WEVD COMMISSION MEETING
AGENDA
Wednesday, June 15, 2022, at 4 p.m.
Community Center, 562 Winterbrook Rd., Campton, 03223
with Zoom access

1. Call to order
2. Pledge of Allegiance
3. Roll Call of Commissioners
4. Adoption of Agenda
5. PUBLIC HEARING -- WATER SYSTEM CONNECTION FEE
6. Approval of Minutes
    a. June 6, 2022
8. Treasurer's Report
9. Interim GM's Report
10. Planning Board/Advisory Committee Reports
    a. Planning Board
    b. Water & Roads
    c. Outdoor Courts
    d. ADA Accessibility
    e. Records
11. Consent Calendar
    a. Manifest
    b. Planning Board/Committee Reports
12. General Calendar Items
    a. Tree Removal for new Tennis Courts
    b. MID YEAR UPDATES:
        1. Campton Mountain
            a. Lift Tower Safety Equipment
            b. Painting
            c. Lighting
        2. Air Conditioning Summit Lounge, unified system
        3. Water Meters and local plumber
        4. Safety Audit
        5. Pest Control
        6. Law/Regulation Compliance
            a. RTK
            b. Public Pools
            c. ADA Accessibility
                - pools, hot tubs
                - dining areas
                - entering, exiting (including emergency exits) buildings
                - parking at facilities

d. Concession/bar operations

7. Repairs/maintenance to Community Center
    a. Door (window?) replacement
    b. Stucco repair
    c. Computer Room fire suppression
    d. Exterior Trim
    e. pool covers
8. Security System including cameras and surveillance retention
9. Pump House clean-up of corrosive materials
10. Service/DWP yard
    a. Sanborn & Head
    b. Drain and remove rusting fuel tank
    c. Winter Salt/Sand storage
11. New Hot Tubs

13. Upcoming Commission Meeting – Saturday, JUNE 25, 2022 @ 9 a.m.

MEET & GREET NEW GM, Ron Beard

14. Public Comment Period
15. Signing of previously approved minutes, policies, and/or procedures
16. Non-Public Session
17. Adjourn Meeting

WEVD COMMISSION MEETING PROCEDURES:

1. THE COMMISSIONERS WILL POST AN AGENDA AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO HOLDING MEETINGS. EMERGENCY MEETINGS ARE EXEMPT.

2. A MEMBER OF THE PUBLIC MAY REQUEST ITEMS TO BE PLACED ON THE AGENDA.

A. REQUEST MUST BE MADE TO BOTH THE GENERAL MANAGER AND ASSISTANT GENERAL MANAGER AT LEAST 10 DAYS PRIOR TO A SCHEDULED MEETING.
B. THE REQUEST MUST CONTAIN THE SUBJECT MATER OF THE REQUEST.
C. THE FINAL DECISIOAN TO ALLOW REQUESTS FROM THE PUBLIC RESIDES WITH THE COMMISSION.

3. THE COMMISSION MAY ASK FOR A REPRESENTATIVE FROM THE WATERVILLE ESTATES ASSOCIATION BOARD OF DIRECTORS TO SPEAK REGARDING WEA ACTIVITIES, CONCERNS, ETC.

4. RECORDING A MEETING OF THE PUBLIC BODY IS ALLOWED. VIDEO EQUIPMENT WILL BE ALLOWED AT THE MEETING SITE AND WILL BE PLACED AT LOCATIONS DESIGNATED BY THE COMMISSION.

5. ZOOM OR OTHER REMOTE ACCESS / ELECTRONIC PLATFORM ACCESS WILL BE PROVIDED FOR COMMISSION MEETINGS. A LINK OR MEETING INFORMATION TO GAIN ACCESS WILL BE INCLUDED IN MEETING NOTICES. FAILURE TO BROADCAST WILL NOT BE GROUNDS FOR CANCELLING A COMMISSION MEETING.

6. NO MEETING ADMINISTRATOR OR OTHER PERMISSION WILL BE REQUIRED FOR REMOTE RECORDINGS OF PUBLIC SESSIONS OF COMMISSIONER MEETINGS THROUGH ZOOM OR ANY OTHER PLATFORM UTILIZED BY THE COMMISSION.

7. ANY ATTENDEE WILL BE GRANTED UP TO THREE (3) MINUTES TO MAKE A STATEMENT AT THE END OF THE MEETING ON WEVD MATTERS. TOTAL TIME FOR PUBLIC COMMENT WILL BE LIMITED TO 15 MINUTES.

8. THE COMMISSIONERS RESERVE THE RIGHT TO ALLOW EXCEPTIONS TO THIS POLICY.

Waterville Estates Village District

562 Winterbrook Road Campton, NH 03223
Phone: (603) 726-3082 | Fax: (603) 726-8611

Waterville Estates Village District

June 6, 2022 Commissioners Meeting DRAFT Minutes

Attendees: Commissioners Gerri Panuczak and Dave Spinney. Interim General Manager John Scruton, Assistant General Manager Judy Kinney, Financial Assistant Allison Smith, , Water and Roads Superintendent Steve Baert, and Ronald Beard (soon to be General Manager).

Attendees via Zoom: Commissioner Maureen Patti, Terry Bennett, Frank Marshall, David Ketcham, Andrew Griffiths.

Call to order: Chair Patti called the meeting to order at 6:03 PM

Roll Call of Commissioners: Mr. Panuczak and Mr. Spinney were present at the Summit Lodge; Ms. Patti was participating via Zoom.

Approval of the Agenda: There were no changes proposed to the agenda.

Water Asset Plan presentation educational presentation.
Mr. Scruton introduced Terry Bennett, Chair of the Water and Roads Committee, who prepared the presentation and then went over the details of it. He spoke about the history of the system private ownership which was established by the original developer as Waterville Estates Water Works, Inc., and remained as such until 1978 when the corporation was sold for $1 to Winter Brooks Water Co, Inc. transferring the water system as well. The Waterville Estates Village District was originally formed for roads only; however, in 1980 the voters within that district voted to establish a separate Waterville Estates Water District, to which the assets of the Winter Brooks Water Co, Inc. were transferred by deed in 1980 (recorded in 1981).
In 1981 after a series of votes and recesses at the annual meeting, the Waterville Estates Water District was dissolved and its assets were accepted by the Water Estates Village District, to which the purposes of the former were added prior to its dissolution. Also added to Article 16 were the purposes of recreation and some others.
The Homeowners Association also originated with the developer's corporation, who, after maintaining control over it for some time, turned it over to the homeowners to manage. Deeds support that the assets of the Water District were never owned by the Waterville Estates Homeowners Association. Article 6 of the WEVD warrant, which was for a $150,000 bond for water capital, was approved only in September of 1981 after being delayed making sure everything was covered. In 1982 Article 8 is the first time the budget shows water in the combined Roads and Water District. That changed in July of 2018, when the first water bills sent to homeowners under the newly adopted Water Ordinance in October of 2017. The fee was $200. The letter sent with the bills stated that the Ordinance "will ensure that the targeted monies needed for new wells will be available withing 10 years" and that "if needed earlier of if the cost for new wells exceeded the projected 1 Million, the water fees collected would help the District secure funding/loan." The plan for building new wells was unfortunately never established. From 2018 to 2021 the $200 water rate was assessed to each residential unit. The funds from this collection were placed in the budget for each year, and any unspent funds for the year were

moved to the unreserved fund balance. This balance was not longer reserved money for water system use only. There was no designated savings account for future water system needs.

In 2021 the Waterville Estates Village District adopted a revised Water Ordinance, which established a designated (restricted) water fund that allows the unspent funds to be held in reserve for future water system needs. Also, in 2021 the Water Department budget was funded from the $200 rate fee with the balance coming from the WEVD unreserved fund balance. There were no additional monies raised and appropriated in the 2021 Operating Budget. No 2021 tax revenues were used to fund the Water Department.

