WEVD COMMISSION PUBLIC HEARING & MEETING AGENDA
Wednesday, November 16, 2022, at 4 p.m.
Community Center, 562 Winterbrook Rd., Campton, NH 03223
with Zoom access & will be streamed on YouTube

1. Call to order
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. Adoption of Agenda
5. PUBLIC HEARING Accepting & Expending $17,600 in CIF to UPGRADE RACQUET COURT BASE
6. PUBLIC HEARING Accepting & Expending $6,885 in CIF to Upgrade Audio/Visual at Ski Lodge
7. PUBLIC HEARING Correcting the Amount of CIF received from WEA for new hot tubs (from $42,505 to $26,000)
8. Approval of Commission Meeting Minutes:
    a. November 2, 2022
9. General Manager's Report
10. General Calendar Items:
    a. Year-to-date Financial Review
    b. Appointment of volunteer to Planning Board
    c. Appointment of Moderator for 2023 Annual Meeting
    d. Historical Costs to Water Department to provide water lines from Water System mains to curb stops for new construction of Water Estate residences
    e. Estimate for running Water System lines from mains to curb stops for – (1) new construction projects that have received/applied for Building Committee permits, (2) remaining buildable lots in the District
    f. Community Center Water Department bill
    g. Ski Lodge Water Department bill
    h. Review of undeveloped lots owned by WEVD
    i. Vote to expend from the 2022 operating budget for new Municipal Financing Software, Training, & Production of Written Accounting Procedures
    j. How much for 2023 Proposed Budget for remainder of payment for new Municipal Financing Software, Training, and Production of Written Procedures?
    k. Schedule a Public Hearing re: revising WATER ORDINANCE to clarify language re: running water system lines to curb stops for new construction? Schedule Public Hearing re: WATER ORDINANCE to charge customers who pay with credit card the costs imposed on the District by the banks/credit card companies?
    l. Motion re: Retention Schedule for WEVD Municipal Records
11. Upcoming Meeting: Wednesday, December 6, 2022 @ 6 p.m.
12. Public Comment Period
13. Non-Public Session
14. Adjourn Meeting

WEVD COMMISSION MEETING PROCEDURES:

1. THE COMMISSIONERS WILL POST AN AGENDA AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO HOLDING MEETINGS. EMERGENCY MEETINGS ARE EXEMPT.
2. A MEMBER OF THE PUBLIC MAY REQUEST ITEMS TO BE PLACED ON THE AGENDA.
3. REQUEST MUST BE MADE TO BOTH THE GENERAL MANAGER AND ASSISTANT GENERAL MANAGER AT LEAST 10 DAYS PRIOR TO A SCHEDULED MEETING.
4. THE REQUEST MUST CONTAIN THE SUBJECT MATTER OF THE REQUEST.
5. THE FINAL DECISION TO ALLOW REQUESTS FROM THE PUBLIC RESIDES WITH THE COMMISSION.
6. THE COMMISSION MAY ASK FOR A REPRESENTATIVE FROM THE WATERVILLE ESTATES ASSOCIATION BOARD OF DIRECTORS TO SPEAK REGARDING WEA ACTIVITIES, CONCERNS, ETC.
7. RECORDING A MEETING OF THE PUBLIC BODY IS ALLOWED. VIDEO EQUIPMENT WILL BE ALLOWED AT THE MEETING SITE AND WILL BE PLACED AT LOCATIONS DESIGNATED BY THE COMMISSION.
8. ZOOM OR OTHER REMOTE ACCESS / ELECTRONIC PLATFORM ACCESS WILL BE PROVIDED FOR COMMISSION MEETINGS. A LINK OR MEETING INFORMATION TO GAIN ACCESS WILL BE INCLUDED IN MEETING NOTICES. FAILURE TO BROADCAST WILL NOT BE GROUNDS FOR CANCELLING A COMMISSION MEETING.
9. NO MEETING ADMINISTRATOR OR OTHER PERMISSION WILL BE REQUIRED FOR REMOTE RECORDINGS OF PUBLIC SESSIONS OF COMMISSIONER MEETINGS THROUGH ZOOM OR ANY OTHER PLATFORM UTILIZED BY THE COMMISSION.
10. ANY ATTENDEE WILL BE GRANTED UP TO THREE (3) MINUTES TO MAKE A STATEMENT AT THE END OF THE MEETING ON WEVD MATTERS. TOTAL TIME FOR PUBLIC COMMENT WILL BE LIMITED TO 15 MINUTES.
11. THE COMMISSIONERS RESERVE THE RIGHT TO ALLOW EXCEPTIONS TO THIS POLICY.

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Waterville Estates Village District

November 2, 2022 Commissioners Meeting DRAFT Minutes

Attendees: Commissioners Maureen Patti and David Spinney. General Manager Ron Beard, Assistant General Manager Judy Kinney, Financial Assistant Allison Smith.

Attendees via Zoom: unidentified caller.

Call to order: Commissioner Panuczak called the meeting to order at 6:00 PM.

Pledge of Allegiance: The meeting began with the Pledge of Allegiance.

Roll Call of Commissioners: Ms. Patti, Mr. Panuczak, and Mr. Spinney were present in person.

Approval of the Agenda:
Ms. Patti made a motion to add item 10.g Volunteers for Committees. *Mr. Panuczak duly seconded and motion carried by a unanimous roll call vote in favor.*
Mr. Panuczak moved to adopt the amended agenda. Mr. Spinney duly seconded and after a unanimous roll call vote in favor, motion passed.

Approval of Minutes

a. September 15, 2022
Ms. Patti made a motion to amend the document with the amendments to September 15, 2022 minutes to state that this is a motion by Mr. Panuczak. Mr. Panuczak duly seconded and motion carried with a unanimous roll call vote in favor.
Mr. Panuczak made a motion to amend the 09/15/2022 meeting minutes according to the list of eight changes he prepared and that were in the meeting handout. Mr. Spinney duly seconded. Motion passed by a 2:0:1 roll call vote with Ms. Patti abstaining due to not attending that meeting.

b. October 18, 2022
Mr. Panuczak made a motion to amend the 10/18/2022 meeting minutes according to the list of 42 changes prepared by Ms. Patti and that were in the meeting handout. Ms. Patti duly seconded, and motion and it passed by a unanimous roll call vote.

c. October 26, 2022
Mr. Panuczak made a motion to adopt the list of amendments to the 10/26/2022 meeting minutes prepared by Ms. Patti which are contained in the meeting handout according. Ms. Patti made a

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friendly amendment to the motion to state "to adopt 15 amendments" Ms. Patti duly seconded, and motion and it passed by a unanimous roll call vote.

