WEVD COMMISSION MEETING AGENDA
Tuesday, JUNE 27, 2023, at 10 am.
Community Center, 562 Winterbrook Rd., Campton, 03223
with Zoom access
Will be streamed on YouTube

1. Call to order
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. Adoption of Agenda
5. Approval of Minutes
    a. June 14, 2023
6. Treasurer's Report
7. GM's Report
8. CONSENT CALENDAR
    a. Manifests
9. GENERAL CALENDAR ITEMS
    a. Update from Roads Manager and Water Superintendent, Steve Baert
    b. Update from Shawn Pelchat, Building Maintenance Supervisor
    c. Update from MRI Consultant, Rita Donaldson, regarding Finances
    d. Update from Food and Beverage Manager Sam Banville
    e. Appointment of K. Roy to Improving Amenity Profitability Committee
10. Next Meeting: Wednesday, July 12, 2023 @ 6 p.m.
11. Public Comment Period
12. Non-Public Session
13. Adjourn Meeting

WEVD COMMISSIONER MEETING PROCEDURES

1. THE COMMISSIONERS WILL POST AN AGENDA AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO HOLDING MEETINGS. EMERGENCY MEETINGS ARE EXEMPT.
2. A MEMBER OF THE PUBLIC MAY REQUEST ITEMS TO BE PLACED ON THE AGENDA.
    A. REQUEST MUST BE MADE TO BOTH THE GENERAL MANAGER AND ASSISTANT GENERAL MANAGER AT LEAST 10 DAYS PRIOR TO A SCHEDULED MEETING.
    B. THE REQUEST MUST CONTAIN THE SUBJECT MATTER OF THE REQUEST.
    C. THE FINAL DECISION TO ALLOW REQUESTS FROM THE PUBLIC RESIDES WITH THE COMMISSION.
3. THE COMMISSION MAY ASK FOR A REPRESENTATIVE FROM THE WATERVILLE ESTATES ASSOCIATION BOARD OF DIRECTORS TO SPEAK REGARDING WEA ACTIVITIES, CONCERNS, ETC.
4. RECORDING A MEETING OF THE PUBLIC BODY IS ALLOWED. VIDEO EQUIPMENT WILL BE ALLOWED AT THE MEETING SITE AND WILL BE PLACED AT LOCATIONS DESIGNATED BY THE COMMISSION.
5. ZOOM OR OTHER REMOTE ACCESS / ELECTRONIC PLATFORM ACCESS WILL BE PROVIDED FOR COMMISSION MEETINGS. A LINK OR MEETING INFORMATION TO GAIN ACCESS WILL BE INCLUDED IN MEETING NOTICES. FAILURE TO BROADCAST WILL NOT BE GROUNDS FOR CANCELLING A COMMISSION MEETING.
6. NO MEETING ADMINISTRATOR OR OTHER PERMISSION WILL BE REQUIRED FOR REMOTE RECORDINGS OF PUBLIC SESSIONS OF COMMISSIONER MEETINGS THROUGH ZOOM OR ANY OTHER PLATFORM UTILIZED BY THE COMMISSION.
7. ANY ATTENDEE WILL BE GRANTED UP TO THREE (3) MINUTES TO MAKE A STATEMENT AT THE END OF THE MEETING ON WEVD MATTERS. TOTAL TIME FOR PUBLIC COMMENT WILL BE LIMITED TO 15 MINUTES.
8. THE COMMISSIONERS RESERVE THE RIGHT TO ALLOW EXCEPTIONS TO THIS POLICY.

562 Winterbrook Road Campton, NH 03223
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WEVD 2023 Meeting Draft Minutes
June 14, 2023 – 6:00 PM

Attendees: Commissioners Maureen Patti Gerry Panuczak, and David Spinney. General Manager Ron Beard and Water Department Administrator Allison Smith.

Attendees via Zoom: Jamie Oldmixon, Tanya Moses and Tom H.

Call to order: Commission Patti called the meeting to order at 6:00 PM.

Pledge of Allegiance: The meeting began with the Pledge of Allegiance.

Roll Call of Commissioners: Ms. Patti, Mr. Panuczak, and Mr. Spinney were present in person.

Adoption of Agenda
There were no changes to the Agenda.

Approval of Minutes

a. May 24, 2023

Ms. Patti made a motion to adopt the 5/10/2023 meeting minutes according to the list of 15 changes she prepared and that were in the meeting handout. Mr. Panuczak duly seconded. Motion passed by a 3:0 roll call vote: Ms. Patti – aye, Mr. Spinney – aye, Mr. Panuczak – aye.

Ms. Patti made a motion to adopt the amended 05/24/2023 meeting minutes as official meeting minutes. Mr. Spinney duly seconded. Mr. Panuczak duly seconded. Motion passed by a 3:0 roll call vote: Ms. Patti – aye, Mr. Spinney – aye, Mr. Panuczak – aye.

Treasurer's Report
Ms. Patti noted that there was no Treasurer's Report at this time, however, the Commissioners get information about the bank balances every time they review manifests. She then requested Mr. Beard to reach out the Mr. Diefenbach to request a report for the Commissioners next meeting.