The water system is owned by the District and is managed by the Board of Commissioners. The system operations are supervised by a District employee licensed in water system operations. Contracted services are provided by the Lakes Region Water Services.

The Asset Management Plan serves as a basis for decision making for the Village District. It catalogues the assets and what condition they are in, assisting the District in determining which assets should be replaced and when. This document is a constantly changing look at the current water system. Mr. Scruton then over some statistics of the water system and the District itself.

He then went over the history of the water sources from the very beginning, which were a network of small wells initially, then surface water, and then larger groundwater wells at Liberty Lane, which are currently the only water source. 2019 NHDES notification through a Sanitation Survey Document that the District needs to look for an additional water sources due to recent and potential growth. Mr. Scruton explained how the water is moving through the system, showed the diagram of the well, and said that the well pumps have been replaced in 2021. He also noted that several of the well components are nearing the end of their useful lifespan and are also in need of replacement. The fact that this well is the only water source for the District means that its failure would stop the flow of water; therefore, development of an alternative water source is a critical component to the system. WEVD has begun to collect well drawdown data for analysis of trends, use and viability. The information will provide data on water levels in the wells to determine how close the water surface is to the pumps. The data will help determine the safe yield of the wells. Low water levels have impacted the pumping capacity into the system. This limits the recharge of the wells and pumping of water into the system. Mr. Scruton also spoke about the limitation of the system, served by two shallow T wells that are about 17 to 19 feet deep and tap the top eight feet of water off the aquifer. Drought conditions limit the ability for the system to provide adequate water supply to the community. Extended periods of freezing also affect the aquifer. He also said that shallow wells are more susceptible to contamination, and the fact that the distance between the wells is only 40 feet is concerning in that regard.

Mr. Scruton then showed potential alternative water source locations on the tax map and said that there was an engineering company that was hired to evaluate those. The location off Snowwood Village Common Area has issues with access, which would require a steep driveway. Another location off Marden Lane would be a bedrock well, which has potential for issues with iron, radon, and other contaminants as many bedrock wells do. There is also no hydrological information to determine volume or water quality at this site. The third option was to interconnect to the Campton Water District, which Campton did not support.

Mr. Scruton went over the system layout as follows: the system is comprised of pump stations and tanks, various sized distribution pipes, and pressure reducing valves. Treatment currently occurs at the

DRAFT

Ski Bowl site. The system was developed over a period of time and is the result of a consolidation of several smaller water distribution systems that were originally developed in different areas. System is set up on two hillsides - Pegwood and Sunset. Distribution pumps at Ski Bowl are controlled by water levels at the Pegwood Tank. Interconnections are controlled with pressure reducing valves. It is unclear if there are high pressure interconnections that allow the Ski Bowl to fill the Sunset Tank. The current understanding of the system is that the water levels at Sunset Tank control the Reservoir Pump Station in order to fill the Sunset Storage Tank, but system valving and pipe sizes prevent Pegwood from overflowing the Sunset tank. Mr. Scruton went over each tank's elevation, size, and issues. He then spoke about the pressure reducing valves and why they are needed. He also provided an inventory of pipes and went over the distribution control system Supervisory Control and Data Acquisition System (SCADA), which allows the operator at the Community Center office to monitor tank levels and pump operation.

Mr. Scruton also spoke about expenditure on the pump house structures: Liberty Pump Station, Pegwood Tank and Pump Station, Reservoir Pump Station, Ski Bowl Treatment Station and Pump Station, Sunrise Tank and Pump Station, Taylor Road Tank and Booster Pump. All these needed structural repairs, various equipment concerns, needed tank replacements (Ski Bowl/ Sunset), major pipe corrosion issues, logistical issues (Ski Bowl) with the treatment/distribution system, age, and substandard pipes, which are the pipes in the ground transmission system. Pressure management issues related to pipe in the ground breaks and leakage. Lack of hydraulic modeling of the water system for proper management, growth, and expansion.

There was an Asset Management Study done and the proposed goals were: the system reliability, operational performance, effective resource management, and employee development. When speaking about the system reliability, Mr. Scruton noted what is being done annually: inspecting water tanks and well equipment; annually flushing water tanks as needed; exercising and cleaning valves systematically; evaluating and repairing pipe leaks; managing water pressure; and working to investigate/identify/permit new water source to meet the demands/growth and recreational needs. As for operational performance, the following was noted as needing to be done: complete and implement the Asset Management Plan (2022); develop a Strategic Plan in 2022 with will include a capital plan; develop strategies for funding capital projects; comply with NHDES regulations and permits; develop and maintain a program which documents maintenance to the system and continually updates the asset plan; and respond to water service requests in a timely manner. Mr. Scruton said that currently funding is adequate to cover yearly operations but the District would need to seek grant and low interest loan options for major Capital Projects.

Then Mr. Scruton spoke about effective resource management, which includes the following: maintaining an updated Master Plan/Asset Plan for water services; developing and maintaining water system maintenance records; implementing water meter installation options, which will collect water data in transmission pipes and in residential properties; implementing a water leak detection and pipe repair/replacement program; and implementing procedures to verify system pressures for existing and new customers.

As for employee development, Mr. Scruton spoke about the following needs: maintaining employee certifications to manage the WEVD Water System; offering continuing education opportunities for effective water system management; and providing training for effective municipal management practices.

Next Mr. Scruton described the situation with water meters. Distribution system water meters were purchased in 2021 and installed in 2022. These will provide important flow information to assist with leak identification and pressures. Household water meters and water rates were established in 2021 for January 2022 billing and are intended to be a step toward the availability of actual water usage metering. There will be a long term transition in installation of meters by residents and development of affordable rate structure for metered residential units. Benefits of meters include: measuring actual water usage, assisting in location of internal home water leaks, and assisting with identifying leaks from distribution meters to household meter. Current cost of residential meter is $360.00 meter and $279.00 for K Horn (if needed). Installation born by resident with a privately hired plumber. An installation spec sheet is available with the Water Ordinance at http://www.waterville-estatesnh.gov
Then Mr. Scruton provided a brief history of how the Water Ordinance was developed and adopted (WEVD also adopted RSA38:28 process of funding Water Department with water rates on March 17, 2021) and what the purpose of it is. He listed the accomplishments to date: 2021 contract for Water Master Plan/Asset Management Plan with a matching $20,000 grant secured for partial funding; adoption of a "Definitive Use Water Ordinance" by the WEVD Commission; 2021 purchase and 2022 installation of meters in the main distribution lines; award of contract by the Commission for the purchase of water meters based upon requests for proposals documents; 2022 submission for grant to identify leaks in a three mile portion of WEVD; 2022 submission for an energy audit grant made to NHDES with cost covered by utility companies; May 31, 2022 submission for the $20,000 Asset Management grant; June 1, 2022 pre-application submission for a $2.1 million improvement grant for the purpose of locating and developing a new water source for WEVD, replacement of the treatment and transfer station at the Ski Bowl, and replacement of distribution water main in the Parker, Bell Valley, and Richardson Loops.
Mr. Scruton identified the challenges as well: system potential breakdowns continue to date; substantial financial investment needed in the system. Catastrophic failures are likely eventually. Biting off prioritized maintenance, repairs, replacement, and reconstruction, affordability (meeting requirements for low interest loans and grant), and development of a Strategic Plan in 2022.
The most immediate work needs were identified by Mr. Scruton as follows: development of a new water source; Ski Bowl treatment/transfer station rehabilitation/relocation; Sunset Tank evaluation as related to the Strategic Plan; Reservoir station evaluation as related to the Strategic Plan; evaluation of road system and development of long term strategic plan for repair and replacement; as well as continuous identification and leak repair.
Work Budgeted for 2022 is as follows: development of long term Strategic Plan; Sunset Tank building/maintenance/repairs; Reservoir water building/maintenance/repairs; Ski Bowl building/ maintenance/repairs; Pegwood Tank building/maintenance/repairs; Pump House at center/paint; water line upgrades totaling $54,200; water pumps phased replacements totaling $19,555; purchase of water meters totaling $40,000. All these items are in addition to the Water Department budgeted expenses for general operations of the Department.
Mr. Scruton concluded his presentation by saying that all the relevant documents and records are available on the WEVD new website http://www.waterville-estatesnh.gov.
Ms. Patti thanked the past and present Water and Roads Committee members for all their work related to the Water Ordinance development and asked Mr. Steve Baert (Superintendent of the Water and Roads for the District) to provide a few comments.

