Waterville Estates Village District

Budget Advisory Committee Minutes – January 24, 2022

The meeting was called to order at 15:04 hours on January 24, 2022. Staff present were John Scruton, and Judy Kinney. Committee members present were Mark Canfield, Ned McElroy and Gerry Panuczak. Rob Diefenbach and Denise Bujalski. Guests present were Maureen Patti, and Harry Bertino.

Mr. Canfield read the January 17, 2022 minutes. Mr. Scruton stated that the Sunset tank replacement, and new well have been postponed until 2023. Mr. Panuczak motioned to accept the January 17, 2022 minutes as written. Ms. Bujalski seconded the motion. All members present voted affirmative.

Mr. Diefenbach reviewed the final year-end actuals versus budget for 2021. In aggregate, the Village District was $8,000 positive for the year, with all encumbered expenses accounted for.

Mr. Scruton reviewed the final proposed budget for 2022. Following discussion, there were several recommended changes. Legal was increased by $23,000 to account for Commission minute taking costs, and a specific legal activity currently underway. Mr. Canfield motioned to not move Community Center repair and maintenance, Ski Area repair and maintenance, Landscaping, and carpet cleaning to the Recreation Fund. Ms. Bujalski seconded the motion. The motion passed three to two with Mr. Panuczak and Mr. McElroy voting no. $5,000 was added to the Water budget for a second licensed Water Operator training. Mr. Panuczak emphasized that the communication taking points for the Water budget must clearly show that the Water Department is now self-funded through fees, and not impacting the tax rate. Ms. Bujalski will include such in her communication talking points. Mr. Canfield recommended using the splits of budget items moving to the Recreation fund as outlined in his memo to committee members and staff. Mr. Canfield suggested that certain items are still being analyzed by Mr. McElroy and Mr. Diefenbach, and if those analysis yield a significant difference from Mr. Canfield's recommendation, we will use the analysis recommendations.

Mr. Canfield motioned to accept the expense side of the budget to be presented to the Commissioners. Mr. Panuczak and Mr. Diefenbach seconded the motion. All members present voted affirmative.

The meeting was concluded at 17:11 hours on January 24, 2022.

Respectfully Submitted

Gerry Panuczak