GM's Report
Mr. Beard spoke about the following:

1. Mr. Pelchat received his new side by side UTV and is very happy about it.

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2. Removal of the old HVAC equipment has begun and the new equipment has started to arrive. The first unit to be installed will be the kitchen unit. Mr. Beard described the small changes to planned system that had to be done due to the electrical service issues that have been discovered, however, he said that this will neither affect the cost or the outcome.
3. Fencing has been installed around the courts. Now the management is waiting for dryer weather to complete the seal coating and painting.
5. Sam is working hard to finalize the busy event schedule.
6. Mr. Baert is working on moving fill that was donated up the mountain to fill in low spots on the ski trails that the District normally has to fill in with snow so that the trails could be opened. This will help reduce the amount of snow needed to open the trails for the upcoming season.
7. Mr. Beard spoke to the owner of the well company that is going to evaluate the well at the mountain and he will be firming up the date in July that they will be here. Mr. Beard also has been looking into different cistern designs and pricing and the location at the mountain that will work the best.

Ms. Patti asked how much money WEA set aside for this project and was told that it was $10,000. Mr. Beard said that the course of action and the size of the cistern will be determined based on the outcome of the well test and the yield it produces.

4. Mr. Baert is looking into how to better protect the District's system from lighting strikes.

Mr. Beard told the Commissioners and the community what had transpired during the recent storms where a lighting strike took out the electronic systems that operate the water system. Staff had to take turns operating the system manually over the long weekend. Ms. Patti also asked if the damages will be reported to Primex as an insurance claim and Mr. Beard confirmed.

Then Mr. Beard spoke about his communications with the Bank of New Hampshire, which requested the name of the Commissioners who will be the signers on the accounts and have access to online banking. He said that there are forms for each Commissioner to fill out and that all three will be the signers, along with the Treasurer, with Mr. Beard being the backup for the Treasurer.

Ms. Patti asked if the Commissioners were comfortable with singing the letter from the Bank of New Hampshire and there was a small discussion about the Rec Fund and how the transfers will be handled to and from it with the new bank set up and new municipal accounting software. Commissioners then signed the letter.

Mr. Beard also answered Mr. Panuczak's question about the way he envisions the snowmaking water connection (should the well at the mountain be determined to be viable and the cistern(s) installed). Mr. Panuczak noted that WEA would need to be informed of the potential costs associated with snowmaking at the mountain using the well there as the District would need to wait for the next budget season to start planning these expenditures.

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Then there was discussion, which Mr. Oldmixon briefly joined, about the electric set up for the snowmaking and whether it could be possible to track the snowmaking related electric costs separately and also avoid costly upgrades to the electric system to facilitate snowmaking, given that only existing snow gun will be used, for which current electric set up is adequate. Ms. Patti clarified that the snow gun is owned, operated, and maintained by WEA.

Committee / Board Reports:
Ms. Patti noted that there were no written reports available.

a. Planning Board
There was no report.

b. Water & Roads
Mr. Panuczak said that the Committee will meet on June 23rd at 9:00 AM and continue discussing the Asset Management Plan.

c. Outdoor Courts
Mr. Spinney said that the Committee is waiting to meet later once the painting is done to see if the leftover funds could be used for other purposes like landscaping.

d. ADA Accessibility & e. Records
There were no reports for either.

f. Amenity Profitability
Mr. Panuczak said that the meeting was postponed to June 18th.

CONSENT CALENDAR

b. Manifests
Ms. Patti made a motion to approve the manifests in the handout. Mr. Panuczak duly seconded. Motion passed by a 3:0 roll call vote: Ms. Patti – aye, Mr. Spinney – aye, Mr. Panuczak – aye.

GENERAL CALENDAR ITEMS
Ms. Patti requested that Item a be postponed until later in the meeting as she was awaiting a response regarding this issue.

b. RCA Re: water rate adjustment, 170 Snowood Drive

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Ms. Smith explained that the water has been turned off at the property due to some repairs and the owner has requested her water bill to be adjusted to reflect that. Ms. Smith went over the calculations based on the time the water had been turned off which resulted in the adjustment of $76.54.
Ms. Patti made a motion to prorate the water bill for 170 Snowood Drive in the amount of $76.54. Mr. Panuczak duly seconded.
There was discussion whether the Water Ordinance would need to be amended to contain language about similar adjustments, which the Water and Roads Committee will discuss at its next meeting.
Motion passed by a 3:0 roll call vote: Ms. Patti – aye, Mr. Spinney – aye, Mr. Panuczak – aye.

