Waterville Estates Village District

Planning Board Meeting November 18, 2021

The Planning Board meeting was called to order at 16:02 hours at the Community Center and via Zoom conference call. Present were Mark Canfield, Ryan Timms, David Spinney, and Gerry Panuczak. Carol Ogilvie and Ned McElroy joined via Zoom. There were no public attendees.

Mr. Panuczak read the October 15, 2021 minutes. Mr. Canfield had submitted a few clarifying changes, which were incorporated. Mr. Spinney motioned to approve the revised minutes. Mr. Timms seconded the motion and all members present voted affirmative.

Ms. Ogilvie stated that she will look into the billing and payments by the District to MRI for services, and report back prior to our next meeting.

Mr. Canfield welcomed Mr. McElroy as a new member, and led a discussion by all members sharing what the Board is responsible for, what we have done so far, and what needs to be done. It was pointed out that the Master Plan will provide a roadmap for the community as to responsibilities in the chosen Master Plan sections.

Mr. Canfield handed out the draft community survey, and all members completed the survey. General discussion followed, and it was pointed out that certain questions were unclear as to their meaning and purpose, the scoring grids changed as the survey progressed, and the ranking questions were unclear. Mr. Canfield stated that with that much non-clarity, the committee should redesign the survey to have a more pointed product. Ms. Ogilvie stated that she will take these comments, and attempt a re-design. She will provide a revision prior to the next scheduled meeting.

The next meeting was scheduled for December 16, 2021 at 16:00 hours. The meeting was adjourned at 17:29 hours.

Respectfully Submitted

Gerry Panuczak