.002.660 / LNG - EQUIPMENT MAINTENANCE					120.00	
	Regular Cleaning						
					Total Check #:	**1344**	**120.00**
1345	SYSTEM	**11/26/2024**	**5790**	**STATE OF NH DEPT. OF SAFETY**			
	2024-2025			11/20/2024	937.60	0.00	937.60
	03.4522.003.851 / SKI - INSPECTIONS					937.60	
	Lift Registration Certificate 2024-2025 Season						
					Total Check #:	**1345**	**937.60**
1346	SYSTEM	**11/26/2024**	**9694**	**SYSCO NORTHERN NEW ENGLAND INC**			
	398717645			11/13/2024	826.64	0.00	826.64
	03.4522.003.612 / SKI - KITCHEN SUPPLIES					132.67	
	Kitchen Supplies						
	03.3409.001.002 / COG - FOOD					687.47	
	Food						

Check Manifest - by Payee

Date: 11/26/2024 **Batch ID:** 306 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		03.3409.001.002 / COG - FOOD					6.50	
		Fuel Charge						
	398724592				11/20/2024	1,043.37	0.00	1,043.37
		03.4522.003.612 / SKI - KITCHEN SUPPLIES					322.05	
		Kitchen Supplies						
		03.3409.001.002 / COG - FOOD					721.32	
		Food						
						Total Check #:	**1346**	**1,870.01**

Check Manifest - by Payee

Date: 11/26/2024 **Batch ID:** 306 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
11/26/2024	**Check Manifest**		**Batch:**	**306**	**Chk Count:**	**10**	**Total Amnt:**	**5,701.54**

--- Subtotals by Fund ---

Fund	Description	Amount
03	RECREATION FUND	5,701.54

--- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Dave Spinney, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 12/03/2024 **Batch ID:** 310 **BANK OF NH - DISTRICT** REC FUND

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1371	SYSTEM	**12/03/2024**	**90**	**AIRGAS USA, LLC**			
	5511665241			10/31/2024	250.48	0.00	250.48
	03.3409.001.610 / COG - BAR SUPPLIES					250.48	
	Small Carbon Dioxide Cyclinder Rental						
					Total Check #:	**1371**	**250.48**
1372	SYSTEM	**12/03/2024**	**160**	**AMAZON**			
	147C-V9TJ-4HXW			11/18/2024	97.03	0.00	97.03
	03.4522.003.610 / SKI - CLEANING SUPPLIES					97.03	
	Toilet Paper 2 ply40-45 Gallon Trash Bags						
					Total Check #:	**1372**	**97.03**
1373	SYSTEM	**12/03/2024**	**9686**	**ERIC CURRIER**			
	12022024B			12/02/2024	500.00	0.00	500.00
	03.4522.003.611 / SKI - ENTERTAINMENT					500.00	
	Ski Entertainment 12/28/2024						
					Total Check #:	**1373**	**500.00**
1374	SYSTEM	**12/03/2024**	**8010**	**MORGAN CLARK**			
	12022024A			12/02/2024	550.00	0.00	550.00
	03.4522.003.611 / SKI - ENTERTAINMENT					550.00	
	Ski Entertainment 12/21/2024						
					Total Check #:	**1374**	**550.00**
1375	SYSTEM	**12/03/2024**	**9725**	**RONALD BEARD**			
	120224			12/02/2024	300.00	0.00	300.00
	03.4522.003.611 / SKI - ENTERTAINMENT					300.00	
	Reimburse cash bag - Paid Entertainment at Ski Lodge 11/30/24 - Scheduled entert						
					Total Check #:	**1375**	**300.00**
1376	SYSTEM	**12/03/2024**	**5750**	**STATE OF NH DEPT. OF SAFETY**			
	11262024			11/26/2024	25.00	0.00	25.00
	03.4522.002.814 / SKI - CRIMINAL RECORDS					25.00	

Check Manifest - by Payee

Date: 12/03/2024 **Batch ID:** 310 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
Invoice #			PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		Ski area rehire					
					Total Check #:	**1376**	**25.00**
1377	SYSTEM	**12/03/2024**	**9721**	**Stevens Blanchard**			
12022024				12/02/2024	1,000.00	0.00	1,000.00
		03.4522.003.611 / SKI - ENTERTAINMENT				1,000.00	
		Ski Entertainment 12/14/2024					
					Total Check #:	**1377**	**1,000.00**
1378	SYSTEM	**12/03/2024**	**8690**	**THE WHEELERSVT PRODUCTIONS**			
3057D5DB-0035				12/02/2024	300.00	0.00	300.00
		03.4522.003.611 / SKI - ENTERTAINMENT				300.00	
		Ski Entertainment 12/7/2024					
					Total Check #:	**1378**	**300.00**

Check Manifest - by Payee

Date: 12/03/2024 **Batch ID:** 310 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee	Invoice #	PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid

12/03/2024 Check Manifest Batch: 310 Chk Count: 8 Total Amnt: 3,022.51

--- Subtotals by Fund ---

Fund	Description	Amount
03	RECREATION FUND	3,022.51

--- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Dave Spinney, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee REC FUND

Date: 12/06/2024 **Batch ID:** 312 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
1380	SYSTEM	**12/06/2024**	**4150**	**NEW HAMPSHIRE LIQUOR COMMISSION**			
	7765-02-1453			12/04/2024	982.28	0.00	982.28
	03.3409.001.008 / COG - WINE					460.94	
	Wine						
	03.3409.001.006 / COG - LIQUOR					521.34	
	liquor						
					Total Check #:	**1380**	**982.28**
1381	SYSTEM	**12/06/2024**	**5790**	**STATE OF NH DEPT. OF SAFETY**			
	12062024			12/06/2024	185.80	0.00	185.80
	03.4522.003.851 / SKI - INSPECTIONS					185.80	
	Increase in registration fee for ski lift from $937.60 to $1123.40.						
					Total Check #:	**1381**	**185.80**

Check Manifest - by Payee

Date: 12/06/2024 **Batch ID:** 312 **BANK OF NH - DISTRICT**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
12/06/2024	**Check Manifest**		**Batch:**	**312**	**Chk Count:**	**2**	**Total Amnt:**	**1,168.08**

--- Subtotals by Fund ---

Fund	Description	Amount
03	RECREATION FUND	1,168.08

--- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Dave Spinney, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 11/12/2024 **Batch ID:** 298 **BANK OF NH - WATER**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
348	SYSTEM	**11/12/2024**	**9716**	**James Kalweit**			
	11/01/24			11/12/2024	13.63	0.00	13.63
	02.1150.000.003 / A/R - NEW BILLING SYSTEM					13.63	
	Credit due to Customer/ Tax deeded						
					Total Check #:	**348**	**13.63**
349	SYSTEM	**11/12/2024**	**9230**	**LRW WATER SERVICES**			
	103697			11/12/2024	10,450.00	0.00	10,450.00
	02.4331.520.861 / WTR - LEAK REPAIRS					10,450.00	
	Cauldron Circle and Pegwood Leak						
					Total Check #:	**349**	**10,450.00**
350	SYSTEM	**11/12/2024**	**4960**	**PREMIER PUMP & SUPPLY**			
	0183144-IN			11/12/2024	5,115.04	0.00	5,115.04
	02.4903.490.004 / CAP - WATER METER UPGRADES					5,115.04	
	Franklin Vertical Booster Pujp						
					Total Check #:	**350**	**5,115.04**