c. Updated Volunteer Handbook/Letter from Commission Chair
Ms. Patti said that the updated Volunteer Handbook is in the packet. Ms. Smith went over the changes that were made to this edition of the Handbook.
Ms. Patti thanked Ms. Smith for her effort and made a motion to adopt the changes made to the WEVD Volunteer Handbook as included in the meeting handout. Mr. Spinney duly seconded and motion *passed by a 3:0 roll call vote: Ms. Patti – aye, Mr. Spinney – aye, Mr. Panuczak – aye.*

a. Motion Re: Consultant to assist Amenity Profitability Committee
Mr. Panuczak said that in the meeting handout there was a proposal from Thomas Lithgow of Resort Logic LLC with a proposal to provide consulting services regarding amenity profitability of the public and private amenities of the Waterville Estates Village District (WEVD), and especially the ski area. Mr. Panuczak said that the scope of work is outlined in the proposal and Mr. Lithgow is hoping to complete a substantial amount of work by September 15th. Total price of the contract is not to exceed $5,000. Mr. Panuczak said that the WEA Board agreed to pay for half the cost of the consultant and Ms. Patti confirmed that by saying that she has just heard back from the WEA Treasurer with confirmation.
Mr. Panuczak made a motion to approve the recommendation from the WEVD Improving Amenities Profitability committee to enter into an agreement with Resort Logic LLC for consulting consistent with the attached proposal. The agreement describes timeline, deliverables, and cost for such consulting work. The committee will meet on June 19, 2023 agreement and/or possible changes to the project specifics. The cost for the consulting will not exceed $2,500 as WEA has agreed to split the cost with the District. Ms. Patti duly seconded the motion and proposed a friendly amendment to state "that the Committee will meet on June 19, 2023 to review the agreement…" and to replace "project specifics" with scope of work at the end of the motion. *Mr. Panuczak seconded the friendly amendment.*
Members discussed the importance of this work for the community and having an industry expert, who is not involved with the District in any capacity, evaluate the potential of the District's amenities and provide an honest assessment and outlook of what can be done and what should not be done in order to keep the operation to be viable. Commissioners provided their perspectives on the issue. It was also noted that a lot of the recreation related expenses are now part of the District budget and it seemed

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wise to cover half of the cost of this consultant, especially given WEA's willingness to cover the other half. Another opinion was provided that this action is not in any way diminishing the work, effort and contributions of staff and owners who have been helping make the District's amenities better for many years. It is a way for the District to learn about its operation, how much it costs, how much it takes, etc. to bring the mountain to a level where it generates a greater amount of revenue and becomes a more professional operation.
Motion passed by a 3:0 roll call vote: Ms. Patti – aye, Mr. Spinney – aye, Mr. Panuczak – aye.

Next Meeting:

Commission meeting – Tuesday, June 27, 2023 @ 10 a.m.
Ms. Patti noted that this meeting is for the purpose of the District staff to attend and speak to the Commissioners about their ongoing work.
Mr. Beard said that he will ask Mr. Baert, Mr. Pelchat, Sam and Rita attend.

Public Comment Period
Ms. Patti checked with Ms. Smith and there were no emails, phone calls, or texts. There was nobody present at the physical location and nobody willing to address the Commission on Zoom. Ms. Patti closed the public comment period.

Adjourn Meeting
Mr. Spinney made a motion to adjourn the meeting. Ms. Patti duly seconded. Motion passed by a 3:0 roll call vote: Ms. Patti – aye, Mr. Spinney – aye, Mr. Panuczak – aye.

Meeting adjourned at 7.01 PM.

Prepared by Alvina Snegach

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Waterville Estates
Village District

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GM Report June 27, 2023

1. The new AC unit has been installed in the Kitchen and has made the working environment much better.
2. The equipment for the Summit lounge AC should be Wednesday and installation will begin.
3. The tennis court and basketball court have had their first sealing coat applied. Once there is another stretch of dry weather the final coat and striping will be applied.
4. Steve and Alan have been busy cutting back over growth on our roads to get them back to the width they are supposed to be.