Mr. Baert spoke about his attendance of the NHDES water conference in May where he learned that there a lot of opportunities to apply for funds to be used towards the water system. He answered Ms. Patti's questions about what he learned about the small water systems and Village Districts at the conference and about an award that was presented to one of the water village districts.

Terry Bennett also spoke about the work the Water and Roads Committee has done so far and noted that all of it was done with the view that there is money available out there and the WEVD would be in a better position to get approval with all the work that has been and is being done.

Mr. Panuczak and Mr. Spinney echoed Ms. Patti's sentiment in expressing gratitude to Mr. Scruton and all those involved in preparing the presentation and the work associated with it.

Ms. Patti asked if there was an idea about when the next well pump replacement may be needed. Mr. Baert responded that the last replacement was in 2021, however the manufacturer did not indicate a certain shelf life period. Discussion ensued about the need to set some money aside for the next and subsequent budget cycles in order to cover future pump replacements. Mr. Baert noted that the money would be needed for labor only as the District has the pumps in house.

Ms. Patti also asked about the access road to the Snowwood location which was deemed troublesome. Mr. Baert said that as per their recent attempt to go up, the road seemed impassable. Discussion ensued about the possibility of getting the numbers for building that road before knowing the status of the grant/low interest loan? Mr. Baert said that getting a number would not hurt. Terry Bennett opined that it would be necessary to go back to Nobis Engineering and their hydrologist to find out first on whether the Snowwood site is even suitable for a new well location, before building the access road. Ms. Patti concurred that this indeed goes without saying.

Mr. Scruton showed a map of the current well and Snowwood location and said that another option would be to attempt an access way along the river, which will require easements. He agreed, though, that confirming with the hydrologist whether Snowwood is a good site for a well is key.

Mr. Spinney asked if coming from the other direction (from Goose Hollow Road) would be a good option. Discussion ensued about this option and what it may require.

Ms. Patti opened the floor for public comment.

- Frank Marshall from 67 David Thompson Road, (via Zoom) asked if the Apple Orchard land belonged to the District and if anyone looked at this area as a location for the well.

Mr. Scruton said that the closer the location to Liberty Lane (where current wells are) the higher the risk of having contamination issues to all wells at once. He showed another map with both locations. Then discussion ensued about an adjacent lot that is outside of the district area.

- Dave Ketcham from 101 Hodgeman Hill, spoke about the trail going along the river, where Mr. Scruton mentioned a possible access road to the well site, and said that there is a short stretch of that trail that is very narrow and steep, which may even result in doing damage to the river if a road were to be put through there.
- Mark Canfield suggested purchasing another property that may be easier to get to for the new well location or approaching the lot owner who is not in the estates with an offer to purchase a portion of their property to drill a well, and/or seek to achieve that through eminent domain.

Ms. Patti and Mr. Scruton clarified that eminent domain cannot be done outside of the district.

Mr. Panuczak said that the original District map shows that it extends to the other side of the river and asked if anyone has ever done research to find out more. Ms. Patti asked Mr. Scruton if he could find

DRAFT

out. Ms. Kinney also said that she can look into it based on the research of all the deeds that has been done some years prior.

Signing Employment Agreement with new General Manager

Ms. Patti and Mr. Scruton introduced the new WEVD General Manager Ronald Beard. Mr. Beard thanked everyone and said that he is very excited to start. All three Commissioners welcomed Mr. Beard and thanked him for being very thorough and diligent in his research of the District affairs prior and during the interview process.

The President of the WEA Board, Andrew Griffiths, and Frank Marshall (WEA Board Secretary) (via Zoom) both welcomed Mr. Beard on board and said they were hoping for fruitful cooperation in the future.

Mr. Scruton said that the next Commissioners' meeting on June 25th at 9:00 AM would also serve as the meet and greet for anyone who would like to come in and meet and talk with Mr. Beard in person. Then the Commissioners made sure that the General Manager Employment Agreement was signed.

Approval of Minutes.

a. May 4, 2022 (4 PM Session)

Ms. Patti made a motion to accept the 05/04/2022 meeting minutes as written. Mr. Spinney duly seconded. Motion passed with a unanimous roll call vote in favor.

b. May 22, 2022

Ms. Patti noted that May 18, 2022, draft minutes approved, with amendments, on May 22nd to complete $20k Water Asset Plan Grant Funding Requirements.

Ms. Patti made a motion to adopt the 05/22/2022 meeting minutes as written. Mr. Spinney duly seconded. Motion passed with a unanimous roll call vote in favor.

Treasurer's Report

Ms. Patti said that the Treasurer's report did not make it into the packet and made a motion to make the Treasurer's report an official attachment to the June 6, 2022 minutes. Mr. *Mr. Spinney duly seconded. Motion passed with a unanimous roll call vote in favor.*

Ms. Patti said that all the issues previously raised were resolved and thanked staff and Mr. Diefenbach for doing fixing them.

Interim GM's Report

Mr. Scruton spoke about the following items in the IGM Report:

1) Tree cutting for the courts – deferred to the next meeting;
2) Sander, wing, plow for new truck will go over budget by $6,067. The company that gave the District the budget number for plow, wing, and sander has been absorbed by one that will not hold the price and charges much more. The only other area supplier cannot provide the equipment this year. Result will be an over expenditure. The District's paving plan had a $20,000 cushion for price changes, so the management expects it will be able to save highway dollars there to cover it but feels that it must proceed.

3) Cost of asphalt is soaring. The District's bid for both the outdoor courts and paving will be impacted. The management had R&D doing paving this week but have reduced the scope. Mr. Ketcham corroborated that there has been an increase, however it is within the District's implied buffer.
4) American Leak Detection will start surveys soon. Waterville Estates is in the first zone they will be working on, so management expects that the Commission would hear from them in the next few weeks to schedule a date.
5) The hot tubs will likely need a lift rather than a ramp, primarily because of the step situation within the pool. There is an item on the agenda later on to revise the permission that was given to the management in this regard.
6) The paving plan is to shim and pave Bell Valley from Winterbrook to the intersection of Richardson Trail and Summit from the junction with Wheetamoo to the junction with Wanosha.

Ms. Patti asked about repaving the road from the parking lot to the basketball court and why it was done, and Mr. Scruton answered that there were concerns about it.

CONSENT CALENDAR

a. Manifests

Ms. Patti made a motion to approve the manifest. Mr. Panuczak duly seconded. Motion carried with a unanimous roll call vote in favor.

b. Committee and Board Reports

Ms. Patti made a motion to approve the Treasurer's report. Mr. Panuczak duly seconded, and the report was approved by unanimous roll call vote.

GENERAL CALENDAR ITEMS

a. Water Asset Plan Reimbursement (NH DES Grant).