Treasurer's Report.

Mr. Panuczak asked Ms. Kinney about closing out the FOMC fund. Ms. Kinney explained that it would need to be voted on at the Annual Meeting. Once the voting is done and the Annual Meeting minutes are ready, Ms. Kinney will forward them to Christina so that she could get all the documents for signatures ready for the Town. Ms. Kinney also added that this is when the District can ask for the $100 dollars used to open the account to be returned.

Mr. Panuczak said that the discrepancy for the Rec Fund balance between QuickBooks and the bank is a lot smaller than before which is encouraging. Ms. Kinney explained that there was one check that she had to reissue to a vendor who never received his payment and that is part of that discrepancy.

Ms. Patti asked for an explanation of the blue highlighted cells under the Tax Summary which indicate "no rate". Ms. Kinney explained that the rate has not been set yet.

Ms. Patti also said that she had received an email from Mr. Diefenbach with the Water Department collection numbers that were a little different than what is represented in this report. Ms. Kinney said that she remembers seeing an updated set of numbers from Mr. Diefenbach that he had sent to the Budget Advisory Committee. Ms. Patti said that she just wanted to make sure that Mr. Spinney was also aware of this.

Mr. Panuczak made a motion to adopt Treasurer's Report as presented in the packet. Ms. Patti duly seconded and motion carried unanimously with an affirmative roll call vote.

General Manager's Report

Mr. Beard spoke about the following:

1. He thanked everyone who participated in the Halloween festivities at Campton Mountain and said that it was a huge success. Commissioners also joined in thanking the volunteers and staff for doing a great job.
2. The Myrtle water line project had been completed and Mr. Baert charged the line on October 31. Paving of Winterbrook Road was supposed to be paved on Wednesday but was not as the paving crew did not show up today. He added that now, that the backhoe is fixed, Mr. Baert was able to do some prep work for the culvert that will go under Winterbrook/Bell Valley. Mr. Beard also added that part of Summit Road and part of Taylor Roads were paved as scheduled. Ms. Patti asked if the backhoe repairs needed to be paid for and Mr. Beard responded that it was still under warranty, thus no.
3. Mr. Beard and Ms. Kinney found more issues of expenses not being charged to the proper departments and are correcting this issue by sitting down with department heads. He said that he will update the Commissioners on the progress when the review and adjustments have been made. Ms. Patti asked if Mr. Canfield and the Budget Advisory Committee were made aware of this to which Mr. Beard responded in the affirmative.

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4. Mr. Beard said that he will be collecting all the pictures from summer projects and posting them on the District website for everyone to see.

Mr. Panuczak made a motion to approve and accept the GM Report as presented. Ms. Patti duly seconded and motion carried by a unanimous roll call vote in favor.

Committee/Planning Board Reports:

Mr. Panuczak noted that there were no written reports submitted.

a. Planning Board

Mr. Panuczak said that the Planning Board is now meeting twice a month working on incorporating the feedback from the community round tables held last month into the vision statement. Once this is complete, the Planning Board will begin drafting the Master Plan.

b. Water & Roads

Mr. Panuczak said that the next meeting of the Water & Roads Committee is on November 10th and there will be a representative from the State who will virtually join the committee to discuss the planning and siting of the new well.

c. Outdoor Courts

Mr. Spinney said that the committee met last week and discussed the status of the paving project. The initial paving has been done and the crew will come back in the spring to do the second coat. There was also discussion about the basketball hoop installation on the half court and whether having volunteers do it was in the best interest of the District. Mr. Spinney opined that it would be better if either the District staff installed it or if Vermont Rec was hired for liability purposes. Mr. Spinney said that there has been some discussion which needs to be put out to the community about the changes to the top court in order to change it from a tennis court to pickleball one. He was not sure of what process that change will require in terms of needing another warrant article. Mr. Spinney said that the project is somewhat within the budget and that WEA helped cover some of the project expenses and the only outlier that is part of the committee's discussion is the cost of paving.

Ms. Patti said that she is sure that it will need to be another warrant article to change the court to the pickleball one and she was not sure if the paving will be done before or after the annual meeting. Mr. Beard answered that it will be done after. Ms. Patti said that then this is something to consider. Discussion ensued about the way to proceed given that the project finish target date is July 4th, 2023.

Ms. Patti also asked whether the recommendation to install the basketball hoop was coming from the committee at this point. Mr. Spinney said that it is just a discussion at this point and the recommendation will be forthcoming. He reiterated that installation of it needs to be discussed and done by the professionals for liability reasons.

Ms. Patti asked Mr. Beard about the hoop being in the way of getting to the storage when installed and Mr. Beard explained that it will not be.

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Ms. Patti spoke about her efforts to bring the Records Committee meetings back on track in order to discuss with Mr. Beard how the committee could be of help and also starting the project of scanning the oversized plans that need to be retained.
Ms. Patti also spoke about working on getting the ADA Committee to meet with Mr. Beard to discuss the status of the projects on the priority list that was compiled by the committee earlier. Mr. Beard then provided an update on the downstairs portable chair lift that was fixed by the staff recently and is now operational. He said that it remains to be seen whether this lift has enough reach to work with the new hot tub.
Ms. Patti brought up the fact that the Commissioners voted to order two lifts (one for the indoor hot tub and one for the indoor pool), but everything was put on hold due to the need to fix the lift that according to Mr. Beard is now operational. She requested another update from Mr. Beard so that the Commission could finish what it had started.
Mr. Panuczak asked about the outdoor hot tub and pool and whether lifts were needed there. Ms. Patti said that according to her recollection the ADA Committee provided recommendations to Mr. Scruton on all the pools and hot tubs, however, the Commission only acted on approving a second lift for the indoor ones. Discussion ensued about the outdoor hot tub and seating area already being ADA compliant and a possible need to order another lift for the outdoor pool only. Mr. Panuczak asked if two may be necessary for the two levels of the outdoor area. Discussion ensued about the need to wait for staff to figure out whether one portable lift can service both the hot tub and the pool. Mr. Beard added that he is not sure that decking on the upper level will hold the portable lift.

CONSENT CALENDAR

a. Manifests

Mr. Panuczak made a motion to approve the manifests as printed in the packet.
Ms. Patti noted that she had requested a correction to be done in the Rec Fund numbers prior to the approval vote being taken and she does not see that the correction has been made on what is presented in the packet. There was a brief back and forth on which date the correction was requested for and it was discovered that the October 19th date for Rec Fund was not in the current manifest that is up for approval. Ms. Patti withdrew her remarks. *Ms. Patti duly seconded and the manifests were approved by unanimous roll call vote.*

b. Committee/Planning Board Reports

There were no written reports to approve.