WEVD Recreation Fund
Unpaid Bills Detail
As of June 16, 2023

Type	Date	Num	Split	Open Balance
Airgas				
Bill	05/31/2023	Inv #9997219140	9300.13 · Bar Supplies	77.55
Total Airgas				77.55
Amoskeag Beverages, Inc.				
Bill	06/02/2023	Inv #3333561	-SPLIT-	322.15
Total Amoskeag Beverages, Inc.				322.15
First Bankcard - 2124 CS				
Bill	05/20/2023	The Knot	9501.06 · Advertisement	1,202.04
Total First Bankcard - 2124 CS				1,202.04
Handyman Hardware Inc.				
Bill	06/14/2023	Inv #A194686	-SPLIT-	32.00
Total Handyman Hardware Inc.				32.00
New Hampshire Distributors, Inc.				
Bill	05/24/2023	Inv #542511	-SPLIT-	531.30
Bill	06/01/2023	Inv #547371	-SPLIT-	241.90
Bill	06/01/2023	Inv #547372	9005.09 · Beer	59.85
Total New Hampshire Distributors, Inc.				833.05
New Hampshire Liquor Commission				
Bill	06/09/2023	Inv #230065207950	-SPLIT-	361.68
Total New Hampshire Liquor Commission				361.68
Northway Municipal Card - 0902				
Bill	06/15/2023	#114-1630480-3537003	-SPLIT-	111.95
Bill	06/15/2023	#114-7938668-9553047	9500.21 · Bar Supplies	363.74
Bill	06/15/2023	#114-7455126-1525846	9500.21 · Bar Supplies	224.98
Total Northway Municipal Card - 0902				700.67
Pure Tap LLC				
Bill	06/13/2023	Inv #1844	9500.21 · Bar Supplies	120.00
Total Pure Tap LLC				120.00
Richard Ganzel				
Bill	06/15/2023	Poolside Entertainme	9500.26 · Entertainment	200.00
Total Richard Ganzel				200.00
Waterville Estates Village District				
Bill Pmt -Check	02/07/2023	Transfer	1001 · Northway Bank...	-142.20
General Journal	06/08/2022	RD	1700.1 · Due to WEVD	-35,393.36
Credit	10/07/2022	11567	-SPLIT-	-10,718.16
General Journal	03/31/2022	RD	9300.07 · Payroll Taxes	68.13
Bill Pmt -Check	03/17/2023	6153	1001 · Northway Bank...	-2,602.98
Bill Pmt -Check	03/21/2023	6159	1001 · Northway Bank...	-422.38
Credit	12/31/2022	Inv #11628	9500.18 · Reported Tips	-12,474.84
Credit	04/07/2023	Inv #11616	-SPLIT-	-54.13
Bill	03/31/2022	Inv #11531	-SPLIT-	24,085.40
Bill	05/31/2022	11535	-SPLIT-	16,542.91
Bill	06/30/2022	Inv #11543	-SPLIT-	32,334.55
Bill	07/31/2022	Inv #11545	-SPLIT-	30,115.06
Bill	08/22/2022	Inv #11539	9300.25 · Electric	500.09
Bill	08/31/2022	Inv #11547	-SPLIT-	23,965.83
Bill	09/30/2022	Inv #11564	-SPLIT-	26,027.92
Bill	12/31/2022	Inv #11628	-SPLIT-	13,528.04
Bill	05/05/2023	Inv #11629	-SPLIT-	1,752.15
Bill	05/11/2023	Inv #11633	-SPLIT-	4,038.09
Bill	05/18/2023	Inv #11636	-SPLIT-	1,054.81
Bill	05/25/2023	Inv #11638	-SPLIT-	1,524.34

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WEVD Recreation Fund
Unpaid Bills Detail
As of June 16, 2023

Type	Date	Num	Split	Open Balance
Bill	05/31/2023	Inv #11646	-SPLIT-	1,737.60
Bill	06/02/2023	11640	-SPLIT-	2,012.20
Total Waterville Estates Village District				117,479.07
TOTAL				**121,328.21**

QB - 71,677.89

Bank - 68013.29

Total - 2661.94

71,677.89
(2661.94)

69,015.95

Waterville Estates Village District
Unpaid Bills Detail
As of June 16, 2023

Type	Date	Num	Split	Open Balance
Aerial NDT Inspection Inc				
Bill	06/09/2023	Inv #2331-696	4520.38 · Cap - Lift Main...	1,196.25
Total Aerial NDT Inspection Inc				1,196.25
Airgas				
Bill	05/31/2023	Inv #9997219140	-SPLIT-	103.85
Total Airgas				103.85
Amerigas - Pool 202540135				
Bill	06/10/2023	Inv #3151481490	4520.16 · Pool Repair & ...	392.35
Total Amerigas - Pool 202540135				392.35
Deluxe				
Bill	01/18/2023	Inv #02052870249	4311.1 · Office Supplies	486.93
Total Deluxe				486.93
Duffield Engineering & Consulting				
Bill	05/12/2019		4520.26 · Cap - Septic S...	1,300.00
Total Duffield Engineering & Consulting				1,300.00
First BankCard - 2124 CS				
Bill	05/01/2023	Google	-SPLIT-	825.60
Bill	05/02/2023	Inv #INV00780906	4589.06 · Rec Licenses ...	9.95
Bill	05/04/2023	Stamps	-SPLIT-	16.66
Bill	05/08/2023	Stamps	-SPLIT-	33.34
Bill	05/14/2023	Inv E0700NJMJH	4199.10 · Licenses/Fees...	12.50
Bill	05/19/2023	Inv #INV0020252	4199.10 · Licenses/Fees...	960.00
Bill	05/31/2023	Ref #P1-84952743	-SPLIT-	236.66
Bill	06/01/2023	Stamps	-SPLIT-	33.34
Bill	06/02/2023	Inv #INV00799347	4589.06 · Rec Licenses ...	9.95
Bill	06/14/2023	Inv #E0700NY64A	4199.10 · Licenses/Fees...	12.50
Bill	06/15/2023	#113-4461865-4217...	4521.3 · Small Tools	98.95
Total First BankCard - 2124 CS				2,249.45
Handy Man Hardware				
Bill	06/02/2023	Inv #B375411	4520.14 · Building Infrast...	13.50
Bill	06/02/2023	Inv #B375407	4520.14 · Building Infrast...	5.00
Bill	06/02/2023	Inv #B375471	4529.9 · Landscaping	18.00
Bill	06/05/2023	Inv #B375832	-SPLIT-	79.00
Bill	06/05/2023	Inv #B375879	-SPLIT-	76.50
Bill	06/05/2023	Inv #B375878	-SPLIT-	44.00
Bill	06/06/2023	Inv #B375993	-SPLIT-	40.00
Bill	06/07/2023	Inv #B376248	-SPLIT-	64.92
Bill	06/07/2023	Inv #B376178	-SPLIT-	14.25
Bill	06/07/2023	Inv #B376249	-SPLIT-	50.00
Bill	06/09/2023	B376554	-SPLIT-	31.00
Bill	06/13/2023	Inv #B377193	4312.27 · Shop supplies	6.50
Bill	06/13/2023	Inv #B377104	-SPLIT-	43.00
Bill	06/13/2023	Inv #B377195	4521.3 · Small Tools	6.00
Bill	06/14/2023	Inv #B377299	4521.3 · Small Tools	19.95
Total Handy Man Hardware				511.62
Irving Energy				
Bill	06/08/2023	Ref #341161	4312.18 · Diesel Fuel	1,757.16
Total Irving Energy				1,757.16
Kamco				
Bill	01/22/2023	Quote #SQ144381	4523.06 · WA #6 2023 - ...	1,901.41
Total Kamco				1,901.41

