WEVD COMMISSION MEETING
AGENDA
Wednesday, DECEMBER 21, 2022, at 4 p.m.
Community Center, 562 Winterbrook Rd., Campton, 03223
with Zoom access
Will be streamed on YouTube

1. Call to order
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. Adoption of Agenda
5. Approval of Minutes
    a. December 6, 2022
6. Treasurer's Report
7. GM's Report
8. Committee / Board Reports:
    a. Planning Board
    b. Water & Roads
    c. Outdoor Courts
    d. ADA Accessibility
    e. Budget Advisory Committee
    f. Records
9. CONSENT CALENDAR
    a. Manifests
    b. Committee/Board reports
10. GENERAL CALENDAR ITEMS
    a. Correction re: Water Department 2022 surplus
    b. Year-to-Date Financial Review
    c. Community Center Water Department Bill
    d. Ski Lodge Water Department Bill
    e. Motion for new Advisory Committee – Improving Amenity Profitability
    f. RCA RE: USM Billing Software for Water Department
    g. RCA RE: 91 Goose Hollow
11. Upcoming Meeting: Wednesday, January 11, at 6 p.m.
    a. CHANGING TO 2ND AND 4TH WEDNESDAYS generally
12. Public Comment Period
13. Non-Public Session
14. Adjourn Meeting

WEVD COMMISSIONER MEETING PROCEDURES

1. THE COMMISSIONERS WILL POST AN AGENDA AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO HOLDING MEETINGS. EMERGENCY MEETINGS ARE EXEMPT.
2. A MEMBER OF THE PUBLIC MAY REQUEST ITEMS TO BE PLACED ON THE AGENDA.
    a. REQUEST MUST BE MADE TO BOTH THE GENERAL MANAGER AND ASSISTANT GENERAL MANAGER AT LEAST 10 DAYS PRIOR TO A SCHEDULED MEETING.
    b. THE REQUEST MUST CONTAIN THE SUBJECT MATER OF THE REQUEST.
    c. THE FINAL DECISION TO ALLOW REQUESTS FROM THE PUBLIC RESIDES WITH THE COMMISSION.
3. THE COMMISSION MAY ASK FOR A REPRESENTATIVE FROM THE WATERVILLE ESTATES ASSOCIATION BOARD OF DIRECTORS TO SPEAK REGARDING WEA ACTIVITIES, CONCERNS, ETC.
4. RECORDING A MEETING OF THE PUBLIC BODY IS ALLOWED. VIDEO EQUIPMENT WILL BE ALLOWED AT THE MEETING SITE AND WILL BE PLACED AT LOCATIONS DESIGNATED BY THE COMMISSION.
5. ZOOM OR OTHER REMOTE ACCESS / ELECTRONIC PLATFORM ACCESS WILL BE PROVIDED FOR COMMISSION MEETINGS. A LINK OR MEETING INFORMATION TO GAIN ACCESS WILL BE INCLUDED IN MEETING NOTICES. FAILURE TO BROADCAST WILL NOT BE GROUNDS FOR CANCELLING A COMMISSION MEETING.
6. NO MEETING ADMINISTRATOR OR OTHER PERMISSION WILL BE REQUIRED FOR REMOTE RECORDINGS OF PUBLIC SESSIONS OF COMMISSIONER MEETINGS THROUGH ZOOM OR ANY OTHER PLATFORM UTILIZED BY THE COMMISSION.
7. ANY ATTENDEE WILL BE GRANTED UP TO THREE (3) MINUTES TO MAKE A STATEMENT AT THE END OF THE MEETING ON WEVD MATTERS. TOTAL TIME FOR PUBLIC COMMENT WILL BE LIMITED TO 15 MINUTES.
8. THE COMMISSIONERS RESERVE THE RIGHT TO ALLOW EXCEPTIONS TO THIS POLICY.

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Waterville Estates Village District

December 6, 2022 Commissioners Meeting DRAFT Minutes

Attendees: Commissioners Maureen Patti, Gerry Panuczak, and David Spinney. General Manager Ron Beard, Assistant General Manager Judy Kinney, Financial Assistant Allison Smith, Andrea Canfield.

Attendees via Zoom: Terry Bennett and other unidentified call-in users.

Call to order: Commission Chair Patti called the meeting to order at 10:02 AM.

Pledge of Allegiance: The meeting began with the Pledge of Allegiance.

Roll Call of Commissioners: Ms. Patti, Mr. Panuczak, and Mr. Spinney were present in person.

Approval of the Agenda:
Ms. Patti asked the Commissioners and staff if there were any proposed changes to the Agenda and there were none, so she concluded that the agenda would remain as presented.

Approval of Minutes
a. November 16, 2022
Ms. Patti made a motion to amend the 11/16/2022 meeting minutes according to the list of 16 changes she prepared and that were in the meeting handout. Mr. Panuczak duly seconded. Motion passed by a 3:0 roll call vote: Ms. Patti – aye, Mr. Spinney – aye, Mr. Panuczak – aye.
Ms. Patti made a motion to make the amended 11/16/2022 meeting minutes the official minutes. Mr. Panuczak duly seconded. Motion passed by a 3:0 roll call vote: Ms. Patti – aye, Mr. Spinney – aye, Mr. Panuczak – aye.

b. November 29, 2022
Ms. Patti made a motion to make the 11/29/2022 meeting minutes as presented the official minutes. Mr. Panuczak duly seconded. Motion passed by a 3:0 roll call vote: Ms. Patti – aye, Mr. Spinney – aye, Mr. Panuczak – aye.
Ms. Patti suggested to take the GM Report and General Calendar Items earlier as they may require participation from the WEVD staff who are present at the meeting.

General Manager's Report
Mr. Beard spoke about the following:

1. Mr. Pelchat and his team are completing repairs to the rope tow and the lift at the mountain.

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Mr. Pelchat provided the updates on which work had been done and which remains and said that the inspection will be scheduled once everything is complete. He then answered questions about the lighting, which he said was operational, pending one last check, and the lift safety features, which he said were put off until spring due to various constraints. Mr. Pelchat was also asked about submitting a claim to the insurance company for the pole on the rope tow that got snapped by a tree, to which Mr. Beard suggested that it will probably not meet the deductible under the policy. Every agreed that the claim still needs to be submitted. Ms. Pelchat said that the pole replacement with concrete will cost around $850 with all other work being performed by staff.

2. Mr. Baert reported that he found the large water leak on Wetamoo. This year he has located 7 large leaks and had them repaired. Mr. Beard calculated that the District is now saving 82 gallons per minute which equates to 109,440 gallons per day. Had these leaks not been repaired, the District would have wasted 39,945,600 gallons in one year.

Mr. Baert provided an update on the water system operations, which according to him is working great and the system is rather tight, with possibly one leak remaining that needs to be investigated. Mr. Beard showed some graphs of Liberty wells operating which showed the increased downtime between the wells pumping water, which was a significant improvement over the past. Mr. Beard also showed a graph depicting water use before and after the leak was fixed. Mr. Spinney asked Mr. Baert to estimate the cost per gallon to the District, taking into account the chemicals, electricity, etc. Mr. Baert said he can pull that information together later. Ms. Patti said that she was told that the leak on Wetamoo was searched for about three years, and Mr. Baert confirmed that.

Then Mr. Baert said that he found a map for the bypass to the Ski Bowl which will allow to avoid using the transfer tank and go directly to the 22 thousand gallon tank. Discussion ensued about treatment and the use of the tank at the treatment building at the Ski Bowl and whether it is even possible to bypass it for water to remain potable.

3. Mr. Baert scheduled the well #2 to be cleaned on December 12, 2022. Mr. Beard said that the staff believes that this will help this well recover quicker and maintain a higher water availability level. Mr. Baert added that the fence was also put around the wells, enlarged the access gate, and put in for the access road maintenance every year from now on.
4. Vermont Rec was on site last week and completed the drainage swale between the courts and installed rip rap on the upper court embankment.
5. Gilford well will be at the mountain on December 12, 2022 to evaluate the well on the ski slope.

General Calendar Items:

b. RCA re: Water Department 2022 surplus

Ms. Patti said that there is a proposal in the packet by the Water Department Administrator Ms. Smith to apply the surplus in the 2022 water budget to purchasing and installing meters. Ms. Smith explained that while budgeting for 2023 the staff realized that around $247,000 was over collected in water rates, which she said she is yet to address with Mr. Scruton as to why this happened. Ms. Smith opined that it

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may have been when the rate was adjusted in May but that more research is needed. Ms. Smith continued that her thinking was to apply that surplus to purchasing and installing meters as the people have been asking about them and this amount should be enough to cover all the existing homes. She added that this will allow to move to the metered billing much faster than installing meters at the current rate.

Discussion ensued about the way to proceed. Options were voiced to apply the surplus to offset the rate for next year or purchase meters and give them to homeowners to install, provided that they have already paid for them through the over collection of water fees. With the latter options, those owners who ended up paying for the meters already would be reimbursed.

Another discussion was on whether there might be a surplus next year, which was decided as unlikely since the allowance for non-collections was set much lower for next year as opposed to this year.

Ms. Patti said that she remembers that when the water rate was initially discussed there was a financial "cushion" envisioned to be set aside each year for capital improvements to the system. She asked Mr. Baert whether he thought that some of that surplus could be used for some projects of that nature that may not have been budgeted for in 2023. Mr. Baert agreed that there are always some projects that he is putting off and some of that money could definitely go towards those, although he is not against applying that surplus to the purchase and installation of meters.

Ms. Patti asked if there are some projects that would have been covered by grants (which the District did not receive this year) that may be done with the use of that surplus, like water line replacements or else? Mr. Baert said that Pegwood water line has consistently been a problem and be the first one on that list.

Mr. Panuczak asked how could that be that there was a 39 percent error in budgeting for the water budget when it was very well known that the move to the water budget was a "hot button" with the community.

Mr. Spinney asked whether there were any lines in the budget that were no spent that account for some of that error.

Ms. Smith said that there is about $110,000 worth of projects that have not been done do to various constrains like lack of staff or materials.

Ms. Patti said that from the profit and loss sheet it that she is looking at (for the Water Department) it seems as though there are $93,000 underspent.

Mr. Panuczak then asked in what way this overcollection will apply to the 2023 budget.

Ms. Smith estimated that in 2023 overcollection may amount to roughly $2,000. She then spoke about the community being unhappy with the water rates and the lack of progress to switching to meters as there is no set date for when the District will switch to billing per gallon of usage. Ms. Smith said that without that clarity residents are not willing to install meters voluntarily and that this surplus presents the opportunity to purchase meters in bulk and move the installation of all meters much closer. She added that she understands that this surplus could also be applied to subsidize the water rate in 2023,

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but then the District will not have that opportunity in 2024 again, which will be reflected in the community being unhappy about the rates yet again.
Terry Bennet, Chair of the Water and Roads Committee, via Zoom, asked to speak and said that she remembers that in the last year's budget there was an amount of $75,000 set for Pegwood water line replacement which was used for other major leak repairs, thus putting off the Pegwood line replacement. She added that it is a strategic plan item and maybe there will be grants received for it in the future. Ms. Bennett also suggested that if the Commissioners choose to spend the surplus on purchasing meters, that they should solicit bids for installation to provide for some savings there.
Ms. Smith spoke about the fact that people are getting impatient with the meter installation process and need some clarity. She said that according to her calculations there are 492 meters that would need to be purchased for existing homes and she was not sure what exact pricing would be with things changing.
Ms. Patti added that there was nobody who ever responded to an installation bid and there were multiple attempts made to solicit such responses in the past.
Discussion ensued about the way to proceed and whether a public hearing is needed to seek feedback from the community, given that some members of the community consider meters to be ineffective in bringing the water rates down. Another point was made that the water ordinance needs to be equitable and meters seem to be the best way to achieve it.
Ms. Bennet commented that if the decision is made to purchase the 492 meters, who will be paying for the 493rd house when it is built. She also added that the Water and Roads Committee had recommended to the Commission that a certain amount of money is set aside each year for line replacements as the infrastructure is deteriorated and continues to do so. Ms. Bennet also said that another recommendation from the Water and Roads Committee was to set aside some money for the Strategic Plan as this will be very helpful for the success of the grant applications in the future.
Members further discussed further course of action and suggestions were made to authorize Mr. Baert to go out to bid for the replacement of the Pegwood water line to see if it meets the surplus. Discussion continued about the ultimate need to replace failing infrastructure, possibly having Mr. Baert provide a list of other areas besides Pegwood that need attention, meters and their potential to reduce the water rate or not, etc.
Ms. Patti summarized the discussion by saying that the Commission is now aware that there is a surplus and would need more data from Mr. Baert on what the imminent problems are before considering what to do with the surplus. It was noted that the Water and Roads Committee was tentatively scheduled for December 15th, therefore, the public hearing will be scheduled for the second meeting of the Commission in January on the 25th at 4 PM.
Mr. Baert also said that prepaying for chemicals could also result in savings if the Commission would want to consider it.