GENERAL CALENDAR ITEMS

a. RCA Propane Insert for Ski Lodge Fireplace

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Mr. Panuczak said that the proposal is in the packet and it is for $6,386. Mr. Panuczak asked if there were money in the budget to pay that. Ms. Patti read an email from Mr. Pelchat to her from October 26th where he stated that he has leftover money in the tower painting line that could cover the costs of the gas insert. There is a balance of $8,864.09 available in that line. Mr. Spinney asked Ms. Kinney if Mr. Pelchat's budget was looking good and she responded in the affirmative. Mr. Panuczak added that it should be noted that Mr. Pelchat's budget may need to be used when the State inspects the lifts at the end of the year and some repairs are needed to pass the inspection. Mr. Beard also provide an update on the issues that were discovered with the electrical connections to the lift drive motor and that the installer would need to come out and fix them soon. He said that staff and he were able to get it to work but it would need to be checked. Mr. Panuczak also asked about the pole replacement on the rope tow and Ms. Kinney said that it would need to be reimbursed from the insurance as she will submit a claim since the damage was done by a fallen tree. She also added that there is still $22,781 left in the Capital Preservation Lift Maintenance line and it does not go against Mr. Pelchat's budget.

Mr. Spinney asked if there was an installation date set for the gas insert. Mr. Beard said it may have to wait until the end of the year or a bit after depending on availability. Ms. Patti added that as long as the contract is signed in 2022, it will come out of the 2022 budget.

Mr. Panuczak made a motion to approve to expend $6,386 for the installation of the propane insert for the Ski Lodge fireplace as proposed by Mr. Pelchat from the tower paining line. Ms. Patti duly seconded and motion passed by a roll call vote with everyone voting affirmatively.

b. Scheduling Review of Sealing of Non-Public Minutes (011123, 061423)

Mr. Panuczak said that the review will take place on January 11 and June 14 of 2023. Ms. Patti added that it will be done in a non-public setting.

c. RCA New Municipal Accounting Software

Mr. Panuczak said that according to the proposal provided by Municipal Resources Inc. for the installation of software for the District's accounting system the costs associated with the project would be as follows: onetime fee of $40,750 for software license, installation, conversion, setup, onsite training and follow up; and recurring annual fees for maintenance/support/upgrade in the amount of $4,450 and hosting in the amount of $1,500. Ms. Kinney said that she had been working with Rita Donaldson who is the company representative who is handling the transition on providing her with information back to 2019 as this would be the year that the new system will go back to. Ms. Kinney said that the new software allows one entry into the ledger, which then populates the other fields that it affects, as opposed to the current multiple entry system, which eliminates human error as much as possible; it also makes the District more compatible with other municipalities and makes preparation of reports/paperwork for Department of Revenue much easier, as well as simplifies the job of the auditors. Upon Ms. Kinney mentioning that Ms. Smith may be able to use the system as well, Ms. Smith said that she will have to do the billing outside of the new system, unfortunately, but said that she supports the new software in all other respects.

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Ms. Patti clarified that Rita Donaldson is the financial expert from MRI who was hired by the District to review its financial system and research the issues that were costing the District a lot of staff time. She also spoke about the QuickBooks failure which resulted in the loss of big blocks of data. Ms. Patti said that it also costs a lot of time and money to go through an audit when searching for data takes so much time. Next Ms. Patti noted that she had asked Ms. Kinney about a possibility to use generic municipal accounting software, to which Ms. Kinney responded that the District lack the personnel capacity to tailor a generic system to what is required by the DRA for reporting. Ms. Patti concluded that in her humble opinion the upfront relatively steep cost of acquiring the new system will be recovered through saving in employee time as well as auditor time in approximately 18 months to two years. Ms. Patti asked whether the new software would require an additional module to deal with the Rec Fund and Ms. Kinney responded that it would be easy to do with what they offered to install without need for any additional modules.
Mr. Spinney asked what the District is paying for the system it is currently using, and Ms. Kinney said that there are three different departments that pay separately per month which roughly adds up to $15,000 a year, plus there are other fees and additionally the District has to pay for payroll separately; whereas the new vendor did not indicate any separate fees for payroll.
Mr. Spinney added up the fees to be roughly $20,000 a year for the current system and said that with the new setup the District will be saving about $15,000 a year. He spoke about how frustrating it is to have to deal with all the issues that the current system has and the number of errors it produces, while noting that he was under the impression that it was actually saving the District money until he heard the numbers just now.
Discussion ensued about the difficulties of running the current system and the costs associated with maintenance.
Next members discussed if the current budget would be able to cover the upfront costs this year and that the good time to make the transition would be so that the new fiscal year begins with the new system. Mr. Beard said that he will need to see if pulling funds from different departments will produce sufficient amount to cover the initial costs. Discussion ensued about a possibility of arranging a payment plan, thus eliminating the need to raise the whole amount this year.
Another discussion was about the optional modules that were on the quote and whether the District may need them. Ms. Smith explained that their billing module does not fit the needs of the Water Department and that is why she is looking to other municipalities now to see what they are using to find a better match. Ms. Patti asked Mr. Beard and Ms. Kinney whether they had a definitive answer on the need for the optional modules and they said they are still in the process of finding that out. Then Ms. Patti continued to say that then the option on the table is the $40,750 for recommended modules, knowing that MRI was agreeable to negotiate a payment plan schedule, and then in 2023 the annual fees totaling to $5,950.
Ms. Patti made a motion that the District contract with the Municipal Technology Systems, which is a subdivision of the Municipal Resources Inc. for the recommended modules that total $40,750 and discuss the timeline for making the expenditures at the next Commission meeting and vote on it. Mr. Panuczak duly seconded. Mr. Spinney noted that he is good with committing to the amount proposed but has issues with

paying it all out this year, therefore, he is all for developing a plan in place, which will help to minimize the impact this year allow to budget for the rest of the payments next year.
Ms. Patti restated her motion as follows: to approve contracting the Municipal Technology Systems to secure a payment plan to pay a total of $40,750 for tailored municipal finance software. Mr. Spinney duly seconded. Mr. Panuczak made a friendly amendment and added to approve the payment of $5,950 on an annual basis for maintaining that software. Ms. Patti agreed and seconded the friendly amendment to her motion. Motion carried with a roll call vote and all Commissioners voting in favor.

d. Scheduling 2023 Annual Meeting [Before May 1, Vacation Week(s)?

