Waterville Estates Village District

Planning Board Meeting December 16, 2021

The Planning Board meeting was called to order at 16:07 hours at the Community Center and via Zoom conference call. Present were Mark Canfield, Ryan Timms, David Spinney, and Gerry Panuczak. Carol Ogilvie joined via Zoom. There were no public attendees.

Mr. Canfield read the November 18, 2021 minutes. Mr. Panuczak motioned to approve the minutes. Mr. Timms seconded the motion and all members present voted affirmative.

Ms. Ogilvie stated that the Village District should include $11,000 in the 2022 budget for her services toward completing a Master Plan.

Mr. Canfield began a discussion regarding the vision survey. Mr. Canfield stated that Mr. Leblanc suggested that we start new on survey questions. Mr. Canfield asked members what we expect from completion of the survey. Mr. Spinney stated he would like to gather more data on Village District demographics. Mr. Panuczak stated that land use needs additional attention as the Village District is not getting a full range of services from Campton and Thornton, in specific, building inspection requirements and enforcement. Mr. Timms stated we should identify where the Village District is today, and where we expect it to be in ten years. Ms. Ogilvie stated that most Master Plans are implemented through zoning changes. Mr. Canfield stated that possibly we will be able to identify the strengths and weaknesses of our community so that we can build upon what is done well or makes the community stand out and improve what we don't do well or underutilize. Mr. Canfield stated that each member should create three questions in their respective sections for the next meeting in order to drive the survey toward the expectations. Ms. Ogilvie stated that we should expect about a ten percent response, and that would be statistically significant in order to create a meaningful Master Plan.

The next meeting was scheduled for January 20, 2022 at 16:00 hours. The meeting was adjourned at 17:07 hours.

Respectfully Submitted

Gerry Panuczak