Planning Board Meeting 6/22/2023 Minutes

In attendance: Board Members Stan Bujalski, Mike Palm, and Ryan Timms. Joining by Zoom, Consultant Carol Ogilvie. Guest, James Cahill.

The meeting was called to order at 16:03.

The proposed agenda was presented and approved with no changes.

Reading and acceptance of the prior meeting minutes was deferred until next meeting.

Mr. Palm requested the status of the planned meetings with WEVD Commissioner's and WEA BOD, respectively. Mr. Palm indicated Mr. Canfield was tasked with connecting with each entity, but in his absence, the status of those will be addressed at the next meeting.

Discussion took place regarding continued collaboration with the Towns of Campton and Thornton. Mr. Bujalski stated he contacted Thornton and learned the Planning Director was no longer in that position. Mr. Bujalski had not been successful in establishing a new point of contact for Thornton.

Mr. Palm asked for clarification on the Planning Board's goal of fostering the relationships with the towns. Discussion took place regarding how the relationship has been managed so far. Mr. Palm again asked what this board's goal is. Mr. Timms indicated Campton was very receptive to WEVD's presence at their town Planning Board meeting and the feedback that Campton would like to see that attendance continue. Mr. Bujalski stated he would continue attempting to make progress with Thornton. Mr. Timms stated WEVD resident Jack Levitchuk is the Campton Planning Board Chairperson and suggested connecting with him might help.

Mr. Palm indicated he had no status update on an official Planning Board email from the district, but that he would follow up with staff.

Discussion took place regarding Planning Board membership. Mr. Palm stated he would follow up with WEA BOD about filling a vacancy with a resident board member. Mr. Palm further stated he would generate a flyer to disseminate to homeowners. Discussion took place regarding the scheduling of meetings and member availability.

Mr. Bujalski suggested providing a draft copy of the Master Plan to the Thornton Planning Board despite not being able to establish a formal follow-up work session.

Consultant Ms. Ogilvie suggested reducing the Planning Board membership and/or offering members to serve as "alternates".

Guest James Cahill, a WEA Board member, stated WEA's Town Square application might be able to be aide in getting the word out soliciting for members.

Discussion took place regarding the Campton and Thornton's concerns regarding zoning. Mr. Timms reiterated these concerns would ultimately fall to WEA's Building Committee and suggested that committee start fostering relationships with the respective towns.

Next meeting scheduled 1600 7/27.

Mr. Bujalski motioned to adjourn. Mr. Timms seconded. Motion carried by unanimous vote. Meeting adjourned at 1650.