Waterville Estates Village District

Planning Board Meeting May 20, 2021

The Planning Board meeting was called to order at 16:01 hours via Zoom conference call. Present were Mark Canfield, Ryan Timms, Kelly Cannon, David Spinney, and Gerry Panuczak. Carol Ogilvie from Municipal Resources, Inc. attended as a guest.

Mr. Panuczak read the April 15, 2021 minutes. Ms. Cannon motioned to approve the minutes, and Mr. Panuczak seconded the motion. All members present voted affirmative.

Mr. Canfield stated that Ms. Ogilvie toured the Village District, and visited the Ski Area, Community Center, and Service Yard. Ms. Ogilvie stated that the first step will be a Vision Survey to the community, followed by an in-person meeting to review the survey results, followed by a more in-depth survey, followed by a draft Master Plan with several community in-person meetings to discuss and adjust accordingly. Ms. Ogilvie suggested that a conventional zoning ordinance would not work for us, as the Village District has been pre-planned, and we get our permitting and enforcement from the Towns of Campton and Thornton. Ms. Ogilvie stated that the Vision Survey that was shared with the committee is ready to be sent out via Survey Monkey. Ms. Ogilvie shared that after the committee shared the survey results, community members present would break into groups to discuss aspects of the results. Ms. Ogilvie stated that we should target a six month timeline to work through the steps, and that the committee needs to plan the timeline.

Mr. Canfield led a discussion about committee terms. Mr. Spinney and Ms. Cannon will end 2024, Mr. Canfield and Mr. Timms will end 2023, and Mr. Leblanc and Mr. Smith will end 2022.

Mr. Canfield offered to assist the Land Use, Transportation, Utilities sub-group with weekly meetings to create their survey questions.

The next meeting was scheduled for June 17, 2021 at 18:00 hours. The meeting was adjourned at 16:57 hours.

Respectfully Submitted

Gerry Panuczak