Waterville Estates Village District

Budget Advisory Committee Minutes - September 13, 2021

The meeting was called to order at 16:17 hours on September13, 2021. Staff present were John Scruton and Judy Kinney. Committee members present were Mark Canfield, Gerry Panuczak, and Rob Diefenbach. Guests present were Mike Hering, Harry Bertino, and Mark O'Hara.

Mr. Diefenbach shared the reports showing general government Fiscal year seven month actuals against budget. Mr. Diefenbach stated that although many line items were either higher or lower than budget, the overall picture looked good. Mr. Scruton stated that he has been working with Commissioners to tighten spending so that the Village District remains within budget. Mr. Scruton predicts that the tightening has worked, and certain items will be loosened near yearend should finances allow. Mr. Scruton stated that the Village District was 50% expended at 66% of the Fiscal year. Mr. Canfield thanked Mr. Diefenbach and Mr. Scruton for their work.

Mr. Diefenbach shared the reports from the Recreation Fund. Mr. Diefenbach stated that the fund was $70,000 positive through seven months. Mr. Canfield stated that he would like to work more closely with the WEA Board to build the 2022 proposed Recreation Fund Budget. Mr. Hering concurred.

Mr. Scruton shared his work in capital considerations for 2022 and 2023. All agreed that due to the lack of preventative maintenance by the Village District, there are many projects, and the Committee will need to plan the projects carefully.

Mr. Canfield proposed Committee member liaison's to staff in order to build 2022 budget by department as follows:

1) Mr. Diefenbach – Water Department
2) Mr. Panuczak – Roads Department
3) Mr. Canfield – Administration and Recreation Departments

The Committee discussed a timetable for completion of the proposed budget to be weekly meetings on Mondays @ 15:00 hours beginning October 18 to have the proposed budget presented to the Commission in December, followed by a public hearing in January 2022.

The next meeting will be October 18, 2021 at 15:00 hours.

The meeting was concluded at 17:35 hours on September 13, 2021.

Respectfully Submitted

Gerry Panuczak