Waterville Estates Village District

Planning Board Minutes – December 15, 2022

The Panning Board was called to order at 16:02 hours on December 15, 2022. Present were Mark Canfield, Gerry Panuczak, Mike Palm, and Ned McElroy. Stanley Bujalski attended via Zoom. Guests included Carol Ogilvie, Andrew Griffiths, and Frank Marshall.

Mr. Panuczak read the October 27, 2022 draft minutes. Mr. McElroy motioned to approve minutes of October 27, 2022 meeting as written and sent to Planning Board members. Mr. Palm seconded the motion. All members voted affirmative.

Mr. Canfield led a discussion about the latest draft of the Master Plan. Highlights of the discussion were:

1) Nancy Demers has provided original copies of Village District documents that can be included in the Master Plan
2) Mr. Bujalski shared several recommendations for the Facilities and Services and Recreation sections of the document
3) Mr. McElroy shared research done with towns of Campton and Thornton regarding steps to move code enforcement from the towns to the Village District and the need for contracting independent inspection services
4) Mr. Griffith and Mr. Marshall stated that WEA has deeded right to building authority and Mr. Canfield pointed out that it does not include inspectional requirements
5) Mr. Canfield stated that Master Plan would identify authorities (State of New Hampshire, Towns of Campton and Thornton, Village District, and WEA)

Mr. Canfield requested the Board members to submit suggested updates to the Master Plan to him, and he would forward to Ms. Ogilvie. Ms. Ogilvie stated that the Board needs to consider timing for the next public session. Mr. Canfield stated that the Board would send the draft Master Plan to Commissioners and WEA Board Members prior to the public session.

The next meeting is scheduled for January 12, 2023.

The Planning Board was concluded at 17:06 hours on December 15, 2022 by unanimous roll call vote of Board members present.

Respectfully Submitted

Gerry Panuczak