Waterville Estates Village District

Budget Advisory Committee Minutes – December 13, 2021

The meeting was called to order at 15:00 hours on December 13, 2021. Staff present were John Scruton, Shawn Pelchat, Steve Baert, and Judy Kinney. Committee members present were Mark Canfield, Denise Bujalski, Ned McElroy, and Gerry Panuczak. Guests present were Maureen Patti and David Ketchum.

Mr. Panuczak led the discussion regarding the proposed Roads Department 2022 budget. Highlights included $120,000 for roads maintenance, which is $60,000 unspent from the 2021 budget, and an addition of $60,000 in the 2022 budget. Roads that will be repaved using this line item are Pegwood, Summit, and Bell Valley. Mr. Baert recommended $150,000 per year be set aside each year to fully pave unpaved roads in the Village District over the next 20 years. Mr. Canfield suggested that we already have $25,000 set aside in a 2021 warrant article, and we should recommend another $75,000 in a 2022 warrant article. Mr. Scruton recommended an engineering study to develop a plan for paving the remaining unpaved roads in the Village District. Other highlights included $120,000 for a new F550 diesel truck, $5,000 for environmental cleanup at the service yard, adding a line for general waste removal, $30,000 additional for salt shed storage. Ms. Kinney recommended a split of Mr. Baert's salary between the Water Department, and the Roads Department.

Mr. Panuczak led a discussion regarding the Water Department 2022 Budget. Mr. Scruton stated that the priorities are 1) Sunset tank replacement (quote expected shortly), 2) move treatment facility from mid-mountain, and 3) source third well for community. Mr. Canfield recommended adding $10,000 for consulting, and $10,000 for legal.

Mr. Ketchum led a discussion regarding additional funding requirements for the Outdoor Courts Committee. He suggested that the three funding sources are adequate for the project, $200,000 loan, $65,000 CIF, and $45,000 previous warrant article. He pointed out, however, that $6,000 needs to be included for debt services. There was discussion regarding mitigation of water intrusion near the basketball court, and it was recommended that the District hire an engineering consultant to determine possible solutions. The engineer should be budgeted at $5,000, and $2,500 should be budgeted for tree pruning and clearing in and around the buffer zone.

Mr. Panuczak led a discussion regarding the Facilities Department 2022 Budget. Highlights included splitting Mr. Pelchat's salary between the general fund and the recreation fund, as a significant portion his work at the Community Center and the Ski Area are for recreation. Mr. Pelchat submitted $39,200 expenses to be used to maintain many of the smaller outbuildings owned by the District. Mr. Scruton recommended setting money aside over the next few years for the ski lift replacement. Additionally, $30,000 will be necessary to paint the existing ski lift towers, and another $40,000 will be necessary to complete the lift catwalk project. Mr. Panuczak recommended the any monies for lighting be removed, as the current system has been deemed unsafe and not to code, and replacement should be considered by WEA.

Ms. Patti recommended that $400 needs to be added to the 2022 budget for scanning of large paper files into electronic format. Staples will be contracted to complete the work.

The next meeting will be December 20, 2021 at 15:00 hours.

The meeting was concluded at 17:33 hours on December 13, 2021.

Respectfully Submitted

Gerry Panuczak