Treasurer's Report

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It was noted that the Treasurer's Report was not in the packet. Ms. Patti said that despite the fact that the Commission is not reviewing the report tonight, the weekly manifests always convey the balances for both the bank and QuickBooks and the Commissioners remain informed about the District's finances.
Mr. Beard said there was an electric bill received for the Water Department which showed that the usage dropped significantly due to the wells having increased down time.

Committee / Board Reports:
a. Planning Board
b. Water & Roads
Mr. Panuczak said that both boards are scheduled to meet on December 15th.

c. Outdoor Courts
Mr. Spinney said that the Committee will probably next meet in February to discuss things like the walkway and ADA compliance and then in April the outdoor courts project should be finished. Ms. Patti asked if the erosion issue has been resolved and Mr. Beard confirmed that it was.

d. ADA Accessibility
Ms. Patti said that the Committee had a very successful meeting and will have a walk through later today with Mr. Beard.

e. Budget Advisory Committee
Mr. Spinney provided an update on the discussions at the Committee meeting, which met yesterday. He said that there will be an increase and the Committee is working with staff to tighten it where possible.
Ms. Patti added that the remaining balance on the invoices for the RMA and ASA should be discussed and possibly processed by WEA this week. She also asked Ms. Kinney to send the relevant information to the WEA Board members.

f. Records
Ms. Patti said that the project of scanning the oversized files is moving ahead and Mr. Beard and she are looking at vendors hoping to get it done by the end of this year.

CONSENT CALENDAR
Ms. Patti made a motion to amend the General Manager's report to change the number of leaks to 7, the number of gallons to 82 and put "+" after each dollar amount listed in the report. Mr. Spinney duly seconded and motion carried by a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.
Ms. Patti made a motion to adopt the amended the General Manager's report. Mr. Panuczak duly seconded and motion carried by a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

a. Manifests

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Ms. Patti made a motion approve the manifests. Mr. Panuczak duly seconded and motion carried by a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

GENERAL CALENDAR ITEMS

c. Water Connection for Waitkus (Snowwood), final invoices for Myrtle Street properties

Ms. Patti made a motion to authorize the expenditure of an additional $3950.50 from the Water Department budget to extend the water main, repave Winterbrook, give Mr. Waitkus' home access to the Water System, bring the water line up Myrtle Street with 4 curb stops and a blow off curb stop at the end. This motion changes the amount approved for this project at the September 15, 2022 WEVD Commission Meeting from $16,700 to $20,650.50. This change in the amount reflects the additional costs incurred by the construction firm hitting ledge when running the water line along Myrtle Street. Mr. Panuczak duly seconded and motion carried by a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

d. Community Center Water Department Bill & e. Ski Lodge Water Department Bill

Ms. Smith said that she had not been able to speak to the former Interim General Manager and that she should have more information for the next meeting. Ms. Patti said that the District should still be able to avoid finance charges by then. She then tabled both items to the December 21, 2022 Commission meeting.

f. Year-to-Date Financial Review

Ms. Patti asked Ms. Kinney some clarifying questions on what is reflected in the 'budget vs. actual' sheet prior to opening the floor to discussion. Mr. Beard and Ms. Kinney answered questions about line items related to the plow truck purchase, sand storage facility, capital building/service equipment, security cameras, etc. Ms. Patti asked Mr. Beard to speak to the surplus that was quite obvious and whether it was related to projects that were not completed in 2022. Mr. Beard responded that between the lack of staff, supply chain issues and the inability to bring in contractors, all that culminated in not being able to spend this money since he started working for the District.

Discussion ensued on whether it would be possible to not budget for these same project for next year but instead use the funds from the unreserved fund balance since the money has already been raised for them. Ms. Patti said that this would be a warrant article asking the voters whether they approve such a scenario. She added that there is another question of whether there are expectations of having these projects completed in 2023. Ms. Kinney asked to clarify whether this will only include projects that were budgeted as lapsing warrant articles, and Ms. Patti confirmed that the ones that are non-lapsing will not be part of this. There was general consensus that proposing such warrant article would be the selected course of action.

Upcoming Meeting: Wednesday, December 21, 2022, at 4 p.m.

Public comment period

There were no public members willing to address the Commission, no phone calls, emails, or anyone on Zoom and the public comment period was closed.

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Ms. Patti made a motion to attach the Profit and Loss budget statement that had been reviewed by the Commissioners as the official attachment to this meeting minutes. Mr. Mr. Panuczak duly seconded and motion carried by a 3:0 roll call vote: Ms. Patti – aye, Mr. Panuczak – aye, Mr. Spinney – aye.

Non-Public Session

Ms. Patti motioned to enter non-public session for the purposes described in RSA 91-A:3, II (c), (e), and (l). Mr. Panuczak duly seconded and the motion passed at 11:25 AM by a carried by a 3:0 roll call vote: Ms. Patti – aye, Mr. Spinney – aye, Mr. Panuczak – aye.

Non-public session was entered at 11:35 AM Commissioners Patti, Panuczak, and Spinney were present in person as well as the GM Ron Beard and AGM Judy Kinney.

Resumption of Public Session

Ms. Patti motioned to exit non-public session at 12:54 PM, Mr. Panuczak duly seconded and the motion passed by a 3:0 roll call vote: Ms. Patti – aye, Mr. Spinney – aye, Mr. Panuczak – aye.

Public session was entered at 12:55 PM. Commissioners Patti, Panuczak, and Spinney were present in person.

The nonpublic session minutes were sealed by a motion from Mr. Panuczak, a second by Mr. Spinney, as divulgence of the minutes would adversely affect the reputation of someone other than a Commissioner and render proposed action ineffective. The motion passed with a 3:0 roll call vote: Ms. Patti – aye, Mr. Spinney – aye, Mr. Panuczak – aye.

Adjournment: *Mr. Panuczak made a motion to adjourn the meeting, Ms. Patti duly seconded. Motion passed with a unanimous roll call vote.*

Meeting adjourned at 12:56 PM.

Prepared by Alvina Snegach

Proposed Amendments to minutes of November 16, 2022:

1. Page 2, line 36 – after '$6,885' replace the remainder of the sentence with the following: "—the vendor providing the materials at cost because he and his family are part of the Estates and he wants to give to the community."
2. Page 2, line 43 – insert additional sentence "Mr. Beard will oversee and make sure WEVD staff can operate and maintain the upgrades to the system."
3. Page 2, lines 55, 56 – delete 'one of the'; insert the word "outdoor"; correct 'tubs' to

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"tub"
4. Page 2, lines 69, 70 – italicize sentence beginning with 'Mr. Spinney made a motion…"
5. Page 3, lines 86, 87 – correct sentence to read: "This is the door facing the slopes and it will have…"
6. Page 3, line 88 – correct sentence to read: "…staff are also adding EXIT signage for this door which is the only ADA compliant egress from the facility."
7. Page 3, line 97 – correct sentence to read: "…in savings as WEVD staff will be able to do Roads and Water repair/work in house – and not retain Lakes Region Water or other 3rd parties."
8. Page 3, line 101 – end sentence at 'in the meantime. Delete 'before' Start new sentence with 'Vermont Recreation'
9. Page 3, line 107 – correct typo "driveway" not 'drive'
10. Page 4, line 133 – correct name "Myrtle Street" not 'Lane'
11. Page 5, line 179 – before 'use' insert "possibly"; delete 'to get to the end of the year'; insert "to help avoid a large tax increase by making up for revenue shortfalls."
12. Page 6, line 184 – insert after 'General Manager' "to use"
13. Page 6, line 205 – insert after 'providing the customer' "for the established cost"
14. Page 7, line 234 – insert before 'Mr. Panuczak…' "At the request of Ms. Patti,"
15. Page 7, line 243 – correct typo "National" not 'Nation'
16. Page 8, line 260 – correct typo "expenditure" not 'expensed'

DRAFT

Waterville Estates Village District
WVD's Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
1100.0 · WE Village District Income			
1106 · TAXES			
1105 · Campton Taxes			
1105.6 · Prior Campton Taxes	565,257.76	563,373.00	1,884.76
1105.7 · Current YR Campton Taxes	509,608.50	540,723.00	(31,114.50)
3190.1 · Campton Interest	4,632.46	9,000.00	(4,367.54)
Total 1105 · Campton Taxes	1,079,498.72	1,113,096.00	(33,597.28)
1106.6 · Thornton Taxes			
1106.5 · Prior Thornton Taxes	218,246.46	208,001.00	10,245.46
1106.7 · Current YR Thornton Taxes	205,980.00	205,271.00	709.00
3190.2 · Thornton Interest	1,352.64	1,500.00	(147.36)
Total 1106.6 · Thornton Taxes	425,579.10	414,772.00	10,807.10
Total 1106 · TAXES	1,505,077.82	1,527,868.00	(22,790.18)
Total 1100.0 · WE Village District Income	1,505,077.82	1,527,868.00	(22,790.18)
3502 · MISCELLANEOUSE REVENUES			
3502.1 · Northway Interest	12.81	178.00	(165.19)
3502.2 · Meredith Bank Interest	946.12	1,150.00	(203.88)
3503 · Miscellaneous income	172,130.53	200.00	171,930.53
3503.1 · CIF Contributions			
3503.01 · CIF - Lighting for Campt Mt	90,000.00		
3503.02 · CIF - Outdoor Courts	82,600.00		
3503.03 · CIF - Hot Tubs	26,000.00		
Total 3503.1 · CIF Contributions	198,600.00		
3503.3 · ASA Income from WEA	59,513.07	116,680.00	(57,166.93)
3503.4 · RMA Fee From Rec Fund	262,954.85	364,744.00	(101,789.15)
Total 3502 · MISCELLANEOUSE REVENUES	694,157.38	482,952.00	211,205.38
Total Income	2,199,235.20	2,010,820.00	188,415.20
Gross Profit	2,199,235.20	2,010,820.00	188,415.20
Expense			
3000.0 · WE Village District Expenses			
3316 · Capital Pres/ Growth & New			
3315.08 · Cap - Ski Lif, Polls, Painting	27,157.91	30,000.00	(2,842.09)
4312.33 · Cap- New Paving 2022	85,346.66	122,000.00	(36,653.34)
4520.00 · Cap - Security Cameras 2022	1,425.00	8,000.00	(6,575.00)
4520.2 · Computer Replacement 2022	23,327.37	20,736.00	2,591.37
4520.27 · Cap - HVAC Repairs 2022 non lap (warr...	2,023.65	100,000.00	(97,976.35)
4520.29 · Cap - Rec. Center Security Syst	50.21	14,000.00	(13,949.79)
4520.3 · Cap - WEVD Server Room 2022	6,715.84	10,000.00	(3,284.16)
4520.32 · G & N - ADA 2026 non lapsing (warrant ...	12,942.27	25,000.00	(12,057.73)
4520.38 · Cap - Lift Maintenance	10,072.83	30,000.00	(19,927.17)
4520.39 · Cap - Kitchen Equipment	367.80	48,887.00	(48,519.20)
4520.6 · Door Replacement 2022	13,081.00	15,000.00	(1,919.00)
4520.60 · Furnishings/ Furniture 2022	4,922.36	3,500.00	1,422.36
4520.62 · Mechanical Equip. Spa, Pools	31,746.00	20,000.00	11,746.00
4529.70 · GN - Storage	45.40	4,000.00	(3,954.60)
4529.71 · GN - Mower/ Snowblower	0.00	700.00	(700.00)
4529.72 · GN - General Maintenace	50,093.98	25,000.00	25,093.98
4529.73 · GN Remodle Old Shop & Addition	452.20	11,000.00	(10,547.80)
4529.74 · GN - Rec Center Siding Repairs	0.00	4,500.00	(4,500.00)
4529.75 · GN - Warmig Hut Repairs	268.00	1,500.00	(1,232.00)
4529.76 · GN Return Terminal Lift Repairs	3,847.13	3,000.00	847.13
4529.77 · GN - Pavilon Repairs	0.00	800.00	(800.00)
4529.78 · GN - Bandstand Repairs	0.00	1,200.00	(1,200.00)
4902.7 · Cap - F-550 Truck 2022	56,611.64	120,000.00	(63,388.36)
4903.01 · GN - Sand Storage	0.00	30,000.00	(30,000.00)