Check Manifest - by Payee

Date: 11/12/2024 **Batch ID:** 298 **BANK OF NH - WATER**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
11/12/2024	**Check Manifest**		**Batch:**	**298**	**Chk Count:**	**3**	**Total Amnt:**	**15,578.67**

--- Subtotals by Fund ---

Fund	Description	Amount
02	WATER FUND	15,578.67

--- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Dave Spinney, Commissioner

Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 11/19/2024 **Batch ID:** 303 **BANK OF NH - WATER**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
351	SYSTEM	**11/19/2024**	**8990**	**BADGER METER**			
	80175853			11/19/2024	7.84	0.00	7.84
	02.4331.520.670 / WTR - SUBSCRIPTION & DUES					7.84	
	Service for Orion Cellular October 2024						
					Total Check #:	**351**	**7.84**
352	SYSTEM	**11/19/2024**	**4860**	**PLODZIK & SANDERSON**			
	23-19632F			11/19/2024	1,136.25	0.00	1,136.25
	02.4331.520.301 / WTR - ANNUAL AUDIT					1,136.25	
	Final billing for professional services fy end 12/31/2023						
					Total Check #:	**352**	**1,136.25**
353	SYSTEM	**11/19/2024**	**6290**	**VERMONT RECREATIONAL SURFACING & FENC**			
	5672			11/19/2024	7,509.00	0.00	7,509.00
	02.4331.520.822 / WTR - PROJECTS					7,509.00	
	Supply and install 6' high galvanized chain link fence						
					Total Check #:	**353**	**7,509.00**

Check Manifest - by Payee

Date: 11/19/2024 **Batch ID:** 303 **BANK OF NH - WATER**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
11/19/2024	**Check Manifest**		**Batch:**	**303**	**Chk Count:**	**3**	**Total Amnt:**	**8,653.09**

--- Subtotals by Fund ---

Fund	Description	Amount
02	WATER FUND	8,653.09

--- Signatures ---

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Ron Beard, General Manager

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Maureen Patti, Commissioner-Chair

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Dave Spinney, Commissioner

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Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 11/26/2024 **Batch ID:** 307 **BANK OF NH - WATER**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
354	SYSTEM	**11/26/2024**	**1240**	**CONSOLIDATED COMMUNICATIONS**			
	113298733110			11/12/2024	105.16	0.00	105.16
	02.4331.520.350 / WTR - TELEPHONE					105.16	
	10/12 - 11/11/24 Telephone						
					Total Check #:	**354**	**105.16**
355	SYSTEM	**11/26/2024**	**1340**	**CONSOLIDATED COMMUNICATIONS**			
	003276522050			11/12/2024	67.00	0.00	67.00
	02.4331.520.350 / WTR - TELEPHONE					67.00	
	10/12 - 11/11/24 Telephone						
					Total Check #:	**355**	**67.00**
356	SYSTEM	**11/26/2024**	**1350**	**CONSOLIDATED COMMUNICATIONS**			
	113 275 4707 53			11/13/2024	105.16	0.00	105.16
	02.4331.520.350 / WTR - TELEPHONE					105.16	
	10/12 - 11/11/24 Charges						
					Total Check #:	**356**	**105.16**
357	SYSTEM	**11/26/2024**	**1360**	**CONSOLIDATED COMMUNICATIONS**			
	11329873342			11/18/2024	240.72	0.00	240.72
	02.4331.520.350 / WTR - TELEPHONE					240.72	
	10/18 - 11/17/24 Telephone						
					Total Check #:	**357**	**240.72**
358	SYSTEM	**11/26/2024**	**9659**	**GENERATING SOLUTIONS LLC**			
	6153			11/15/2024	480.00	0.00	480.00
	02.4331.520.670 / WTR - SUBSCRIPTION & DUES					480.00	
	Annual Pump Station Monitoring Subscription12/1/24 to 12/1/2025						
					Total Check #:	**358**	**480.00**
359	SYSTEM	**11/26/2024**	**2580**	**HARCROS CHEMICALS, INC.**			
	291017680			11/14/2024	1,350.65	0.00	1,350.65
	02.4331.520.865 / WTR - CHEMICALS					1,350.65	

Check Manifest - by Payee

Date: 11/26/2024 **Batch ID:** 307 **BANK OF NH - WATER**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
	1 IBC Sodium Hypochlorite1 Drum Sodium Hypochlorite						
	291017755			11/20/2024	829.05	0.00	829.05
	02.4331.520.865 / WTR - CHEMICALS					829.05	
	3 Drums Sodium Hypochlorite						
					Total Check #:	**359**	**2,179.70**
360	SYSTEM	**11/26/2024**	**2710**	**HOME DEPOT CREDIT SERVICES**			
	1656205			11/13/2024	289.00	0.00	289.00
	02.4331.520.611 / WTR - TOOLS					289.00	
	Rachet and Socket Tool Set						
					Total Check #:	**360**	**289.00**
361	SYSTEM	**11/26/2024**	**9720**	**Jim and Ida O'Leary**			
	1661			11/21/2024	96.09	0.00	96.09
	02.1150.000.003 / A/R - NEW BILLING SYSTEM					96.09	
	Refud - Duplicate Water Payment						
					Total Check #:	**361**	**96.09**
362	SYSTEM	**11/26/2024**	**4120**	**NEW HAMPSHIRE ELECTRIC MOTORS, INC**			
	0575139110			11/13/2024	2,583.85	0.00	2,583.85
	02.4331.520.340 / WTR - ELECTRICITY					2,583.85	
	10/8 - 11/8/24 Electricity						
					Total Check #:	**362**	**2,583.85**

Check Manifest - by Payee

Date: 11/26/2024 **Batch ID:** 307 **BANK OF NH - WATER**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
11/26/2024	**Check Manifest**		**Batch:**	**307**	**Chk Count:**	**9**	**Total Amnt:**	**6,146.68**

