Waterville Estates Village District

Commission Non Public Session Minutes - July 20, 2022

The Non-Public session was called to order at 17:22 hours on July 20, 2022. Present were Maureen Patti, David Spinney, Allison Smith, Ron Beard, Judy Kinney, and Gerry Panuczak.

Ms. Smith shared information regarding six properties that are qualified for a lien based on criteria presented in the Water Ordinance. Mr. Panuczak motioned to instruct staff to proceed with the lien process. Ms. Patti seconded the motion. All Commissioners present voted affirmative.

Ms. Smith exited.

Ms. Kinney presented Ms. Smith's supplemental performance review and requested that her rate of pay be changed to $22/hour. Additionally, Ms. Kinney recommended that Ms. Smith report directly to Mr. Beard. Her new title will be determined as she is the Water Administrator. Mr. Panuczak motioned for the salary increase to $22/hour. Ms. Patti seconded the motion. All Commissioners present voted affirmative.

Ms. Patti reported that teens are not following established procedure in the fitness room. Ms. Patti agreed to meet with WEA representatives to discuss the current policy, potential changes, and insurance implications.

Ms. Patti reported that Ms. Lindbaum has been rehired temporarily to audit various accounts now managed by staff that succeeded her following retirement. Several problems have been identified. As a result staff will look at a purchasing policy and an asset management policy, as well as updating the accounting procedures.

Ms. Patti reported that both Campton and Thornton police have been notified regarding continued negative social media posts toward Commissioners. Police noted that they are aware of the posts, and continue to monitor for any escalation in the posts. Additionally, the names and addresses of current Commissioners has been shared with Campton and Thornton police departments.

The Non-Public session was concluded at 18:42 hours on July 20, 2022 by unanimous roll call vote of Commissioners present. The Commissioners returned to Public session.

Respectfully Submitted

Gerry Panuczak