Waterville Estates Village District

Planning Board Meeting June 17, 2021

The Planning Board meeting was called to order at 18:09 hours via Zoom conference call. Present were Mark Canfield, Ryan Timms, Rick Leblanc, and Gerry Panuczak.

Mr. Panuczak read the May 20, 2021 minutes. Mr. Panuczak motioned to approve the minutes, and Mr. Timms seconded the motion. All members present voted affirmative except Mr. Leblanc who abstained as he did not attend the previous meeting.

Mr. Canfield stated that he will work with Ms. Ogilvie to refine the vision statement. Mr. Canfield asked that committee members review the survey cover letter and recommend changes by June 24, 2021. Additionally, Mr. Canfield asked for committee members to continue to craft survey questions for the second survey which will survey additional master plan categories. There was discussion about the role of commercial in the Village District, and it was agreed that the land use section of the Master Plan should address this category.

Mr. Canfield led a discussion on the project timeline. It was agreed to target the initial vision survey for September 2021, allowing a year to do additional surveys and community meetings. The planned approval of the master plan may be scheduled at a special Village District meeting in September 2022.

The next meeting was scheduled for July 15, 2021 at 16:30 hours. The meeting was adjourned at 19:07 hours.

Respectfully Submitted

Gerry Panuczak

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