Planning Board Meeting 8/3/2023 Minutes

In attendance: Board Members Stan Bujalski, Mike Palm, Mark Canfield, Gerry Panuczak and Anthony Patti. Joining by Zoom, Consultant Carol Ogilvie.

The meeting was called to order at 16:01.

The proposed agenda was presented and approved with no changes.

Gerry Panuczak read the May 5, 2023 draft minutes. Mr. Canfield motioned to approve minutes as read. Mr. Bujalski seconded the motion. All members present voted affirmative.

Gerry Panuczak read the June 2, 2023 draft minutes. Mr. Patti motioned to approve minutes as read. Mr. Bujalski seconded the motion. Mr. Canfield and Mr. Panuczak abstained from voting as they were not present at said meeting. All remaining members voted affirmative.

Mr. Palm asked the status of the draft Master Plan. Ms. Ogilvie stated that changes requested by Ms. Patti were incorporated. Ms. Ogilvie stated that the revised plan should be presented again to WEVD Commission and WEA Board. Mr. Canfield reviewed what the plan is and what it is not, and suggested the Board schedule an agenda item on the August 22, 2023 WEVD Commission meeting. It was not known when WEA Board will meet next. Ms. Ogilvie reiterated that the Campton and Thornton have no official authority over this Master Plan. The next steps following presentation to WEVD Commission and WEA Board is a Planning Board Public Hearing, then vote by Planning Board to adopt the Master Plan.

Mr. Bujalski stated that Thornton has a copy of the Master Plan, and have provided no feedback thus far.

Mr. Palm stated that the Planning Board should develop a Mission Statement. Mr. Palm had and read a draft statement. Ms. Ogilvie stated that most towns do not have Planning Board Mission Statements, however, as we are a Village District within two towns, a Mission Statement might be helpful. Mr. Canfield suggested the Board members be given copies of the 2020 Warrant Article establishing the WEVD Planning Board, and any relevant state statutes that govern the Planning Board. Mr. Panuczak will request such documentation from WEVD staff.

Next meeting scheduled for September 7, 2023 at 1600.

Mr. Panuczak motioned to adjourn. Mr. Canfield seconded. Motion carried by unanimous vote. Meeting adjourned at 17:06.