Ms. Patti noted that the $20,000 grant from NHDES for Water Asset Plan Reimbursement was discussed earlier and she already noted that the May 18, 2022 minutes were approved earlier to accommodate the deadline for paperwork submittal for that grant. She also noted that one of the requirements for that grant was educating the community, hence the PowerPoint that was presented earlier, the information for which came primarily from that Water Asset Plan. Therefore, the District satisfied all the requirements for that grant, and, although, it will take a little while to receive the reimbursement, according to Mr. Scruton, everything was submitted for the deadline.

b. Authorize Management to determine whether ADA Accessibility to the new indoor hot tub would be best achieved with a RAMP or a LIFT

Ms. Patti noted that WEVD has already given permission to the Management to install a ramp, however, given the recent developments mentioned by Mr. Scruton in his report, Management may need a bit more flexibility. *Ms. Patti then made a motion that the Commission authorize WEVD Management to determine whether to install an ADA Accessible ramp or a LIFT to provide ADA approved access to the new, indoor hot tub in consultation with expert Mr. Jerry Tepe. Mr. Panuczak seconded the motion which passed unanimously in a roll call vote.*

Ms. Patti said that she did not remember to discuss the following issue during the discussion of the new General Manager's Employment Contract; therefore, *Ms. Patti made a motion to authorize the*

expenditure of funds to allow our new GM Mr. Beard to access Mr. Scruton during the transition period and as needed for the balance of 2022. Mr. Scruton offered to have a new contract prepared by MRI to reflect his move out of the Interim GM position and returning to consultant. *Mr. Spinney seconded my motion which was passed unanimously in a roll call vote.*

Upcoming Commission Meeting and public hearing regarding water connection fee – JUNE 15, 2022 @ 4 p.m. and then a regular Commission Meeting is on June 25, 2022 @ 9:00 a.m. June 25th meeting will also be a meet and greet with the new General Manager Mr. Beard.

Public Comment Period

Mark Canfield (via Zoom) thanked Mr. Scruton for all his work that he has done for his community. Ms. Patti seconded Mr. Canfield's words. Both Mr. Canfield and Ms. Patti also thanked Judy Kinney for stepping in and up during this transition period. Mr. Scruton agreed with Ms. Patti and Mr. Canfield that Ms. Kinney has been a tremendous help.

Non-Public Session

Mr. Spinney motioned to enter non-public session. Mr. Panuczak made the friendly amendment to add the purpose described in RSA 91A:3, II (a). Mr. Spinney agreed with the friendly amendment and Ms. Patti duly seconded and the motion passed at 7:35 PM by a unanimous roll call vote.

Non-public session was entered at 7:36 PM. Commissioners Panuczak, and Spinney were present in person as well as IGM Scruton, AGM Kinney, and Ronald Beard. Commissioner Patti was present via Zoom.

Resumption of Public Session

Ms. Patti motioned to re-enter public session, Mr. Panuczak duly seconded and the motion passed by unanimous roll call vote.

Public session was entered at 08:02 PM. Commissioners Panuczak and Spinney were present in person. Commissioner Patti was present via Zoom.

The nonpublic session minutes were sealed by a motion from Mr. Panuczak, a second by (unknown), as divulgence of the minutes affect the reputation of any person other than this. The motion passed by a unanimous roll call vote.

Adjournment: *Mr. Panuczak made a motion to adjourn the meeting; Mr. Spinney duly seconded. Motion passed with a unanimous roll call vote in favor.*

Meeting adjourned at 8:03 PM.

Prepared by Alvina Snegach

DRAFT

Waterville Estates Village District

562 Winterbrook Road Campton, NH 03223
Phone: (603) 726-3082 | Fax: (603) 726-8611

Waterville Estates Village District
Treasurer Report 6-Jun

Bank Balances 6/5/2022		
Northway Bank	Per Bank	Per QuickBks
WEVD Op Acct	$11,308	$27,671
Water Dept	$203,139	$182,798
Rec Fund	$129,389	$64,772
Friends of Campton Mtn	$15,130	$15,130
Meredith Village Savings	$358,986	$290,371
WEVD Op Holding Acct	$923,707	$923,463
	$1,282,693	$1,213,834

Tax Summary	Totals	Paid 2021/22 $2,489,349	Due $95,393	Interest $46,908	100.0%

Campton

	Billed	Paid	Paid 2021/22	Due	Interest Recd	% of Due
2021	$1,081,446	$1,079,126	$1,079,126	$2,320	$1,107	2.4%
2020	$1,126,745	$1,111,566	$553,993	$15,179	$2,339	15.9%
2019	$1,124,327	$1,117,597	$10,395	$6,730	$3,971	7.1%
2018	$1,069,955	$1,046,217	$5,713	$23,738	$12,842	24.9%
2017	$976,757	$976,765	$0	-$8	$1,334	0.0%
2016	$985,552	$978,357	$1,109	$7,195	$8,317	7.5%
2015	$985,422	$953,340	$1,331	$32,082	$7,711	33.6%
	$7,350,204	$7,262,969	$1,651,666	$87,235	$37,621	91.4%

Thornton

	Billed	Paid	Paid 2021/22	Due	Interest Recd	% Due
2021	$410,452	$408,969	$592,666	$1,483	$829	1.6%
2020	$416,001	$415,998	$245,017	$3	$1,486	0.0%
2019	$360,718	$360,518	$0	$200	$1,532	0.2%
2018	$324,690	$321,248	$0	$3,442	$2,997	3.6%
2017	$299,741	$298,137	$0	$1,604	$1,334	1.7%
2016	$290,944	$289,518	$0	$1,426	$1,109	1.5%
2015		Incomplete Info				0.0%
Prior		$8,330	$0			0.0%
	$2,102,546	$2,102,718	$837,683	$8,158	$9,287	8.6%

Water Fees as of 6/4/2022										
	2022 - 1st Half Fees				2022 - 2nd Half Fees				2022	
	Accrued	Paid	Due	% Due	Accrued	Paid	Due	% Due	Total Due	% Due
1 bedroom	5,799.22	5,294.94	504.28	8.7%	8,073.56	3,676.20	4,397.36	54.5%	4,901.64	35.3%
2 bedroom	55,961.96	52,985.26	2,976.70	5.3%	100,570.20	63,084.89	37,485.31	37.3%	40,462.01	25.8%
3 bedroom	83,718.06	80,282.96	3,435.10	4.1%	185,462.76	115,893.84	69,568.92	37.5%	73,004.02	27.1%
4 bedroom	27,987.84	27,210.40	777.44	2.8%	62,788.60	30,516.05	32,272.55	51.4%	33,049.99	36.4%
5 bedroom	1,302.72	1,302.72	-	0.0%	3,220.95	-	3,220.95	100.0%	3,220.95	71.2%
6 bedroom	479.76	479.76	-	0.0%	1,250.32	1,250.32	-	0.0%	-	0.0%
	175,249.56	167,556.04	7,693.52	4.4%	361,366.39	214,421.30	146,945.09	40.7%	154,638.61	28.8%
Undeveloped	47,846.70	41,080.50	6,766.20	14.1%	4,100.17	1,867.31	2,232.86	54.5%	8,999.06	17.3%
	223,096.26	208,636.54	14,459.72	6.5%	365,466.56	216,288.61	149,177.95	40.8%	163,637.67	27.8%
2022 in 2021	222,496.69	148,100.06			-	-			74,396.63	33.4%
2022 in 2022	599.57	60,536.48			365,466.56	216,288.61			89,241.04	24.4%
	223,096.26	208,636.54	14,459.72		365,466.56	216,288.61	149,177.95		163,637.67	27.8%

332

DRAFT

Waterville Estates Village District
Treasurer Report 15-Jun

Bank Balances 6/13/2022

Northway Bank	Per Bank	Per QuickBks	
WEVD Op Acct	$40,865	$50,813	
Water Dept	$259,984	$261,420	
Rec Fund	$118,288	$130,053	
Friends of Campton Mtn	$15,130	$15,130	
Meredith Village Savings	**$434,267**	**$457,416**	
WEVD Op Holding Acct	$1,023,782	$923,463	Checking into this.
	$1,458,049	**$1,380,879**	

Tax Summary	Totals	Paid 2021/22	Due	Interest
		$2,500,857	**$72,177**	**$48,597**