Ms. Patti provided a short legal background on how the District has to schedule and conduct its Annual Meeting and said that in light of the previous discussion about the new financial software, she thought that if it gets installed, the staff would be able to use it to prepare the budget, which would be very helpful and more efficient. After a brief back and forth on various date options presented in the packet and finding some discrepancies in that document, Ms. Patti made said that the motion should be to schedule the Annual Meeting to April 15th of 2023 and to change the date in the header of the presented tentative date schedule to April 15, 2023, which means that the budget hearing will have to take place on March 13, 2023. *Ms. Patti then made a motion to schedule the District Annual Meeting for April 15, 2023 which is also known as Tax Day. Mr. Panuczak duly seconded. Motion carried with a roll call vote and all Commissioners voting in favor.*

e. Imposing Additional $1,000 in Racquet Court Tree Removal Costs upon Homeowner

Mr. Panuczak provided a brief background to the issue of when the District was clearing trees on District Property around the courts, a disruptive homeowner caused a $1,000 worth of financial damage to the District by causing delays. District has consulted with the legal counsel and was advised that it has a right to charge those costs to the said homeowner. *Mr. Panuczak made a motion to charge the $1,000 worth of damage costs to the disruptive homeowner.* There was a brief discussion on whether the recovered amount will be put into the operating fund or the reserve fund, and Ms. Patti explained that she sees it akin to the District selling used equipment, the proceeds from which get put into the reserve fund. She also noted that the legal counsel suggested the appropriate language and added that this will be done during the non-public session as it has to include the homeowner's name. *Mr. Spinney duly seconded the motion and it carried with a roll call vote and all Commissioners voting in favor.*

f. RCA Tree Removal in front of Community Center

Mr. Panuczak said that there is a request from Mr. Pelchat to remove five trees (three pines and an oak and a maple) from in front of the community center for the reason of reducing the acidity of the soil that is killing grass, stopping moss from growing on the roof of the community center, and the fact that the maple is rotting. Mr. Panuczak added that according to Mr. Pelchat there is also a danger of the trees falling on the community center and causing damage as they are within striking distance. He added that Mr. Pelchat

is suggesting a sum of $5,000 to pay for the project. Ms. Patti said that Mr. Beard also advised her that the roots from one of the trees are also impacting the foundation. Mr. Spinney added that the top of one tree has already sheered off and it will start rotting. Ms. Kinney confirmed that and said that it was another pine tree that fell towards the road during a storm and took the top off the other tree also causing power outages that day. Ms. Patti spoke about being insured against tree falls, but despite that it is a fact that the District is on notice when its own employees are speaking about trees rotting and damage being done to the roof and foundation. *Ms. Patti made a motion to approve the $5,000 fund for the tree removal*. She asked Ms. Kinney to clarify which line to use. Ms. Kinney said that there is money left in the Building and Infrastructure line. *Ms. Patti made a friendly amendment that the Commission expends the $5,000 for the removal of these five trees from the Building and Infrastructure line item of the Operating Budget of the Village District. Mr. Panuczak duly seconded the amended motion. Upon a unanimous roll call vote in favor, motion passed.*

g. Volunteers for Committees.

Ms. Patti made a motion to remove from the ADA Committee Ms. Trina Lascau as she had sold her property and no longer resides in the District and to add Mr. Anthony Patti to the Water & Roads Committee. Mr. Panuczak seconded both motions. Motion carried with a roll call vote and all Commissioners voting in favor.

Upcoming Meetings/Public Hearings:

a. November 16, 2022 @ 4 PM – Three Public Hearings

i. Accepting & Expending $17,600 in CIF to UPGRADE RACQUET COURT BASE

ii. Accepting & Expending $6,885 in CIF to Upgrade Audio/Visual at Ski Lodge

iii. Correcting the Amount of CIF received from WEA for new hot tubs (from $42,505 to $26,000)

b. Review of Sealing of Non-Public Minutes to occur on JANUARY 11, 2023 and JUNE 14, 2023

Ms. Patti noted that review of sealing of non-public minutes will take place in a non-public setting on the dates noted above.

Singing of previously approved documents.

Ms. Smith had all the documents for Commissioners to sign later.

Public comment period

There were no public members willing to address the Commission, no phone calls, emails, or anyone on Zoom and the public comment period was closed.

Non-Public Session

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Mr. Panuczak motioned to enter non-public session for the purposes described in RSA 91A:3, II (a, (c), and (l). Mr. Spinney duly seconded and the motion passed at 7:21 PM by a unanimous roll call vote in favor.
Non-public session was entered at 7:27 PM. Commissioners Patti, Panuczak, and Spinney were present in person as well as the GM Ron Beard and Assistant GM Judy Kinney.

Resumption of Public Session
Mr. Panuczak motioned to exit non-public session at 8:25 PM, Mr. Spinney duly seconded and the motion passed by unanimous roll call vote.
Public session was entered at 8:25 PM. Commissioners Patti, Panuczak, and Spinney were present in person.
The nonpublic session minutes were sealed by a motion from Mr. Panuczak, a second by Ms. Patti, as divulgence of the minutes would adversely affect the reputation of someone other than a Commissioner and render proposed action ineffective. The motion passed by a unanimous roll call vote.

Adjournment: *Mr. Spinney made a motion to adjourn the meeting; Mr. Panuczak duly seconded. Motion passed with a unanimous roll call vote.*

Meeting adjourned at 8:26 PM.

Prepared by Alvina Snegach

Maureen Patti motions for November 2, 2022:

1. Agenda Item # 5 b, Adoption of minutes –
Proposed Amendments to minutes of October 18, 2022:
1. Page 1, line 5 – insert before 'Rob Diefenbach' "WEVD Treasurer"
2. Page 1, line 28 – delete 'deferred to the next meeting' and insert "tabled to November 2, 2022"
3. Page 2, line 54 – delete 'them' and insert "relevant WEVD Staff"
4. Page 2, line 61 – insert after 'Account' "is"
5. Page 3, line 80 – insert after '$1,000' "in additional costs."
6. Page 3, line 87 – insert after 'some' "unidentified"
7. Page 3, line 87 – change 'individual' to "individual or individuals"
8. Page 3, line 88 – change 'twice' to "three times"
9. Page 3, line 97 – change 'Sean Tole' to "Mr. S. Tole" AND delete 'about the groomer and he' and insert "who"
10. Page 3, line 98 – insert after 'replacement' "groomer."

