Budget Advisory Committee Meeting
562 Winterbrook Rd., Campton, NH 03223
November 6, 2023
Called to order at 4:00 p.m.

Attendees: Management - Ron Beard
Committee Members – Mark Canfield, Dave Spinney, Denise Bujalski, Bill Mitchell (Zoom), Rob Diefenbach (Zoom)
Zoom: Jim Cahill, Nancy Seward, Ned McElroy, Linda Ivers

Ms. Bujalski agreed to be the minute taker. Last week's minutes were reviewed and discussion was held on questions Mr. Mitchell had regarding the minutes. Mr. Canfield then made a motion to accept the minutes as written, seconded by Mr. Spinney and all voted in favor.

WEA president Jim Cahill was asked to address the committee on the progress of the RMA and any CIF contributions to be made to WEVD. Mr. Cahill stated there was good collaboration on the RMA between the two entities. WEA is going to make 4 payments of $150,000 for a total of $600,000. Day pass revenue will continue to go into the Rec Fund. Last year there was revenue of $38,000 from day passes. The WEA board also voted to offer midweek passes to the general public at a cost of $750 annually with blackout dates. They plan to market rental of the Summit Lounge and Campton Mountain. A local marketing firm has been hired at a cost of $4,500 to be split between WEA and WEVD.

The WEA board also approved a total of $110,000 from CIF for improvements to the facilities to include:

1) Replacing playground with ADA approved equipment - $25,000.
2) Replacing the Beer Shack - $30,000.
3) Summit Lounge storage - $5,000.
4) Rec Center siding project - $50,000.

The board also voted on $100,000 to be used for snowmaking (investigation of well, running of lines, rental of fracking tank). The calendar of activities is basically done. Food and beverage revenue was up 11% this past year. There is no change planned to operating hours and key pass entry is being investigated. WEA will pay for the software upgrade needed for key pass entry.

The committee then moved onto the 2024 CIP estimates and fund set asides. Discussion was held on the need for preplanning and pre-funding for CIP projects. Mr. Baert is working on a paving schedule which is complicated by the need to coordinate with water line upgrades. A 20-year paving plan has been discussed in the past and currently there is $50,000 set aside for paving. Mr. Beard suggested the 2019 engineering report may need to be updated (see below – plan is already adjusted for inflation and unless additional assets are to be included, the study should be what we need). The 2022 audit is finished and the 2023 should be available soon which will better define what is available in the unreserved fund balance.

Action plan for next week included Mr. Beard asking department heads to work on future planning and providing a draft to Mr. Canfield to be distributed to the committee for the Nov. 20th meeting. Ms. Donaldson will be asked to provide an updated 2024 budget draft. Mr. Canfield will update the BAC calendar to discuss CIP funding. The general government budget will be discussed at the next meeting.

The meeting was opened to public comment and Mr. McElroy stated that the engineering report does not need to be updated because it was designed to allow for budgeting of CIP monies at any point in the timeline.

A motion to adjourn was made by Ms. Bujalski, seconded by Mr. Spinney and all members agreed. The meeting was adjourned at 4:54.

Respectfully submitted,
Denise Bujalski