Campton

	Billed	Paid	Paid 2021/22	Due	Interest Recd
2021	$1,081,446	$1,093,154	$1,093,154	-$11,708	$1,717
2020	$1,126,745	$1,115,161	$557,588	$11,584	$2,762
2019	$1,124,327	$1,120,293	$13,090	$4,034	$4,703
2018	$1,069,955	$1,046,217	$5,713	$23,738	$12,842
2017	$976,757	$976,765	$0	-$8	$1,334
2016	$985,552	$978,357	$1,109	$7,195	$8,317
2015	$985,422	$965,048	$1,331	$20,374	$7,711
	$7,350,204	**$7,294,996**	**$1,671,985**	**$55,208**	**$39,386**

Thornton

	Billed	Paid	Paid 2021/22	Due	Interest Recd
2021	$410,452	$400,158	$583,855	$10,294	$754
2020	$416,001	$415,998	$245,017	$3	$1,486
2019	$360,718	$360,518	$0	$200	$1,532
2018	$324,690	$321,248	$0	$3,442	$2,997
2017	$299,741	$298,137	$0	$1,604	$1,334
2016	$290,944	$289,518	$0	$1,426	$1,109
2015		**Incomplete Info**			
Prior		$8,330	$0		
	$2,102,546	**$2,093,908**	**$828,872**	**$16,968**	**$9,212**

Water Fees as of 6/13/2022

	2022 - 1st Half Fees				2022 - 2nd Half Fees				2022	
	Accrued	Paid	Due	% Due	Accrued	Paid	Due	% Due	Total Due	% Due
1 bedroom	5,799.22	5,294.94	504.28	8.7%	8,073.56	5,507.90	2,565.66	31.8%	3,069.94	22.1%
2 bedroom	55,961.96	52,985.26	2,976.70	5.3%	100,570.20	77,213.13	23,357.07	23.2%	26,333.77	16.8%
3 bedroom	83,718.06	80,296.59	3,421.47	4.1%	185,462.76	137,181.59	48,281.17	26.0%	51,702.64	19.2%
4 bedroom	27,987.84	27,210.40	777.44	2.8%	62,788.60	45,752.40	17,036.20	27.1%	17,813.64	19.6%
5 bedroom	1,302.72	1,302.72	-	0.0%	3,220.95	2,147.30	1,073.65	33.3%	1,073.65	23.7%
6 bedroom	479.76	479.76	-	0.0%	1,250.32	1,250.32	-	0.0%	-	0.0%
	175,249.56	**167,569.67**	**7,679.89**	**4.4%**	**361,366.39**	**269,052.64**	**92,313.75**	**25.5%**	**99,993.64**	**18.6%**
Undeveloped	47,685.60	41,241.60	6,444.00	13.5%	4,072.91	2,289.84	1,783.07	43.8%	8,227.07	15.9%
	222,935.16	**208,811.27**	**14,123.89**	**6.3%**	**365,439.30**	**271,342.48**	**94,096.82**	**25.7%**	**108,220.71**	**18.4%**
2022 in 2021	221,992.40	148,100.06			-	-			73,892.34	33.3%
2022 in 2022	942.76	60,711.21			365,439.30	271,342.48			34,328.37	9.4%
	222,935.16	**208,811.27**	**14,123.89**		**365,439.30**	**271,342.48**	**94,096.82**		**108,220.71**	**18.4%**

Waterville Estates Village District

562 Winterbrook Road Campton, NH 03223
Phone: (603) 726-3082 | Fax: (603) 726-8611
www.waterville-estatesnh.gov

Interim General Manager Report June 15, 2022

1. Tree cutting for the courts: To the WEVD Commission Chair and WEA Building Committee,

   The Outdoor Court Committee (OCC) met on Thursday 5/19 and again Saturday at the racket courts to finalize the racket court reconstruction tree clearing recommendations.
   As part of the recommendations, replanting of native trees to provide a natural buffer between the abutter and racket courts would take place in the spring. The Committee is currently researching with UNH Extension and local tree suppliers to determine the best tree options, cost and installation process. During the onsite meeting on Saturday, the group tagged 15 trees to keep within the desired clearing area.
   Also, part of the recommendations, is to remove some trees in a small area that is in Green Circle common land and in the desired clear buffer. If the Commission and WEA Directors agree, the Committee will reach out to Green Circle owners for approval. Please indicate if the approval must be unanimous or a majority of owners. If either board does not agree, the Committee will pull Green Circle common land from the recommendations.

   The district has not yet found evidence of a "sub-association" of Green Circle homeowners, so probably individual contact will be needed if cutting the trees fall under the following WEA Covenants:

ARTICLA IX LAND USE – CLUSTER COMMON AREA

All Cluster Common Area id and with the exception of roads as det forth on Article X (herein below) shall remain the privet property of the Cluster Property Owners. Cluster Common Area within any specific Cluster, except the roads, shall be used exclusively by Owners of Cluster Homesites located within that Cluster, or guests accompanied by such Owner. The use of Cluster Common Area within any specific Cluster shall be subject to any rules and regulations concerning use and care if the Cluster Common Area ad adopted by the majority if the Owners of Cluster Homesites within that Cluster and further subject to:

A. That provision of Article x herein below:
B. The right of the Owners of Cluster Homesites within any specific Cluster, by vote of the Owners of a majority of the Cluster Homesites within that Cluster under the direction of the Waterville Estates Building Committee, to establish easements for the installation and maintenance of utilities, drainage facilities, sewage facilities and access driveways across the Cluster as may be requires, so long as said easement does not interfere with or hinder construction of buildings. The establishment of such an easement across a Cluster shall be determined in the first instance

WATERVILLE ESTATES

PROPERTY RESTRICTIONS, EASEMENTS AND COVENANTS

by the method that most nearly preserves the natural beauty of the Cluster Common Area within that Cluster.

C. Any improvements proposed to be made to or constructed upon any Cluster Common Area must be approved in advance by vote of the Owners of at least three quarters of the Cluster Homesite within that Cluster and by the Building Committee of the Association which will be guided generally by the standards and procedures set forth in Article VI, herein above.

I would say the most conservative reading is that ¾ of the owners would have to agree to cutting those trees if treated as construction. However note the right to create a 10 foot trail along that strip. It could provide a path from the road to the fields around the back of the tennis courts (cutting trees obviously as needed).

2. Well question: Question from NH Dept of Energy (owner called them so they are seeking an answer outside of their field) asked what the charging process was if an owner were to install their well under the ordinance. Allison directed her to the ordinance; specifically sections 4(c) and 22(c) on pages 8 and 13, respectively. I see two questions. First, does the District allow people to install their own well to replace being on the system. Second, if they do, does the District then charge a fee because water is available if the well fails and they want to hook on later.

ARTICLE X RIGHTS AND EASEMENTS RESERVED

The ownership and occupancy of Living Sites, Cluster Common Area and Common Property of Waterville Estates are subject to the following rights and easements not otherwise mentioned herein:

A. The rights of the Waterville Estates Association to suspend the rights of any Owner to use the Common Property and to vote in Association matters for any period during which his/her assessment(s) is/are due and unpaid.
B. Easements for the installation and maintenance of utilities and drainage facilities are reserved to the Village District in, over and under all roads and ways and in, over and under any Living Site, Cluster Common Area, or Common Property, so long as said construction and maintenance does not seriously hinder or prevent the construction or occupancy of a Living Unit on any Living Site.
C. Common bridle path easements shall be reserved for a width of ten (10) feet along the rear and/or sides of each Cluster and each Homesite for horseback riding, hiking, x-country skiing, and other similar activities.
D. The right of the Association to convey or otherwise dedicate the roads in Waterville Estates to the Town of Campton o Thornton or to the Waterville Estates Village District for public use.
E. The right of Waterville Estates Association to authorize and control the use of snow machines, snowmobiles, OHRV's (as defined by NH State regulations) and motorbikes within Waterville Estates.

