Waterville Estates Village District

Water and Roads Advisory Committee

Minutes of January 19, 2023

The Water & Roads Committee meeting was called to order at 10:02 hours on January 19, 2023.

Members Present: Stan Bujalski, Anthony Patti, John Herlihy, and Gerry Panuczak. Terry Bennett joined by Zoom at 11:16 am.

Otters Present: Allison Smith, Ron Beard, and Nick Sceggell from Dubois & King.

Mr. Herlihy motioned to approve the draft November 16, 2022, and December 15, 2022 minutes. Mr. Bujalski seconded the motion. Yeas: Bujalski, Patti, Herlihy, Panuczak. Nays: None Absent: Bennett

Item 1 – Strategic Plan:

The Committee asked Mr. Sceggell to include 50% of Village District households are residents. Mr. Sceggell reported that the grant includes $20,000 for well assets, and $50,000 for strategic plan. Mr. Sceggell suggested that the Committee should recommend funding into the 2023 and future budgets money for the $2.2million in infrastructure projects. Following discussion, Mr. Panuczak motioned $100,000 to be included as a warrant article in 2023 to fund infrastructure projects. Mr. Herlihy seconded the motion. Yeas: Bujalski, Patti, Herlihy, Panuczak. Nays : None Absent: Bennett. Mr. Sceggell recommended considering bypassing aeration due to the condition of the storage tank. Mr. Beard reported that the piping to bypass has been installed, however, we have done connected the bypass as that would increase chemical use to manage PH levels. Mr. Beard reported that continued work on leak remediation has significantly reduced pump usage. Mr. Sceggell suggested that we consider using one pump when regenerating the storage tanks.

Item 2 – Staff Updates:

Ms. Smith shared a document from Meredith Savings Bank outlining loan conditions for $705,000 for meter purchase and installation ($300,000 parts, $325,000 install, $60,000 reimbursements, and $20,000 contingency). The Committee would like Ms. Smith to also get information for State bonding for the project. Ms. Smith shared the 2022 year-end Water Department actuals to budget. There was a $148,000 surplus. Mr. Panuczak stated that the money is available in the 2023 budget year for projects not completed, and the 2023 budget build should take this into account, and not over-budget and under-deliver on projects completed.

Item 3 – Rate Discussion: Ms. Bennett joined the meeting by zoom at 11:15 am.

Mr. Panuczak shared that the current use by the Community Center and Lodge shows that the Lodge would be equivalent to a one bedroom house, and the Community Center would be significantly higher than the seven bedroom rate. The Committee asked Ms. Smith to research a commercial rate as a separate billing category for the commercial properties in the District.

Item 4 – Road Improvement:

Mr. Panuczak requested Mr. Beard and Mr. Baert complete the twenty year road improvement/paving plan. Mr. Panuczak stated that this request was made with the 2022 budget build, and to date, no plan has been produced.

Item 5 – Other:

Mr. Panuczak will produce a draft Committee 2022 report for the Annual Report.

The next meeting is scheduled for February 16, 2023 at 09:00 hours.

The Water & Roads Committee meeting was concluded at 11:55 hours on January 19, 2023 by unanimous roll call vote of committee members present.

Respectfully Submitted

Gerry Panuczak