--- Subtotals by Fund ---

Fund	Description	Amount
02	WATER FUND	6,146.68

--- Signatures ---

_____
Ron Beard, General Manager

_____
Maureen Patti, Commissioner-Chair

_____
Dave Spinney, Commissioner

_____
Gerald Panuczak, Commissioner

Check Manifest - by Payee

Date: 12/03/2024 **Batch ID:** 309 **BANK OF NH - WATER**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
363	SYSTEM	**12/03/2024**	**1330**	**CONSOLIDATED COMMUNICATIONS**			
	401 9573 983			11/21/2024	121.00	0.00	121.00
	02.4331.520.350 / WTR - TELEPHONE					121.00	
	Analog Alarm Line						
					Total Check #:	**363**	**121.00**
364	SYSTEM	**12/03/2024**	**1790**	**ELECTRICAL INSTALLATIONS, LLC**			
	S2427401			11/21/2024	3,400.00	0.00	3,400.00
	02.4903.490.011 / CAP - PUMP PHASE REPLACEMENT					3,400.00	
	Materials -Sullivan FC-202 Aqua Drive VFD						
					Total Check #:	**364**	**3,400.00**
365	SYSTEM	**12/03/2024**	**1910**	**EVERSOURCE**			
	5657 489 0067			11/26/2024	236.20	0.00	236.20
	02.4331.520.340 / WTR - ELECTRICITY					236.20	
	Electricity - Weetamoo						
					Total Check #:	**365**	**236.20**
366	SYSTEM	**12/03/2024**	**7280**	**EVERSOURCE**			
	5634 489 0025			11/26/2024	385.53	0.00	385.53
	02.4331.520.340 / WTR - ELECTRICITY					385.53	
	Electricity - Reservoir Road						
					Total Check #:	**366**	**385.53**
367	SYSTEM	**12/03/2024**	**7300**	**EVERSOURCE**			
	5618 155 1029			11/26/2024	151.12	0.00	151.12
	02.4331.520.340 / WTR - ELECTRICITY					151.12	
	Electricity - Pump House						
					Total Check #:	**367**	**151.12**
368	SYSTEM	**12/03/2024**	**7320**	**EVERSOURCE**			
	5638 412 6058			11/26/2024	18.58	0.00	18.58
	02.4331.520.340 / WTR - ELECTRICITY					18.58	

Check Manifest - by Payee

Date: 12/03/2024 **Batch ID:** 309 **BANK OF NH - WATER**

Payment #	Type	Check Date	Vendor ID	Payee			
	Invoice #		PO #	Invoice Date	Invoice Amount	Discount Taken	Amount Paid
		Electricity - Donovan Farm Rd					
					Total Check #:	**368**	**18.58**
369	SYSTEM	**12/03/2024**	**7330**	**EVERSOURCE**			
	5694 512 6092			11/26/2024	20.80	0.00	20.80
		02.4331.520.340 / WTR - ELECTRICITY				20.80	
		Eectricity - Richardson Trail					
					Total Check #:	**369**	**20.80**
370	SYSTEM	**12/03/2024**	**9130**	**EVERSOURCE**			
	5695 649 4017			11/26/2024	177.53	0.00	177.53
		02.4331.520.340 / WTR - ELECTRICITY				177.53	
		Electricity - Holdig Tank @ Pegwood					
					Total Check #:	**370**	**177.53**
371	SYSTEM	**12/03/2024**	**9140**	**EVERSOURCE**			
	5610 112 9021			11/26/2024	3,004.35	0.00	3,004.35
		02.4331.520.340 / WTR - ELECTRICITY				3,004.35	
		Electricity - Water System					
					Total Check #:	**371**	**3,004.35**
372	SYSTEM	**12/03/2024**	**9270**	**NH ELECTTRIC CO-OP**			
	0575139110			11/13/2024	2,583.85	0.00	2,583.85
		02.4331.520.340 / WTR - ELECTRICITY				2,583.85	
		Electricity - Liberty Lane					
					Total Check #:	**372**	**2,583.85**

Check Manifest - by Payee

Date: 12/03/2024 **Batch ID:** 309 **BANK OF NH - WATER**

Payment #	Type	Check Date	Vendor ID	Payee				
	Invoice #		PO #		Invoice Date	Invoice Amount	Discount Taken	Amount Paid
12/03/2024	**Check Manifest**		**Batch:**	**309**	**Chk Count:**	**10**	**Total Amnt:**	**10,098.96**

--- Subtotals by Fund ---

Fund	Description	Amount
02	WATER FUND	10,098.96

--- Signatures ---

Ron Beard, General Manager

Maureen Patti, Commissioner-Chair

Dave Spinney, Commissioner

Gerald Panuczak, Commissioner

December 16, 2024 - Consent Calendar
Unsealed Commissioner Non-Public Minutes

Date of Minutes	Date Unsealed
1/20/2021	10/24/2023
2/17/2021	10/24/2023
4/29/2021	10/24/2023
7/1/2021	10/24/2023
12/21/2021	10/24/2023
2/3/2022	10/24/2023
3/19/2022	10/24/2023
4/6/2022	10/24/2023
4/12/2022	10/24/2023
11/16/2022	10/24/2023
2/8/2023	10/24/2023
2/21/2023	10/24/2023
6/9/2021	4/10/2024
8/9/2023	4/10/2024
9/27/2023	4/10/2024
10/25/2023	4/10/2024
2/13/2024	4/10/2024

Consent Calendar - December 16, 2024
Approval of Previously Unsealed Non-Public Minutes

Date of Minutes

1/20/2021
12/21/2021
2/3/2022
3/19/2022
4/12/2022
11/16/2022

Waterville Estates
Village District

562 Winterbrook Road, Campton, NH 03223
Phone: (603) 726-3082 | Fax: (603) 726-8611
www.waterville-estatesnh.gov

REQUEST FOR COMMISSION ACTION (RCA)

Instructions: Please complete to the best of your ability. Completed forms are to be sent to Management (GM & AGM) and *no later than 10 days in advance* of the WEVD Commission meeting indicated below. The Commission Chair shall decide and notify the GM/others if the RCA is included on the meeting agenda.

Meeting Date: 12/11/2024 Agenda Item #: Gen. Cal.

Name of Requestor: Linda Barton

Waterville Estates Address: Myrtle St. (10-5-2)

Title of Request: Water Billing Abatement Request

Summary of why action is sought (please provide as much background as possible): I would like to ask for an abatement.

Action requested: Commissioner vote

Goal sought with this action: Abatement from water bills

FOR INTERNAL USE ONLY

Budget implications:

Plan for implementation:

Budget Advisory Committee

2025 Proposed Budget Recommendation and Opinion

<u>The Proposed Budget is a mixture of good and bad this season.</u>

- When eliminating expense categories of debt, CIF and warrant article expenses, the plan compares unfavorably to the 2024 approved budget (+7.3% or $141,024)
- The increasing base salary expenses present a long-term embedded challenge for future efforts to rein in or control the bottom-line budget. Salary increases are on automatic pilot due to COLA (3%). ***Are we managing our compensation program adequately?*** It is our opinion salary should be based on competitive pressures with bonuses given, tied to clear goals of performance, to reward the above average performer. Also, the value of benefits must be part of how the district looks at paying employees.
- Benefits are increasing 20.7% or $59,849. One expense category has been loaded with a $21,000 cost that is out of the ordinary. Eliminating this, the increase in benefits would be $38,849 or 13.4%.
- The budget only includes expected 2025 operating expenses, no capital improvement plans are in place and no funds are set aside for this liability. There is great need for a Capital Improvement Plan program and monies from the unreserved fund balance should be allocated to future projects and liabilities involving Road Paving, vehicle and equipment replacement, recreational facility repairs including swimming pools, building siding and roofing, painting, and interior repairs and long-term pension funding. At a minimum, considerations should be given to 1) covering annual depreciation, or 2) setting aside a set percentage of the estimated value of capital investments replacement costs, subject to a full thorough asset analysis.