Further research will be needed, but I suggest we formally ask all the owners of the land first for permission to cut specific trees, seeking ¾ approval. If that fails, I suggest creating a trail between the tennis courts and the homes as allowed in X C, cutting out the large trees and others to do so. Obviously the former would involve much less cutting of trees. As an alternative, given the sky rocking cost of pavement, the plan could be cut back to only do the upper tennis court to stay within budget.

3. We found no evidence that the District extends across the Mad River or that the District or WEA own property on the other side of the river.
4. We are sending out a Consumer Confidence Report (water) to every residence (attached at the end of this report).

5. There was a question raised about the district being able to use eminent domain to acquire water/road rights. Here is the statute: RSA 52:18 Taking Land. – If any such district cannot obtain for a reasonable price any land or easement in land required by it for its purposes it may, through its commissioners or other duly authorized agents, make and file in the town clerk's office of each town in which such land is situated a description thereof by reference to permanent bounds or other means of description, and

may petition the selectmen of the town or towns in which the district is situated for the assessment of the owner's damages. All subsequent proceedings and rights of all parties in interest shall be the same as in taking land for highways located in one town, or 2 adjoining towns, as the case may be.

6. We seek permission to hire a company/no cost possible to take the logs at the DPW yard and rent dumpsters to fill with a backhoe, keeping staff away from manually handling the material. We are not aware of any dangerous material.

7. The electrician indicates waiting times of 25 weeks on some items he orders. He also is checking to see if there is a less expensive way to get electricity up the mountain, but wire alone puts it over 6 figures without labor, excavation, etc. We have not scheduled any staff time toward doing anything on lights this fall. As you know snow making last year was a factor in the water shortage we experienced in January. We will not be able to commit to use of as much treated water, if any this winter, making any plan for snowmaking more dependent upon natural snow unless there is an alternate source. At this point in time that appears very unlikely.

8. MID YEAR UPDATES::

1. Campton Mountain

a. Lift Tower Safety Equipment Parts fabricated: Scheduled to be installed June or July.

b. Painting of towers: Due to be done this month

c. Lighting No additional work funded or planned and will be very unlikely to occur this year.

2. Air Conditioning Summit Lounge, unified system: Shawn is talking to HVAC companies (Clifford Air), which has done walk-through but as previously indicatedwe have prioritized the gym. Engineer due this week from that company.

3. Water Meters and local plumber Shawn spoken to one who is interested and seeking update on availability. We would expect owners of new construction to use the plumber doing the house.

4. Safety Audit: Need clarification of question

5. Pest Control Company hired for the season as in the past.

6. Law/Regulation Compliance

a. RTK Believe we are up to date on requests

b. Public Pools: Some staff certified. Getting additional staff certified. May need to fill potential vacancy and get that person certified. May need to reschedule staff onto Sundays.

c. ADA Accessibility

- pools, hot tubs Existing lift meets test for one indoor pool when working. Battery charging has been an issue and ordered new batteries.

- dining areas Plan is to schedule into work based on demands of other projects.

- entering, exiting (including emergency exits) buildings Not addressed yet as waiting for bids from two vendors. Sourcing material difficult.

- parking at facilities: No change, but not a requirement to change. Seeking quotes on restriping at community center to make clear location

d. Concession/bar operations Plan is to schedule into work based on demands of other projects.

7. Repairs/maintenance to Community Center

a. Door replacement lower level: Seeking updated quotes.

b. Stucco repair Not done and low on priority list.

c. Computer Room fire suppression Waiting on vendor to provide plan and quote

d. Exterior Trim On going

e. pool covers Have found a vendor "Latham Pools" with service call to be scheduled to decide if repairable and what needed to repair..

8. Security System including cameras and surveillance retention John Adams was on site last week. No further update on status.

9. Pump House clean-up of corrosive materials. Clean Harbors worked at Treatment plant and cleaned holding tank and repaired leak. Working on other water buildings as time allows. Tank and piping at Pump House need replacement, but as of now working replacing parts as needed.

10. Service/DWP yard Some metal removed. Significant organization inside one building. Commission direction was not to do clean-up of the piles. We have a person willing to take the logs. We can put material into dumpsters to start reducing the piles.

a. Sanborn & Head has tested and only found one site of interest for further investigation, that being the fueling location.

b. Drain and remove rusting fuel tank This is less Sanborn and Head and a matter of someone who will pump out the diesel in the tank (which does not appear to be leaking). Looking at someone to take most of the stuff in the tank and pay for the rest to be removed. Would need commission approval for this, wood in yard, and material in pile.

c. Winter Salt/Sand storage Building scheduled to be built this summer. Sand and salt pile must be moved now that Sanborn and Head has cleared area.

Report we are sending out

About Drinking Water Contaminants

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity. Contaminants that may be present in source water include:

- **Microbial contaminants**, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- **Inorganic contaminants**, such as salts and metals, which can be naturally occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- **Pesticides and herbicides**, which may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses.
- **Organic chemical contaminants**, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems.
- **Radioactive contaminants**, which can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, EPA prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. The United States Food and Drug Administration (FDA) regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Do I Need To Take Special Precautions?

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons, such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline (1-800-426-4791).

Lead Information

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Waterville Estates Village Water is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing cold water from your tap for at least 30 seconds before using water for drinking or cooking. Do not use hot water for drinking and cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline (1-800-426-4791). You may also visit the EPA website located at: http://water.epa.gov/water/drinking-water/lead-drinking-water

Are all Contaminants Harmful?

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the US Environmental Protection Agency's Safe Drinking Water Hotline (1-800-426-4791).

How do I get Involved?

For more information about your drinking water, please call the system's owner representative, Waterville Estates Village District Sampling agent Steven Beart (603)254-8869 Justin Benes at (603) 476-2348 or Tom Mason (603)476-5378 (Mon-Fri, 9am to 5pm) or (603) 476-2348 (Sat & Sun). Although we do not have specific dates for public participation events or meetings, feel free to contact us with any questions.

Source Assessment Information

Waterville Estates Village Water		Susceptibility Factor Ratings		
Source Name	Date	Low	Med	High
Bedrock Well #1	11/7/02	9	1	2
Spring Well #2	11/7/02	8	1	3
Bedrock Well #3	11/7/02	9	2	1
Spring Well #4	11/7/02	9	2	1
Bedrock Well #5	11/7/02	9	1	2

The DES prepared such reports for all public water systems from 2000-2003 in an effort to assess the vulnerability of the state's public water supply sources. The information above is 10+ years old and includes information that was current at the time the report was completed. Therefore, some of the ratings might be different if updated to reflect current information. At the present time, the DES has no plans to update this data. The complete report is available for review upon request. For more information, contact Justin Benes at 603-476-2348 or visit the NHDES' website: http://des.nh.gov/organization/divisions/water/dwgb/dwspp/dwsap.htm

2022
Consumer Confidence Report



Waterville Estates Village Water
In Campton, NH
EPA ID# 0341030

If you have questions about this report, please contact:
LRW Water Services Inc.
PO Box 309, Moultonboro, NH 03254
Mon – Fri, 9am – 5pm: 603-476-5378
Sat/Sun: 603-476-2348
LrwH2oserv@yahoo.com

What is a Consumer Confidence Report?

The consumer confidence Report (CCR) details the quality of your drinking water, where it comes from, and where you can get more information. This annual report documents only detected primary and secondary drinking water parameters, and compares them to their respective standards known as Maximum Contaminant Levels (MCLs). The enclosed sampling results are from the most recent monitoring done in compliance with state/federal regulations through 2021. Results prior to 2021 will include the date the sample was taken. The State of New Hampshire allows water systems to monitor for some contaminants less than once per year because the concentrations of these contaminants do not change frequently. Thus some of the data present, though representative, may be more than one year old. Lab results may be viewed on the NHDES website located at: http://www2.des.state.nh.us/DESOnestop/BasicSearch.aspx. Enter the EPA ID listed on the front cover of this report, click Enter, and then click on the "Public Water System" link to get started.