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11. Page 3, line 98 – insert after 'District's groomer' "is inoperable and"
12. Page 3, line 98 – insert after '$10,000' "amount"
13. Page 3, line 99 – change 'were' to "was" AND change 'The management' to "Management"
14. Page 3, line 100 – change 'Sean' to "Mr. Tole"
15. Page 3, line 101 – delete 'they' and insert "WEA" AND after 'would' insert "use CIF to"
16. "Page 3, line 105 – delete 'it' insert "the District's IT consultant"
17. Page 3, line 108 – insert before 'QuickBooks' "a" AND delete 'and' inserting "problem but"
18. Page 3, line 109 – insert after 'the issue' "of lost data"
19. Page 4, line 114 – delete 'and'
20. Page 4, line 115 – change 'in one week' to a new sentence AND substitute for 'has' "they have" AND change to "have showings"
21. Page 4, line 121 – insert after 'requested' "financial"
22. Page 4, line 124 – end sentence after 'project'; delete 'and said that'; capitalize 'according'
23. Page 5, line 152 – at end of line, replace 'Kinney' with "Patti"
24. Page 5, line 161 – replace both references to '17' with "26" 25. Page 5, line 162 - 163 – after 'out of the remaining ones' correct to read: "all but 5 paid their bill. Four were disconnected and 1 valve was found to be broken. All properties paid after disconnection. Currently…"
26. Page 5, line 164 – delete 'on them'
27. Page 6, line 191 – insert in front of 'paving' "Basketball and racquet court" AND delete 'as well as the tennis courts too'
28. Page 6, line 194 – delete 'there was knowledge of the possibility of a shortfall due do' and insert "the Commission built in fund to address" AND insert in front of 'stability' "depth & quality as well as"
29. Page 6, line 195 – end sentence after 'the courts.'; Deleting 'and'; capitalize 'the'; delete 'which it did not'; start sentence at 'due'; delete 'various constraints such as'
30. Page 6, line 196 – insert "which impacts the cost of asphalt, additional monies are needed to upgrade the base for both tennis courts. The WEA Board graciously agreed to use an additional $17,600 of CIF monies to cover the rest of the cost to upgrade the base for one of the Tennis Courts."
31. Page 6, line 217 – substitute "his" for 'the'
32. Page 6, line 222 – insert "advisory" in front of 'committees'
33. Page 7, line 256 – insert "replacement" in front of 'groomer'
34. Page 7, line 261 – add new sentence "Mr. Beard noted the proposed replacement groomer has many safety features our existing equipment does not."
35. Page 8, line 277 – change 'cooperate with' to "retain/consult with"

Commissioner Motions 11.02.2022 Meeting - 2

36. Page 8, line 278 – add at end of line "of"
37. Page 8, line 279 – change to "the outcome."

562 Winterbrook Road Campton, NH 03223
Phone: (603) 726-3082 | Fax: (603) 726-8611

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38. Page 8, line 280 – insert after 'amount needed' "to provide non-treated water for snowmaking"
39. Page 8, line 282 – insert at the end of line "Campton Mountain"
40. Page 8, line 286 – correct typo 'vis-à-vis'
41. Page 8, line 287-8 – delete 'money from the CIF for its purchase' and insert "new (used) groomer."
42. Page 9, line 305 – insert in front of 'Planning Board' "consulting to assist the" AND replace 'Consulting' with "with the Master Plan."

2. Agenda Item # 5 c, Adoption of minutes –
Proposed Amendments to minutes of October 26, 2022:
1. Page 1, line 7 – insert "WEVD Treasurer" in front of 'Rob Diefenbach' AND insert after 'Diefenbach' the following: "Susan Flemming, Sharlene Hemp, Ken Michaud, Mark Canfield, Erich Kikel, Matt Picco, Ben Redden, Russ Kikert, and other identified persons."
2. Page 1, line 10 – insert "(Mr. Panuczak arrived at the meeting at 8:18 p.m.)"
3. Page 1, line 26 – insert "the" before 'total'
4. Page 1, line 30 – change '$160,000' to "$76,000"
5. Page 2, line 57– add a comma after 'funded'
6. Page 2, line 58 – delete 'each, or' and insert "and"
7. Page 2, line 59 – end sentence at 'process'; delete 'therefore'; start new sentence with "The District…"
8. Page 2, line 71 – correct to read: "a due date of December 1, 2022"
9. Page 3, line 72 – correct typo "Condo Road"
10. Page 3, line 101 – correct typo "there are currently…"
11. Page 3, line 103 – correct typo "Flemming"
12. Page 4, line 113 – correct typo "Sharlene"
13. Page 7, line 248 – insert after 'detect leaks' "by means of programming average daily use"
14. Page 8, line 273 -- correct typo "Mr. Kikert's" instead of 'Tucker's'
15. Page 11, line 407 – insert after 'questions' "regarding District financial reports."

Waterville Estates Village District
Commissioner Minutes Correction Motion by Mr. Panuczak
562 Winterbrook Road, Campton NH 03223
September 15, 2022

Line 4: Replace "Financial Assistant" with "Water Department Assistant"
Line 9: Delete "Ms Patti"
Line 25: Replace "North" with "South"
Line 48: Replace "up Myrtle Lane" with "under Winterbrook"

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Line 48: Replace “his property” with “the existing line on Myrtle”
Line 51: Replace “brining” with “bringing”
Line 53: Add after from – “the curb stop”
Line 58: Replace “contracted” with “authorized”

DRAFT

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GM Report November 16, 2022

1. New ADA door has been ordered for Campton Mountain.
2. Samantha and Tonya are doing an outstanding job at the Mountain.
3. Steve has a new hire coming on in two weeks.
4. Tennis courts project is still moving forward with the installation of the fence posts and the drainage ditches being reconstructed.
5. Currently reviewing the contract for the new finance software.