Waterville Estates Village District
WVD's Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
4903.04 · Cap - Building Drainage	550.23	2,000.00	(1,449.77)
4903.13 · Cap Deferred Maint 2026 (Non lapsing ...	13,860.63	25,000.00	(11,139.37)
4903.15 · Cap Builidng Seriv Equipment CC	0.00	30,000.00	(30,000.00)
Total 3316 · Capital Pres/ Growth & New	344,908.11	705,823.00	(360,914.89)
4100 · GENERAL GOVERNMENT			
4130 · WEVD Administration			
4130.2 · WEVD Manager	39,890.42	90,000.00	(50,109.58)
4130.3 · Assistant Manager	79,486.15	77,000.00	2,486.15
4130.6 · Municipal Assistant	43,534.59	42,500.00	1,034.59
4130.7 · Admin Assistant	45,068.12	71,680.00	(26,611.88)
Total 4130 · WEVD Administration	207,979.28	281,180.00	(73,200.72)
4130.1 · Total WEVD Administration			
4130.4 · Retirement Contribution	42,662.02	35,982.00	6,680.02
4155.1 · Social Security	20,389.99	14,093.00	6,296.99
4155.2 · Medicare	4,027.14		
4155.3 · NH Unemployment	708.79	1,103.00	(394.21)
4196.1 · Other Deductible Reimbursements	109.48		
4196.2 · Health Insurance	36,934.94	34,019.00	2,915.94
4196.3 · Workers Comp Ins	32,500.95	23,004.00	9,496.95
4196.4 · Dental Ins	2,828.16	2,115.00	713.16
4196.5 · Bonuses			
4196.6 · Payroll Taxes	0.00	842.00	(842.00)
4196.5 · Bonuses - Other	0.00	11,000.00	(11,000.00)
Total 4196.5 · Bonuses	0.00	11,842.00	(11,842.00)
4199.12 · Travel Reimbursement	275.45	800.00	(524.55)
Total 4130.1 · Total WEVD Administration	140,436.92	122,958.00	17,478.92
4150.1 · Accounting/Taxes/Audit	0.00	16,475.00	(16,475.00)
4153.1 · Legal / Consulting	114,695.89	122,800.00	(8,104.11)
4153.2 · Document retention	1,864.04	3,263.00	(1,398.96)
4196.7 · Insurances	21,409.98	28,505.00	(7,095.02)
4197.1 · Advertisements	6,913.39	1,000.00	5,913.39
4199.10 · Licenses/Fees/Education	19,398.24	27,399.00	(8,000.76)
4199.11 · Cellular Phones	1,474.89	1,500.00	(25.11)
4199.13 · Miscellaneous	125,887.29	10,758.00	115,129.29
4199.17 · Annual Meeting Expenses	5,546.20	12,000.00	(6,453.80)
4199.18 · Website Maintenance	8,320.20	3,000.00	5,320.20
4199.2 · Commissioners Stipend & Expense	2,626.84	6,000.00	(3,373.16)
4199.3 · Telephones	581.85	1,677.00	(1,095.15)
4199.5 · Computer Services	11,836.86	20,000.00	(8,163.14)
4199.6 · Postage	768.62	786.00	(17.38)
4199.7 · Uniforms	3,157.56	1,500.00	1,657.56
4199.8 · Bank/Finance Charge	739.46	318.00	421.46
4199.9 · Payroll Expenses	749.43	1,617.00	(867.57)
4311.1 · Office Supplies	4,326.41	4,738.00	(411.59)
4311.2 · Taxes/Fees/Charges	5,557.94	8,000.00	(2,442.06)
Total 4100 · GENERAL GOVERNMENT	684,271.29	675,474.00	8,797.29
Total 3000.0 · WE Village District Expenses	1,029,179.40	1,381,297.00	(352,117.60)
4220 · PUBLIC SAFETY			
4220.1 · Alarm, Fire & Water	5,991.84	4,793.00	1,198.84
4220.3 · Fire & Security	10,012.15	8,386.00	1,626.15
Total 4220 · PUBLIC SAFETY	16,003.99	13,179.00	2,824.99
4312 · HIGHWAYS & STREETS			
4312.01 · Roads Wages	52,511.66	81,148.00	(28,636.34)
4312.02 · Seasonal Plowing Wages	10,924.74	9,509.00	1,415.74
4312.03 · Contractor Plowing	17,448.75	20,000.00	(2,551.25)

Waterville Estates Village District
WVD's Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
4312.04 · Payroll Taxes	4,826.85	7,953.00	(3,126.15)
4312.05 · Health Insurance	16,653.84	28,059.00	(11,405.16)
4312.06 · Dental Insurance	941.76	1,763.00	(821.24)
4312.07 · Retirement	7,552.49	12,746.00	(5,193.51)
4312.08 · Travel Expense	237.75	500.00	(262.25)
4312.09 · Mechanic Wages	23.40	9,000.00	(8,976.60)
4312.10 · Calcium/Magnesium Chloride	0.00	3,468.00	(3,468.00)
4312.11 · Cold Patch	588.88	3,000.00	(2,411.12)
4312.12 · Roadside Mowing/Sweeping	7,337.50	8,800.00	(1,462.50)
4312.13 · Culvert Expense	125.00	3,000.00	(2,875.00)
4312.14 · Road Sand & Salt	12,960.73	20,000.00	(7,039.27)
4312.15 · Equipment Rental	932.41	5,000.00	(4,067.59)
4312.16 · Equipment Repair	5,757.46	3,000.00	2,757.46
4312.17 · Misc. Projects	7,680.01	10,000.00	(2,319.99)
4312.18 · Diesel Fuel	7,735.24	12,000.00	(4,264.76)
4312.19 · Plow Gear & Sanders	2,613.90	6,000.00	(3,386.10)
4312.20 · Oil & Filters	2,933.29	600.00	2,333.29
4312.21 · Maintenance & Tune-ups	4,186.20	1,043.00	3,143.20
4312.23 · Truck Repairs	6,179.75	7,000.00	(820.25)
4312.24 · Back Hoe Repair	2,677.89		
4312.25 · Body Maintenance	0.00	2,000.00	(2,000.00)
4312.26 · Tires	962.84	4,046.00	(3,083.16)
4312.27 · Shop supplies	4,840.33	3,130.00	1,710.33
4312.28 · Small Tools/Equipment	5,253.69	3,130.00	2,123.69
4312.29 · Large Equipment/Tools	1,650.93	1,618.00	32.93
4312.30 · Grader Repairs	33.16	1,043.00	(1,009.84)
4312.31 · Shop Electricity	1,492.22	3,594.00	(2,101.78)
4312.32 · Shop Heat	7,603.97	9,200.00	(1,596.03)
4312.34 · Contracted Grading Service	5,150.30	5,150.00	0.30
4312.9 · Misc Material & Supplies	11,187.48	20,367.00	(9,179.52)
4319.1 · Consulting	3,323.20	61,502.00	(58,178.80)
4319.2 · Cell Phone	425.00	750.00	(325.00)
4319.3 · Education	738.00	1,000.00	(262.00)
Total 4312 · HIGHWAYS & STREETS	215,490.62	370,119.00	(154,628.38)
4520 · CULTURE & RECREATION			
4520.01 · Building Wages	151,755.15	138,999.00	12,756.15
4520.02 · Payroll Taxes	17,000.36	19,718.00	(2,717.64)
4520.03 · Health Insurance	54,868.19	50,611.00	4,257.19
4520.04 · Dental Insurance	2,652.55	3,173.00	(520.45)
4520.05 · Retirement	19,498.83	30,244.00	(10,745.17)
4520.06 · Travel	173.15	250.00	(76.85)
4520.07 · Cleaning Wages	72,360.67	81,252.00	(8,891.33)
4520.08 · Grounds Wages	42.00	2,949.00	(2,907.00)
4520.10 · Building Equipment Repairs	17,696.66	50,000.00	(32,303.34)
4520.11 · Cell Phone	1,442.60	900.00	542.60
4520.14 · Building Infrastructure	33,309.81	50,000.00	(16,690.19)
4520.15 · Employee Education	1,820.54	10,000.00	(8,179.46)
4520.16 · Pool Repair & Maint	14,402.45	20,000.00	(5,597.55)
4520.17 · Outdoor Lighting	2,726.26	2,400.00	326.26
4520.18 · Building Electric	44,666.25	62,603.00	(17,936.75)
4520.19 · Building Heat	33,149.88	57,386.00	(24,236.12)
4520.41 · Criminal Record	100.00	25.00	75.00
4520.7 · Ski Area Repairs and Maint.	5,664.55	10,800.00	(5,135.45)
4520.8 · Kitchen Equipment Repairs	1,929.30	6,000.00	(4,070.70)
4520.9 · Maintenance Supplies	993.53	3,269.00	(2,275.47)
4521 · Ski Lift Maintenace Wages	6,368.37	10,590.00	(4,221.63)
4529.1 · Pool Chem & Supplies	16,265.26	12,000.00	4,265.26
4529.11 · Trash Removal	7,887.00	8,000.00	(113.00)
4529.12 · Outdoor Repairs & Maintenace	3,558.16	7,000.00	(3,441.84)
4529.2 · Pool & Spa Inspection	0.00	600.00	(600.00)
4529.3 · Paddle Boat Repairs	0.00	600.00	(600.00)
4529.4 · Equipment Rental	0.00	100.00	(100.00)
4529.5 · Cleaning Supplies	5,498.71	12,000.00	(6,501.29)
4529.6 · Other Supplies	420.48	1,000.00	(579.52)

Waterville Estates Village District
WVD's Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
4529.7 · Carpet Cleaning	0.00	1,500.00	(1,500.00)
4529.8 · Pest Control	8,253.90	12,000.00	(3,746.10)
4529.9 · Landscaping	11,871.65	2,500.00	9,371.65
4589 · Water Usage	2,177.24	10,000.00	(7,822.76)
Total 4520 · CULTURE & RECREATION	538,553.50	678,469.00	(139,915.50)
4700 · Debt Service			
4711 · Court Loan Principle	40,000.00	40,000.00	0.00
4721 · Court Loan Interest	3,342.24	5,980.00	(2,637.76)
Total 4700 · Debt Service	43,342.24	45,980.00	(2,637.76)
Total Expense	1,842,569.75	2,489,044.00	(646,474.25)
Net Ordinary Income	356,665.45	(478,224.00)	834,889.45
Net Income	**356,665.45**	**(478,224.00)**	**834,889.45**

WEVD Water Department
Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
Income			
3301 · Credit Card Processing Fee	0.00	321.00	-321.00
3359 · Water Grant	0.00	50,000.00	-50,000.00
3401 · Finance Charges	7,359.07	438.00	6,921.07
3409 · Meter Income	7,272.00	20,000.00	-12,728.00
3503 · Misc. Income	150.00		
3503.1 · Interest Income	13.52	1.00	12.52
3503.2 · Disconnect/Connection Fees	10,720.00		
3914W · Water Fee	697,258.03	449,581.00	247,677.03
Total Income	722,772.62	520,341.00	202,431.62
Gross Profit	722,772.62	520,341.00	202,431.62
Expense			
2010 · Cap Pres			
4909.13 · Pump Phase Replacement	0.00	19,555.00	-19,555.00
4909.14 · Water Meter Upgrades	23,350.04	40,000.00	-16,649.96
Total 2010 · Cap Pres	23,350.04	59,555.00	-36,204.96
2011 · Growth & New			
4909 · GN Strategic Planning	0.00	50,000.00	-50,000.00
4909.1 · G&N - Water Line Upgrade	25,492.00	54,200.00	-28,708.00
4909.10 · GN Reservor Building Repairs	1,401.29	6,000.00	-4,598.71
4909.11 · Pegwood Building Repairs	0.00	1,200.00	-1,200.00
4909.12 · Pump House Painting	308.03	2,500.00	-2,191.97
4909.15 · Ski Bowl Building Repairs	178.07	4,500.00	-4,321.93
4909.8 · GN Sunside Building Repairs	382.11	3,000.00	-2,617.89
Total 2011 · Growth & New	27,761.50	121,400.00	-93,638.50
4300 · Water Dist & Treatment			
4331.1 · Water Wages	20,988.37	43,680.00	-22,691.63
4331.2 · Payroll Taxes	3,507.69	3,778.00	-270.31
4331.3 · Retirement	2,529.56	6,141.00	-3,611.44
4332.1 · System Repairs,Materials,Supply	121,544.24	61,800.00	59,744.24
4332.11 · Generator Maintenance	5,345.27	5,781.00	-435.73
4332.12 · Licenses/fees/education	3,484.79	18,000.00	-14,515.21
4332.13 · Finance Charges	6,344.95	773.00	5,571.95
4332.14 · Office Supplies	2,952.75	1,030.00	1,922.75
4332.15 · Postage	698.33	1,000.00	-301.67
4332.16 · Legal Expenses	258.00	10,000.00	-9,742.00
4332.17 · Consultant	13,537.00	10,000.00	3,537.00
4332.18 · Misc. Expense	465.98		
4332.2 · Water Testing - DES	974.00	2,726.00	-1,752.00
4332.3 · Leak Repairs	12,145.00	18,497.00	-6,352.00
4332.4 · Engineering	14,561.12	51,500.00	-36,938.88
4332.5 · Equipment Rental	174.00	1,198.00	-1,024.00
4332.6 · Telemetry	3,289.09	9,249.00	-5,959.91
4332.7 · Misc. Projects	1,570.14	1,000.00	570.14
4332.8 · Subscriptions/Dues	699.98	3,399.00	-2,699.02
4332.9 · Water System Electricity	83,968.07	76,327.00	7,641.07
4335.1 · Water Treatment Chemicals	5,651.02	4,120.00	1,531.02
Total 4300 · Water Dist & Treatment	304,689.35	329,999.00	-25,309.65
4700 · Debt Service			
4711 · Water Upgrade Principle	19,614.94	20,000.00	-385.06
4721 · Water Upgrade Interest	1,812.74	1,500.00	312.74
Total 4700 · Debt Service	21,427.68	21,500.00	-72.32
Total Expense	377,228.57	532,454.00	-155,225.43
Net Income	**345,544.05**	**-12,113.00**	**357,657.05**