Where Does My Water Come From?

The source of your drinking water is groundwater from 2 gravel packed wells, located off the end of Liberty Lane. The wells are in a protected area, and in an aquifer that is adjacent to the Mad River. The wells pump through a well control building with metering and, then to an atmospheric storage tank located at the Ski Bowl. Chemical treatment is completed at the Ski Bowl Pump House. From the Ski Bowl Pump House, water is boosted to the Sunset and Pegwood atmospheric storage tanks.

Definitions:

1. **MCLG** (Maximum Contaminant Level Goal): The level of a contaminant in drinking water below which there is no known or expected risk to health. (This allows for a margin of safety.)

MCL (Maximum Contaminant Level): The highest level of a contaminant that is allowed in drinking water. They are set as close to the MCLGs as feasible using the best available treatment technology.

AL (Action Level): The concentration of a contaminant which, when exceeded, triggers treatment or other requirements which a water system must follow.

Abbreviations:

ppm: parts per million
pCi/L: pico curies per liter
ppb: parts per billion (µg/L)
µg/L: micrograms per liter **ND**: not detectable at testing limits
N/A: Not Applicable

DETECTED WATER QUALITY RESULTS

Contaminant (Units)	Level Detected	MCL	MCLG	Violation Yes/No	Likely Source of Contamination	Health Effects (Env-DW 811.21)
Inorganic Contaminants						
Chlorine (ppm)	Range: 0.73 – 1.34 Average: 1.07 2020	MRDL=4	MRDLG=4	NO	Water additive used to control microbes	Some people who use water containing chlorine well in excess of the MRDL could experience irritating effects to their eyes and nose. Some people who drink water containing chlorine well in excess of the MRDL could experience stomach discomfort.
Lead (ppb)	90th Percentile calculated by NHDES: 0.006ppm on 1/1/2020 NO customer distribution sites exceeded the AL of 15.0.	AL=15	0	NO	Corrosion of household plumbing systems, erosion of natural deposits	Infants & children who drink water containing lead in excess of the action level could experience delays in their physical or mental development. Children could show slight deficits in attention span & learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure. It is possible that lead levels at your home may be higher than at other homes in the community as a result of materials used in your home's plumbing. If you are concerned about lead levels in your home's water, you may wish to have your water tested & flush your tap for 30 seconds-2 minutes before using tap. More info is available from the Safe Drinking Water Hotline (1-800-426-4791).
Fluoride (ppm)	0.33 2020	4	4	NO	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories	Some people who drink water containing fluoride in excess of the MCL over many years could get bone disease, including pain and tenderness of the bones. Fluoride in drinking water at half the MCL or more may cause mottling of children's teeth, usually in children less than nine years old. Mottling also known as dental fluorosis, may include brown staining and/or pitting of the teeth, and occurs only in developing teeth before they erupt from the gums.
Copper (ppm)	90th Percentile calculated by NHDES" 0.177ppm on 1/1/2020 No sites exceeded the AL of 1.3.	AL=1.3	1.3	NO	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives	Copper is an essential nutrient, but some people who drink water containing copper in excess of the action level over a relatively short amount of time could experience gastrointestinal distress. Some people who drink water containing copper in excess of the action level over many years could suffer liver or kidney damage. People with Wilson's Disease should consult their personal doctor.

Volatile Organic Contaminants

Contaminant (Units)	Level Detected	MCL	MCLG	Violation Yes/No	Likely Source of Contamination	Health Effects (Env-DW 811.21)
Haloacetic Acids (HAA) (ppb)	15 Ug/L 2020	60	NA	NO	By-product of drinking water disinfection	Some people who drink water containing haloacetic acids in excess of the MCL over many years may have an increased risk of getting cancer.
TTHM Total Trihalo-methanes (ppb)	9.4 Ug/L 7/24/2021 9.6 Ug/L 7/27/2021	100/80	N/A	NO	By-product of drinking water chlorination	Some people who drink water containing trihalomethanes in excess of the MCL over many years may experience problems with their liver, kidneys, or central nervous systems, and may have an increased risk of getting cancer.

Secondary Contaminants

Secondary MCLs (SMCL)	Level Detected	Date	Treatment technique (if any)	SMCL	Specific contaminant criteria and reason for monitoring
Chloroform	4.3, 8.2, 8.7	6/24/2021, 7/24/2021, 7/27/2021	NA	0.07	We are required to regularly sample for Chloroform
Bromodichloromethane	0.9, 0.9, 0.9	6/24/2021, 7/24/2021, 7/27/2021	NA	0	We are required to regularly sample for Bromodichloromethane

Bromofluorobenzene	82%, 97%	6/24/2021, 7/27/2021	N/A	0	We are required to regularly sample for Bromofluorobenzene
2,3-Dibromopropionic Acid	100%	7/27/2021	N/A	0	We are required to regularly sample for 2,3 Dibromopropionic Acid
Dibromoacetic Acid	2.0	7/27/2021	N/A	1	We are required to regularly sample for Dibromoacetic Acid
Dichloroacetic Acid	8.9	7/27/2021	N,/A	1	We are required to regularly sample for Dichloroacetic Acid
Trichloroacetic Acid	5.9	7/27/2021	N/A	0.02	We are required to regularly sample for Trichloroacetic Acid
Total Haloacetic Acid	17	7/27/2021	N/A	1	We are required to regularly sample for Total Haloacetic Acid
Dibromochloromethane	88%	6/24/2021	N/A	0.06	We are required to regularly sample for Dibromochloromethane
1,2-Dichlorobenzene-D4	96%	7/27/2021	N/A	1	We are required to regularly sample for 1,2-Dichlorobenzene-D4
1,3-Dimethyl-2-Nitrobenezene	88%	6/24/2021	N/A	0	We are required to regularly sample for 1,3-Dimethyl-2-Nitrobenezene
BDMC	100%	6/24/2021	N/A	Unknown	We are required to regularly sample for BDMC
Perylene-D12	78%	6/24/2021	N/A	Unknown	We are required to regularly sample for Perylene-D12
Pyrene-D10	90%	6/24/2021	N/A	Unknown	We are required to regularly sample for Pyrene-D10
Triphenyl Phosphate	110%	6/24/2021	N/A	Unknown	We are required to regularly sample for Triphenyl Phosphate
Chloride (ppm)	19	2020	N/A	250	Wastewater, road salt, water softeners, corrosion
Nitrate	0.22	6/24/2021	N/A	10	We are required to regularly sample for Nitrate
Total Nitrate + Nitrite	0.22	6/24/2021	N/A	10	We are required to regularly sample for Total Nitrate + Nitrite

VIOLATIONS, Treatment & Other info

There were two Violations in 2021 for Waterville Village District Water. 1 Violation was on 10/01/2021this violation was a Treatment Technique violation. 1 Violation was on 11/16/2021 this violation was a Water Use Reporting Violation. This violation was corrected on 11/30/2021

District

Waterville Estates Village District
All Transactions for Northway Bank Municipal Card
All Transactions