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Waterville Estates Village District
Unpaid Bills Detail
As of June 16, 2023

Type	Date	Num	Split	Open Balance
Municipal Resources, Inc.				
Bill	06/08/2023	Inv #24032	4199.19 · Contracted/ C...	11,116.35
Total Municipal Resources, Inc.				11,116.35
Northway Municipal Card - 0902				
Bill	05/04/2023	#113-9269037-9193...	4529.1 · Pool Chem & S...	32.38
Bill	05/05/2023	Holiday Inn	4199.10 · Licenses/Fees...	150.82
Total Northway Municipal Card - 0902				183.20
Northway Municipal Card - 4933				
Bill	04/29/2023	Adobe	4311.1 · Office Supplies	19.99
Bill	05/22/2023	Microsoft	4311.1 · Office Supplies	8.25
Bill	05/23/2023	Inv #INV203272760	4311.2 · Taxes/Fees/Ch...	199.90
Total Northway Municipal Card - 4933				228.14
Northway Municipal Card - 7926				
Bill	06/13/2023	Trans #552	-SPLIT-	84.00
Total Northway Municipal Card - 7926				84.00
Staples Business Advantage				
Bill	06/12/2023	Order #7377244198	-SPLIT-	105.80
Bill	06/13/2023	Order #7377334964	-SPLIT-	52.31
Total Staples Business Advantage				158.11
State of NH - Criminal Record				
Bill	06/14/2023	Daniel Zeron	4520.41 · Criminal Record	25.00
Total State of NH - Criminal Record				25.00
TSC -Tractor Supply Co				
Bill	06/09/2023	Ticket #761599	-SPLIT-	350.94
Bill	06/12/2023	Ticket #432335	-SPLIT-	37.98
Total TSC -Tractor Supply Co				388.92
United Construction & Forestry				
Bill Pmt -Check	07/01/2022	27574	1001 · Northway Bank	(804.64)
Total United Construction & Forestry				(804.64)
Vermont Recreational Surfacing & Fencing,				
Bill	06/13/2023	Inv #4850	4901.6 · CapTennis/Bas...	27,400.00
Total Vermont Recreational Surfacing & Fencing,				27,400.00
Wayne Hewes - E				
Bill	05/31/2023	Ref #315100315909	4521.3 · Small Tools	31.40
Total Wayne Hewes - E				31.40
TOTAL				**48,709.50**

QB - 68,986.20

Bank - 120,450.25

Total - 19,815.59

68,986.20

19,815.597

49,170.61

WEVD Water Department
Unpaid Bills Detail
As of June 16, 2023

Type	Date	Num	Split	Open Balance
First BankCard - 2124 CS				
Bill	05/04/2023	Stamps	4332.15 · Postage	27.99
Bill	05/04/2023	Stamps	4332.15 · Postage	10.00
Bill	05/04/2023	Stamps	4332.15 · Postage	8.34
Bill	05/04/2023	Stamps	4332.15 · Postage	100.00
Bill	05/08/2023	Stamps	4332.15 · Postage	16.66
Bill	06/01/2023	Stamps	4332.15 · Postage	16.66
Bill	06/01/2023	Inv #P1-8952743	4332.12 · Licenses/fee...	118.34
Bill	06/12/2023	Stamps	4332.15 · Postage	180.00
Total First BankCard - 2124 CS				477.99
Handyman Hardware				
Bill	06/13/2023	Inv #B377193	4332.1 · System Repair...	48.00
Total Handyman Hardware				48.00
Northway Municipal Card - 7926				
Bill	06/13/2023	Trans #552	4332.15 · Postage	42.00
Total Northway Municipal Card - 7926				42.00
Smithfield Plumbing & Heating Supply				
Bill	05/09/2023	Inv #B095577	4332.1 · System Repair...	8.30
Total Smithfield Plumbing & Heating Supply				8.30
Staples Business Advantage				
Bill	06/12/2023	Oder #7377244198	4332.14 · Office Supplies	52.90
Bill	06/13/2023	Order #7377334964	4332.14 · Office Supplies	18.67
Total Staples Business Advantage				71.57
Upton & Hatfield, LLP				
Bill	06/06/2023	Inv #163074	4332.16 · Legal Expens...	246.81
Total Upton & Hatfield, LLP				246.81
Waterville Estates Village District				
Bill Pmt -Check	02/28/2023	1342	Northway Water Account	-0.03
Total Waterville Estates Village District				-0.03
TOTAL				**894.64**

