Planning Board Meeting 3/23/2023 Minutes

In attendance: Board Members Stan Bujalski, Mark Canfield, Ned McElroy, and Ryan Timms. Joining by Zoom Carol Ogilvie.

The meeting was called to order at 16:04

The proposed agenda was presented and approved with no changes.

The prior meeting minutes were read by Stan Bujalski and unanimously adopted with one minor change.

A request was made by Mr. Canfield as to the status of the open items stated in the prior meeting minutes. According to Ms. Ogilvie, she received what was promised her. Thebuilding permit discussion to be held between Mr. Panuczak and *Mr. Marshall* has not taken place according to Mr. Bujalski.

A discussion ensued regarding the current Building Permit and related processes. Mr. Bujalski summarized the uniqueness of the document, especially the responsibilities of the various parties cited within the document. Questions exist as to who is supposed to be doing what as it was not evident to the board that this has been a particularly smooth process. For example, the General Manager is supposed to supervise any construction within the District, but according to Mr. Bujalski, Mr. Beard *stated he didn't have time for that responsibility* when approached with the question. Additionally, it was reported that the Commissioners were unaware of this responsibility as well. It was Mr. Bujalski's opinion that the district being involved in such activity increases the district's liability and should be avoided. Being up to date on what the building permit does and does not do is something all board members should familiarize themselves with in preparation for their discussions on the Master Plan.

Mike *Palm's* email was read to make sure his thoughts and ideas on the Talking Points Document assembled by Mr. Canfield were incorporated. Mr. Palm was not available at the meeting to discuss.

It was suggested that the Planning Board should work closely with the HOA in the development of the to be revised Building Permit.

Moving to a discussion of accepting the talking points document, Mr. Bujalski suggested we first discuss some issues he felt important regarding the Master Plan draft v-2. As a result, Ms. Ogilvie was provided with changes and is to produce version 3. Not hearing any objections to the Talking Points document, it was decided to move ahead to assigning board member teams to handle the presentations on the new Master Plan document. The talking points document is to be used in these presentations.

Mr. McElroy and Bujalski were assigned Thornton Planning Board.

Mr. Timms and Canfield were assigned Campton Planning Board and the HOA.

Mr. Palm and Panuczak were assigned the Commissioners.

Mr. Canfield is going to discuss with Mr. Panuczak where he is on the Building Permit discussions cited above.

The next meeting date selected is April 13th with Mr. Timms conducting the meeting in Mr. Canfield's absence.

Meeting was adjourned at 17:51