Type	Num	Date	Account	Amount
Bill	NBF (furniture)	04/12/2022	2001 · Accounts Pa...	(2,220.64)
Bill	Handyman	04/12/2022	2001 · Accounts Pa...	(24.30)
Bill	Jiminy Peak	04/12/2022	2001 · Accounts Pa...	(391.62)
Bill	LMS	04/17/2022	2001 · Accounts Pa...	(25.10)
Bill	LMS - Jiminy Peak	04/17/2022	2001 · Accounts Pa...	(46.50)
Bill	LMS Jiminy Peak	04/17/2022	2001 · Accounts Pa...	(56.00)
Bill	Chesley's	04/19/2022	2001 · Accounts Pa...	(125.00)
Bill	Chesley's	04/19/2022	2001 · Accounts Pa...	(125.00)
Bill	200806 - Mask	04/20/2022	2001 · Accounts Pa...	(4.99)
Bill	LMS	04/21/2022	2001 · Accounts Pa...	(41.00)
Bill	Indeed	04/22/2022	2001 · Accounts Pa...	(515.74)
Bill	Amazon	04/26/2022	2001 · Accounts Pa...	(40.49)
Bill	Amazon	04/26/2022	2001 · Accounts Pa...	(17.99)
Bill	Amazon	04/26/2022	2001 · Accounts Pa...	(40.49)
Bill	Hannaford/Safety Com	04/26/2022	2001 · Accounts Pa...	(185.11)
Bill	Dollar General	04/26/2022	2001 · Accounts Pa...	(30.30)
Bill	Microsoft - Zack	04/27/2022	2001 · Accounts Pa...	(69.99)
Bill	Amazon	04/27/2022	2001 · Accounts Pa...	(14.89)
Bill	Amazon	05/03/2022	2001 · Accounts Pa...	(929.00)
Bill	Amazon	05/12/2022	2001 · Accounts Pa...	(244.95)
Total				

Bills TBP: 3,645.88

6/1/22

pd 6/2/22
conf # → 220602056258

Rec

WEVD Rec Fund
All Transactions for Northway Bank Municipal Card
All Transactions

Type	Num	Date	Account	Amount
Bill	Oriental Trading Co	04/27/2022	20000 · *Accounts P...	-76.45
Bill	NH Liquor Store	04/21/2022	20000 · *Accounts P...	-44.97
Bill	NH Liquor Store	04/13/2022	20000 · *Accounts P...	-19.95
Bill	NH Liquor Store	04/13/2022	20000 · *Accounts P...	-68.70
Total				

Bills TBP : $210.07

pd 6/2/22

6/1/22

pd 6/2/22

conf # 220602056258

phone

WATER

10:13 AM
06/01/22

WEVD Water Department
All Transactions for Northway Bank Municipal Card
All Transactions

Type	Num	Date	Account	Amount
Bill	Amazon	04/28/2022	20000 · Accounts P...	-1,159.00
Bill	ABC Testing	04/13/2022	20000 · Accounts P...	-102.00
Bill	ABC Testing	04/13/2022	20000 · Accounts P...	-102.00
Total				

Bills TBP: $204.00

6/1/22

pd 6/2/22
conf# 220602056258

Written Committee Reports – June 15, 2022 Commissioner Meeting

Budget Advisory

Financial results through April were recently reviewed by the committee with our treasurer and management providing details. The committee focused on line-item variances that exceeded $10,000 but occasionally discussed other items that required some explanation. Minutes of the meeting have been drafted but not yet approved as the committee has not met since this review.

Overall, it was the committee's opinion as well as management that year to date expenditures are in line with anticipated expenses and revenues. With the Water Department's budget and revenue stream much higher than in the past, it was discussed that careful analysis of the department's ongoing activities and plans is prudent. Revenue being collected must be cautiously and consciously allocated to appropriate projects and activities.

Roads department underspending is expected to reverse during the summer months as the paving activity anticipated will commence. It is clear that the roads department needs and should present a long-term paving plan so that it becomes a tool for evaluating future progress.

Electric power expenses were to be further investigated due to unevenness in monthly bills from the supplier.

A future meeting of the committee has not been set given the busy summer for the members.

Respectfully submitted,

Mark Canfield

Chair

Planning Board

The last meeting of the board did not occur due to lack of a quorum. The intended purpose of the meeting was to button up the Master Plan Survey and to revise the project timeline.

Our next meeting is June 16th, but I am not optimistic we will have a quorum due to anticipated absences.

Respectfully submitted,

Mark Canfield

Interim Chair

MP motions for June 15, 2022:

Agenda Item # 6 a, Adoption of minutes –

Proposed Amendments to minutes of June 6, 2022:

1. Page 1, line 7 – add “and other unidentified parties”
2. Page 1, line 14 – add “educational power point”
3. Page 1, lines 17 & 20 – correct typo “Winter Brook”
4. Page 1, line 24 – insert after ‘purposes of’ the words “promotion of”
5. Page 1, line 28 – delete ‘Homeowners’ and insert after ‘Association’ the following: “(WEA)”
6. Page 1, line 29 – insert after ‘Article 6’ the words “September 1981”
7. Page 1, lines 29 & 30 – delete ‘only in September of 1981’
8. Page 1, line 35 – correct typo “or” instead of ‘of’ so it reads “…earlier or if the cost…”
9. Page 1, line 37 – insert “annually” after ‘assessed’
10. Page 1, line 38 – insert “operating” before ‘budget’
11. Page 2, line 39 – modify new sentence to read: “This unreserved fund balance was not money reserved for water system use only.”
12. Page 2, line 43 – deleted ‘rate’ and insert after ‘$200’ the words “per residence”
13. Page 2, line 46 – insert after Department “in 2021.”
14. Page 2, line 61 – correct typos so sentence reads “…that these wells are the only water source for the District means that their failure would stop the flow of…”
15. Page 3, line 83 – insert at new sentence before ‘System’ the word “The”
16. Page 3 lines 96 to 101 – modify sentences to read: “All these need structural repairs, have various equipment concerns, may require tank replacements (Ski Bowl/Sunset), major pipe corrosion exists, and there are logistical/safety concerns at the Ski Bowl. There are issues with the treatment/distribution system due to age and substandard pipes in the ground transmission system. Pressure management issues related to pipe in the ground breaks and leakage are ongoing. The District has lacked complete hydraulic modeling of the water system for proper management, growth, and expansion.”
17. Page 3, lines 102 to 104 – modify sentence to read: “The Asset Management Study focused on the following goals: system reliability, operational performance, effective resource management, and employee development.”
18. Page 3, line 108 – substitute for ‘was noted as needing to be done’ the words “needs were noted:”
19. Page 4, lines 127 to 129 – delete ‘Household water meters and’; sentence to read “Water rates were established in 2021 for January 2022 billing and the ordinance provided for household water meters, moving the District to actual water usage rates.”
20. Page 4, line 133 – after ‘Installation’ insert “costs are borne by residents”

21. Page 4, lines 135 to 137 – sentence to read “Mr. Scruton provided a brief history of how the Water Ordinance was developed and adopted beginning with the adoption of the RSA 38:28 process of funding the Water Department on March 17, 2021.”
22. Page 4, line 138 – after ‘$20,000’ insert “NH Department of Environmental Services (DES)”
23. Page 5, line 171 – delete ‘about’ and insert “described”; insert after ‘award’ the words “from DES”; delete ‘water’ and insert “small”; capitalize ‘Village Districts’
24. Page 5, line 182 – insert after ‘to the’ the words “possible new well site” and put ‘Snowood location’ in parentheses
25. Page 5, line 207 – sentence to read: “Ms. Patti suggested that the District may not have eminent domain authority.”
26. Page 5, line 208 – insert after ‘shows that’ the following: “District owned property” and delete ‘it’
27. Page 6, lines 231 & 232 – Move section to follow italicized description of motion re: Minutes of May 22, 2022.
28. Page 6, line 238 – correct typo re: Mr. Spinney
29. Page 7, lines 254, 255 – delete ‘District’s implied’ and add after ‘buffer’ the following: “built into the outdoor courts budget.”
30. Page 7, line 265 – delete ‘done and’ substituting “proposed.”
31. Page 7, line 280 – correct typo ‘“submitted” for that grant’
32. Page 7, line 284 – delete ‘for the deadline’ and substitute “timely.”
33. Page 8, line 295 – insert after “Mr. Scruton’ the words “as a consultant”
34. Page 8, line 298 – correct typo “the” instead of ‘my’
35. Page 8, lines 314 & 320 – substitute “telephone” for ‘Zoom’
36. Page 8, line 321 – insert for ‘(unknown)’ “Mr. Spinney”