Total - 846.67

QB - 373,437.82

Bank - 376,035.29

373,437.82
- 846.67

372,591.15

WEVD Recreation Fund
Unpaid Bills Detail
As of June 21, 2023

Type	Date	Num	Split	Open Balance
Amoskeag Beverages, Inc.				
Bill	06/02/2023	Inv #3333561	-SPLIT-	322.15
Bill	06/06/2023	Inv #3346526	9005.09 · Beer	247.95
Total Amoskeag Beverages, Inc.				570.10
Handyman Hardware Inc.				
Bill	06/14/2023	Inv #A194686	-SPLIT-	32.00
Bill	06/16/2023	Inv #B377668	9500.22 · Kitchen Supplies	28.00
Total Handyman Hardware Inc.				60.00
New Hampshire Distributors, Inc.				
Bill	05/24/2023	Inv #542511	-SPLIT-	531.30
Bill	06/01/2023	Inv #547371	-SPLIT-	241.90
Bill	06/01/2023	Inv #547372	9005.09 · Beer	59.85
Total New Hampshire Distributors, Inc.				833.05
New Hampshire Liquor Commission				
Bill	06/16/2023	Inv #230065209005	-SPLIT-	1,005.27
Bill	06/16/2023	Inv #230019544414	-SPLIT-	47.97
Total New Hampshire Liquor Commission				1,053.24
Northway Municipal Card - 0902				
Bill	06/19/2023	#113-9418256-66...	9500.22 · Kitchen Supplies	9.58
Total Northway Municipal Card - 0902				9.58
Northway Municipal Card - 9944				
Bill	06/19/2023	Order #86924084	9500.21 · Bar Supplies	599.00
Total Northway Municipal Card - 9944				599.00
Seven Birches Winery				
Bill	06/15/2023	Inv #141087	-SPLIT-	115.20
Total Seven Birches Winery				115.20
Tracy Duffy - E				
Bill	06/19/2023	Inv #037315	9005.07 · Food	169.56
Total Tracy Duffy - E				169.56
UniFirst Corporation				
Bill	06/15/2023	Inv #1070237106	9500.22 · Kitchen Supplies	132.88
Total UniFirst Corporation				132.88
Waterville Estates Village District				
Bill Pmt -Check	02/07/2023	Transfer	1001 · Northway Bank - R...	-142.20
General Journal	06/08/2022	RD	1700.1 · Due to WEVD	-35,393.36
Credit	10/07/2022	11567	-SPLIT-	-10,718.16
General Journal	03/31/2022	RD	9300.07 · Payroll Taxes	68.13
Bill Pmt -Check	03/17/2023	6153	1001 · Northway Bank - R...	-2,602.98
Bill Pmt -Check	03/21/2023	6159	1001 · Northway Bank - R...	-422.38
Credit	12/31/2022	Inv #11628	9500.18 · Reported Tips	-12,474.84
Credit	04/07/2023	Inv #11616	-SPLIT-	-54.13
Bill	03/31/2022	Inv #11531	-SPLIT-	24,085.40
Bill	05/31/2022	11535	-SPLIT-	16,542.91
Bill	06/30/2022	Inv #11543	-SPLIT-	32,334.55
Bill	07/31/2022	Inv #11545	-SPLIT-	30,115.06
Bill	08/22/2022	Inv #11539	9300.25 · Electric	500.09
Bill	08/31/2022	Inv #11547	-SPLIT-	23,965.83
Bill	09/30/2022	Inv #11564	-SPLIT-	26,027.92
Bill	12/31/2022	Inv #11628	-SPLIT-	13,528.04
Bill	05/05/2023	Inv #11629	-SPLIT-	1,752.15
Bill	05/11/2023	Inv #11633	-SPLIT-	4,038.09
Bill	05/18/2023	Inv #11636	-SPLIT-	1,054.81
Bill	05/25/2023	Inv #11638	-SPLIT-	1,524.34

WEVD Recreation Fund
Unpaid Bills Detail
As of June 21, 2023

Type	Date	Num	Split	Open Balance
Bill	05/31/2023	Inv #11646	-SPLIT-	1,737.60
Bill	06/02/2023	11640	-SPLIT-	2,012.20
Total Waterville Estates Village District				117,479.07
TOTAL				**121,021.68**