WEVD Recreation Fund
Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
9000 · Rec Fund Maint	174,756.82		
9000.1 · RMA Income from WEA	136,042.40	404,642.00	-268,599.60
9000.2 · Facility Services	35,486.36	15,000.00	20,486.36
9000.5 · Bank Interest	6.45	10.00	-3.55
9001 · Recreation Income			
9001.01 · CC Processing Fee Income	0.00	50.00	-50.00
9001.3 · Vending - Games	359.25	200.00	159.25
9001.4 · Vending - Soda	1,081.95	620.00	461.95
9001.5 · Vending - Snacks	37.50	100.00	-62.50
9001.6 · GM Income	7,159.39	5,000.00	2,159.39
9001.8 · Misc. Income	534.85	30.00	504.85
Total 9001 · Recreation Income	9,172.94	6,000.00	3,172.94
9002 · Food & Beverage Income			
9002.1 · Soda & Non Alocholic Bev Income	4,837.86	3,400.00	1,437.86
9002.2 · Food Income	42,019.21	20,000.00	22,019.21
9002.3 · Liquor Income	44,008.81	27,000.00	17,008.81
9002.4 · Beer Income	34,329.61	25,000.00	9,329.61
9002.5 · Wine Income	5,654.09	5,000.00	654.09
Total 9002 · Food & Beverage Income	130,849.58	80,400.00	50,449.58
9003 · Campton Mt. Income			
9003.2 · Ski Tickets	15,821.11	29,000.00	-13,178.89
9003.3 · Ski Lessons	0.00	4,715.00	-4,715.00
9003.4 · Food	43,403.49	25,000.00	18,403.49
9003.5 · Non Alcohol Beverages	683.04	1,000.00	-316.96
9003.6 · Liquor	19,540.81	11,000.00	8,540.81
9003.7 · Beer	24,269.10	12,000.00	12,269.10
9003.8 · Wine	6,179.41	3,000.00	3,179.41
9003.9 · Campton Mt. Bank Interest	0.57	3.00	-2.43
Total 9003 · Campton Mt. Income	109,897.53	85,718.00	24,179.53
9004 · Events & Functions Income			
9004.1 · Events Income	9,420.68	6,000.00	3,420.68
9004.2 · Catering & Function Income			
9004.02 · General Income	0.00	7.00	-7.00
9004.04 · Food	3,105.79		
Total 9004.2 · Catering & Function Income	3,105.79	7.00	3,098.79
Total 9004 · Events & Functions Income	12,526.47	6,007.00	6,519.47
Total Income	608,738.55	597,777.00	10,961.55
Cost of Goods Sold			
9005 · Cost of Goods Sold			
9005.04 · General Merchandise	1,931.30	1,000.00	931.30
9005.06 · Vending - Soda	131.02	500.00	-368.98
9005.07 · Food	31,412.27	26,250.00	5,162.27
9005.08 · Non Alcohol Beverages	5,180.46	3,000.00	2,180.46
9005.09 · Beer	17,167.19	14,000.00	3,167.19
9005.10 · Liquor	5,851.81	12,000.00	-6,148.19
9005.11 · Wine	4,244.66	2,000.00	2,244.66
9005.12 · Bar Supplies	4,264.85	3,000.00	1,264.85
9005.13 · Catering & Functions			
9005.14 · Food	1,590.71		
9005.15 · Bar Supplies	117.98		
Total 9005.13 · Catering & Functions	1,708.69		
9005.20 · Campt Mt General Merchandise	0.00	3,000.00	-3,000.00
Total 9005 · Cost of Goods Sold	71,892.25	64,750.00	7,142.25

WEVD Recreation Fund
Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
Total COGS	71,892.25	64,750.00	7,142.25
Gross Profit	536,846.30	533,027.00	3,819.30
Expense			
9101 · Business Expenses			
9101.05 · Travel	39.20	550.00	-510.80
9101.07 · Copier Lease	1,396.72	2,400.00	-1,003.28
9101.08 · Dues & Subscriptions	8,893.21	6,500.00	2,393.21
9101.09 · Office Supplies	1,986.00	5,000.00	-3,014.00
9101.10 · Finance Charges	8,559.27	11,000.00	-2,440.73
9101.11 · Licenses & Fees	8,392.57	10,100.00	-1,707.43
9101.12 · Misc. Expenses	2,277.50	2,500.00	-222.50
9101.13 · Telephone	5,029.08	6,100.00	-1,070.92
9101.14 · Internet Access	2,200.97	3,500.00	-1,299.03
9101.15 · Advertising	5,739.05	2,500.00	3,239.05
9101.16 · Postage	423.12	1,000.00	-576.88
9101.17 · Computer Support	12,328.85	7,000.00	5,328.85
9101.18 · Computer Supplies	1,275.86	2,700.00	-1,424.14
9101.19 · Cable	1,340.26	2,500.00	-1,159.74
9101.20 · Payroll Fee	0.00	3,000.00	-3,000.00
9101.21 · Cell Phone	0.00		
9101.24 · Admin Retirement	0.00		
9101.26 · RMA Fee to WEVD	136,042.40	364,744.00	-228,701.60
Total 9101 · Business Expenses	195,924.06	431,094.00	-235,169.94
9300 · Campton Mt. Expenses			
9300.01 · Ski Area Wages			
9300.02 · Ski Bartender Wages	5,377.66	19,234.00	-13,856.34
9300.03 · Cook Wages	22,802.04	37,143.00	-14,340.96
9300.04 · Lifties & Patrol Wages	9,234.37	18,165.00	-8,930.63
9300.05 · Grooming Wages	622.20	4,860.00	-4,237.80
9300.07 · Payroll Taxes	4,844.91	8,655.00	-3,810.09
9300.08 · Criminal Record	75.00	200.00	-125.00
9300.09 · Travel	0.00		
9300.1 · Ski Cleaning Wages	601.44	968.00	-366.56
9300.2 · Ski Lift Manager	0.00		
9300.30 · Uniforms	0.00	1,000.00	-1,000.00
Total 9300.01 · Ski Area Wages	43,557.62	90,225.00	-46,667.38
9300.10 · Building Heat	5,114.19	6,000.00	-885.81
9300.12 · Cable & Internet	5,307.56	4,300.00	1,007.56
9300.13 · Bar Supplies	2,347.91	1,500.00	847.91
9300.14 · Kitchen Supplies	4,883.03	4,500.00	383.03
9300.15 · Cleaning Supplies	609.03	3,500.00	-2,890.97
9300.17 · Misc. Expenses	27,750.90	6,500.00	21,250.90
9300.18 · Mowing	2,530.00	2,400.00	130.00
9300.19 · Inspections	0.00	3,500.00	-3,500.00
9300.20 · Tickets	0.00	2,000.00	-2,000.00
9300.21 · Trash Removal	2,720.00	4,000.00	-1,280.00
9300.23 · Web Hosting	486.00	1,200.00	-714.00
9300.24 · Groomer Diesel	0.00	2,700.00	-2,700.00
9300.25 · Electric	14,129.42	16,000.00	-1,870.58
9300.26 · Snowmobile Maintenance	192.03	400.00	-207.97
9300.27 · Insurance	9,999.00	10,000.00	-1.00
9300.29 · Snowcat Maintenace	0.00	10,130.00	-10,130.00
9300.31 · Event Expense	2,199.69	3,000.00	-800.31
9300.32 · Lift Repairs & Maintenance	0.00	10,800.00	-10,800.00
9300.33 · Lifty Uniforms	0.00	1,000.00	-1,000.00
Total 9300 · Campton Mt. Expenses	121,826.38	183,655.00	-61,828.62
9500 · Lounge Expenses			
9300.34 · Uniforms	0.00	1,000.00	-1,000.00
9500.01 · Lounge Wages			
9500.02 · F & B & F Admin Wages	31,348.62	11,700.00	19,648.62

WEVD Recreation Fund
Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
9500.04 · Bar Admin Wages	2,129.41		
9500.06 · Bartenders	4,197.50	24,954.00	-20,756.50
9500.07 · Kitchen Wages	23,537.79	47,513.00	-23,975.21
9500.09 · Event Staff	2,140.22		
9500.10 · Health Insurance	22,471.34	22,516.00	-44.66
9500.11 · Dental Insurance	2,754.64	1,410.00	1,344.64
9500.12 · Retirement	8,900.83	7,053.00	1,847.83
9500.13 · Payroll Taxes	8,000.76	9,337.00	-1,336.24
9500.14 · Cell Phone	350.00	600.00	-250.00
9500.15 · Employee Education	0.00	700.00	-700.00
9500.16 · Criminal Record	150.00	250.00	-100.00
9500.17 · Travel	513.00	250.00	263.00
Total 9500.01 · Lounge Wages	106,494.11	126,283.00	-19,788.89
9500.19 · Comped & House Charges	0.00	2,500.00	-2,500.00
9500.20 · Waste Product	7,709.56	3,000.00	4,709.56
9500.21 · Bar Supplies	852.08	2,000.00	-1,147.92
9500.22 · Kitchen Supplies	1,029.59	3,000.00	-1,970.41
9500.23 · Equipment Repairs	332.70	750.00	-417.30
9500.24 · Casual Labor	0.00	400.00	-400.00
9500.25 · Meals Tax	14,077.56	11,254.00	2,823.56
9500.26 · Entertainment	17,021.80	15,000.00	2,021.80
9500.27 · Event Expenses	8,060.08	5,000.00	3,060.08
9500.28 · Lounge Supplies	358.27	1,500.00	-1,141.73
9500.29 · Laundry	1,344.34	5,000.00	-3,655.66
9501 · Catering & Function			
9501.01 · Catering & Function Staff	46.00		
9501.03 · Catering & Function Expenses	2,441.89		
Total 9501 · Catering & Function	2,487.89		
Total 9500 · Lounge Expenses	159,767.98	176,687.00	-16,919.02
9600 · Front Desk Expenses			
9600.01 · Front Desk Wages			
9600.02 · Front Desk	55,564.57	94,566.00	-39,001.43
9600.03 · Payroll Taxes	3,867.17	8,202.00	-4,334.83
9600.04 · Travel	0.00	50.00	-50.00
9600.05 · Criminal Record	0.00	75.00	-75.00
9600.06 · Cell Phone	175.00	300.00	-125.00
9600.10 · Retirement	3,700.04	5,454.00	-1,753.96
9600.12 · Dental Insurance	1,109.50	705.00	404.50
9600.13 · Health Insurance	11,778.17	11,417.00	361.17
9600.15 · Education	0.00	1,500.00	-1,500.00
Total 9600.01 · Front Desk Wages	76,194.45	122,269.00	-46,074.55
9600.08 · Front Desk Expense	2,502.62	2,500.00	2.62
9600.16 · Front Desk Rec Supplies	592.43	2,400.00	-1,807.57
Total 9600 · Front Desk Expenses	79,289.50	127,169.00	-47,879.50
Total Expense	556,807.92	918,605.00	-361,797.08
Net Ordinary Income	-19,961.62	-385,578.00	365,616.38
Net Income	**-19,961.62**	**-385,578.00**	**365,616.38**

Waterville Estates
Village District

562 Winterbrook Road Campton, NH 03223
Phone: (603) 726-3082 | Fax: (603) 726-8611
www.waterville-estatesnh.gov

GM Report December 21, 2022

1. The new sand shed is supposed to be completed on Monday the 12th.
2. The new audio/video equipment has been installed at Campton Mountain.
3. The snow groomer has been delivered to Campton Mountain.
4. Thursday 12-15 Linda Ivers, Tanya, Sam and I met with the Owls Nest GM and gave him a tour of the community center. It was a very productive meeting and he was impressed with the facility and how beautiful it is. After the Christmas Holiday I am going to take a tour of Owls Nest with him.

Waterville Estates Village District

Outdoor Courts

Fall Update - 2022

The Outdoor Court Committee started the year working through acquiring quotes and schedule for each phase of the basketball court rebuild, as well as planning with VT Recreational Surfacing and Fencing (VT Rec) for the construction phase of the racket court rebuild. Upgrade options were identified and presented by VT Rec, which were summarized and presented to the WEA Board of Directors and WEVD Commissioners. The Committee recommended the base upgrade for the upper court, but was not in favor of the other options due to budget concerns. The Directors and Commissioners each agreed to fund half of the additional cost of $17,600 for the base upgrade of the upper court.

As part of the racket court rebuild project, cutting of the encroaching trees around the courts was evaluated. A walk-around with VT Rec was held, as well as a walk-around with Top Notch Tree Experts. After much deliberation, a summary recommendation was developed by the Committee and presented to the Board of Directors and Commissioners. Part of the recommendation was the removal of two large white pines located on Green Circle common land. A letter was sent by District Management to each owner requesting permission, which was denied. The Commissioners approved the Committee's tree clearing recommendation, but only on District land.

