Budget Committee Meeting Minutes

Meeting date 11/14/22

Attending meeting: Dave Spinney, Rob Diefenbach, Denise Bujalski, and Mark Canfield. Management in attendance included Ron Beard, Judy Kinney, Linda Brookner, and Shawn Pelchat.

The meeting was called to order at 4:00 PM

Reading of the prior meeting minutes of 10/31 and 11/7 was dispensed as all members had read and accepted how they were written. A unanimous vote was made for each of the meeting minutes.

The committee quickly moved into a discussion of the Culture and Recreation budget that houses building maintenance and custodial expense.

Wages were input to the FY budget with a 5% COLA and annual costs were projected using the annualized employee wages regardless of their start date. This hopefully gives us a full year's financial outlook on this critical group of employees. Retirement projections will include the remainder of 2022 costs and the new costs for 2023 which are projected to be lower than the current year. Cleaning wages are up significantly as it is hoped we can fill an already authorized full time position and hire an additional part time employee. With this full staff, Mr. Pelchat feels we can fully handle the demands at the community center and at the lodge.

Each of the expense categories was discussed to understand the logic of the proposed expense numbers. Modifications to some lines were made but for the most part many of the projected expense numbers were left unchanged. Key to supporting some of the expenses is the need for a full listing of all expected maintenance items. Some maintenance items discussed appeared to be capital improvement ideas and should be moved to another area of the budget so that these priorities can be better established.

Much discussion was held regarding electric costs. It has become apparent we must emphasize creative and innovative ways to positively affect the long-term costs of electric.

A meeting date was established for Mr. Canfield and Mr. McElroy to do a walk through with Mr. Pelchat and identify the maintenance needs so that a full listing and a prioritization to be established.

Next meeting is set for 11/28 at which time it is planned we will discuss the General and Administrative budgets.

The meeting was adjourned at 6:03 PM