TREASURER'S REPORT

DISTRICT ACCOUNTS

$113,074.06 QUICKBOOKS OPERATING ACCOUNT

$247,962.97 NORTHWAY BANK

$908,611.79 QUICKBOOKS RESERVE ACCOUNT

$908,596.79 MEREDITH SAVINGS BANK

WATER DEPARTMENT ACCOUNTS

$267,094.41 QUICKBOOKS OPERATING ACCOUNT

$281,170.57 NORTHWAY BANK

REC FUND ACCOUNTS

$58,584.65 QUICKBOOKS OPERATION ACCOUNT

$58,659.65 NORTHWAY BANK

Waterville Estates Village District
WVD's Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
1100.0 · WE Village District Income			
1106 · TAXES			
1105 · Campton Taxes			
1105.6 · Prior Campton Taxes	565,257.76	563,373.00	1,884.76
1105.7 · Current YR Campton Taxes	509,608.50	540,723.00	(31,114.50)
3190.1 · Campton Interest	4,632.46	9,000.00	(4,367.54)
Total 1105 · Campton Taxes	1,079,498.72	1,113,096.00	(33,597.28)
1106.6 · Thornton Taxes			
1106.5 · Prior Thornton Taxes	218,246.46	208,001.00	10,245.46
1106.7 · Current YR Thornton Taxes	205,980.00	205,271.00	709.00
3190.2 · Thornton Interest	1,352.64	1,500.00	(147.36)
Total 1106.6 · Thornton Taxes	425,579.10	414,772.00	10,807.10
Total 1106 · TAXES	1,505,077.82	1,527,868.00	(22,790.18)
Total 1100.0 · WE Village District Income	1,505,077.82	1,527,868.00	(22,790.18)
3502 · MISCELLANEOUSE REVENUES			
3502.1 · Northway Interest	12.81	178.00	(165.19)
3502.2 · Meredith Bank Interest	946.12	1,150.00	(203.88)
3503 · Miscellaneous income	106,720.94	200.00	106,520.94
3503.1 · CIF Contributions			
3503.01 · CIF - Lighting for Campt Mt	90,000.00		
3503.02 · CIF - Outdoor Courts	82,600.00		
3503.03 · CIF - Hot Tubs	26,000.00		
Total 3503.1 · CIF Contributions	198,600.00		
3503.3 · ASA Income from WEA	46,576.04	116,680.00	(70,103.96)
3503.4 · RMA Fee From Rec Fund	209,041.54	364,744.00	(155,702.46)
Total 3502 · MISCELLANEOUSE REVENUES	561,897.45	482,952.00	78,945.45
Total Income	2,066,975.27	2,010,820.00	56,155.27
Gross Profit	2,066,975.27	2,010,820.00	56,155.27
Expense			
3000.0 · WE Village District Expenses			
3316 · Capital Pres/ Growth & New			
3315.08 · Cap - Ski Lif, Polls, Painting	27,157.91	30,000.00	(2,842.09)
4312.33 · Cap- New Paving 2022	85,346.66	122,000.00	(36,653.34)
4520.00 · Cap - Security Cameras 2022	1,425.00	8,000.00	(6,575.00)
4520.2 · Computer Replacement 2022	23,327.37	20,736.00	2,591.37
4520.27 · Cap - HVAC Repairs 2022 non lap (warrant articl...	2,023.65	100,000.00	(97,976.35)
4520.29 · Cap - Rec. Center Security Syst	50.21	14,000.00	(13,949.79)
4520.3 · Cap - WEVD Server Room 2022	6,715.84	10,000.00	(3,284.16)
4520.32 · G & N - ADA 2026 non lapsing (warrant article 6 $...	12,942.27	25,000.00	(12,057.73)
4520.38 · Cap - Lift Maintenance	8,096.27	30,000.00	(21,903.73)
4520.39 · Cap - Kitchen Equipment	299.00	48,887.00	(48,588.00)
4520.6 · Door Replacement 2022	13,081.00	15,000.00	(1,919.00)
4520.60 · Furnishings/ Furniture 2022	4,922.36	3,500.00	1,422.36
4520.62 · Mechanical Equip. Spa, Pools	31,746.00	20,000.00	11,746.00
4529.70 · GN - Storage	45.40	4,000.00	(3,954.60)
4529.71 · GN - Mower/ Snowblower	0.00	700.00	(700.00)
4529.72 · GN - General Maintenace	50,093.98	25,000.00	25,093.98
4529.73 · GN Remodle Old Shop & Addition	452.20	11,000.00	(10,547.80)
4529.74 · GN - Rec Center Siding Repairs	0.00	4,500.00	(4,500.00)
4529.75 · GN - Warmig Hut Repairs	268.00	1,500.00	(1,232.00)
4529.76 · GN Return Terminal Lift Repairs	3,847.13	3,000.00	847.13
4529.77 · GN - Pavilon Repairs	0.00	800.00	(800.00)
4529.78 · GN - Bandstand Repairs	0.00	1,200.00	(1,200.00)
4902.7 · Cap - F-550 Truck 2022	56,611.64	120,000.00	(63,388.36)
4903.01 · GN - Sand Storage	0.00	30,000.00	(30,000.00)

Waterville Estates Village District
WVD's Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
4903.04 · Cap - Building Drainage	550.23	2,000.00	(1,449.77)
4903.13 · Cap Deferred Maint 2026 (Non lapsing until 2026 ...	6,338.63	25,000.00	(18,661.37)
4903.15 · Cap Builidng Seriv Equipment CC	0.00	30,000.00	(30,000.00)
Total 3316 · Capital Pres/ Growth & New	335,340.75	705,823.00	(370,482.25)
4100 · GENERAL GOVERNMENT			
4130 · WEVD Administration			
4130.2 · WEVD Manager	36,717.34	90,000.00	(53,282.66)
4130.3 · Assistant Manager	75,941.55	77,000.00	(1,058.45)
4130.6 · Municipal Assistant	41,626.46	42,500.00	(873.54)
4130.7 · Admin Assistant	43,258.56	71,680.00	(28,421.44)
Total 4130 · WEVD Administration	197,543.91	281,180.00	(83,636.09)
4130.1 · Total WEVD Administration			
4130.4 · Retirement Contribution	43,532.40	35,982.00	7,550.40
4155.1 · Social Security	20,244.84	14,093.00	6,151.84
4155.2 · Medicare	3,990.55		
4155.3 · NH Unemployment	709.22	1,103.00	(393.78)
4196.1 · Other Deductible Reimbursements	81.50		
4196.2 · Health Insurance	32,106.04	34,019.00	(1,912.96)
4196.3 · Workers Comp Ins	32,509.44	23,004.00	9,505.44
4196.4 · Dental Ins	2,535.75	2,115.00	420.75
4196.5 · Bonuses			
4196.6 · Payroll Taxes	0.00	842.00	(842.00)
4196.5 · Bonuses - Other	0.00	11,000.00	(11,000.00)
Total 4196.5 · Bonuses	0.00	11,842.00	(11,842.00)
4199.12 · Travel Reimbursement	253.45	800.00	(546.55)
Total 4130.1 · Total WEVD Administration	135,963.19	122,958.00	13,005.19
4150.1 · Accounting/Taxes/Audit	0.00	16,475.00	(16,475.00)
4153.1 · Legal / Consulting	112,454.64	122,800.00	(10,345.36)
4153.2 · Document retention	1,425.06	3,263.00	(1,837.94)
4196.7 · Insurances	21,409.98	28,505.00	(7,095.02)
4197.1 · Advertisements	4,795.63	1,000.00	3,795.63
4199.10 · Licenses/Fees/Education	16,285.91	27,399.00	(11,113.09)
4199.11 · Cellular Phones	1,257.68	1,500.00	(242.32)
4199.13 · Miscellaneous	126,095.25	10,758.00	115,337.25
4199.17 · Annual Meeting Expenses	5,518.24	12,000.00	(6,481.76)
4199.18 · Website Maintenance	5,170.20	3,000.00	2,170.20
4199.2 · Commissioners Stipend & Expense	2,446.86	6,000.00	(3,553.14)
4199.3 · Telephones	581.85	1,677.00	(1,095.15)
4199.5 · Computer Services	11,836.86	20,000.00	(8,163.14)
4199.6 · Postage	748.62	786.00	(37.38)
4199.7 · Uniforms	2,957.60	1,500.00	1,457.60
4199.8 · Bank/Finance Charge	739.46	318.00	421.46
4199.9 · Payroll Expenses	377.98	1,617.00	(1,239.02)
4311.1 · Office Supplies	4,274.10	4,738.00	(463.90)
4311.2 · Taxes/Fees/Charges	5,522.94	8,000.00	(2,477.06)
Total 4100 · GENERAL GOVERNMENT	657,405.96	675,474.00	(18,068.04)
Total 3000.0 · WE Village District Expenses	992,746.71	1,381,297.00	(388,550.29)
4220 · PUBLIC SAFETY			
4220.1 · Alarm, Fire & Water	5,647.49	4,793.00	854.49
4220.3 · Fire & Security	9,728.68	8,386.00	1,342.68
Total 4220 · PUBLIC SAFETY	15,376.17	13,179.00	2,197.17
4312 · HIGHWAYS & STREETS			
4312.01 · Roads Wages	50,478.98	81,148.00	(30,669.02)
4312.02 · Seasonal Plowing Wages	10,264.74	9,509.00	755.74
4312.03 · Contractor Plowing	17,448.75	20,000.00	(2,551.25)

