Waterville Estates Village District

Planning Board Minutes – October 13, 2022

The Panning Board was called to order at 16:00 hours on October 13, 2022. Present were Mark Canfield, Ryan Timms, Mike Palm, and Gerry Panuczak. Ned McElroy attended via Zoom. Guests included Carol Ogilvie and Ron Beard.

Mr. Panuczak read the draft minutes from the September 22, 2022 Planning Board. Mr. Canfield questioned the title for Ms. Smith. Mr. Beard state Water Department Administrator. Mr. Canfield motioned to approve minutes as read with the correct title included. Mr. Timms seconded the motion. All members voted affirmative.

Mr. Canfield led a discussion about the Community Round Table held on October 1, 2022. Mr. Palm stated that participants at his table stated that they had not received the survey. Mr. Beard confirmed that the Water billing system was used for distribution as that list contains all property owners. Mr. Timms pointed out that property owners have a responsibility to visit the District website and make sure they are on lists used for communication purposes. Mr. Panuczak stated that at his table most generally agreed with draft statements, and had mostly improvements for better understanding. Mr. Panuczak pointed out that mush discussion was around areas that the Association has responsibility for, but are currently not exercising that responsibility. Mr. Canfield stated that participants at his table agreed with the themes but felt the wording of them needed changes to make sure they clearly showed the responsibilities of both WEVD and WEA. Discussion ensued regarding whether or not we needed to address things like nighttime light pollution which are not in the current bylaws. This is a new item not as yet shared in the survey results. All stated that there were strong personalities, but with management, all views were able to be shared. Participants seemed interested in Board member views, and Board facilitators pointed out that the purpose of the round table was to get community input and not promote the Board member's views.

Mr. Canfield shared documents prepared by Ms. Ogilvie summarizing themes coming out of the round table (Goals & Objectives and Vision Statements). Ms. Ogilvie stated that these items need to be incorporated into the draft statements from the Planning Board. Mr. Canfield handed out assignments to do such, Mr. Palm – Environment, Mr. McElroy – Facilities, Mr. Timms – Recreation, and Mr. Panuczak – Land Use. Mr. Canfield will share electronic copies for the stated documents.

The next meetings are scheduled for October 27, 2022.

The Planning Board was concluded at 17:07 hours on October 13, 2022 by unanimous roll call vote of Board members present.

Respectfully Submitted

Gerry Panuczak