General Government Executive

- The plan is projecting a 12.8% / $77,661 increase over the 2024 approved budget. Wages alone are expected to increase by 20.7% or $42,306. We do support this change.
- The planned budget is adversely impacted by three expense categories: education, legal, and consulting. One expense category could have less of an impact if the legal process works out in our favor. Our education payment program needs to be better defined before we can recommend the education expense of $21,000. We would recommend working on this and looking to possibly reimburse an employee in the future.

Highway and Streets

- The plan projects expenses to be $261,216, an increase of 0.07% over the 2024 budget. Currently the department is fully staffed, and the employees are stable. The prospect for completing future work is better than ever.
- The district should be concerned that the planned budget does not include funds to achieve any longer-term improvement projects, projects that are needed to move the community forward. Road improvements are closely tied to water infrastructure improvements and so far, moving the two forward in a coordinated fashion is reliant on a plan which to date has not been put in place.

Buildings and Grounds

- Clearly the focus is on our facilities. Long ignored, the efforts in 2023 and 2024 resulted in many improvements. The plan year budget continues this emphasis with planned expenses up 5.6% or $35,879 compared to 2024's approved budget. Heat is increasing 33% over 2024 due to underestimating the current year's costs. The planned budget only funds efforts to address immediate needs and not longer-term needs, many of which could be substantial.
- To address major projects associated with district facilities, warrant article set asides must be secured. At present, there are specific recommendations from management which will be shared with the commissioners. Management does recognize that the 2019 engineering study forms the basis for future direction.

Parks and Rec

- This department's planned expenses are essentially flat with the 2024 budget
- This is the area where expenditures are most closely tied to delivery of recreation services. Other areas include Front Desk, Ski Area, Pool, and Food and Beverage. These other areas will be separately addressed.

Front Desk

- The cost to staff our point of entry is projected to be $172,431, an increase of 5.1%. The staff is exceptional and add significant value, but is this an effective use of money or should alternatives to controlling entry and exit be explored? Should we look at adjusting business hours, especially during low season use.
- Do the Mountain View Lounge receipts support managing the front desk in its current form?

Ski Area

- Expenditures are expected to be over 18.3% higher or $10,777 more than the 2024 planned budget.
- The planned expenses do not address the long-term needs of this facility. The skiing operation is currently heavily dependent upon mother nature and our limited snow making capabilities. Without natural snow, due to warming winter weather trends, could the money spent be better invested in our community center?
- With the lodge open less than 6 months, is this a good deployment of the assets? Do we need to reinvent the planned use of the ski lodge and mountain?

Pools

- A small budget of $40,000 seems appropriate. However, the increasing need for more funds is evident as these assets age. Keeping them open and usable requires more effort, more labor, and materials which are becoming more costly.
- The planned budget does not address the long-term needs of these important community features. These must be included in the management's work on developing a capital plan.

Food and Beverage

- Planned expenses are to increase slightly. They are less than experienced YTD in 2024. This budget should be managed closely in 2025.

Budget Advisory Committee Opinion

The committee unanimously agreed to support the budget as presented but would like the commissioners to consider the points made above.

Proposed 2025 WEVD Commission Meeting Schedule
December 16, 2024

Day of the Week	Date	Time
Wednesday	1/15/2025	4:00 PM
Wednesday	1/29/2025	6:00 PM
Wednesday	2/12/2025	4:00 PM
Wednesday	2/26/2025	6:00 PM
Wednesday	3/12/2025	4:00 PM
Wednesday	3/26/2025	6:00 PM
Wednesday	4/9/2025	4:00 PM
Wednesday	4/23/2025	6:00 PM
Wednesday	5/7/2025	4:00 PM
Wednesday	5/21/2025	6:00 PM
Tuesday	6/3/2025	10:00 AM
Wednesday	6/18/2025	4:00 PM
Tuesday	7/1/2025	10:00 AM
Wednesday	7/16/2025	6:00 PM
Wednesday	7/30/2025	4:00 PM
Wednesday	8/13/2025	6:00 PM
Wednesday	8/27/2025	6:00 PM
Wednesday	9/10/2025	4:00 PM
Wednesday	9/24/2025	6:00 PM
Wednesday	10/8/2025	6:00 PM
Wednesday	10/22/2025	4:00 PM
Wednesday	11/5/2025	6:00 PM
Wednesday	11/19/2025	6:00 PM
Tuesday	12/2/2025	10:00 AM
Wednesday	12/17/2025	4:00 PM

34 School Street • Littleton, NH 03561 • Phone 603-444-4111 • Fax 603-444-1343 • www.horizonsengineering.com

Project No. 240609
Waterville Estates Village District – Water and Road Master Agreement
September 27, 2024

AGREEMENT FOR CONSULTING SERVICES

1. CLIENT

This Agreement is between Waterville Estate Village District Board of Directors, 562 Winterbrook Road, Campton, New Hampshire, 03223 and Horizons Engineering, Inc. (Horizons), headquartered in Littleton, New Hampshire.

2. PROJECT UNDERSTANDING

Horizons Engineering understands that the Client owns and maintains infrastructure that supports the approximately 500 residents of Waterville Estates in Campton and Thornton, New Hampshire. The condition of the water system and the road network are priority items that the Board of Directors want to address in a more proactive and less reactive manner. In order to do this, a master plan with established priorities and associated costs for the needed infrastructure improvements should be developed, including a funding plan.

Horizons proposes to prepare individual Task Orders under this Agreement for the tasks that are identified by the Client. Task Orders will include a detailed scope of services to be provided, estimated and/or lump sum fees, a list of proposed deliverables and a proposed completion schedule. Individual Task Orders will be considered part of this Agreement, including the terms and conditions contained herein. Work will commence upon written authorization and execution of Task Orders.

3. FEE

When possible and appropriate for the Task Order, Horizons will prepare lump sum costs for the requested scope of services. Monthly invoices will be prepared on a percent-complete basis.

For certain Task Orders that are less well defined, or subject to assumptions and conditions beyond control of Horizons, time and expense fee estimates will be provided. Monthly invoices will be prepared detailing hours worked and associated expenses, based on the standard hourly rates.

Invoice payments may be sent to our Littleton, NH office at 34 School Street, Littleton, NH 03561. Check should be made out to Horizons Engineering, Inc. We also accept credit card payments online through our website at www.horizonsengineering.com.

Permit application, registry, and other fees have not been included and will be paid for by the Client separately. If Horizons pays a fee, we will add a 20% administrative markup and will include it as an additional expense on our invoice.

4. SCHEDULE

A mutually agreeable schedule for each project component will be established in the task order agreement.

