Waterville Estates Village District

Commission Non Public Session Minutes – July 6, 2022

The Non-Public session was called to order at 19:35 hours on July 6, 2022. Present were Maureen Patti, David Spinney, Allison Smith, John Scruton, Ron Beard, Judy Kinney, and Gerry Panuczak.

Ms. Smith shared information regarding water fees not paid by homeowner. The homeowner is looking for interest to be waived. Upon further review, the homeowner has two properties, and their other property water fees were paid. Commissioners made no motion to waive interest.

Ms. Smith exited.

Ms. Kinney requested that Ms. Smith rate of pay be changed to $22/hour. Commissioners agreed to change as a management decision that is within 2022 approved budget.

Ms. Kinney recommended that ASA and RSA billing be moved back to District staff. Commissioners agreed as a management decision.

Ms. Kinney shared recommendations for employee allocation to Front Desk responsibilities. Commissioners agreed as a management decision.

Ms. Kinney exited.

Mr. Scruton shared proposed contract for Ms. Kinney. Commissioners agreed to $75,000 base pay with a $3,000 initial contact payment.

Mr. Scruton shared draft General Manager 2022 Objectives.

Commissioners approved draft Non Public minutes.

The Non-Public session was concluded at 20:37 hours on July 6, 2022 by unanimous roll call vote of Commissioners present. The Commissioners returned to Public session.

Respectfully Submitted

Gerry Panuczak