WATERVILLE ESTATES VILLAGE DISTRICT

January 31, 2020 APPROVED MEETING MINUTES

Approved as presented on July 23, 2021.

Attendees: Judy Kinney, Matt Smith, Sean Tole, Andy Griffiths, Art Marks, Corey Smith, Karen Waters

Guests: Harry Bertino, Libby Griffiths, Mike Hering, Chris Fagas, Anthony Patty, John Herlihy, David

Spinney Called to order: Mr. Marks at 3:00 PM.

Review and approval of Meeting Minutes: Mr. Griffiths made a motion to accept the meeting minutes of January 18, 2020 with no amendments, Mr. Tole seconded, motion passed unanimously.

Clerk's Report:

RSA's: Mr. Marks asked Mr. Bertino and Mr. M. Smith for input on concerns so that he could present them to the village district attorney for review.

Manager's Report:

Tax Rate Analysis: Mr. M. Smith suggested that the increase in the cost of taxes has exceeded inflation by a factor pf 2-3. Mr. C. Smith stated that individual owner tax bills had not. Mr. Marks recommended we form a sub-committee.

Warrants:

Warrant Article 2 Revised: From One Million Three Hundred Forty-Seven Thousand Two Hundred Seventy-Two Dollars and no cents ($1,347,272) to One Million Three Hundred Forty-Seven Thousand Two Hundred Seventy-Two Dollars and no cents ($1,252,667). Mr. C. Smith will get with Ms. Kinney to figure out why the number changed.

Warrant Article 3 Revised: From Three Hundred Eighty Thousand Six Hundred Fifty-One Dollars ($380,651) to Three Hundred Eighty Thousand Six Hundred Fifty-One Dollars ($360,651). The $20,000 difference is the backhoe was pulled out of the water department article and placed in its own warrant.

Warrant Article 4 Discussed: Mr. Tole recommended we shop around for the plow truck.

Warrant Article 5 Discussed: Mr. C. Smith indicated if we get the backhoe early, we'd be renting it. He also advised the commissioners that 0% financing was no longer available and the financing rate would be 3.1%.

Budget Hearing:

New Wells: Mr. Spinney asked about the budget line item of $90,000 for new wells and whether that money had been set aside. Mr. C. Smith stated that it has technically not been, but unspent tax revenue rolls into the unreserved fund balance at the end of the year. Mr. Spinney and Mr. C. Smith estimated that $360,000 to $450,000 had been collected against this budget line item to date. The current estimated unreserved fund balance for 2020 is approximately $859,000. We are required to hold a reserve of $574,000 to cover operating costs of the village while we wait for taxes to be collected and turned over

from Campton and Thornton. That leaves $285,000. With $123,214.94 reserved for 2019 Warrant Article 3, it leaves $161,785.06 available for new wells.
ADA: Mr. Bertino asked if there were any plans in 2020 or beyond to bring the recreation center into compliance with ADA requirements. Mr. Marks suggested that ADA does not apply to the recreation center based on research Lloyd Wiley had done. Mr. Bertino asked about the ADA line item on the last page of the budget. Ms. Kinney pointed out that it was from the 2019 non-lapsing warrant article 3 which does not lapse until the end of 2021.

General: There will be another budget hearing.

New Business:

RFP/RFQ for Water System: Mr. Griffiths asked which commissioner would take ownership of seeking bids from qualified firms. Mr. Tole said he would take ownership if Mr. C. Smith would help. Mr. C. Smith already has the proposals ready to go out in the mail.

Old Business:

Ski Area Water Use: Mr. M. Smith asked that we get something from DES in writing. Mr. C Smith said he would.

Ski Bowl Pump House: Mr. Griffiths stated that the 800-amp panel is being dropped to a 400-amp panel. Mr. Griffiths provided an update on the sequence of events leading up to our current plans. Mr. M. Smith asked for clarification of discoveries made at the most recent meeting that Ned attended. Mr. Griffiths acknowledged that an issue with the designed electrical panel had been discovered and addressed, but said there were no other new issues discovered. Mr. Griffiths reported that Mr. Mike Soucy, head electrical inspector for the state, said our current plans are fine. Mr. Griffiths states that the commissioners support Lee Carroll and Dave Costa. Mr. Marks said for liability reasons he would not include Ned's correspondence in the meeting minutes because he was concerned it contained slander and defamation of the electrical contractor and engineer, but would keep it in the public record as correspondence. Mr. M. Smith suggested that Ned's comments did not rise to a level of defamation that would be actionable. Mr. Bertino pointed out that Ned offered his help at the 12/6/19 WEVD meeting and the commissioners accepted.

New Treasurer: Ms. Waters reported that she had signed a letter of intent with the auditors for our 2019 audit and would work closely with them. Ms. Waters met with Judy, Corey and other WEVD staff and started the process of getting up to speed. Ms. Waters will meet with Judy next week regarding the budget and that she is still in information gathering phase. Mr. Marks asked for a recommendation for deputy treasurer so checks can get signed in Ms. Waters absence. Ms. Waters stated she would consider a deputy after the Annual meeting once she has had a chance to better understand the processes. Mr. C. Smith asked that Ms. Waters get the auditors to drop an unnecessary reporting requirement regarding retired employees when the district has none.

Set next meeting: Wednesday, February 12th, 2020, 3:00 PM.

Adjournment: Mr. Griffiths motioned to adjourn the meeting, Mr. Tole seconded, and the motion passed unanimously at 4:43 PM.