5. CONDITIONS FOR ENGAGEMENT

This agreement is valid for 30 days. The attached Standard Conditions for Engagement are considered to be part of this Agreement.

ACCEPTED AND AUTHORIZED TO PROCEED

Cathy Conway	VP Municipal Operations	September 27, 2024
[Signatory's Name] Horizons Engineering, Inc	Title	Date
Client	Title (if applicable)	Date

Z:\Proposals\Proposals 2024\240609 Waterville Estates - Road and Water Master Services\Internal\Proj Mgmt\Proposal-Agreement\Agreement Template.docx

Current Standard Rates

Principal	$	220/hour
Vice President	$	200/hour
Construction Manager	$	190/hour
Engineer I	$	105/hour
Engineer II	$	120/hour
Engineer III	$	135/hour
Senior Engineer	$	145-200/hour
Project Manager I	$	130/hour
Project Manager II	$	150/hour
Project Manager III	$	170/hour
Senior Project Manager	$	180-220/hour
Environmental Scientist I	$	100/hour
Environmental Scientist II	$	115/hour
Environmental Scientist III	$	130/hour
Senior Environmental Scientist	$	145-200/hour
Geologist I	$	100/hour
Geologist II	$	115/hour
Geologist III	$	130/hour
Senior Geologist	$	145-200/hour
Technician I	$	75/hour
Technician II	$	90/hour
Technician III	$	105/hour
Senior Technician	$	110-150/hour
Surveyor I	$	80/hour
Surveyor II	$	95/hour
Surveyor III	$	110/hour
Senior Surveyor	$	115-150/hour
Survey Manager	$	120-170/hour
Survey Equipment Charge	$	120/day
Administrative Assistant	$	75/hour
Intern	$	75/hour
UAV Services	$	175/hour
Plan Copies	$	4/page
Mileage	$	0.804/mi

****BILLING RATES ARE SUBJECT TO CHANGE****

HORIZONS ENGINEERING, INC.
STANDARD TERMS AND CONDITIONS FOR ENGAGEMENT OF SERVICES

These conditions are considered a part of the Agreement between the Client and Horizons Engineering, Inc. ("HE").
HE Terms and Conditions, Rev 02/2020

FEE: Client agrees to pay the fee stated in the Agreement for the performance of HE's scope of services. Payment is due and payable within fifteen (15) days of the date of invoice. Lump sum work will be invoiced based upon an estimate of percent complete as determined by HE. Hourly services will be invoiced monthly on a time, materials, and expense basis.

COLLECTIONS: Client shall pay interest at a rate of 1.5% per month on all unpaid amounts after thirty (30) days. Client agrees to pay all costs and expenses incurred by HE in connection with collection of any amounts owed to HE including, without limitation, all attorneys' fees and costs incurred to enforce any of the terms of the parties' Agreement, whether or not suit is initiated.

COST ESTIMATES: If HE has provided an estimate for the cost of its services, Client agrees that such an estimate is not a guaranty or warranty and that HE does not control the cost of labor, materials, or construction. Client understands that fees and costs may exceed any estimates provided by HE.

RIGHT OF ENTRY: By accepting these terms, Client is affirming that it is the owner of the property on which HE's services are to be performed and is allowing HE access to the property to complete its work, or that Client has the express permission of the owner of the property to allow HE access to perform its services. HE is not responsible for damages to the property or to anything on the property caused through normal and customary execution of HE's work, and Client hereby waives all potential claims for such damage.

SCOPE OF SERVICES: The scope of services that HE is to provide is defined by and limited to the written scope outlined in the Agreement between the parties. Any changes to HE's scope of service must be made in a writing signed by both parties.

WARRANTY DISCLAIMER: HE will perform its services in accordance with the applicable standard of care, but does not otherwise warrant or guaranty its work expressly disclaims any such warranties and any other express or implied warranties.

INSTRUMENTS OF SERVICE: Any drawings, documentation, information produced, or other work product generated by HE shall be considered HE's instruments of service and shall remain the property of HE. These instruments of service may not be used for any other projects or clients or otherwise reused, modified, or altered in any way without HE's written permission. Any reuse, modification, or reproduction of HE's instruments of service shall be at the Client's sole risk and Client agrees to indemnify and hold HE harmless from all claims, damages, loss and expenses including attorneys' fees and costs of defense and settlement arising out of such reuse, modification, or reproduction by Client or others acting through or on behalf of Client.

ELECTRONIC FILES FOR CONVENIENCE: HE may at its sole discretion provide electronic copies or versions of information or instruments of service, but Client agrees that if done, it is solely for Client's convenience and that Client may only rely upon printed hard copies of HE's instruments of service that have been signed and sealed by HE. The hard copy documents bearing HE's signature and seal are the controlling instruments of service. Any use, reuse, dissemination or reproduction of any electronic files or information provided by HE shall be at the Client's sole risk and Client agrees to indemnify and hold HE harmless from all claims, damages, loss and expenses including attorneys' fees and costs of defense and settlement arising out of the use of such electronic information by Client or others acting through or on behalf of Client.

LIMITATION OF LIABILITY: Client agrees to limit the liability of HE, its owners, employees, consultants and agents for any damages for all claims, disputes or other matters arising out of or relating to this Agreement, under any legal theory, such that the total aggregate liability, including legal fees and expenses, shall not exceed the amount paid to HE for services rendered to Client.

WAIVER OF CONSEQUENTIAL DAMAGES: Client waives consequential damages for all claims, disputes or other matters arising out of or relating to the parties' Agreement or HE's work for Client.

LIMITATION PERIOD: Any legal action arising out of or relating to the parties' Agreement or HE's work for Client must be commenced within one (1) year from the date when HE completes its work under this Agreement, or when HE last performs any work for Client under this Agreement, whichever event is earlier. Failure to bring such an action within this time period shall be a complete bar to any claims against HE arising out of HE's work for Client or this Agreement, and shall be a waiver of any such claims.

WAIVER OF ENVIRONMENTAL LIABILITY: Client agrees and acknowledges that HE has not contributed to the presence of hazardous materials, waste, or pollutants at the site and that HE's work will not involve any such materials. HE assumes no liability or responsibility for the known or unknown presence of such materials, and HE's scope of work does not include discovering, uncovering, reporting, or in any way addressing hazardous materials, waste, pollutants, or any other environmental issues. HE makes no warranties or guarantees as to whether a site has or is clean of contamination, and HE's scope of service does not include advising Client on such issues or whether to purchase, occupy, or use a property.

INDEMNIFICATION: Client agrees to indemnify and hold HE harmless from all claims, damages, loss and expenses, including attorneys' fees and costs of defense and settlement, arising out of or associated with HE's work for Client or HE's work at Client's site, unless such claims are the result of HE's sole negligence or sole misconduct.

