Waterville Estates Village District

Commission Non Public Session Minutes – February 29, 2024

The Non-Public session was called to order at 19:00 hours on February 29, 2024. Present were Ron Beard, Maureen Patti, and Gerry Panuczak.

Mr. Panuczak led a discussion regarding staffing and recruiting strategy as we enter into the Summer 2024 Community Center season, and prepare for the 2024/5 Lodge/Ski season.

Accounting – MRI is hiring a Finance Director who would be available to assist the District in the short term with accounting matters at a more reasonable price point. Mr. Beard stated that he is currently recruiting for a Accounts Payable/Receivable Clerk which, when hired would reduce the MRI involvement to quarterly oversight.

Food and Beverage – Jennifer Franz is learning the manager role, and with guidance, should be a solid contributor. Mr. Beard reported that the bar and kitchen staff would like to return for the upcoming seasons.

Mountain Operations – Mr. Beard stated that Mr. Oldmixon will not continue as manager following the season. Mr. Beard stated that he will begin the recruitment process now as candidates from other might be looking to move after this season.

Front Desk – Ms. Patti stated that the vacation weeks challenged staff with stopping alcohol being brought into the pool areas. Ms. Patti will discuss this with WEA Board.

Payroll – Mr. Beard stated that the payroll conversion is nearly complete. The District is waiting for the timeclock hardware and software. When completed, the current part-time payroll employee will not be necessary.

The Non-Public session was concluded at 19:45 hours on February 29, 2024 by unanimous roll call vote of Commissioners present. The Commissioners returned to Public session.

Respectfully Submitted

Gerry Panuczak