Waterville Estates Village District

Planning Board Meeting April 21, 2022

The Planning Board meeting was called to order at 16:01 hours at the Community Center and via Zoom conference call. Present were Mark Canfield, Michael Palm, and Gerry Panuczak. Carol Ogilvie joined via Zoom. Kathy Fagas attended as guest.

Mr. Panuczak read the February 17, 2022 minutes. Mr. Canfield motioned to approve the minutes as read. Mr. Palm seconded the motion and all members present voted affirmative.

Mr. Canfield read the March 24, 2022 minutes. Mr. Canfield motioned to approve the minutes as read. Mr. Palm seconded the motion. Mr. Canfield and Mr. Palm voted affirmative. Mr. Panuczak abstained.

Mr. Canfield shared the draft survey. Mr. Palm had a concern that the survey results may differ from actual priorities for infrastructure replacement/improvements. Mr. Canfield suggested that the budget process gathers input from key staff and this will align priorities for replacement/improvements. Committee members voiced acceptance of the draft survey. Mr. Canfield asked that Ms. Ogilvie work with MRI staff to prepare the technical aspects of survey distribution. Mr. Panuczak will work with staff to identify how the new WEVD website can aid in the survey. Committee members agreed that only owners should be asked to respond to the survey. Ms. Ogilvie will produce a draft timeline of survey completion and community meetings that will follow.

Mr. Canfield discussed committee terms. There are two openings as Mr. Leblanc and Mr. Spinney terms have expired. Mr. Palm accepted a three year term. Mr. McElroy is in the second year of a three year term. Mr. Canfield and Mr. Timms are in the final year of three year terms. Mr. Panuczak is ex-officio Commissioner. Mr. Panuczak will ask staff to advertise for the two openings.

The next meeting was scheduled for May 5, 2022 at 16:00 hours. The meeting was adjourned at 16:51 hours.

Respectfully Submitted

Gerry Panuczak