LESS THAN CUSTOMARY ENGINEERING SERVICES: Client understands that it is customary for the engineer responsible for the design of a project to be retained to provide services during the construction phase of a project to interpret the design intent, monitor construction for conformity with design, and to render guidance with respect to changes or deviations from the design. If these construction services are not included within HE's written scope of service with Client, then Client agrees indemnify and hold HE harmless from all claims, damages, loss and expenses, including attorneys' fees and costs of defense and settlement, arising out of or associated with interpretation of HE's instruments of service or design by Client or others.

SUSPENSION OF SERVICES: If HE's services are suspended, by Client or otherwise, for more than ten (10) calendar days, consecutive or in the aggregate over the term of this Agreement, HE shall be immediately compensated for all services performed and all expenses incurred for Client. Upon resumption of services, Client shall compensate HE for any expenses incurred as a result of the suspension and resumption of its services, and HE's schedule and fees for the remainder of the work under this Agreement shall be equitably adjusted. If HE's services are suspended for more than twenty (20) calendar days, consecutive or in the aggregate, HE may terminate this agreement upon giving five (5) calendar days' notice to Client. If Client is in breach of payment terms or otherwise is in material breach of this Agreement, HE may immediately suspend performance of services. HE shall have no liability to the Client, and Client shall make no claim or any delay or damages as a result of such suspension caused by any breach of the Agreement by Client. Upon receipt of payment in full of all outstanding sums due from Client, or curing of such breach that caused HE to suspend services, HE may, at its sole discretion, resume services and if so there shall be an equitable adjustment to the remaining work schedule and fees as a result of the suspension.

TERMINATION: This Agreement may be terminated by either party upon not less than ten (10) days' written notice. In the event of termination of this Agreement by either party, Client shall within fifteen (15) days of termination pay HE for all services rendered and all costs or expenses incurred by HE through the date of termination. Should this Agreement be terminated, HE's shall not be required to perform any additional services, but the remaining aspects of the Agreement shall survive termination.

DISPUTE RESOLUTION: Any claim, dispute, or other matter in question arising out of or related to this Agreement or HE's work thereunder shall be subject to mediation as a condition precedent to the initiation of legal proceedings by either party. Such mediation shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association then in effect, unless the parties agree otherwise. If such matter concerns a lien arising out of HE's services, HE may proceed in court prior to mediation in order to comply with lien notice or filing deadlines. Request for mediation shall be filed in writing with the other party, and may be made concurrently with the filing of legal proceedings with shall then be stayed to allow mediation to proceed. The parties shall share the mediator's fees and any other mediation expenses equally, and mediation shall be held in Littleton, New Hampshire unless the parties agree otherwise.

GOVERNING LAW: This Agreement shall be governed by the laws of the State of New Hampshire, without regard to its conflict of law principles.

ASSIGNMENT: Neither party may assign or transfer any obligations or rights under this Agreement without the prior written consent of the other party.

SEVERABILITY: If any term or provision of this Agreement shall be held invalid, such term or provision shall be ineffective to the extent of such invalidity without invalidating or rendering unenforceable the remaining terms and provisions of this Agreement.

FORCE MAJEURE: HE is not liable for any loss, damage or delays which result from flood, fire, acts of God or War, civil unrest, strikes, lockouts or any other cause beyond its control.

MODIFICATION OF AGREEMENT: Any modifications or amendments to this Agreement must be set forth in writing signed by both parties to be effective.

VENUE: The parties agree that any disputes between them relating to this Agreement or HE's work thereunder shall be exclusively resolved in the courts of competent jurisdiction in the State of New Hampshire, and the parties expressly submit themselves to the jurisdictions of the courts of New Hampshire. Notwithstanding the above, HE may avail itself of the courts of other jurisdictions to obtain injunctive or equitable relief, or to collect upon any money owed or to enforce any judgment obtained in New Hampshire.

NO THIRD-PARTY BENEFICIARIES: The parties agree that this Agreement shall be for the sole and exclusive benefit of HE and Client. Nothing in this Agreement is intended to or shall be construed to confer upon or give any other parties any rights, remedies, or claims under this Agreement.

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WATERVILLE ESTATES VILLAGE DISTRICT
ENGINEERING CONTRACT TASK ORDER

TASK ORDER NO. 1 – Village District Water System Improvement Plan

Project Number:	240609
Project Name:	Water System Improvement Plan
Client Name :	Waterville Estates Village District Board of Directors – Ron Beard
Address:	562 Winterbrook Road, Campton, New Hampshire 03223
Task Order Date:	September 30, 2024

1. TASK ORDER SCOPE OF SERVICES

Project Understanding

WEVD operates a community water system that provides potable water to approximately 400 service connections in Campton and Thornton, NH. The system consists of a mix of different sizes, construction, and vintage distribution mains. Water storage is comprised of 9 atmospheric storage tanks of varying size. Four booster stations are used to boost water through multiple pressure zones to accommodate approximately 1,000 vertical feet of elevation change across the system. Portions of the system originated as multiple separate small community water systems that were merged into a single system.

The system relies on a single, shallow stratified drift aquifer collector well field located off Liberty Lane in Thornton. The well field consists of two shallow (18 to 20 feet deep), dug collector wells with a combined yield of approximately 178 gallons per minute. Water quality has generally been good, but there have been sporadic bacteria detections. WEVD has completed some water supply source exploration work and has identified potential alternative well sites off Snowood Drive to the east of the existing site in addition to a lot across from the garage that is currently for sale and a lot adjacent to the community building parcel.

The system has seen significant water loss; however, the current operator is working to tighten up the system and has identified and repaired some significant leaks. Water main breaks have become increasingly problematic as the system ages. The small snowmaking operation at the Waterville Acres Ski Area off Parker Road has recently been removed from the potable water system. In addition to the current demands, there are approximately 200 vacant lots with the potential to be developed. There is concern about the system's capacity to provide water service to these new lots once they are developed. To this end, a system hydraulic model is needed to verify adequate pressure as development continues and an understanding of required system improvements to support the development are needed.

Currently the system has multiple storage tanks. The Pegwood tank is a 190,000-gallon tank that serves several zones and the Sunset Tank is a 20,000 gallon tank that serves the western portion of the development, these systems are not currently interconnected. The Pegwood tank elevation controls the pump run on/off. In addition, there is a 22,000-gallon SnowBowl Tank which allows adequate contact time for the chlorine and caustic feed injection.

We understand WEVD is seeking to complete a system-wide evaluation, including the current status of the source, treatment, distribution system, booster stations, and other system components. Information from the evaluation would be used to prepare a system Master Plan. The Master Plan would include an assessment of the current state of the system components, projected remaining service life, capital replacement cost, and a prioritized list of proposed capital improvements. The work would also include a review of available funding options for water system improvements, an analysis of current water rates and recommendations for structure adjustments, and capital planning. A system hydraulic model needs to be completed to understand the capacity of the system for growth and improvements that may be required to support that growth.

