WATERVILLE ESTATES VILLAGE DISTRICT

August 1, 2020 APPROVED MEETING MINUTES

Approved as amended on August 15,2020 and attachment added on September 04, 2020.

Attendees: Judy Kinney, Matt Smith, Andy Griffiths, John Herlihy, Sean Tole, Karen Waters

Guests: Ned McElroy, Becky McElroy, Al Zulli, Harry Bertino, Jack Letvinchuk, Libby Griffiths, Denise Bujalski, Stan Bujalski, Richard Doore, Art Marks, James Murphy, Maureen Patti, Anthony Patti, David Ketcham, Terry Bennett, Chris McCormack, Arnold Goodman, Jackie Herlihy, Jaime Oldmixon,

Welcome Comments: Commissioners introduced themselves.

Approval of Previous meeting minutes: Mr. Tole made a motion to approve the meeting minutes from June 9th, 2020 and July 18th, 2020, Mr. Herlihy seconded, passed.

WEVD Treasurer Report:

Report: No update on numbers. Will begin reporting on budget status for non-lapsing items. **Covid Costs**:

Referenced but no info provided.

Consulting and Legal Costs: We are over budget on legal. Budgeted amount $13,500, at $18,300. Mr. Tole asked what the cost overrun was associated with. Treasurer stated $14,900 is associated with right to know requests. Mr. Tole asked if we could charge for legal expenses like we can charge for copies. He was answered no.

Rec Fund Budget Correction: There was an error on the reported net ordinary income. It was $6,916, not $3,400 as reported.

Policy for Water Bill: The treasurer proposed a policy for the water bill. Discussion took place. Mr. M. Smith noted that the item wasn't on the agenda and the policy stated that it was "noticed: for today's meeting. He suggested moving forward that if the commissioners were going to act on approving a policy, the public should be aware of the fact ahead of time even though it is not legally required except for Warrants. Mr. Herlihy motioned to apply a late fee after thirty days effective October 1st, 2020, Mr. Tole seconded, approval passed. The treasurer observed that the water ordinance was passed in October 2017 and is available on the web site. See attached water rate collection policy.

Deputy Treasurer: The treasurer appointed Linda Ivers as Deputy Treasurer. Mr. Tole motioned to accept the appointment, Mr. Herlihy seconded and the motion passed.

WEA BOD Update: Mr. Marks provided an update from the association Board of Directors. Chris McCormack is helping with an analysis of the board's insurance policy to gain clarity as to whether the bacteria exclusion really applies to viruses. The survey to association members indicated that 93% would not support a special assessment to help with legal fees associated with opening during the pandemic. Terry Tole has been appointed to the Board to replace Brent Smith. Candidates are still being evaluated to replace Chris Fagas. CIF funds are up as many homes are selling. Mr. Marks did not have an amount available.

GM Update:

Work In Progress: Rood work is ongoing. Mr. Herlihy met with Mr. C. Smith on projects. The town has committed to repairing Goose Hollow where the drain pipe was worked on but has not done so yet. Mr. Herlihy discussed the variability of process when dealing with development and roads and water and that there needs to be consistent policies. He discussed using constant contact to update residents on service issues.

Work In Planning: Mr. Herlihy indicated he has spoken to representatives from both towns about roads and will continue to press them for road maintenance.

Report: Have found 2020 plow truck. The backhoe quote expired and we are seeking new quotes but expect to stay in budget. We are bringing people back to work since the $600 unemployment benefit has ended. They will perform cleanup. Typically, the recreation revolving fund covers these costs, but the village will be covering these costs. The village will monitor the roads during the rain expected this week.

Master Plan for Water System Update: Mr. Herlihy provided an update on the committees activities. He made a motion to accept the bid from Dubois and King. Mr. Tole suggested he needed more time to review the proposals. There was heated discussion. Discussion took place about available grants and grant deadlines. The result was that Mr. Tole seconded the motion and the motion passed. Mr. Herlihy then motioned to approve a not to exceed amount of $51,700 to be taken from the wells and pipe line items. The treasurer advised that the commissioners could not overspend beyond the amount appropriated for the water department. Mr. Griffiths seconded and the motion passed. Mr. Herlihy will contact the applicants and advise them of the results. There are likely cost savings since some leak testing has already been completed. There was a desire expressed to ask Dubois and King to use the geologist that Tata and Howard had intended to use.

Old Business:

Court Sale: The court sale is complete.

Swim Float: The dock is in.

New Business:

Hammerhead: A settlement was reached with Mr. M. Smith regarding the charges for the hammerhead on Taylor Dr. See attached. Mr. Griffiths motioned to accept, Mr. Herlihy seconded, and the motion passed with Mr. Tole abstaining.

Snowcat: A tiller blade is available for the Snowcat for $1500-2000. Mr. Hering is reviewing covering the expense from the CIF.

Aesthetics Committee: Mr. Griffiths stated that the association enforcement of the covenants is lackadaisical. He stated that any other association he has been involved in had an active violations committee. He has had realtors come to him expressing concern for appearances and the planning of community development. He stated that there needs to be a more symbiotic permitting process where the association and village work more closely on understanding the knock on effects of building permit issuance. Discussion took place around improving the process and how as the community has grown to the point where more formal processes are required.

WEVD/WEA Lease Update: Mr. Griffiths is still working with the village attorney and will need the association to have their attorney review the lease as well.

Digitization Update: Mr. Griffiths stated that we are awaiting quotes.

RTK Request Update: Mr. Griffiths stated that there a still a few to respond to and he should get to them this week.

Volunteer/Advisory/Action Committees:

US Mail Committee: There are not always mailboxes available for new owners and they have to get a PO Box at the post office. Maureen Patti, Susan McDermott, and Mr. Tole will for this committee. Discussion took place about federal regulations and an alleged settlement between the estates and the post office.

Planning Board Committee: Frank Marshall and Matt Smith have put their names forward and Mr. Griffiths stated the village would send a memo out seeking applicants and that they needed to be village citizens. He said it

probably needs to work with the long term planning committee. Mr. Tole indicated he needs clarification on the purpose for the committee. Mr. Griffiths stated the committee would be formalized at the next meeting.

WEVD Communications/Presence:

Constant Contact: We have multiple constant contact mail lists and need to get them current.

Facebook: Still open.

Web Update: Still open.

Miscellaneous: Mr. Griffiths stated that he had been asked to go on record that Ms. Bennett had hired Mr. Ketcham to do some work. Mr. Tole has hired Mr. Pelchat to do some work.

Open Floor/Questions: Mr. McElroy read a statement about voter registration. See attached. Mr. Bertino asked about the water line policy. The commissioners acknowledged there was no policy. Mr. Bertino asked for an update on the water contract with Hodgeman Hill Condos. There is no update. He stated he found a revised contract from 1996. Mr. Griffiths asked if he would send a copy and stated he would have an answer at the next meeting. Mr. Zulli asked if the recreation center was an emergency shelter. Discussion took place and Mr. Griffiths stated he would have an answer for next meeting. Mr. Marks expressed concern about the settlement of the Taylor Drive hammerhead and the precedent it set. Jaime Oldmixon asked to be kept abreast of road and water committee activities as he had experience in the field. Mr. Herlihy pointed out that they would be posted open meetings. Mr. Tole asked where the $7,500 for the Taylor Dr. Hammerhead was coming from. Mr. Griffiths stated they'd have to determine that.

Next Meeting: Mr. Griffith indicated the next meeting would be Saturday, August 15th at 8:00 AM.

Adjournment: Mr. Herlihy motioned to adjourn, Mr. Tole seconded and adjournment passed unanimously at 9:50 AM.