Waterville Estates Village District

Planning Board Meeting February 17, 2022

The Planning Board meeting was called to order at 16:02 hours at the Community Center and via Zoom conference call. Present were Mark Canfield, Ryan Timms, Michael Palm, and Gerry Panuczak. Carol Ogilvie and Rick Leblanc joined via Zoom.

Mr. Panuczak read the January 20, 2022 minutes. There were several grammar corrections that were made during the reading. Mr. Timms motioned to approve the minutes as read. Mr. Palm seconded the motion and all members present voted affirmative.

Mr. Panuczak presented revised questions for the Land Use portion of the survey. Mr. Leblanc suggested that a definition should be shared for non-conforming, and open space. Ms. Ogilvie stated that she could provide such.

Mr. Timms presented revised questions for the Utilities portion of the survey. The questions gathered information about cable service, cell service, heating fuel, electric, and trash.

Mr. Leblanc shared his comments regarding the meeting he attended of the Roads and Water committee. He stated that the committee was focused on water at present. Mr. Canfield offered that questions could be structured to look at speed control, traffic control, alternative use, and paving preferences.

Mr. Canfield will consolidate the new questions offered, and adjust Mr. Spinney's previously submitted questions to the questionnaire format. Committee members agreed that we are now close to a finished product. The committee will "test drive" the revised survey, and upon approval, send the survey to the community. The survey will be followed by public comment/discussion meetings. Ms. Ogilvie will continue work on the cover letter for the survey.

The next meeting was scheduled for March 24, 2022 at 16:00 hours. The meeting was adjourned at 16:48 hours.

Respectfully Submitted

Gerry Panuczak