Proposed Task Items

A. *System Information Review and Base Map Update*:

Horizons will meet with the Commissioners to refine the project approach and goals, and answer any initial questions. We will then conduct a site review with the Client to view all available system components and get copies of all pertinent system information including component replacement schedule, water rate structure, water usage, leakage repair history, etc. We will also contact the New Hampshire Department of Environmental Services and discuss their understanding of the current system status, and if applicable complete a State file review of the system. Using information from the field visit and file reviews, we will complete an inventory of the system components including age, repair history, and other pertinent information. We will also prepare an updated AutoCAD system map using existing mapping information. Mapping will include pipe sizes, tank and booster station locations, etc.

Task results will be an information review summary and updated base map.

B. *Hydraulic Model*

We will prepare a hydraulic model of the water system to assess pressure and flow characteristics. The model will be completed using WaterCAD hydraulic modeling software. The model will be used to assess current conditions as well as projected full build-out. The model will assess the criticality of the different areas of the distribution system, identify which areas of system main may be undersized for both current and build out conditions, and identify the need for additional source, storage and/or booster station capacity.

Task results will be a completed hydraulic model of the system including system map and model output.

C. *Preliminary Water Source Review*

Horizons will review existing information related to the current well field, as well as data on exploration efforts. We will review pumping test data and collect one round of water level data in the well field to assess the hydraulic influence under normal pumping conditions.

Horizons will also complete an assessment of the need for water treatment, well field maintenance, and overall source sustainability.

Following our source review, we will prepare an opinion related to the ability of the existing source to meet the projected needs of the system; recommendations for improvements; and a preliminary opinion of costs for either upgrades to the existing well or for further source development efforts including additional testing and well permitting.

Task results will include a summary of the information review, water level monitoring, along with an opinion of the condition and yield potential of the existing sources and recommendations for source upgrades.

D. *Water Usage, Leak History, Operations Costs and Rate Structure Review*

Horizons will review water usage data (including either documented or estimated annual, monthly, daily, and peak hourly flows), leak history, current system operations costs, rate structure, and rates/revenue generation. This review will attempt to further quantify non-billed water loss and the impact of this loss on future build out capacity, operations costs, and revenue generation. We will then prepare a summary of the findings along with a review of the current revenue generation and projected revenue generation under different applicable rate structures. We will also review and prepare recommendations for connection fees for new connections, including capacity fee and direct cost components.

Task results will include a summary of current water loss and existing rate structure, a proposed approach to addressing water loss and metering upgrades, and suggested modifications to rate structure including rates and connection fees.

E. *Infrastructure Review, Permitting Summary, Capital Plan, and Funding Assessment*

Horizons will compile existing infrastructure and other information gathered in Items A-D, and prepare an opinion of conditions of the various infrastructure components, including distribution piping, storage, source, treatment, metering, and controls. We will then prepare a prioritized list of improvements and associated conceptual opinions of cost, including proposed upgrades needed to meet existing demand, and upgrades necessary to meet future build-out. We will then prepare a proposed capital planning schedule and State of NH permitting summary, including project scopes, permitting requirements, timeline, and associated funding requirements. Horizons will also prepare a summary of applicable funding programs that may offer either grant or low-interest loan funding for infrastructure, source water protection, water conservation, and other water system projects.

Task results will be a prioritized list of infrastructure upgrades along with associated conceptual opinions of probable cost, and a summary of applicable funding programs.

F. *Master Plan Compilation and Presentation*

Horizons will compile the information gathered and prepared in scope Items A-E and prepare a comprehensive system Master Plan. We will present the plan to the Board of Directors in draft form and then incorporate any input and changes into a final master plan document that the Board can use as a planning tool for the water system.

Task results will be a finalized system master plan.

G. *Meetings*

As part of the project, Horizons anticipates 4-5 meetings with the Commissioners and an additional 2-3 meetings with water system staff.

2. SCHEDULE

Horizons is prepared to begin the project immediately upon receipt of the signed agreement and estimate to be completed within approximately 6 months.

3. FEE

Horizons anticipates being able to complete the proposed scope of services for an **ESTIMATED fee of $53,000**. Our fee estimate breakdown is as follows:

System Information Review	$ 7,500
Hydraulic Model	$10,000
Preliminary Water Source Review	$ 4,500
Water Usage, Leak History, Operations Costs	$ 5,000
Infrastructure Review Permitting Summary, Capital Plan	$11,000
Master Plan Compilation and Presentation	$ 8,500
Meetings	$ 6,500
TOTAL ESTIMATED FEE	**$53,000**

Task Order budgets are estimated, and Horizons will not significantly exceed the proposed budgets without prior authorization from the Client. This Task Order will become part of our Agreement dated September 24, 2024, including the Terms and Conditions therein. Work under this Task Order will be completed following the currently hourly rates outlined below:

Current Standard Rates

Principal	$	220/hour
Vice President	$	200/hour
Construction Manager	$	190/hour
Engineer I	$	105/hour
Engineer II	$	120/hour
Engineer III	$	135/hour
Senior Engineer	$	145-200/hour
Project Manager I	$	130/hour
Project Manager II	$	150/hour
Project Manager III	$	170/hour
Senior Project Manager	$	180-220/hour
Environmental Scientist I	$	100/hour
Environmental Scientist II	$	115/hour
Environmental Scientist III	$	130/hour
Senior Environmental Scientist	$	145-200/hour
Geologist I	$	100/hour

Geologist II	$	115/hour
Geologist III	$	130/hour
Senior Geologist	$	145-200/hour
Technician I	$	75/hour
Technician II	$	90/hour
Technician III	$	105/hour
Senior Technician	$	110-150/hour
Surveyor I	$	80/hour
Surveyor II	$	95/hour
Surveyor III	$	110/hour
Senior Surveyor	$	115-150/hour
Survey Manager	$	120-170/hour
Survey Equipment Charge	$	120/day
Administrative Assistant	$	75/hour
Intern	$	75/hour
UAV Services	$	175/hour
Plan Copies	$	4/page
Mileage	$	0.804/mi

****BILLING RATES ARE SUBJECT TO CHANGE****

SIGNATURES

Cathy Conway	**VP Municipal Operations**	**09-30-24**
Horizons Engineering, Inc.	**Title**	**Date**
CLIENT	**Title**	**Date**

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WATERVILLE ESTATES VILLAGE DISTRICT
ENGINEERING CONTRACT TASK ORDER

TASK ORDER NO. 2 – Village District Road Improvement Plan

Project Number:	240609
Project Name:	Road Improvement Plan
Client Name :	Waterville Estates Village District Board of Directors – Ron Beard
Address:	562 Winterbrook Road, Campton, New Hampshire 03223
Task Order Date:	September 27, 2024

1. TASK ORDER SCOPE OF SERVICES

Project Understanding
The WEVD has requested assistance with a condition assessment for approximately 10 miles of existing public streets owned by the WEVD. The study is to include assessment of existing pavement condition, road base materials, and drainage infrastructure. The work product will include a detailed report with findings, recommendations, and engineer's opinion of costs, for road and street improvements to include base material replacement, pavement installation, and drainage upgrades. Horizons understands the purpose of the study is to create a prioritized list of necessary road improvements, and develop a capital improvements budget and timeline for the work. The priority will be given to converting gravel roads to pavement and also take into consideration needed watermain replacement or repair work.