Construction started in August on the basketball court. Prior to the site work, District Management determined the retaining wall was failing and needed to be upgraded. The old court was removed, improved drainage and grading was completed and retaining wall built up. The racket courts were dismantled in midSeptember followed by tree cutting and asphalt reclamation. During reclamation, VT Rec determined the lower court base was not up-to current standards and recommended the base upgrade. The recommendation was communicated to the WEA Directors and WEVD Commissioners for review, recommendation and funding. The Directors approved to appropriate $17,600 of Capital Improvement Funds for the upgrade. Paving of the racket/multi-use courts and basketball half court was completed in October. The new fence posts, new net posts, and new basketball hoops were installed. The drainage systems around the courts were regraded and upgrades completed.

The basketball court and handicap parking area was targeted for completion fall of 2022, but is behind schedule. The handicap parking will be completed in spring of 2023 after the top coat is applied to the racket courts. The Mega-SLAM basketball system will be installed early spring, followed by court painting, walkway and landscaping around the new basketball half-court.

The racket/multi-use courts will be top-coated in the spring, followed by line painting, fencing, equipment installation and landscaping, with a grand-reopening targeted for the beginning of July.

The volleyball court upgrade was completed at a cost of $1760, with 46 hours of volunteer work installing new net posts with pads, court edging, sand sifting and installation of a backstop. Funding was provided by WEA CIF.

Outdoor Courts Committee
Dave Ketcham (Chair), Dick Mayo, Dave Rose, Dave Spinney

12/8/22

12:26 PM
12/08/22

WEVD Recreation Fund
Unpaid Bills Detail
As of December 8, 2022

Type	Date	Num	Split	Open Balance
Amoskeag Beverages, Inc.				
Bill Pmt -Check	11/28/2022	Debit	1001 · Northway Bank - ...	-4.35
Bill	12/05/2022	Inv #3218458	-SPLIT-	530.15
Total Amoskeag Beverages, Inc.				525.80
Bryan Conway				
Bill	12/06/2022	December 10 Entert.	9500.26 · Entertainment	250.00
Total Bryan Conway				250.00
Eversource - 0092 Ski Area Base Lodge				
Bill	12/06/2022		9300.25 · Electric	1,721.76
Total Eversource - 0092 Ski Area Base Lodge				1,721.76
Eversource - 9037				
Bill	12/06/2022		9300.25 · Electric	17.36
Total Eversource - 9037				17.36
Eversource -5011 Lift Shack				
Bill	12/06/2022		9300.25 · Electric	328.81
Total Eversource -5011 Lift Shack				328.81
First Bankcard - 2124 CS				
Bill	10/03/2022	REF #P1-76937329	9101.08 · Dues & Subsc...	0.20
Bill	10/12/2022	#11494565546689842	9300.15 · Cleaning Sup...	14.99
Bill	10/24/2022	Order #6037981708	9101.11 · Licenses & Fe...	69.99
Bill	10/31/2022	Constant Contact	9101.15 · Advertising	35.00
Bill	11/07/2022	Ref #P1-77819194	9101.11 · Licenses & Fe...	118.33
Bill	11/22/2022	Order #VP 13799HT	9501.03 · Catering & Fu...	189.63
Bill	11/28/2022	Receipt #000024905	9101.11 · Licenses & Fe...	450.00
Bill	11/28/2022	Receipt #000024906	9101.11 · Licenses & Fe...	350.00
Bill	11/28/2022	Constant Contact	9101.15 · Advertising	35.00
Bill	11/29/2022	#114-8747814-2289817	9300.15 · Cleaning Sup...	19.31
Bill	11/29/2022	#114-0463155-3955429	-SPLIT-	116.84
Bill	11/30/2022	#112-7649692-7333009	-SPLIT-	46.47
Bill	12/05/2022	Ref #P1-78658692	9101.11 · Licenses & Fe...	118.33
Bill	12/05/2022	Order #79360937	-SPLIT-	~~682.78~~
Bill	12/07/2022	Inv #INVUSD591935782	9501.06 · Advertisement	1,001.70
Total First Bankcard - 2124 CS				~~3,228.57~~ 2179.64
New England Printwear Company				
Bill	12/06/2022	Inv #we.101772a	9500.29 · Laundry	668.00
Bill	12/06/2022	Inv #we.101722a1	9300.33 · Lifty Uniforms	157.50
Bill	12/06/2022	we.101722a2	9500.29 · Laundry	593.75
Bill	12/06/2022	WE.101822B	9600.16 · Front Desk R...	1,779.00
Bill	12/06/2022	WE.101822B1	9500.29 · Laundry	391.00
Bill	12/06/2022	WE.101822B2	9300.33 · Lifty Uniforms	151.50
Bill	12/06/2022	Inv #WE.101822B3	9500.29 · Laundry	1,097.25
Total New England Printwear Company				4,838.00
New Hampshire Distributors, Inc.				
Bill	11/28/2022	Inv #448715	9005.09 · Beer	20.80
Bill	11/28/2022	Inv #448713	9005.09 · Beer	231.00
Bill	12/05/2022	Inv #451284	-SPLIT-	236.15
Total New Hampshire Distributors, Inc.				487.95
New Hampshire Liquor Commission				
Bill	12/06/2022	Inv #220065181950	-SPLIT-	214.59
Bill	12/06/2022	Inv #220065181420	-SPLIT-	416.29
Total New Hampshire Liquor Commission				630.88
Northway Municipal Card - 0902				
Bill	11/02/2022	#005209	9300.31 · Event Expense	28.48

ACH

ACH

WEVD Recreation Fund
Unpaid Bills Detail
As of December 8, 2022

Type	Date	Num	Split	Open Balance
Bill	11/17/2022	113-8427846-7785065	9501.03 · Catering & Fu...	39.96
Bill	11/17/2022	#113-2128707-9201027	9501.03 · Catering & Fu...	127.56
Bill	11/29/2022	#114-4875848-2996225	9300.26 · Snowmobile ...	13.99
Bill	11/29/2022	#114-7665329-5589012	-SPLIT-	161.90
Total Northway Municipal Card - 0902				371.89
Northway Municipal Card - 4933				
Bill	12/08/2022	Inv #0400KLIFN	9101.11 · Licenses & Fe...	8.25
Total Northway Municipal Card - 4933				8.25
Northway Municipal Card - 9944				
Bill	09/23/2022	Hannaford	9005.14 · Food	25.17
Bill	10/05/2022	Walmart	9005.14 · Food	86.00
Bill	11/07/2022		-SPLIT-	140.71
Bill	11/07/2022		9005.07 · Food	40.37
Bill	11/07/2022		-SPLIT-	83.69
Bill	11/07/2022		-SPLIT-	72.71
Bill	12/08/2022	Inv #059836	-SPLIT-	74.66
Bill	12/08/2022	Inv #026750	-SPLIT-	51.11
Bill	12/08/2022	Inv #012242	-SPLIT-	63.27
Total Northway Municipal Card - 9944				637.69
Spectrum				
Bill	12/06/2022	#0020530112722	9101.13 · Telephone	112.24
Total Spectrum				112.24
Staples Business Advantage				
Bill	11/07/2022	Order #7367740162	9101.09 · Office Supplies	83.85
Total Staples Business Advantage				83.85
State of New Hampshire - DRA				
Bill	12/05/2022	ID #L0000560935	9500.25 · Meals Tax	45.56
Total State of New Hampshire - DRA				45.56
UniFirst Corporation				
Bill	12/05/2022	Inv #1070183340	-SPLIT-	69.76
Total UniFirst Corporation				69.76
Waterville Estates Village District				
Credit	10/07/2022		-SPLIT-	-49,638.60
Bill	03/31/2022	Inv #11531	-SPLIT-	27,634.07
Bill	04/30/2022	Inv #11533	-SPLIT-	14,244.90
Bill	06/30/2022	Inv #11543	-SPLIT-	32,334.55
Bill	07/31/2022	Inv #11545	-SPLIT-	30,115.06
Bill	08/22/2022	Inv #11539	9300.25 · Electric	500.09
Bill	08/31/2022	Inv #11547	-SPLIT-	23,965.83
Bill	09/30/2022	Inv #11564	-SPLIT-	26,027.92
Bill	10/31/2022	Inv #11570	-SPLIT-	23,620.57
Total Waterville Estates Village District				128,804.39
TOTAL				**142,162.76**

1961.

422.88

ACH

QB - 60,298.18

BANK - 68,555.63

Total - 10,859.45

60,298.18
(10859.45)

$49438.73

12/8/22 JH

WEVD Water Department
Unpaid Bills Detail
As of December 8, 2022

Type	Date	Num	Split	Open Balance
Bill	12/07/2022	Inv #WE.101822B	4332.8 · Subscriptions/Dues	69.00
Total New England Printwear Company				187.00
Northway Bank 0902				
Bill	12/07/2022	Stamps.com	4332.15 · Postage	175.00
Total Northway Bank 0902				175.00
Staples Business Advantage				
Bill	11/08/2022	Order #7367740162	-SPLIT-	69.06
Total Staples Business Advantage				69.06
Stiles Company				
Item Receipt	11/16/2022		-SPLIT-	558.00
Bill	12/01/2022	Inv #302741	4909.14 · Water Meter Up...	3,660.00
Bill	12/01/2022	Inv #302742	4909.14 · Water Meter Up...	5,490.00
Total Stiles Company				9,708.00 / 9150.
Ti Sales				
Bill	12/01/2022	Inv #INV0151075	-SPLIT-	237.99
Total Ti Sales				237.99
Tractor Supply Co				
Bill	12/01/2022	Ticket #410995	-SPLIT-	408.48
Total Tractor Supply Co				408.48
Waterville Estates Village District				
Bill	11/30/2022	Inv #11571	-SPLIT-	4,989.27
Total Waterville Estates Village District				4,989.27
TOTAL				**30,406.30**

QB - 355,633.12

Total - 29,372.86

Bank - 348,164.39

355,633.12
(29,372.86)

326,260.26

WEVD Water Department
Unpaid Bills Detail
As of December 8, 2022

Type	Date	Num	Split	Open Balance
Allison Smith				
Bill	12/07/2022	Tran #773	4332.15 · Postage	180.00
Total Allison Smith				180.00
ASNE				
Bill	12/07/2022	Renewal #ANE00...	4332.11 · Generator Maint...	8,015.00
Total ASNE				8,015.00
Eversource - 4017 - Pegwood				
Bill	12/07/2022		4332.9 · Water System El...	42.42
Total Eversource - 4017 - Pegwood				42.42
Eversource - 9021 Water System				
Bill	12/07/2022		4332.9 · Water System El...	4,139.02
Total Eversource - 9021 Water System				4,139.02
Eversource - 0025 - 7 Reservoir Rd				
Bill	12/07/2022		4332.9 · Water System El...	559.27
Total Eversource - 0025 - 7 Reservoir Rd				559.27
Eversource - 1029 - Pump House				
Bill	12/07/2022		4332.9 · Water System El...	171.40
Total Eversource - 1029 - Pump House				171.40
Eversource - 6058 - Donovan Farm Rd				
Bill	12/07/2022		4332.9 · Water System El...	16.21
Total Eversource - 6058 - Donovan Farm Rd				16.21
Eversource - 6092 - Richardson Trail				
Bill	12/07/2022		4332.9 · Water System El...	18.20
Total Eversource - 6092 - Richardson Trail				18.20
Eversource -4890067- Weetamoo Trl				
Bill	12/07/2022		4332.9 · Water System El...	451.33
Total Eversource -4890067- Weetamoo Trl				451.33
F.W.Webb Company				
Bill	12/07/2022	Inv #78614278	-SPLIT-	9.11
Total F.W.Webb Company				9.11
First BankCard - 2124 CS				
Bill	07/14/2022	Verizon	4332.12 · Licenses/fees/e...	167.28
Bill	11/08/2022	Ref #P1-77819194	4332.12 · Licenses/fees/e...	118.33
Bill	12/07/2022	Ref #P1-78658692	4332.12 · Licenses/fees/e...	118.33
Total First BankCard - 2124 CS				403.94
Generating Solutions				
Bill	12/07/2022	Inv #5141	4332.8 · Subscriptions/Dues	420.00
Total Generating Solutions				420.00
Handyman Hardware				
Bill	08/02/2022	Inv #B320428	-SPLIT-	56.60
Bill	11/07/2022	B346967	-SPLIT-	36.00 — (3.60)
Bill	11/22/2022	Inv #B349856	-SPLIT-	33.50 — (3.35)
Bill	11/22/2022	Inv #B349501	-SPLIT-	7.50 — (.75)
Bill	12/07/2022	Inv #B351464	-SPLIT-	72.00 — (7.20)
Total Handyman Hardware				~~205.60~~ 134.10 — (14.90)
New England Printwear Company				
Bill	12/07/2022	Inv #we.101722a	4332.8 · Subscriptions/Dues	118.00

