Waterville Estates Village District

Planning Board Meeting November 18, 2020

The Planning Board meeting was called to order at 1601 hours. Present were Matt Smith, Gerry Panuczak, Rick Leblanc (via conference call). Guests included Maureen Patti and Andrea Canfield.

Mr Smith made a motion to accept the minutes of two previous meetings. Gerry Panuczak seconded the motion. Rick Leblanc stated that he had not reviewed the minutes and would abstain from vote. Matt Smith and Gerry Panuczak voted affirmative.

Mr Smith made a motion to begin work on an Abridged Master Plan using the services of North County Council. Gerry Panuczak seconded the motion. There was discussion about the merits of the abridged versus other types of plans. Mr Smith suggested the cost estimate from North County was $20,000, however, we could probably be near $10,000 given the nature of our Village District. All members voted affirmative.

Mr Smith has contacted North County Council, and he made a motion to schedule our next meeting when a resource from North County would be available to attend via Zoom. Gerry Panuczak seconded the motion. All members voted affirmative.

Gerry Panuczak will request a Commissioners agenda item to discuss allocating funding, and two vacancies. Additionally, Mr Smith requested that members review other village district's Master Plans and volunteer to lead particular sections for development.

The meeting was adjourned at 1625 hours.

Respectfully Submitted

Gerry Panuczak