Waterville Estates Village District
WVD's Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
4312.04 · Payroll Taxes	4,687.57	7,953.00	(3,265.43)
4312.05 · Health Insurance	15,721.06	28,059.00	(12,337.94)
4312.06 · Dental Insurance	881.25	1,763.00	(881.75)
4312.07 · Retirement	7,299.08	12,746.00	(5,446.92)
4312.08 · Travel Expense	237.75	500.00	(262.25)
4312.09 · Mechanic Wages	23.40	9,000.00	(8,976.60)
4312.10 · Calcium/Magnesium Chloride	0.00	3,468.00	(3,468.00)
4312.11 · Cold Patch	588.88	3,000.00	(2,411.12)
4312.12 · Roadside Mowing/Sweeping	7,337.50	8,800.00	(1,462.50)
4312.13 · Culvert Expense	125.00	3,000.00	(2,875.00)
4312.14 · Road Sand & Salt	12,960.73	20,000.00	(7,039.27)
4312.15 · Equipment Rental	932.41	5,000.00	(4,067.59)
4312.16 · Equipment Repair	5,562.46	3,000.00	2,562.46
4312.17 · Misc. Projects	7,680.01	10,000.00	(2,319.99)
4312.18 · Diesel Fuel	7,504.51	12,000.00	(4,495.49)
4312.19 · Plow Gear & Sanders	2,613.90	6,000.00	(3,386.10)
4312.20 · Oil & Filters	2,814.34	600.00	2,214.34
4312.21 · Maintenance & Tune-ups	3,221.47	1,043.00	2,178.47
4312.23 · Truck Repairs	6,179.75	7,000.00	(820.25)
4312.24 · Back Hoe Repair	2,677.89		
4312.25 · Body Maintenance	0.00	2,000.00	(2,000.00)
4312.26 · Tires	962.84	4,046.00	(3,083.16)
4312.27 · Shop supplies	4,597.04	3,130.00	1,467.04
4312.28 · Small Tools/Equipment	5,198.69	3,130.00	2,068.69
4312.29 · Large Equipment/Tools	1,650.93	1,618.00	32.93
4312.30 · Grader Repairs	33.16	1,043.00	(1,009.84)
4312.31 · Shop Electricity	1,369.47	3,594.00	(2,224.53)
4312.32 · Shop Heat	7,603.97	9,200.00	(1,596.03)
4312.34 · Contracted Grading Service	5,150.30	5,150.00	0.30
4312.9 · Misc Material & Supplies	9,891.34	20,367.00	(10,475.66)
4319.1 · Consulting	3,323.20	61,502.00	(58,178.80)
4319.2 · Cell Phone	400.00	750.00	(350.00)
4319.3 · Education	738.00	1,000.00	(262.00)
Total 4312 · HIGHWAYS & STREETS	208,160.37	370,119.00	(161,958.63)
4520 · CULTURE & RECREATION			
4520.01 · Building Wages	146,321.05	138,999.00	7,322.05
4520.02 · Payroll Taxes	15,609.32	19,718.00	(4,108.68)
4520.03 · Health Insurance	50,039.29	50,611.00	(571.71)
4520.04 · Dental Insurance	2,350.00	3,173.00	(823.00)
4520.05 · Retirement	16,968.31	30,244.00	(13,275.69)
4520.06 · Travel	173.15	250.00	(76.85)
4520.07 · Cleaning Wages	69,512.33	81,252.00	(11,739.67)
4520.08 · Grounds Wages	42.00	2,949.00	(2,907.00)
4520.10 · Building Equipment Repairs	8,522.49	50,000.00	(41,477.51)
4520.11 · Cell Phone	1,317.60	900.00	417.60
4520.14 · Building Infrastructure	30,584.22	50,000.00	(19,415.78)
4520.15 · Employee Education	1,820.54	10,000.00	(8,179.46)
4520.16 · Pool Repair & Maint	14,402.45	20,000.00	(5,597.55)
4520.17 · Outdoor Lighting	2,709.20	2,400.00	309.20
4520.18 · Building Electric	40,897.62	62,603.00	(21,705.38)
4520.19 · Building Heat	33,027.78	57,386.00	(24,358.22)
4520.41 · Criminal Record	50.00	25.00	25.00
4520.7 · Ski Area Repairs and Maint.	5,488.79	10,800.00	(5,311.21)
4520.8 · Kitchen Equipment Repairs	1,929.30	6,000.00	(4,070.70)
4520.9 · Maintenance Supplies	937.53	3,269.00	(2,331.47)
4521 · Ski Lift Maintenace Wages	3,794.79	10,590.00	(6,795.21)
4529.1 · Pool Chem & Supplies	14,035.32	12,000.00	2,035.32
4529.11 · Trash Removal	6,886.00	8,000.00	(1,114.00)
4529.12 · Outdoor Repairs & Maintenace	2,916.66	7,000.00	(4,083.34)
4529.2 · Pool & Spa Inspection	0.00	600.00	(600.00)
4529.3 · Paddle Boat Repairs	0.00	600.00	(600.00)
4529.4 · Equipment Rental	0.00	100.00	(100.00)
4529.5 · Cleaning Supplies	4,030.69	12,000.00	(7,969.31)
4529.6 · Other Supplies	420.48	1,000.00	(579.52)