12/8/22

10:12 AM

12/08/22

Waterville Estates Village District
Unpaid Bills Detail
As of December 8, 2022

Type	Date	Num	Split	Open Balance
CivicPlus LLC				
Bill	12/02/2022	Inv #248032	4199.18 · Website Maintena...	3,150.00
Total CivicPlus LLC				3,150.00
Duffield Engineering & Consulting				
Bill	05/12/2019		4520.26 · Cap - Septic Syste...	1,300.00
Total Duffield Engineering & Consulting				1,300.00
Eversource- 5091 Pegwood				
Bill	12/05/2022		4220.3 · Fire & Security	19.90
Total Eversource- 5091 Pegwood				19.90
Eversource - 1028 - Skate Shack				
Bill	12/05/2022		4520.17 · Outdoor Lighting	17.06
Total Eversource - 1028 - Skate Shack				17.06
Eversource - 1063- Comm Center				
Bill	12/05/2022		4520.18 · Building Electric	3,768.63
Total Eversource - 1063- Comm Center				3,768.63
Eversource - 0026 - 8 Snow Trail				
Bill	12/05/2022		4312.31 · Shop Electricity	122.75
Total Eversource - 0026 - 8 Snow Trail				122.75
First BankCard - 2124 CS				
Bill	07/27/2022	zoom	4199.10 · Licenses/Fees/Ed...	199.99
Bill	09/12/2022	6037981708	4199.10 · Licenses/Fees/Ed...	69.99
Bill	09/16/2022		4199.6 · Postage	50.00
Bill	10/06/2022	Inv #450098054	4199.6 · Postage	50.00
Bill	10/31/2022	Constant Contact	4197.1 · Advertisements	35.00
Bill	11/07/2022	Order #84158	3315.08 · Cap - Ski Lif, Polls...	3,000.00
Bill	11/07/2022	Ref #P1-77819194	4311.2 · Taxes/Fees/Charges	118.34
Bill	11/07/2022	PO #352631	4520.32 · G & N - ADA 2026...	229.29
Bill	11/08/2022	AD #72692	4197.1 · Advertisements	85.00
Bill	11/17/2022	114-7370423-9755405	4529.5 · Cleaning Supplies	23.99
Bill	11/17/2022	114-1218616-7804267	4529.5 · Cleaning Supplies	19.98
Bill	11/17/2022	Inv #69985926	-SPLIT-	504.91
Bill	11/17/2022	Inv #70308459	4197.1 · Advertisements	42.42
Bill	11/17/2022	Inv #70756886	-SPLIT-	523.27
Bill	11/17/2022	Inv #70812722	4197.1 · Advertisements	533.57
Bill	11/28/2022	Inv #176800773	4199.10 · Licenses/Fees/Ed...	199.90
Bill	11/28/2022	Constant Contact	4311.2 · Taxes/Fees/Charges	35.00
Bill	11/29/2022	#114-2512580-814914	-SPLIT-	181.89
Bill	11/30/2022	#112-6512241-6944260	4529.1 · Pool Chem & Suppl...	279.99
Bill	12/02/2022	Inv #4612314838	-SPLIT-	680.00
Bill	12/02/2022	Inv #P1-78658692	4199.10 · Licenses/Fees/Ed...	118.33
Bill	12/05/2022	#114-7931483-3057048	4520.10 · Building Equipmen...	1,193.48
Bill	12/05/2022	Inv #4565298480	-SPLIT-	812.58
Total First BankCard - 2124 CS				8,986.92
Handy Man Hardware				
Bill	11/07/2022	Inv #B346963	-SPLIT-	27.38
Bill	11/07/2022	Inv #A190271	4520.7 · Ski Area Repairs an...	6.75
Bill	11/08/2022	Inv #B347135	4312.9 · Misc Material & Sup...	60.00
Bill	11/08/2022	Inv #B346967	4312.27 · Shop supplies	50.00
Bill	11/08/2022	Inv #B347773	4520.38 · Cap - Lift Mainten...	28.00
Bill	11/08/2022	Inv #B347673	4520.14 · Building Infrastruct...	8.50
Bill	11/08/2022	Inv #B347331	4520.38 · Cap - Lift Mainten...	24.00
Bill	11/08/2022	Inv #A190289	4520.14 · Building Infrastruct...	4.00
Bill	11/08/2022	Inv #A190304	-SPLIT-	58.90
Bill	11/09/2022	Inv #B347887	-SPLIT-	122.80
Bill	11/10/2022	Inv #B348044	4312.9 · Misc Material & Sup...	130.00
Bill	11/10/2022	Inv #B347970	-SPLIT-	28.50
Bill	11/10/2022	Inv #B348009	4520.38 · Cap - Lift Mainten...	13.00

Waterville Estates Village District
Unpaid Bills Detail
As of December 7, 2022

Type	Date	Num	Split	Open Balance
Bill	11/14/2022	Inv #B348209	-SPLIT-	237.00
Bill	11/14/2022	Inv #B348305	-SPLIT-	33.50
Bill	11/14/2022	Inv #B348280	-SPLIT-	155.00
Bill	11/14/2022	Inv #B348711	-SPLIT-	26.50
Bill	11/14/2022	Inv #B348364	4520.38 · Cap - Lift Mainte...	21.00
Bill	11/15/2022	Inv #B348787	4312.27 · Shop supplies	42.50
Bill	11/15/2022	Inv #B348811	-SPLIT-	40.00
Bill	11/17/2022	Inv #B349134	4520.9 · Maintenance Sup...	56.00
Bill	11/21/2022	Inv #B349438	-SPLIT-	35.00
Bill	11/21/2022	Inv #B349409	-SPLIT-	117.50
Bill	11/22/2022	Inv #B349881	4520.14 · Building Infrastr...	44.00
Bill	11/22/2022	Inv #B349669	4312.28 · Small Tools/Equ...	25.00
Bill	11/22/2022	Inv #B349879	-SPLIT-	44.25
Bill	11/22/2022	Inv #B349893	-SPLIT-	33.50
Bill	11/22/2022	Inv #B349410	-SPLIT-	107.00
Bill	11/28/2022	Inv #B350176	4529.1 · Pool Chem & Su...	52.50
Bill	11/28/2022	Inv #A190814	-SPLIT-	66.50
Bill	11/28/2022	Inv #B350364	-SPLIT-	52.00
Bill	11/29/2022	Inv #B350210	-SPLIT-	43.00
Bill	11/29/2022	Inv #B350829	-SPLIT-	26.50
Bill	11/29/2022	Inv #B350937	-SPLIT-	13.76
Bill	12/01/2022	Inv #B351046	-SPLIT-	24.62
Bill	12/05/2022	Inv #B351134	-SPLIT-	24.00
Bill	12/05/2022	Inv #B351446	-SPLIT-	57.50
Bill	12/05/2022	Inv #B351345	-SPLIT-	54.00
Bill	12/05/2022	Inv #B351868	4520.38 · Cap - Lift Mainte...	9.00
Bill	12/06/2022	Inv #B351919	4520.7 · Ski Area Repairs ...	8.50
Bill	12/06/2022	Inv #B351918	-SPLIT-	194.50
Bill	12/06/2022	Inv #B351921	4520.7 · Ski Area Repairs ...	10.00
Total Handy Man Hardware				2,215.96
Harcros Chemicals, Inc.				
Bill	12/05/2022	Inv #290212856	-SPLIT-	1,185.00
Total Harcros Chemicals, Inc.				1,185.00
Johnson Cont- 01300106915866 - Parker Rd.				
Bill	12/01/2022	Estimate #1-78CVUMV	4520.10 · Building Equipm...	3,496.24
Total Johnson Cont- 01300106915866 - Parker Rd.				3,496.24
Johnson Controls 01200106915804				
Bill	12/01/2022	Estimate #1-78CVUN5	4520.10 · Building Equipm...	4,484.45
Total Johnson Controls 01200106915804				4,484.45
Louie Valente				
Bill	12/07/2022	Inv #958978	50000.5 · GN-Fresh Air Lo...	843.52
Total Louie Valente				843.52
New England Printwear Company — New uniform - WVD logo				
Bill	12/05/2022	Inv #we.101722a	-SPLIT-	363.50
Bill	12/05/2022	Inv #we.101722a1	-SPLIT-	480.00
Bill	12/05/2022	Inv #we.101722a2	-SPLIT-	846.00
Bill	12/05/2022	Inv #we.101722a3	-SPLIT-	482.00
Bill	12/05/2022	Inv #WE.101822B	-SPLIT-	641.50
Bill	12/05/2022	Inv #WE.101822B1	-SPLIT-	897.00
Bill	12/05/2022	Inv # WE.101822B2	4520.14 · Building Infrastr...	1,562.75
Total New England Printwear Company				5,272.75
Northway Municipal Card - 0902				
Bill	10/17/2022	#11479314833057048	4520.14 · Building Infrastr...	1,193.48
Bill	10/27/2022	#114-0472670-9917066	4520.9 · Maintenance Sup...	43.99
Bill	10/27/2022	#114-7640217-1599411	4520.9 · Maintenance Sup...	28.99
Bill	10/27/2022	#114-9202461-3496231	4520.14 · Building Infrastr...	15.98
Bill	10/27/2022	#114-1529774-5173851	4520.14 · Building Infrastr...	32.58
Bill	10/27/2022	#114-6666228-8985865	-SPLIT-	124.19

Waterville Estates Village District
Unpaid Bills Detail
As of December 8, 2022

Type	Date	Num	Split	Open Balance
Bill	11/02/2022		4529.1 · Pool Chem & Suppl...	23.88
Bill	11/02/2022	#113-0640019-2378661	4529.1 · Pool Chem & Suppl...	9.99
Bill	11/02/2022	Order #113991429	-SPLIT-	83.86
Bill	11/08/2022	#114-9338353-0885038	4520.9 · Maintenance Suppli...	84.75
Bill	11/09/2022	Order #240932902912	4220.1 · Alarm, Fire & Water	225.00
Bill	11/14/2022	#113-7449498-7071446	4529.1 · Pool Chem & Suppl...	11.95
Bill	11/14/2022	#113-6059369-1287409	4529.1 · Pool Chem & Suppl...	37.17
Bill	11/17/2022	Inv #79785	-SPLIT-	350.00
Bill	11/18/2022	114-7891098-7224218	4520.14 · Building Infrastruct...	98.94
Bill	11/28/2022	114-7235984-0249854	4520.38 · Cap - Lift Mainten...	239.04
Bill	11/28/2022	114-9741184-3221831	4529.5 · Cleaning Supplies	254.94
Bill	12/01/2022	Order #1131840	-SPLIT-	173.90
Bill	12/02/2022	#114-2512580-8149014	-SPLIT-	181.89
Bill	12/02/2022	#114-3553222-2488222	4199.7 · Uniforms	199.96
Bill	12/02/2022	# 114-0463155-395542	-SPLIT-	116.84
Bill	12/07/2022	#114-6267766-7583453	4520.38 · Cap - Lift Mainten...	87.00
Bill	12/07/2022	Order #143977	4520.38 · Cap - Lift Mainten...	68.46
Bill	12/07/2022	H04O66GY0	4520.14 · Building Infrastruct...	28.99
Total Northway Municipal Card - 0902				3,715.77
Northway Municipal Card - 4916				
Bill	10/31/2022	Order #0220150338	4199.7 · Uniforms	199.96
Total Northway Municipal Card - 4916				199.96
Northway Municipal Card - 4933				
Bill	11/29/2022	Inv #22-19439	-SPLIT-	603.75
Bill	12/08/2022	Inv #2321188224	4311.2 · Taxes/Fees/Charges	14.99
Total Northway Municipal Card - 4933				618.74
Northway Municipal Card - 7926				
Bill	10/07/2022	#4DB6533965580D	4520.15 · Employee Education	55.00
Bill	12/07/2022	WEA Mailing	4199.6 · Postage	300.00
Bill	12/07/2022	Postage	4199.6 · Postage	50.00
Bill	12/07/2022	Postage	4199.6 · Postage	17.99
Total Northway Municipal Card - 7926				422.99
Northway Municipal Card - 9944				
Bill	11/18/2022	Walmart 231900200436	-SPLIT-	68.80
Total Northway Municipal Card - 9944				68.80
Overhead Door Options LLC				
Bill	12/05/2022	Inv #24842976	4312.16 · Equipment Repair	195.00
Total Overhead Door Options LLC				195.00
Sanel NAPA Auto Parts				
Credit	12/01/2022	Credit #0864741	4312.21 · Maintenance & Tu...	(36.00)
Total Sanel NAPA Auto Parts				(36.00)
Sherwin Williams				
Credit	04/28/2022	20600IR	4529.72 · GN - General Main...	(299.58)
Total Sherwin Williams				(299.58)
Staples Business Advantage				
Bill	11/07/2022	Order #7367740162	-SPLIT-	116.15
Total Staples Business Advantage				116.15
State of New Hampshire- DOT				
Bill	12/02/2022	Inv #5469300	4312.18 · Diesel Fuel	230.73
Total State of New Hampshire- DOT				230.73
UniFirst				