QB - 70,508,34

Bank - 69,165,27

Total - 2,079.46

70,508,34
(2079.46)
68,428,88

Waterville Estates Village District
Unpaid Bills Detail
As of June 21, 2023

Type	Date	Num	Split	Open Balance
Alvina Snegach				
Bill	06/14/2023	6/14/23 Meeting	4199.19 · Contracted/ C...	62.50
Total Alvina Snegach				62.50
Belletetes, Inc.				
Bill	06/16/2023	Inv #3182270	4529.12 · Outdoor Rep...	74.68
Bill	06/19/2023	Inv #3187382	-SPLIT-	20.48
Total Belletetes, Inc.				94.21 ~~95.16~~
Busy Bee's Greenhouse and Nursery				
Bill	06/21/2023	Inv #106	4529.9 · Landscaping	261.90
Total Busy Bee's Greenhouse and Nursery				261.90
Certified Computer Solutions, LLC				
Bill	06/16/2023	Inv #21376	4199.5 · Computer Serv...	2,137.50
Total Certified Computer Solutions, LLC				2,137.50
Consolidated- 7331 10				
Bill	06/12/2023		4589.08 · Rec Telepho...	57.82
Total Consolidated- 7331 10				57.82
Consolidated- 7408 Alarm				
Bill	06/12/2023		e & Security	196.01
Total Consolidated- 7408 Alarm				196.01
Consolidated- Shop 8279				
Bill	06/12/2023		Security	57.82
Total Consolidated- Shop 8279				57.82
Consolidated -8958 - Alarm				
Bill	06/12/2023		ire & ...	50.82
Total Consolidated -8958 - Alarm				50.82
Consolidated Comm. - 5220				
Bill	06/12/2023		4589.08 · Rec Telepho...	113.30
Total Consolidated Comm. - 5220				113.30
Consolidated Comm. - Fax 4707				
Bill	06/12/2023		4589.08 · Rec Telepho...	57.82
Total Consolidated Comm. - Fax 4707				57.82
Deluxe				
Bill	01/18/2023	Inv #02052870249	4311.1 · Office Supplies	486.93
Total Deluxe				486.93
Duffield Engineering & Consulting				
Bill	05/12/2019		4520.26 · Cap - Septic ...	1,300.00
Total Duffield Engineering & Consulting				1,300.00
First BankCard - 2124 CS				
Bill	06/19/2023	#113-4168214-1160...	4521.3 · Small Tools	56.99
Bill	06/19/2023	#113-7722694-0867...	4521.3 · Small Tools	23.99
Total First BankCard - 2124 CS				80.98

Busy Bee Have Ron 5.97 off.

(.75)
(.20)
(.95)

ACH

Waterville Estates Village District
Unpaid Bills Detail
As of June 21, 2023

Type	Date	Num	Split	Open Balance
Handy Man Hardware				
Bill	06/02/2023	Inv #B375411	4520.14 · Building Infra...	13.50
Bill	06/02/2023	Inv #B375407	4520.14 · Building Infra...	5.00
Bill	06/02/2023	Inv #B375471	4529.9 · Landscaping	18.00
Bill	06/05/2023	Inv #B375832	-SPLIT-	79.00
Bill	06/05/2023	Inv #B375879	-SPLIT-	76.50
Bill	06/05/2023	Inv #B375878	-SPLIT-	44.00
Bill	06/06/2023	Inv #B375993	-SPLIT-	40.00
Bill	06/07/2023	Inv #B376248	-SPLIT-	64.92
Bill	06/07/2023	Inv #B376178	-SPLIT-	14.25
Bill	06/07/2023	Inv #B376249	-SPLIT-	50.00
Bill	06/09/2023	B376554	-SPLIT-	31.00
Bill	06/13/2023	Inv #B377193	4312.27 · Shop supplies	6.50
Bill	06/13/2023	Inv #B377104	-SPLIT-	43.00
Bill	06/13/2023	Inv #B377195	4521.3 · Small Tools	6.00
Bill	06/14/2023	Inv #B377299	4521.3 · Small Tools	19.95
Bill	06/15/2023	Inv #B377550	-SPLIT-	22.00
Bill	06/19/2023	Inv #B378124	-SPLIT-	43.50
Bill	06/19/2023	Inv #B378126	-SPLIT-	103.00
Bill	06/19/2023	Inv #B378063	-SPLIT-	15.45
Bill	06/20/2023	Inv #B378290	-SPLIT-	100.00
Bill	06/20/2023	Inv #B378299	-SPLIT-	12.50
Total Handy Man Hardware				808.07
Northway Municipal Card - 0902				
Bill	06/07/2023	Order #24635286	-SPLIT-	377.40
Bill	06/15/2023	#113-0337093-5278...	4529.1 · Pool Chem & ...	25.99
Bill	06/16/2023	#113-9852996-1013...	4529.12 · Outdoor Rep...	89.97
Bill	06/19/2023	#113-5985113-2557...	4529.1 · Pool Chem & ...	45.96
Bill	06/19/2023	#113-8084107-8319...	4529.1 · Pool Chem & ...	30.03
Bill	06/19/2023	#113-3211514-3034...	4529.1 · Pool Chem & ...	19.58
Bill	06/19/2023	#113-3304931-4541...	4521.3 · Small Tools	2.92
Bill	06/19/2023	#113-2441650-7486...	4521.3 · Small Tools	149.00
Total Northway Municipal Card - 0902				740.85
Northway Municipal Card - 4916				
Bill	06/16/2023	Real Truck	4312.23 · Truck Repairs	529.99
Total Northway Municipal Card - 4916				529.99
R & D Paving				
Bill	06/07/2023	Inv #1276	4901.6 · CapTennis/Ba...	7,500.00
Total R & D Paving				7,500.00
Sanel NAPA Auto Parts				
Bill	06/19/2023	Inv #983097	4529.6 · Other Supplies	32.58
Bill	06/19/2023	Inv #0983300	4312.20 · Oil & Filters	159.94
Bill	06/19/2023	Inv #0983104	4529.9 · Landscaping	124.29
Total Sanel NAPA Auto Parts				316.81
Smithfield Plumbing & Heating Supply				
Bill	06/19/2023	Inv #B096600	4523.08 · WA 8 - 2023 ...	5.74
Total Smithfield Plumbing & Heating Supply				5.74
Spectrum - 1223				
Bill	06/12/2023	Inv 30046907061223	4199.20 · Internet/Phon...	143.21
Total Spectrum - 1223				143.21
United Construction & Forestry				
Bill Pmt -Check	07/01/2022	27574	1001 · Northway Bank	(804.64)
Total United Construction & Forestry				(804.64)