Waterville Estates Village District
WVD's Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
4529.7 · Carpet Cleaning	0.00	1,500.00	(1,500.00)
4529.8 · Pest Control	8,253.90	12,000.00	(3,746.10)
4529.9 · Landscaping	11,871.65	2,500.00	9,371.65
4589 · Water Usage	1,932.23	10,000.00	(8,067.77)
Total 4520 · CULTURE & RECREATION	496,844.69	678,469.00	(181,624.31)
4700 · Debt Service			
4711 · Court Loan Principle	40,000.00	40,000.00	0.00
4721 · Court Loan Interest	3,342.24	5,980.00	(2,637.76)
Total 4700 · Debt Service	43,342.24	45,980.00	(2,637.76)
Total Expense	1,756,470.18	2,489,044.00	(732,573.82)
Net Ordinary Income	310,505.09	(478,224.00)	788,729.09
Net Income	**310,505.09**	**(478,224.00)**	**788,729.09**

WEVD Water Department
Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
Income			
3301 · Credit Card Processing Fee	0.00	321.00	-321.00
3359 · Water Grant	0.00	50,000.00	-50,000.00
3401 · Finance Charges	7,035.50	438.00	6,597.50
3409 · Meter Income	7,272.00	20,000.00	-12,728.00
3503 · Misc. Income	0.00		
3503.1 · Interest Income	13.52	1.00	12.52
3503.2 · Disconnect/Connection Fees	10,720.00		
3914W · Water Fee Nov 2021 - Oct 2022	588,806.59	449,581.00	139,225.59
Total Income	613,847.61	520,341.00	93,506.61
Gross Profit	613,847.61	520,341.00	93,506.61
Expense			
2010 · Cap Pres			
4909.13 · Pump Phase Replacement	0.00	19,555.00	-19,555.00
4909.14 · Water Meter Upgrades	14,200.04	40,000.00	-25,799.96
Total 2010 · Cap Pres	14,200.04	59,555.00	-45,354.96
2011 · Growth & New			
4909 · GN Strategic Planning	0.00	50,000.00	-50,000.00
4909.1 · G&N - Water Line Upgrade	9,617.00	54,200.00	-44,583.00
4909.10 · GN Reservor Building Repairs	1,401.29	6,000.00	-4,598.71
4909.11 · Pegwood Building Repairs	0.00	1,200.00	-1,200.00
4909.12 · Pump House Painting	308.03	2,500.00	-2,191.97
4909.15 · Ski Bowl Building Repairs	178.07	4,500.00	-4,321.93
4909.8 · GN Sunside Building Repairs	382.11	3,000.00	-2,617.89
Total 2011 · Growth & New	11,886.50	121,400.00	-109,513.50
4300 · Water Dist & Treatment			
4331.1 · Water Wages	16,890.32	43,680.00	-26,789.68
4331.2 · Payroll Taxes	3,192.66	3,778.00	-585.34
4331.3 · Retirement	1,953.37	6,141.00	-4,187.63
4332.1 · System Repairs,Materials,Supply	101,139.80	61,800.00	39,339.80
4332.11 · Generator Maintenance	473.27	5,781.00	-5,307.73
4332.12 · Licenses/fees/education	3,484.79	18,000.00	-14,515.21
4332.13 · Finance Charges	5,918.02	773.00	5,145.02
4332.14 · Office Supplies	2,952.75	1,030.00	1,922.75
4332.15 · Postage	678.33	1,000.00	-321.67
4332.16 · Legal Expenses	0.00	10,000.00	-10,000.00
4332.17 · Consultant	13,537.00	10,000.00	3,537.00
4332.18 · Misc. Expense	465.98		
4332.2 · Water Testing - DES	974.00	2,726.00	-1,752.00
4332.3 · Leak Repairs	9,925.00	18,497.00	-8,572.00
4332.4 · Engineering	14,561.12	51,500.00	-36,938.88
4332.5 · Equipment Rental	174.00	1,198.00	-1,024.00
4332.6 · Telemetry	3,289.09	9,249.00	-5,959.91
4332.7 · Misc. Projects	1,570.14	1,000.00	570.14

WEVD Water Department
Profit & Loss Budget vs. Actual
January through December 2022

	Jan - Dec 22	Budget	$ Over Budget
4332.8 · Subscriptions/Dues	699.98	3,399.00	-2,699.02
4332.9 · Water System Electricity	76,405.13	76,327.00	78.13
4335.1 · Water Treatment Chemicals	5,651.02	4,120.00	1,531.02
Total 4300 · Water Dist & Treatment	263,935.77	329,999.00	-66,063.23
4700 · Debt Service			
4711 · Water Upgrade Principle	19,614.94	20,000.00	-385.06
4721 · Water Upgrade Interest	1,812.74	1,500.00	312.74
Total 4700 · Debt Service	21,427.68	21,500.00	-72.32
Total Expense	311,449.99	532,454.00	-221,004.01
Net Income	**302,397.62**	**-12,113.00**	**314,510.62**

MP motions for November 16, 2022:

1. Agenda Item # 8 - a, Approval of Minutes –
   Proposed Amendments to minutes of November 2, 2022:

    1. Page 1, line 3 – add “Gerry Panuczak” after ‘Maureen Patti’
    2. Page 2, line 37 – spell out “Friends of Campton Mountain” for ‘FOMC’
    3. Page 2, line 63 – correct to “part of Summit and Taylor Roads”
    4. Page 3, line 97 – insert “additional” before ‘paving expenses’
    5. Page 3, line 100 – replace ‘paving’ with “topcoat”
    6. Page 7, line 230 – delete ‘[Before May 1, Vacation Week(s)?’
    7. Page 7, line 257, 258 – replace ‘the maple is’ with “the pines show evidence of”
    8. Page 8, line 274 – correct typo “Luczow” for ‘Lascau’

2. Agenda Item # 10 l:

   I, Maureen Patti, move that the WEVD Commission adopt the following: The Waterville Estates Village District hereby adopts the New Hampshire Disposition of Municipal Records retention schedule contained in RSA 33 – A.