Waterville Estates Village District
Unpaid Bills Detail
As of December 8, 2022

Type	Date	Num	Split	Open Balance
Bill	12/02/2022	Inv #1070183340	-SPLIT-	76.43
Total UniFirst				76.43
United Construction & Forestry				
Bill Pmt -Check	07/01/2022	27574	1001 · Northway Bank	(804.64)
Total United Construction & Forestry				(804.64)
TOTAL				**39,367.53**

QB - 76,052.94

Bank - 126,994.95

Total $ 35127.92

76052.94
(35127.92)

40,925.02

Waterville Estates Village District
Unpaid Bills Detail
As of December 14, 2022

Type	Date	Num	Split	Open Balance
Amerigas 202303137 Com Ctr Pumphse				
Bill	12/09/2022	Inv #3143862942	4520.19 · Building Heat	13,717.56
Total Amerigas 202303137 Com Ctr Pumphse				13,717.56
Belletetes, Inc.				
Bill	12/09/2022	Inv #2857373	-SPLIT-	88.84
Bill	12/09/2022	Inv #2847956	4520.38 · Cap - Lift Maint...	30.78
Bill	12/09/2022	Inv #2844575	-SPLIT-	143.01
Bill	12/13/2022	Inv #2861829	-SPLIT-	125.65
Total Belletetes, Inc.				388.28
Duffield Engineering & Consulting				
Bill	05/12/2019		4520.26 · Cap - Septic S...	1,300.00
Total Duffield Engineering & Consulting				1,300.00
Eversource -0085 - 8 Snow Trail				
Bill	12/09/2022		4312.31 · Shop Electricity	100.17
Total Eversource -0085 - 8 Snow Trail				100.17
First BankCard - 2124 CS				
Bill	07/27/2022	zoom	4199.10 · Licenses/Fees/...	199.99
Bill	09/12/2022	6037981708	4199.10 · Licenses/Fees/...	69.99
Bill	09/16/2022		4199.6 · Postage	50.00
Bill	10/06/2022	Inv #450098054	4199.6 · Postage	50.00
Bill	11/29/2022	#114-2512580-8149...	-SPLIT-	181.89
Bill	11/30/2022	#112-6512241-6944...	4529.1 · Pool Chem & S...	279.99
Bill	12/02/2022	Inv #P1-78658692	4199.10 · Licenses/Fees/...	118.33
Total First BankCard - 2124 CS				950.19
Handy Man Hardware				
Bill	12/09/2022	Inv #B352268	-SPLIT-	1,071.50
Bill	12/13/2022	Inv #B352458	4520.7 · Ski Area Repair...	4.00
Bill	12/13/2022	Inv #B352072	-SPLIT-	56.00
Total Handy Man Hardware				1,131.50
Hunter Indutrial Corp				
Bill	12/13/2022	Inv #23390	-SPLIT-	439.88
Total Hunter Indutrial Corp				439.88
JP Pest Services				
Bill	12/09/2022	Inv #3394063	4529.8 · Pest Control	234.00
Total JP Pest Services				234.00
Kimball Midwest				
Bill	12/13/2022	Inv #100562220	-SPLIT-	414.12
Total Kimball Midwest				414.12
Linda Brookner-E				
Bill	12/13/2022	Trans #786	4199.6 · Postage	18.35
Total Linda Brookner-E				18.35
MB Tractor & Equipment				
Bill	12/13/2022	Equip Sales #TE30...	4312.9 · Misc Material & ...	4,999.00
Total MB Tractor & Equipment				4,999.00
NH Municipal Assoc.				
Bill	12/09/2022	Trans #F238E17T1	4199.17 · Annual Meetin...	55.00
Bill	12/09/2022	Trans #F237E16T1 ...	4199.17 · Annual Meetin...	55.00
Total NH Municipal Assoc.				110.00
Northway Municipal Card - 0902				

Waterville Estates Village District
Unpaid Bills Detail
As of December 14, 2022

Type	Date	Num	Split	Open Balance
Bill	10/17/2022	#114793148330570...	4520.14 · Building Infrast...	1,193.48
Bill	11/18/2022	114-7891098-72242...	4520.14 · Building Infrast...	98.94
Bill	11/28/2022	114-7235984-02498...	4520.38 · Cap - Lift Maint...	239.04
Bill	11/28/2022	114-9741184-32218...	4529.5 · Cleaning Supplies	254.94
Bill	12/01/2022	Order #1131840	-SPLIT-	173.90
Bill	12/02/2022	#114-2512580-8149...	-SPLIT-	181.89
Bill	12/02/2022	# 114-0463155-395...	-SPLIT-	116.84
Total Northway Municipal Card - 0902				2,259.03
Northway Municipal Card - 4933				
Bill	11/29/2022	Inv #22-19439	-SPLIT-	603.75
Total Northway Municipal Card - 4933				603.75
Northway Municipal Card - 7926				
Bill	10/07/2022	#4DB6533965580D	4520.15 · Employee Edu...	55.00
Total Northway Municipal Card - 7926				55.00
O'Reilly Auto Parts				
Bill	12/13/2022	Inv #4989-161390	-SPLIT-	118.49
Total O'Reilly Auto Parts				118.49
Pemi Valley Excavating, LLC				
Bill	12/13/2022	Inv #1262	-SPLIT-	3,853.30
Total Pemi Valley Excavating, LLC				3,853.30
Rowell's Sewer & Drain LLC				
Bill	12/09/2022	Job #95163	4520.10 · Building Equip...	600.00
Total Rowell's Sewer & Drain LLC				600.00
Sanel NAPA Auto Parts				
Credit	12/01/2022	Credit #0864741	4312.21 · Maintenance &...	(36.00)
Bill	12/13/2022	Inv #0868765	-SPLIT-	131.44
Total Sanel NAPA Auto Parts				95.44
Shawn Pelchat - E				
Bill	12/13/2022	Order #14012481	-SPLIT-	198.79
Bill	12/14/2022	Order #5505320	4520.38 · Cap - Lift Maint...	60.78
Total Shawn Pelchat - E				259.57
Sherwin Williams				
Credit	04/28/2022	20600IR	4529.72 · GN - General ...	(299.58)
Total Sherwin Williams				(299.58)
United Construction & Forestry				
Bill Pmt -Check	07/01/2022	27574	1001 · Northway Bank	(804.64)
Total United Construction & Forestry				(804.64)
TOTAL				**30,543.41**

QB 26,294.64
Bank- 103,702.36

Total: 25340.14

26,294.64
(25340.14)
954.50

WEVD Recreation Fund
Unpaid Bills Detail
As of December 14, 2022

Type	Date	Num	Split	Open Balance
Amoskeag Beverages, Inc.				
Bill Pmt -Check	11/28/2022	Debit	1001 · Northway Bank - Rec. ...	-4.35
Bill	12/05/2022	Inv #3218458	-SPLIT-	530.15
Total Amoskeag Beverages, Inc.				525.80
Bryan Conway				
Bill	12/14/2022	12/17/22	9500.26 · Entertainment	175.00
Total Bryan Conway				175.00
Eversource 1039				
Bill	12/09/2022		9300.25 · Electric	109.89
Total Eversource 1039				109.89
First Bankcard - 2124 CS				
Bill	10/03/2022	REF #P1-76937329	9101.08 · Dues & Subscriptions	0.20
Bill	10/12/2022	#11494565546689842	9300.15 · Cleaning Supplies	14.99
Bill	10/24/2022	Order #6037981708	9101.11 · Licenses & Fees	69.99
Bill	11/29/2022	#114-8747814-2289817	9300.15 · Cleaning Supplies	19.31
Bill	11/29/2022	#114-0463155-3955429	-SPLIT-	116.84
Bill	11/30/2022	#112-7649692-7333009	-SPLIT-	46.47
Bill	12/05/2022	Ref #P1-78658692	9101.11 · Licenses & Fees	118.33
Bill	12/05/2022	Order #79360937	-SPLIT-	662.78
Total First Bankcard - 2124 CS				1,048.91
Handyman Hardware Inc.				
Bill	12/13/2022	Inv #A191204	9005.12 · Bar Supplies	4.00
Total Handyman Hardware Inc.				4.00
Jim Tyrrell				
Bill	12/14/2022	12/17/22	9500.26 · Entertainment	175.00
Total Jim Tyrrell				175.00
Linda Brookner - E				
Bill	12/13/2022	Trans #786	9101.16 · Postage	18.35
Total Linda Brookner - E				18.35
New Hampshire Distributors, Inc.				
Bill	11/28/2022	Inv #448715	9005.09 · Beer	20.80
Bill	11/28/2022	Inv #448713	9005.09 · Beer	231.00
Bill	12/05/2022	Inv #451284	-SPLIT-	236.15
Total New Hampshire Distributors, Inc.				487.95
New Hampshire Liquor Commission				
Bill	12/13/2022	Inv #220065182694	-SPLIT-	567.21
Total New Hampshire Liquor Commission				567.21
Normand Breton				
Bill	12/14/2022	12/17/22	9500.26 · Entertainment	175.00
Total Normand Breton				175.00
Northway Municipal Card - 0902				
Bill	11/29/2022	#114-4875848-2996225	9300.26 · Snowmobile Mainte...	13.99
Bill	11/29/2022	#114-7665329-5589012	-SPLIT-	161.90
Total Northway Municipal Card - 0902				175.89
Northway Municipal Card - 9944				
Bill	09/23/2022	Hannaford	9005.14 · Food	25.17
Bill	10/05/2022	Walmart	9005.14 · Food	86.00
Bill	11/07/2022		9005.07 · Food	40.37
Bill	12/08/2022	Inv #012242	-SPLIT-	63.27

WEVD Recreation Fund
Unpaid Bills Detail
As of December 14, 2022

Type	Date	Num	Split	Open Balance
Total Northway Municipal Card - 9944				214.81
Samantha Banville - E				
Bill	12/13/2022	#111-7876127-8773019	9300.14 · Kitchen Supplies	199.99
Total Samantha Banville - E				199.99
State of New Hampshire - DRA				
Bill	12/05/2022	ID #L0000560935	9500.25 · Meals Tax	45.56
Total State of New Hampshire - DRA				45.56
Stephen Hinchey				
Bill	12/14/2022	12/17/22	9500.26 · Entertainment	175.00
Total Stephen Hinchey				175.00
Waterville Estates Village District				
Credit	10/07/2022		-SPLIT-	-49,638.60
Bill	03/31/2022	Inv #11531	-SPLIT-	27,634.07
Bill	04/30/2022	Inv #11533	-SPLIT-	14,244.90
Bill	06/30/2022	Inv #11543	-SPLIT-	32,334.55
Bill	07/31/2022	Inv #11545	-SPLIT-	30,115.06
Bill	08/22/2022	Inv #11539	9300.25 · Electric	500.09
Bill	08/31/2022	Inv #11547	-SPLIT-	23,965.83
Bill	09/30/2022	Inv #11564	-SPLIT-	26,027.92
Bill	10/31/2022	Inv #11570	-SPLIT-	23,620.57
Total Waterville Estates Village District				128,804.39
TOTAL				**132,902.75**

QB - 53,304.50

Bank - 67,660.50

Total - 1595.44

53,304.50
(1595.44)
51 709.06

WEVD Water Department
Unpaid Bills Detail
As of December 14, 2022

Type	Date	Num	Split	Open Balance
First BankCard - 2124 CS				
Bill	07/14/2022	Verizon	4332.12 · Licenses/fees/...	167.28
Bill	11/08/2022	Ref #P1-77819194	4332.12 · Licenses/fees/...	118.33
Bill	12/07/2022	Ref #P1-78658692	4332.12 · Licenses/fees/...	118.33
Total First BankCard - 2124 CS				403.94
Handyman Hardware				
Bill	08/02/2022	Inv #B320428	-SPLIT-	56.60
Total Handyman Hardware				56.60
Stiles Company				
Item Receipt	11/16/2022		-SPLIT-	558.00
Total Stiles Company				558.00
Treasurer, State Of NH - DES				
Bill	12/09/2022	Inv #189744	4332.2 · Water Testing - ...	30.00
Total Treasurer, State Of NH - DES				30.00
TOTAL				**1,048.54**

GB - 350,095.94

Bank - 381,001.03

Total - 30.-

350,095.94
(30.-)
350,065.94

Estimates – CC & Ski Area

By Alison Smith (as of December 14, 2022)

NH Code of Administrative Rules

- Has to do with sewage but many calculate their sewer bills on a "water in = sewage out" model
- Residence: 150 GPD/bedroom

Liberty Production (for reference)

- 2021: 47,696,569 gallons
- 2022 to date: 57,903,843.75 gallons

Gallons Per Day Per Bedroom

Bedrooms	Gallons / Day	6 Months	1 Year
1	150	27,375	54,750
2	300	54,750	109,500
3	450	82,125	164,250
4	600	109,500	219,000
5	750	136,875	273,750
6	900	164,250	328,500
7	1,050	191,625	383,250

Ski Area

Recommendation: 1 bedroom rate

In a six-month period, a 1-bedroom home is estimated to have used 27,375 gallons. The ski area's six-month actual usage is 15,514.9 gallons.