We anticipate that each street will be evaluated for the following:

- Pavement thickness and condition;
- Sub-base material grain size distribution and thickness;
- Drainage structures (catch basins and storm drain lines) condition and sizing;

A typical evaluation of a street will consist of a visual inspection of all infrastructure elements listed above, and any obvious or notable damage will be logged and photographed. Each rim on each accessible catch basin will be removed and the inside frame and grates will be visually inspected for rust and deterioration. As well, a determination of the basin material type and integrity will be noted. All inverts into the basin will be noted for elevation and pipe material type. If any drainage manhole covers are paved over, the engineer will make arrangements with the local operator to schedule a time when there can be local resources on-site to assist.

Analysis of the pavement and sub-base material will require the use of a boring rig and crew setup to provide geo-probe samples of sub-base material to a depth of about 30 inches. The engineer will provide the boring rig and crew for 5 days of borings. Each street will receive at least 1 boring and visual inspection for deficiencies in color or material grain size. Samples will be cataloged

and sent to a testing lab for a sieve analysis to identify grain size. We feel that direct assessment of the sub-base material is critical to identify deficiencies and accurately prepare opinion of costs.

Proposed Task Items

A. *Asphalt Thickness and Sub-base Field Investigation*:
Horizons will visually assess surface asphalt conditions of all streets in the project area, and complete geo-probe borings in representative areas on the street. The field investigation of the sub-base material will include 5 days with a boring rig and crew to complete the Geo-probe of Village District Roads. It is estimated that the project will require approximately 100 probes, of which samples will be sent to a material testing lab for analysis of the material grain size and weight. The engineer will be on-site with the boring crew to provide coordination and guidance during sub-base sampling. During the soil borings we measure asphalt thickness and attempt to identify asphalt layering. We will also submit up to 50 samples for certified laboratory sieve analysis for use in determining base material grain size distribution.

B. Base Map:
Horizons Engineering will prepare a base plan of the project area using available town maps, state GIS systems, LiDAR and District plans that will identify existing utilities, drainage structures, and best available boundary information. The plan will be prepared in AutoCAd format and will be a part of the final report. We do not anticipate the need for field survey for this project, although field survey could be provided as an additional service.

C. Site Reconnaissance:
Horizons will complete a preliminary field visit and complete observations of surface asphalt and gravel road conditions of all streets identified as part of the project. We will also complete spot measurements of street widths and field measurements of street grade percentage using a pop level or similar device.

We will note any obvious jurisdictional wetland areas but will not complete a field delineation.

D. Field Investigation of Existing Utilities:
The field investigation of existing utilities will include a visual inspection of each catch basin, drain manhole, culvert and bridge on each of the District streets. Each structure will be photographed and noted of all visible deficiencies. The engineer will also use handheld GPS units to locate existing structures as needed for base mapping use.

A separate field investigation of the water system components will be done as a separate project but data will be integrated with this report.

E. Prepare a Final Report and Opinion of Probable Cost
Prepare a detailed report with findings of field investigation and laboratory testing results for each road. The report will include individual recommendations for each street investigated and include an engineer's opinion of cost for upgrades. The final report will include:

- Cover Sheet
- Table of Contents
- Overall Project Summary
- Findings for Each Street Listed (will included the following)

a. Overview map of the street studied
b. Color coded ranking map of asphalt/gravel conditions
c. Notations at locations with deficiencies
d. Site photographs
e. Recommendations for improvements
f. Opinion of Cost for recommended improvements

- Ranking matrix prioritizing improvements based on categories including asphalt, sub-base, drainage, water and sewer utilities, and other identified deficiencies. Conversion of gravel roads to asphalt with be the priority.
- A summary of conformance with town road standards including depth of material required versus available depth and existing road grades (greater or less than 10% the current town maximum grade).
- Appendix with boring logs and sieve analyses

F. *Meetings*

Horizons will attend 5 project meetings with the Client and Client representatives by conference or in person as requested throughout the project. Additional meetings may be required and therefore, all travel and meeting time will be billed on an hourly basis as described in the Fee section.

2. SCHEDULE

Horizons is prepared to begin the project immediately upon receipt of the signed agreement and estimate to be completed within approximately six months.

3. FEE

Horizons Engineering proposes to complete the scope of work presented for an estimated fee of **$72,400**

Subbase and Field Investigation	$ 8,500
Base Map	$ 5,200
Site Reconnaissance	$14,400
Field Investigate Utilities	$19,500
Report and Opinion of Cost	$16,800
Meetings	$ 8,000
TOTAL ESTIMATED FEE	**$72,400**

Task Order budgets are estimated, and Horizons will not significantly exceed the proposed budgets without prior authorization from the Client. This Task Order will become part of our Agreement dated September 27, 2024, including the Terms and Conditions therein. Work under this Task Order will be completed following the currently hourly rates outlined below:

Current Standard Rates

Principal	$	220/hour
Vice President	$	200/hour
Construction Manager	$	190/hour

Engineer I	$	105/hour
Engineer II	$	120/hour
Engineer III	$	135/hour
Senior Engineer	$	145-200/hour
Project Manager I	$	130/hour
Project Manager II	$	150/hour
Project Manager III	$	170/hour
Senior Project Manager	$	180-220/hour
Environmental Scientist I	$	100/hour
Environmental Scientist II	$	115/hour
Environmental Scientist III	$	130/hour
Senior Environmental Scientist	$	145-200/hour
Geologist I	$	100/hour
Geologist II	$	115/hour
Geologist III	$	130/hour
Senior Geologist	$	145-200/hour
Technician I	$	75/hour
Technician II	$	90/hour
Technician III	$	105/hour
Senior Technician	$	110-150/hour
Surveyor I	$	80/hour
Surveyor II	$	95/hour
Surveyor III	$	110/hour
Senior Surveyor	$	115-150/hour
Survey Manager	$	120-170/hour
Survey Equipment Charge	$	120/day
Administrative Assistant	$	75/hour
Intern	$	75/hour
UAV Services	$	175/hour
Plan Copies	$	4/page
Mileage	$	0.804/mi

****BILLING RATES ARE SUBJECT TO CHANGE****

SIGNATURES

Cathy Conway	**VP Municipal Operations**	**09-27-24**
Horizons Engineering, Inc.	**Title**	**Date**
CLIENT	**Title**	**Date**

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Waterville Estates Village District
Water and Roads Master Plan Motion
562 Winterbrook Road, Campton NH 03223
December 16, 2024

Motion to approve the hiring of Horizons Engineering for the Roads Master Plan and Water Master Plan creation as stated in their attached project quotes. The roads quote is accepted as written, and the water quote may be amended downward upon receiving work already completed from Dubois & King. The Water and Roads Committee has recommended this action following review of the quotes and interviewing Horizons Engineering. Funding will be from available monies in the 2024 budget, and anticipated funding in the 2025 budget submission.