Waterville Estates Village District
Unpaid Bills Detail
As of June 21, 2023

Type	Date	Num	Split	Open Balance
Verizon Wireless				
Bill	06/01/2023	Inv #9936756010	-SPLIT-	225.55
Total Verizon Wireless				225.55
Vermont Recreational Surfacing & Fencing,				
Bill	05/26/2023	4817	4901.6 · CapTennis/Ba...	50,816.36
Bill	06/13/2023	Inv #4850	4901.6 · CapTennis/Ba...	12,800.00
Total Vermont Recreational Surfacing & Fencing,				63,616.36
Xerox Financial Services				
Bill	06/10/2023	Inv #4370019	-SPLIT-	304.61
Total Xerox Financial Services				304.61
TOTAL				**78,345.11**

QB- 42,026.61

Bank- 95,153.37

Total - 12,937.44

42,026.61
(12,937.44)
29,089.17

WEVD Water Department
Unpaid Bills Detail
As of June 21, 2023

Type	Date	Num	Split	Open Balance
Handyman Hardware				
Bill	06/13/2023	Inv #B377193	4332.1 · System Repairs,...	48.00
Total Handyman Hardware				48.00
NH Electric Co-Op - Liberty Lane				
Bill	06/15/2023	Liberty Lane 6/15/23	4332.9 · Water System El...	3,599.07
Total NH Electric Co-Op - Liberty Lane				3,599.07
Northway Bank 0902				
Bill	06/16/2023	#111-2568205-6367437	4332.1 · System Repairs,...	799.99
Bill	06/16/2023	#111-0224636-8807405	4332.1 · System Repairs,...	498.30
Total Northway Bank 0902				1,298.29
Northway Municipal Card - 7926				
Bill	06/15/2023	Trans #616	4332.15 · Postage	315.00
Total Northway Municipal Card - 7926				315.00
Stiles Company				
Bill	06/13/2023	Inv #305504	-SPLIT-	243.49
Total Stiles Company				243.49
Verizon Wireless				
Bill	06/01/2023	Inv #9936756010	4332.12 · Licenses/fees/e...	82.12
Total Verizon Wireless				82.12
Waterville Estates Village District				
Bill Pmt -Check	02/28/2023	1342	Northway Water Account	-0.03
Total Waterville Estates Village District				-0.03
Xerox Financial Services				
Bill	06/10/2023	Inv #4370019	4332.12 · Licenses/fees/e...	152.30
Total Xerox Financial Services				152.30
TOTAL				**5,738.24**

QB - 411,842.90

Bank - 401,747.57

Total - 5,690.27

411,842.90
(5,690.27)

417,533.17

Maureen Patti motions for June 27, 2023:

1. **Agenda Item # 5 a, Adoption of minutes –**
   Proposed Amendments to minutes of June 14, 2023:

    1. Page 1, line 9 – correct typo “Commissioner”
    2. Page 2, line 40 – insert “tennis and multi-use” before ‘courts’ and correct typo “drier”
    3. Page 2, line 42 – insert “Banville” after ‘Sam’
    4. Page 2, lines 43, 44, 45 – Modify to read: “Mr. Baert is working on moving fill that was donated up the mountain to fill in low spots on the ski trails. The District normally has to fill in these areas with snow. This will help reduce the amount of snow needed on Campton Mountain to open the trails in the upcoming season.”
    5. Page 2, line 57 – delete ‘long’
    6. Page 2, line 62 – end sentence after ‘along with the Treasurer.’ Delete remainder of sentence.
    7. Page 3, line 70 – end sentence at ‘using the well.’ Delete ‘there as’ and insert “If to be funded with tax revenue (and not CIF monies), the District…”
    8. Page 4, line 127 – delete ‘and especially’ and insert “focusing mostly on”
    9. Page 5, line 136 – insert “Water & Roads” in front of ‘Committee’
    10. Page 5, line 145 – delete ‘to be’
    11. Page 5, line 160 – after ‘Sam’ insert “Banville”; after ‘Rita’ insert “Donaldson”