Month	Gallons Used
January 2022	2,723.5
February 2022	6,743.7
March 2022	3,877.4
April 2022	721.1
May 2022	777.3
June 2022	671.9
July 2022	790.3
August 2022	752.7
September 2022	1,282.0
October 2022	1,618.1
November 2022	3,350.2
December 2022 – Estimate	3,400.0

<u>November 2022</u>
Operational days: 8
Average GPD when open: 418.8 gal

2022 usage-to-date: 26,689.4 gal (0.05% YTD production)
Six months 2022: 15,514.9 gal

Community Center

Recommendation based on calculations: 7-bedroom

In a six-month period, the community center used about 232,454.6 gallons which is about 1.2x as much as a 7-bedroom home would use. If we double 12/15/22's reading, we get 464,909.2 gallons which is about double what a 7-bedroom home is projected to use in 1 year.

Read Date	Cubic Feet	Gallons
11/10/22	30,121.73	225,326.2
12/15/22	31,074.66	232,454.6

Meter was installed on 6/27/22 (about 6 months ago)
35 days between readings – an average of 203.7 GPD
Estimate 1 year: 464,909.2 gal (0.8% of YTD production)

Waterville Estates Village District
General Government / Procedure
WEVD Meeting AGENDA/ RCA
FORM

REQUEST FOR COMMISSION ACTION

Instructions for use: Send at least ten days in advance of WEVD Commission meeting to the GM & AGM on group email with the Commissioners and Treasurer Bcc'd. The Commission Chair shall decide and notify the GM/other if the RCA is included on the meeting Agenda.

MEETING DATE: 12/21/22 AGENDA ITEM#: Gen. Cal.

TITLE OF REQUEST: USM Billing Software for Water Department

SUMMARY OF WHY ACTION IS SOUGHT (Need, background):

QuickBooks is not efficient for utility billing. With the move to MTS maintaining a Water Department QB file is not practical. I have shopped around and am confident that USM will do everything the Water Department needs it to do and more. It will increase customer service quality while eliminating the District's current position of covering processessing fees for online payments. It is unclear at this time whether or not USM will integrate with MTS. Other towns (ie. Plymouth) are curerntly not integrated and have expressed manual entries are not troublesome.

GOAL SOUGHT WITH THIS ACTION:

Approval of contract to start work on Januar 1, 2023.

ACTION REQUESTED:

Commissioner vote

BUDGET IMPLICATIONS & ACCOUNT NUMBER (to be completed by Management):

PLAN FOR IMPLEMENTATION:

Work to start in January 2023. Estimated duration of conversion is 120 days. Assuming no issues, should be done for May 2023 billing.

CONTINENTAL UTILITY SOLUTIONS, INC.

Sales Representative: Tanner Ezell
P. O. Box 1515
Jonesboro, AR 72403
www.cusi.com
(870) 336-3334
Quote #: te221209125314

Sales Agreement

December 9, 2022

Waterville Estates Village District
562 Winterbrook Road
Campton, NH
03223

Allison Smith
603-726-3082
a.smith@waterville-estates.com

Economic Summary

	Up-Front	Annual
Utility Billing Solution	$12,995.50	$1,608.00
Customer Web Portal	$0.00	$0.00
Miscellaneous Services	$0.00	
IT Services	$140.00	
Total	**$13,135.50**	**$1,608.00**

Billing and Payment Terms

100% Upon Contracting. CUSI shall invoice all amounts due per the defined payment terms. Client shall make payment 15 days from date of invoice.

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	UMS On-Premise Utility Billing Software		
850	Service Location Licenses	$2.00	$1,700.00
3	Named User Licenses	$1,000.00	$3,000.00
2	Field Service Licenses	$500.00	$1,000.00
	UMS On-Premise Utility Billing Software Core Modules		
1	ACH Bank Draft (First Layout Included)		
1	Lockbox Layout (First Layout Included)		
1	Electronic Payment Module		
1	Secure Ebill Module		
1	Website API - Customer Web Portal		
	Add-On Modules		
1	IVR Module	$1,000.00	$1,000.00
	Technical Support & Maintenance - Annual Service		
	Annual Technical Support & Maintenance:	24%	$1,608.00
	800 Line Voice, Online, Email Support, Client Services Website, Application Updates		

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Quote #: te221209125314

Sales Agreement

December 9, 2022

Waterville Estates Village District
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03223

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a.smith@waterville-estates.com

UMS On-Premise Implementation Services

1	Advanced Data Conversion Package for up to 850 locations* Includes 1 year data conversion of customers, locations, usages, readings, deposits, meter information, owner records and backflow data.	$1.50	$1,275.00
1	Additional Year(s) Usage and Financial History Data Conversion *Complete data must be provided in a ASCII, delimited, or SQL format. Data extraction and data cleanup will be invoiced based upon time and effort at CUSI current services rate. CUSI will invoice client the greater of the number of service locations provided in this Sales Agreement or the actual number of service locations converted.	$0.25	$212.50
1	CUSI Certified Implementation Includes Business Requirements Gathering, Application Implementation, Installation, Setup, Formatting, Testing, Transition Support, & Project Management	$1,600.00	$1,600.00
2	Days of CUSI Certified Online Training Includes application training for all users as contracted Any and all unused training days will expire 6 months after Go Live	$800.00	$1,600.00

Travel expenses for on-site work will be billed separately.

CONTINENTAL UTILITY SOLUTIONS, INC.

Sales Representative: Tanner Ezell
P. O. Box 1515
Jonesboro, AR 72403
www.cusi.com
(870) 336-3334
Quote #: te221209125314

Sales Agreement

December 9, 2022

Waterville Estates Village District
562 Winterbrook Road
Campton, NH
03223

Allison Smith
603-726-3082
a.smith@waterville-estates.com

Economic Summary

UMS On-Premise Utility Billing Software	$6,700.00
Technical Support & Maintenance - Annual Service	$1,608.00
UMS On-Premise Implementation Services	$4,687.50
Total	**$12,995.50**

CONTINENTAL UTILITY SOLUTIONS, INC.

Sales Representative: Tanner Ezell
P. O. Box 1515
Jonesboro, AR 72403
www.cusi.com
(870) 336-3334
Quote #: te221209125314

Sales Agreement

December 9, 2022

Waterville Estates Village District
562 Winterbrook Road
Campton, NH
03223

Allison Smith
603-726-3082
a.smith@waterville-estates.com

Customer Web Portal

1	Customer Web Portal Includes Design, Setup, Configuration, and Training Services.	$1,500.00	$1,500.00
1	Customer Web Portal - TSM & Hosting Includes Technical Support, Maintenance, and Hosting.	$1,500.00	$1,500.00

Economic Summary

Customer Web Portal	$1,500.00
Customer Web Portal - TSM & Hosting	$1,500.00
CUSI Turnkey Merchant Services Customer Web Portal Discount	-$1,500.00
CUSI Turnkey Merchant Services TSM & Hosting Discount	-$1,500.00
Total	**$0.00**

CONTINENTAL UTILITY SOLUTIONS, INC.

Sales Representative: Tanner Ezell
P. O. Box 1515
Jonesboro, AR 72403
www.cusi.com
(870) 336-3334
Quote #: te221209125314

Sales Agreement

December 9, 2022

Waterville Estates Village District
562 Winterbrook Road
Campton, NH
03223

Allison Smith
603-726-3082
a.smith@waterville-estates.com

Miscellaneous Services

Turnkey Merchant Services

billed by provider

1	Turnkey Merchant Services Package - Service fee will be:	2.25%	per transaction

Includes Visa, MasterCard, Discover Merchant Services, and Payment Gateway Service. Figures based on an Average Bill Estimate of $0 and a High Bill Estimate of $0. Average bill estimate and service fee subject to annual review. CUSI reserves the right to bill a minimum monthly fee of $20.00 to recover any losses from inactive merchant accounts or accounts that do not cover fixed processing costs.

In conjunction with the Turnkey Merchant Services, CUSI is providing software licenses at no cost. In the event that client terminates Turnkey Merchant Services, any and all software licenses provided at no cost shall be billable at then current retail price.

1	Turnkey Merchant Service Electronic Check Package		
	Internet Electronic Check Transactions	2.25%	per transaction

Turnkey Merchant Services fees are paid by utility customers and collected by CUSI.

Online Bank Account Validation - eChecks and ACH Signup

1	CUSI Validation Service - Account and Routing Verification	$1.50	per transaction
1	CUSI Validation Service - Balance Check	$0.20	per transaction

IVR Service - UMS

1	CUSI IVR Service - Inbound and Outbound IVR	*Unlimited Monthly Usage*

If requirements cannot be met for $0 CUSI IVR Services, a new Sales Agreement for IVR Tech and associated services may be required to void and replace this service.

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IT Services

Additional IT Products & Services

1	Standard SSL Certificate - 2 Years	$140.00	$140.00

Economic Summary

Additional IT Products & Services	$140.00
Total	**$140.00**

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Terms of Sale

Company has ordered and agrees to purchase from CUSI the products and services defined under this Sales Agreement at the listed quantities and rates. Upon receipt of an executed Sales Agreement CUSI shall ship all products to the Company address and contact defined above and services shall be scheduled and initiated. Company acknowledges that CUSI's products and services are subject to the terms and conditions of a separate Software License Agreement between Company and CUSI located at www.cusi.com/legal. Monthly or yearly rates for services provided by CUSI or third parties may be subject to price increases with or without notice. Any service requiring CUSI or third parties to travel will incur corresponding expenses that will be billed actual as incurred unless otherwise noted. Travel requiring more than 5 hours of travel time will be billed an additional charge equal to 50% of the daily rate. If Company is not tax exempt or does not provide exemption documentation, CUSI shall invoice for such applicable taxes on each invoice. In the event the tax exemption documentation provided by the Company is disallowed or deemed invalid, Company agrees to pay in full all such taxes, including any applicable interest or penalties.

Tax Exempt Status

Initial where appropriate:

_____ This entity **IS EXEMPT** from sales tax and will provide or has provided our exemption certificate

_____ This entity **IS NOT EXEMPT** from sales tax

Quotation Terms

This quote is valid until 01/08/2023. Quote was created using Sales Agreement Version: 2022.10.07

Execution Instructions

Execute, date, and email all pages to CUSI sales representative. Include Tax Exempt Certificate and Sign Off page from Pre-Sale Implementation Guide.

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Purchaser Authorization

I certify that as the person signing this form I have purchasing authority for Waterville Estates Village District.

Print Name: _____

Title: _____

Authorized Signature: _____

Date: _____

Waterville Estates
Village District

562 Winterbrook Road, Campton, NH 03223
Phone: (603) 726-3082 | Fax: (603) 726-8611
www.waterville-estatesnh.gov

REQUEST FOR COMMISSION ACTION (RCA)

Instructions: Please complete to the best of your ability. Completed forms are to be sent to Management (GM & AGM) and *no later than 10 days in advance* of the WEVD Commission meeting indicated below. The Commission Chair shall decide and notify the GM/others if the RCA is included on the meeting agenda.

Meeting Date: 12/21/22 Agenda Item #: _____

Name of Requestor: STEPHEN & MATTHEW RYAN – JUDY RYAN (PROXY)

Waterville Estates Address: 91 GOOSE HOLLOW ROAD, CAMPTON

Title of Request: ABATEMENT

Summary of why action is sought (please provide as much background as possible): A SHOWER VALVE EXPLODED & FLOODED THE HOUSE ON 2/9/22 STEVE SHUT THE MAIN VALVE OFF. WE HAVE NOT HAD ANY WATER SINCE THEN

Action requested: AN ABATEMENT ON THE CURRENT BILL

Goal sought with this action: THAT WE WOULD BE GRANTED THIS. THE BILL IS FOR $585.83

I WILL BE ATTENDING THE MEETING ON BEHALF OF MY SONS

FOR INTERNAL USE ONLY

Budget implications: _____

Plan for implementation: _____

MP motions for December 21, 2022:

1. Agenda Item # 5 - a, Approval of Minutes –
   Proposed Amendments to minutes of December 6, 2022:

    1. Page 4, line 120 – delete ‘nobody’ and insert: “plumber/vendor”; delete ‘an’ and insert: “a District-wide water meter” before ‘installation bid’
    2. Page 5, line 160 – insert after ‘erosion issue’ “by the racquet courts”

Waterville Estates Village District
Amenities Profit Improvement Committee Motion
562 Winterbrook Road, Campton NH 03223
December 21, 2022

Motion to create a WEVD committee “Amenities profit improvement committee” to review all Village District amenities with a charge to determine strategies to improve revenue, control costs, determine marketing strategies, and determine operational strategies. This committee will likely require the hiring of a recreation business professional to assist with the charge.